

## Protocol for Student Injury

- 1) School staff first on scene calls nurse and office
- 2) Nurse or trained other staff member (TOSM) assesses scene for safety
- 3) Nurse/TOSM assess ABCs (airway, breathing, circulation)
- 4) Nurse/TOSM assess injury\*
- 5) Staff should not move injured student without first assessing unless there is a safety concern
- 6) Nurse/TOSM performs first aid as warranted
- 7) Nurse/TOSM determines triage; after assessment and observation
  - a. Student sent back to class
  - b. Student referred for medical care, transported by parent or contact
  - c. Activate EMS
    - Print PS screen *ACPS Stu Emerg Med Summary* to hand to EMS personnel
    - Complete *emergency incident form* if time and conditions warrant
    - Send school staff member on ambulance with student, and remain until parent/guardian arrives
    - Assign another staff member to drive the first one back to the school
- 8) Contact parents
- 9) Complete and submit [Accident Report](#).

\*Consult *VDOE/VDH Flipchart for School Emergencies* located in each school clinic