Board of Education
Lancaster Central School District
Lancaster, New York

Minutes

Meeting Date	September 15, 2025
Kind	Regular Session
Place	Lancaster High School, One Forton Drive, Lancaster
Members Present	John Talarico, President Timothy Talbot, Vice President Michael Sage, Trustee Anita Schiavone, Trustee Melissa Payne Smith, Trustee Jonathan VanNortwick, Trustee
Members Excused	David Lyman, Trustee
District Administrators Present	Andrew P. Kufel, PhD, Superintendent of Schools Daniel D'Amico, Asst. Superintendent for Human Resources Andrew Krazmien, Asst. Superintendent for Curriculum, Instruction & Pupil Services Jamie Phillips, Asst. Superintendent for Business & Support Services Erin Gannon, Director of Special Education Karen Marchioli, Ed.D., Director of Elementary Education Cheryl Randall, Director of Instructional Technology & Accountability Sarah Wittmeyer, Director of Secondary Education
Others Present	District administrators and faculty members

1.0 Call to Order
2.0 Pledge to Flag
3.0 Moment of Silence

The regular meeting of the board of education was called to order at 7:00pm by President Talarico. The Pledge of Allegiance was recited and Mr. Talarico asked for a moment of silent reflection for Carol Privitera, an English teacher from 1966 to 1998, who passed away on August 22, 2025; and for Dawn Duquin, a business teacher from 1974 through 2010, who passed away on August 31, 2025.

4.0 Presentation
4.1 Class AAA State Champion Girls Varsity Softball Team

Certificates of achievement were presented to the Class AAA State Champion Lancaster Varsity Girls Softball team by Coach Rich Winiatowski, Assistant Coach Ed Clark, and President Talarico. The roster is as follows:

- Emma Andolina

- Alyssa Brunner
- Peytyn Chojnacki
- Brenna DeWald
- Brianna DiGiacomo
- Brynn Dillon
- Abby DiMino
- Isabella DiMino
- Leah Dowling
- Ava Konieczny
- Lily Kuzara
- Maddy Matthews
- Addison Stachewicz
- Lily Tuberdyke

4.2 Summer School Presentation

Mrs. Jacque Galas, who filled in for Ms. Jenna Lettieri as elementary summer school principal; Miss Alexis McTigue, middle school summer school principal; Mr. Chris Pollard, high school summer school principal; Matthew Hein, coordinator of the Lancaster Work Study summer program, presented information to the board about the district's elementary and secondary summer school programs.

4.3 Tenure Presentation

Dr. Marchioli, Mrs. Wittmeyer and Ms. Gannon presented recently tenured teachers with certificates.

5.0 Correspondence

An email from Lacole Brumfield was received on August 29, 2025.

6.0 Approval of Minutes
6.1 Regular Session
August 26, 2025

Moved by Talbot seconded by VanNortwick to accept the minutes from the regular session held on August 26, 2025, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

7.0 Staff Organizations

Lancaster Administrative and Supervisory Association:
Mr. Greg Heer offered congratulations to the teachers who received tenure.
Lancaster Central Teachers Association:
Mrs. Beth Farrar thanked the board for recognizing newly tenured teachers. Mrs. Farrar also thanked everyone for getting ready for the new year and welcomed Mrs. Meshulam and Mr. Lynch.
Lancaster Association of Service Personnel:
No one present to report.
Lancaster Association of Substitute Teachers:
No one present to report.

8.0 Board Reports

Miss Innus spoke about the Freshman Mixer and the cell phone and backpack policies.

9.0 Superintendent's

Administrative Report

Dr. Kufel presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business

11.1 Personnel Items

11.1.1 Personnel Changes

Moved by Talbot seconded by Schiavone to approve the personnel changes for the period ending September 15, 2025, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Sage seconded by Talbot to approve the recommendations of the committee on special education, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

11.2.2 Committee on Preschool Special Education

Moved by Schiavone seconded by VanNortwick to approve the recommendations of the committee on preschool special education, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

11.2.3 Field Trip Approval Quebec City, Canada

Moved by Talbot seconded by Smith to approve Mrs. Adamo and the middle school French students to travel to Quebec City, Canada, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.0 Business & Financial Items

12.1 Financial Reports

Moved by Sage seconded by VanNortwick to approve the financial reports from September 15, 2025, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.2 Policy 1st #5681 School Safety Plans

Policy #5681 School Safety Plans was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

12.3 2025-2026 District Goals

Moved by Talbot seconded by VanNortwick to accept the 2025-2026 District Goals, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.4 Declare Surplus Equipment

Moved by VanNortwick seconded by Sage to declare the attached listing of equipment as surplus and prepare for disposal in accordance with board policy #5250, as submitted.
Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.5 Declare Surplus Books

Moved by Talbot seconded Schiavone to declare the attached listing of books as surplus and authorize their disposal in accordance with board policy #5250, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.6 Erie 1 BOCES – Room Rental

Moved by Schiavone seconded by VanNortwick to approve the agreement between the Lancaster Central School District and Erie 1 BOCES, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.6 Erie 1 BOCES – Consultant Services to Parochial Schools

Moved by Schiavone seconded by VanNortwick to approve the agreement between the Lancaster Central School District and Erie 1 BOCES, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.8 Contract – Research Foundation for the State University of New York at Buffalo for Assistive Technology

Moved by Schiavone seconded by VanNortwick to approve the agreement between the Lancaster Central School District and the Research Foundation for the State University of New York at Buffalo for Assistive Technology to provide assistive technology services for the 2025-2026 school year, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.9 Contract – Jon Gesicki

Moved by Schiavone seconded by VanNortwick to approve the agreement between the Lancaster Central School District and Jon Gesicki to provide visual and drill coordination services to the marching band for the 2025-2026 school year in the amount of $4,000, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.10 Contract – Allan Paglia

Moved by Schiavone seconded by VanNortwick to approve the agreement between the Lancaster Central School District and Allan Paglia to provide accompanist services to the music department for the 2025-2026 school year, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.11 AIA Contract – Louis DelPrince & Sons, Inc.

Moved by Talbot seconded by Sage to approve the AIA contract between the Lancaster Central School District and Louis DelPrince & Sons, Inc.

in the amount of $1,696,000 for Phase 1 of the 2024 $178M capital project, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.12 AIA Contract – Alp Steel Corporation

Moved by Schiavone seconded by VanNortwick to approve the AIA contract between the Lancaster Central School District and Alp Steel Corporation in the amount of $1,425,500 for Phase 1 of the 2024 $178M capital project, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.13 Construction Change Orders

Moved by Schiavone seconded by VanNortwick to approve the change orders 77P5 CO-502A-003, 77P6 CO-603-004, CO-603-005, CO-622-002, CO-631-004, CO-631-005 and CO-632-003, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.14 Club Creation – Lancaster Cadet Winter Guard at Lancaster Middle School

Moved by VanNortwick seconded by Talbot to approve the creation of a Lancaster Cadet Winter Guard club at the middle school, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.15 Settlement Agreement

Moved by Schiavone seconded by VanNortwick for the Board of Education of the Lancaster Central School District to authorize the Superintendent of Schools to execute a Settlement Agreement on the District's behalf resolving a claim arising from a special education due process hearing matter between the District and the parent of a student classified by the District's CSE, SED Case Number 654710, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

13.0 Public Hearing

No one addressed the board at this time.

14.0 Executive Session

At 8:11pm, Talbot seconded by Schiavone to move to executive session to hear a Lancaster Central Teachers Association grievance.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

15.0 Adjournment

At 10:07pm moved by Schiavone seconded by VanNortwick to reconvene regular session.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

At 10:08pm moved by Talbot seconded by Schiavone to adjourn the regular session.

Vote on the motion: 6 Ayes 0 Nays
Motion approved.

Sandra A. Janik, District Clerk