

APPENDIX "E"APPROVAL OF PERSONAL PROPERTY FOR USE IN TEACHING

I _____, am instructing classes at the _____ School of the New Paltz Central School District. In accordance with Article 15B, I hereby seek the prior written approval of the Superintendent or his/her designee to utilize the following personal property with a value of over \$25.00 in the instructional process. I have attached a photocopy of the purchase invoice of each item, if available, or other documentation that is available.

Itemized List of Personal Property

<u>Item(s)</u>	<u>Make and Model # (If Appropriate) or Other Identifying Information</u>	<u>Purchase Price and Date Purchased</u>	<u>District Approval</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Teacher Signature_____
Date_____
Approved by_____
Date