



Tracy Charter School

1904 N. Corral Hollow Road
Tracy, CA 95376

Academic Honesty Policy

All work submitted by students should be a true reflection of their effort and ability. If it is not, then the student has demonstrated unacceptable behavior. The following instances are considered cheating:

- Claiming credit for work that is not the product of one's own honest effort.
- Providing unwarranted access to materials or information so that others may dishonestly claim credit.
- Submitting work done entirely or in part by another person.
- Giving test answers to another student or getting test answers from another student.
- Representation of another person's words or ideas as your own by not properly citing the source and giving the author credit.
- Copying from the internet and/or from another student.
- Knowledge and tolerating of the foregoing circumstances.

There has been a significant increase in the popularity and availability of a variety of generative artificial intelligence (**AI**) tools, including ChatGPT, Sudowrite and others. These tools will help shape the future of work, research, and technology — but when used in the wrong way, they can stand in conflict with academic integrity at Tracy Charter School. To maintain a culture of integrity and respect, these generative **AI** tools **should not be used** in the completion of course assignments.

Any behavior, which can be defined as cheating, represents a violation of mutual trust and respect essential to education. Students who cheat should expect to be confronted by their teacher and be subject to the following penalties:

- **1st offense** Receive a zero (F grade) on the assignment and will be given the opportunity to re-do the Assignment for credit. Parent communication.
- **2nd offense** Receive a zero (F grade) on the assignment and will NOT be given the opportunity to re-do the assignment. Parent communication.
- **3rd offense** Receive a zero (F grade) on the assignment and will NOT be given the opportunity to re-do the assignment. Teacher will set up a meeting with the parent, student, teacher and administration to decide further consequences and action.

If a student is involved in a particularly serious act of cheating, or has a 4th offense, the student will receive a zero (F grade) on the assignment and will NOT be given the opportunity to re-do the assignment. Teacher will set up a meeting with the parent, student, teacher and administration to decide further consequences and action which may include loss of course credit.