VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301

MINUTES

October 6, 2025

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Cafeteria of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mrs. Neely called the meeting to order at seven o'clock (7:00) p.m.

Mrs. Neely asked the members to pause for a moment of silence.

Mrs. Neely asked the members to stand for the Pledge of Allegiance.

Roll Call: Present: Shari Neely, Mark Marterella, Ben Carbaugh, Troy Johnston, Andy Boland (Zoom), Justin McFall, Lynn Cressman (Zoom), Monica Chatham (Zoom), Todd Carson, Cheryl Ferry (Zoom)

Absent: None

Also Present: Mr. Mario Fontanazza, Mr. Robert Moore, Dr. Eugene Thomas (Zoom)

Mrs. Neely stated the Joint Committee members had received copies of the Minutes of the September 2, 2025 meeting. She asked if there were any additions, corrections or deletions.

Mr. Marterella, seconded by Mr. Carson, moved to approve the Minutes of the September 2, 2025 meeting as submitted.

Roll Call: Ayes: Shari Neely, Mark Marterella, Ben Carbaugh, Troy Johnston, Andy Boland, Justin McFall, Lynn Cressman, Monica Chatham, Todd Carson, Cheryl Ferry

Nayes: None, motion carried.

The Treasurer and Secretary's Report as of 10/6/25 was submitted for information.

Mr. Carson, seconded by Mr. Carbaugh, moved to accept the Treasurer and Secretary's Report as of 10/6/25 as submitted.

Roll Call: Ayes: Shari Neely, Mark Marterella, Ben Carbaugh, Troy Johnston, Andy Boland, Justin McFall, Lynn Cressman, Monica Chatham, Todd Carson, Cheryl Ferry

Nayes: None, motion carried.

A list of bills from 9/3/25 – 10/6/25, in the amount of $629,152.31, was presented for approval.

Mr. Marterella, seconded by Mr. Carson, moved to approve the list of bills as presented.

Roll Call: Ayes: Shari Neely, Mark Marterella, Ben Carbaugh, Troy Johnston, Andy Boland, Justin McFall, Lynn Cressman, Monica Chatham, Todd Carson, Cheryl Ferry

Nayes: None, motion carried.

Under Communications, Mr. Fontanazza discussed the Professional Advisory Committee. The Monthly Enrollment Report as of 10/6/25 was submitted.

Mrs. Neely requested approval of the action items: Item 8. a) i. – xi. in one motion.

Mr. Carson, seconded by Mr. Marterella, moved to approve action Item 8. a) i. – xi. in one motion as follows:

i. Approve changes to OAC members.
ii. Approve Mark Baughman, Danielle Benson, and Travis Crate to attend the Integrated Learning Conference in State College on November 5 – 7, 2025 at a cost not to exceed $3,000.00. Funding – Local
iii. Approve Melissa Sharp and James Woodworth to attend the PASBO Conference in Pittsburgh March 24 – 27, 2025 at a cost not to exceed $2,500.00. Funding – Local
iv. Approve Cindy Cornelius to attend the PN Administrator Conference in State College, PA October 16 – 17, 2025 at a cost not to exceed $1,200.00. Funding – Practical Nursing
v. Approve Adult Evening School Schedule for Fall 2025 (available at the meeting).
vi. Approve ED2GO partnership with Adult Education.
vii. Approve letter of intent to retire from Paul Siler, Instructional Aide, effective 6/30/26.
viii. Approve $25 per unused sick day for Paul Siler with payment to be made as an employer contribution into a qualified 403(b) plan.
ix. Approve contract for Maintenance Supervisor from July 1, 2026 – June 30, 2031.
x. Approve Joseph Crate as the successful candidate for Welding Technology Instructor at Step 1 of the collective bargaining agreement. Start date 10/20/25.
xi. Approve list of equipment for disposal.

Roll Call: Ayes: Shari Neely, Mark Marterella, Ben Carbaugh, Troy Johnston, Andy Boland, Justin McFall, Lynn Cressman, Monica Chatham, Todd Carson, Cheryl Ferry

Nayes: None, motion carried.

Budget Timeline for 2026-2027.

Ms. Sharp noted that budget preparations are underway for 2026-2027, with the budget presentations for the sending schools to take place the second week of November.

Mrs. Neely asked if there was any old business.

None was noted.

Mrs. Neely asked if there was any new business.

Ms. Sharp stated that Franklin Area School District has taken over its own transportation route from VTC.

Upon motion by Mr. Marterella, seconded by Mr. Carson, the meeting adjourned at eleven minutes past seven (7:11) p.m.

Recorded by



Melissa Sharp
Secretary, Joint Committee