



6-12 Responsible Use and Device Agreement

This agreement must be completed and returned before your student can access a district-issued device.

Student Name: _____

Grade Level: _____

Parent Initials	Student Initials	Please review and discuss the guidelines below, as many may be applied at home as well.
		Cooperation - I will collaborate respectfully and responsibly with classmates in digital spaces. - I will share digital resources appropriately and be an active, positive partner in group work.
		Assertiveness - I will report any inappropriate, unsafe, or harmful digital behavior to a trusted adult. - I will ask questions and speak up if something online feels confusing, unsafe, or unkind. - I will advocate for myself and others to ensure online spaces are safe and respectful for everyone.
		Responsibility - I will use school technology, accounts, and devices for appropriate, school-related purposes. - I will use technology tools appropriately and avoid accessing sites, apps, or content not approved for school. - I will protect my personal information, passwords, and digital identity. - I will respect intellectual property by giving credit when I use others' ideas, images, or work. - I will immediately report damaged equipment, security concerns, or problems accessing resources.
		Empathy - I will be thoughtful about how my words, actions, and posts affect others online. - I will avoid posting, sharing, or forwarding content that could hurt, embarrass, or exclude someone.
		Self-Control - I will manage my screen time, stay focused during learning activities, and avoid distractions. - I'm aware of my digital footprint and the impact that using technology has on it. - I will seek help from a trusted adult if I experience or witness online conflict, bullying, or inappropriate content.

The use of school devices and the Internet is a privilege. If a student misuses a device or the Internet, he/she/they may have privileges taken away.

District-Owned Devices:

Chromebooks or iPads are district-owned devices, and their contents can be viewed at any time. The student should have NO expectation of privacy of materials found on a district-owned device or school-supported email service.

Internet Connectivity:

While at school, students will access the Internet through the Geneva CSD network, which follows the required Children's Internet Protection Act (CIPA) regulations. When the device is out of school, it will access any available WiFi and follow the internet controls associated with that network. We recommend that you talk to your student about the standards they should follow on the internet. We also recommend that an adult monitor students' use of the internet.

Supervision and Monitoring:

School personnel monitor device use and the Internet to ensure student safety. We reserve the right to examine, use, and disclose any data found on the District's information network or device to further the health, safety, discipline, or security of any student or other person or to protect property.

Data Privacy:

Geneva City School District makes every effort to select technology products that protect the confidentiality of students' personally identifiable information and avoid third-party promotional marketing material. Questions about specific privacy policies can be sent to Stephen Kruger at skruger@genevacsd.org.

The *Parents' Bill of Rights* is posted on the Data Security & Privacy Page of the Geneva CSD website (<https://www.genevacsd.org/district-family-resources/data-security-privacy>).

The following Board of Education policies are in effect for student technology use:

- Policy #8271, Internet Safety and Content Filtering
- Policy #7315, Student Acceptable Use Policy (AUP)
- Internet-Enabled Device (IED) Policy

I have reviewed this information, the guidelines provided, and the Chromebook Handbook with my student. I give consent for my student to use district technology, district provided accounts, and access the Internet.

Parent/Guardian Signature: _____

Date: _____

Student Signature: _____

Date: _____