Staples-Motley School District

School Board Minutes

Meeting #3 - Monday, September 22, 2025 @ 6:00pm - District Office

1. **Meeting was called to order by Vice Chair Trout at 6:00pm**
    a. Roll call was taken, members Wright, Frisk, Reeck, Trout, Reese and Freeman were present, comprising a quorum. Also present were Superintendent Tappe, Principal Koenigs, Principal Ferdon, AD Ahrendt, Staples World Editor Anderson, Recording Clerk Larson, members of the public, Staples-Motley staff members and students. The Pledge of Allegiance was recited.
    b. **Motion** by Wright second by Frisk, to adopt the agenda. **MC**
2. **Vice Chair Trout recognized those in attendance**
3. **Superintendent Performance Review Summary was read by Vice Chair Trout**
4. **School/Community Forum** - *NONE*
5. **Consent Agenda**
    a. Approve minutes from the August 18th board meeting
    b. Approve the fundraiser request from REACH
    c. Approve the fundraiser request from SMHS Music Department
    d. Approve the resignation of Taylor Miller, Elementary Paraprofessional
    e. Approve the resignation of Ezra Johnson, IT Technician
    f. Approve the revised 2025-2026 School Meal Prices/Fee Schedule
    g. Approve the 2025-2026 advisor agreements
    h. Approve the fundraiser request from Volleyball
    i. Approve the hire of:
        i. Ashley Orth, Assistant Cross Country Coach
        ii. Brad Anderson, Head Boys/Girls Golf Coach
        iii. Teneesa Mumm, School Readiness Teacher
        iv. Avery Amerud, Elementary Paraprofessional
        v. Bailey Weiland, Elementary Paraprofessional
        vi. Nick Schultz, Fall Weight Room Supervisor - morning
        vii. Jeff Sterriker, Fall Weight Room Supervisor - afternoon
        viii. Allie Anderson, Middle/High School Paraprofessional
        ix. Katie Muller, Middle/High School Paraprofessional
        x. Aaron Carter, Middle/High School Math Teacher
        xi. Kyra Stangle, Elementary Paraprofessional
        xii. Daren Blanck, Fall Play Director
        xiii. Aaron Carter, Assistant Fall Play Director
        xiv. Justin Thorne, Assistant Boys Basketball Coach
        xv. Jace Thompson, C-squad Boys Basketball Coach
        xvi. Craig Wolhowe, C-squad Boys Basketball Coach
    j. Approve the fundraiser requests from HS Student Council
    k. Approve the fundraiser request from MS ISC
    l. Approve the fundraiser request from Boys & Girls Basketball
    m. Approve the 25/26 organization agreement with Training HAUS
    Motion by Reeck, second by Wright, to approve the consent agenda. **MC**
6. **Donations and In-Kind Contributions**
    a. **Motion** by Reeck, second by Wright, to approve the Resolution to accept Grants and Donations in the amount of $10,300. **MC**

Thank you to the following for their donations: ***Staples Lions Club, LEAP inc., Costa Azul Mexican Bar & Grill, Japke Decorating & Carpet, Central Building Supply, Jon's Family Foods, Hubbard's Hardware, Holst Acres, Staples Hardware LLC, Ernie's Foods & Twin Cities Orthopedics***

7. **Finance Items** *(Finance Committee Minutes 9-5-25)*
   a. Financial Report was presented by Business Manager Hill
   b. **Motion** by Frisk, second by Wright, to approve the August disbursements. **MC**

General Fund	$	630,103.32
Food Service	$	4,017.21
Community Service	$	26,213.88
Construction Fund	$	27,749.14
Debt Service	$	0.00
Fund 21 Student Activities	$	0.00
Fund 45	$	0.00

   c. Motion by Reeck, second by Frisk, to approve the August receipts. **MC**

General Fund	$	2,287,594.36
Food Service	$	6,146.70
Community Service	$	19,608.22
Construction Fund	$	0.00
Debt Service	$	169,729.05
Fund 21 Student Activities	$	1,085.32
Fund 45	$	0.00

   d. **Motion** by Reese, second by Frisk, to approve the teacher substitute pay at $160 per day. **MC**
   e. **Motion** by Reeck, second by Wright, to certify the proposed tax levy at maximum; payable in 2026. **MC**
   (Public Announcement: The Truth in Taxation meeting will be held on Monday, December 1st, 2025 at 6:00 p.m. in the District Office Conference Room at which time the budget and levy will be discussed and the public will be allowed to speak.)
8. **ICS & Applied Insights North Presented a Demographic Study of the School District**
9. **Cabinet Presentation from Dean of Students, Kari Sarych**
10. **Curriculum / Policy** *(Policy Committee Minutes 9-10-2025)*
    a. **Motion** by Reese, second by Reeck, to approve the review of MSBA policies. **MC**
       i. 209 – Code of Ethics
       ii. 210 – Conflict of Interest – SB Members
       iii. 301 – School District Administration
       iv. 305 – Policy Implementation – Minimal Changes
       v. 415 – Mandated reporting of Maltreatment of Vulnerable Adults
       vi. 512 – School Sponsored Student Publications
       vii. 611 – Homeschooling
       viii. 903 – Visitors to School District Buildings and Sites
       ix. 906 – Community Notice of Predatory Offenders
11. **Personnel**
    a. **Motion** by Frisk, second by Wright, to approve the addition of a 1.0 FTE First Grade Elementary Teacher. **MC**
    b. **Motion** by Reeck, second by Frisk, to approve the hire of Rebeka Kappedal, First Grade Teacher. **MC**
12. **Reports**
    a. School Board:
       i. Freshwater - Minutes from 8-20-2025
       ii. Sourcewell - Minutes from 7-15-2025
    b. Elementary Principal report from Principal Koenigs
    c. Middle/High School Principal report from Principal Ferdon
    d. Activities/Community Ed Director report from AD/CE Ahrendt

e. SMEA report from representative Kneisl and Evans
f. Superintendent report from Superintendent Tappe

13. **Motion** by Reeck, second by Wright, to adjourn the meeting at 7:16pm. **MC**

Upcoming Meetings & Events:

October 6, 2025 - School Board Work Session; District Office @ 6pm
October 20, 2025 - School Board Meeting; District Office @ 6pm
November 3, 2025 - School Board Work Session; District Office @ 6pm
November 17, 2025 - School Board Meeting; District Office @ 6pm
December 1, 2025 - School Board Work Session &Truth in Taxation Meeting; District Office @ 6pm
December 22, 2025 - School Board Meeting; District Office @ 6pm