Muskingum Ohio Valley ESC DRIVING SCHOOL

Dear Parent,

Thank you for inquiring about the MOV ESC Driver's Training Program in partnership with Sheridan High School. SHS students that are 15 1/2 years or older are eligible for the program. Once a student has received their permit, they may apply to begin the MOV ESC Driver's Training Program. For the online coursework and the 8 hours of instructed driving time, the cost is $350. For students who have already completed the online coursework and only need to complete the 8 hours of instructed driving time, the cost is $300. The online portion will be on the student's own time. Currently, driving times are after school hours and during breaks. All driving times will start/end at Sheridan High School using our car. In addition, our driving instructor would like students to complete **at least 35 hours** of driving time with a parent/guardian prior to scheduling the instructed driving times.

There are two parts needed to enroll your student for the class which includes the enrollment paperwork and payment online for the online coursework and/or 8 hours of instructed driving time. A $100 deposit must be made when enrolling the student for the online coursework and driving time program with the rest of the fee being due before the driving hours begin. Students must have the online coursework completed and a copy of the certificate of completion of the online coursework must be turned in to me before they can begin the 8 hours of instructed driving time. Students that need to only complete the 8 hours of instructed driving time will need to pay for the $300 fee in one payment prior to beginning the driving hours. Driving hours are set up for after school hours and Saturday mornings using our driver's training car. If there is a day that we do not have school according to the school calendar, driving times could take place in the morning.

Please note that it may take at least a week or so to process the paperwork with the state of Ohio once the student has completed their last drive time. The student's driving test **must not** be scheduled until you have received a final email from me with the Driver's Training Completion Certificate and the Final Parent Report. The student will then need to take the Driver's Training Completion Certificate with them to the driving test to provide proof that they have completed the driver's training program.

The paperwork packet can be picked up at Sheridan High School. Paperwork can be picked up/dropped off in the Sheridan High School office from 7:30am-2:30pm Monday thru Friday. The cover page of the packet explains how to pay for the program. Please note that the state is very particular about the information on the completed paperwork. The parent information must match the information given when the student received the permit. In addition, there cannot be any scratch outs, strikethroughs, or correction tape/fluid on the application. I will need the completed packet returned to me along with a copy of the student's permit and payment will need to be made before I can start your child in the program.

Sincerely,

Mrs. Stockler

Mrs. Stockler

Muskingum Ohio Valley ESC DRIVING SCHOOL

Creating an Account and Navigating the Payment Portal

1. Go to www.mvesc.org
2. Under **For Parents**
3. Select **Driver Education**
4. In step 3 of the process, select **online payment portal**
5. You will now create an account
    a. **First Name** and **Last Name** will be your child's information
    b. **Address**, **Phone**, and **Email** can all be parent/guardian information
    c. Write down your **username/password**, unless paid in full
    d. Select your **Training Location**
    e. Click **Complete Account**
6. Now that you have an account, click **Sign In**
7. Once Signed in, Click **MAKE PAYMENT**
8. You have two options, depending on what you need:
    a. **Course Work and Driving Payment**
        i. This is for students who need both online instruction and Behind-The-Wheel instruction
        ii. This can be paid in full at $350 or in two payments ($100 deposit, $250 final payment)
    b. **Driving Only Payment Amount**
        i. This is for students who need Behind-The-Wheel instruction only
        ii. This is a one-time payment of $300
9. The following must be completed/returned to Mrs. Stockler (astockler@nlsd.k12.oh.us) **before** your child can begin.
    a. **Payment must be made**
    b. **Completed application including permit must be returned to Mrs. Stockler**

OFFICE USE ONLY

Date of App: _____ Deposit Date_____

$100 Deposit Required to be paid online_____

$350 Payment_____
$300 Payment Drive Only_____

MOV ESC DRIVING SCHOOL #4220-2766
STUDENT APPLICATION-ONLINE

___Both_____Drive Only

Last Name: _____ **Grade:** _____

First Name: _____ **M.I.** _____ **Birthdate:** _____

Address: _____

Phone Number: _____ **School:** _____

Permit # _____ **Issue Date:** _____

Extra-Curricular Activities: _____

Parents and/or Guardian (Address Correspondence to)

Father: _____ Home Phone: _____

Address: _____ Work Phone: _____

_____

Mother: _____ Home Phone: _____

Address: _____ Work Phone: _____

_____email address_____

Emergency Contact: _____ Home Phone: _____

Relationship: _____ Work Phone: _____

Medical Information and Release

Doctor: _____ Phone #: _____ Hosp: _____

Allergies: _____

Medications: _____

NLSD has my permission to transport my child, _____,
to _____(Hospital) in case of an emergency.

Parent/Guardian Signature: _____ Date: _____

To the best of my knowledge, all of the above information is correct and true.

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____

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Muskingum Valley Educational Service Center

An Educational Partnership with Ohio Valley ESC

Muskingum Valley ESC – Zanesville Campus **License Number: 4220-2766**
205 north 7th Street, Zanesville, Ohio 43701 **740.452-4518**

BEHIND-THE-WHEEL TRAINING AGREEMENT FOR ONLINE STUDENTS - TEEN CLASS D LICENSE COURSE

This agreement constitutes the entire contract between the school and student, and any verbal assurances or promises not contained herein are not binding on either the student or the school.

Student Registration Form

Student Name _____

Address _____

City _____ State _____ Zip _____

Birth Date _____ Learners Permit # _____ Date Issued _____

Grade _____ High School _____

Parent Name _____ Parent Email _____

Home Phone _____ Cell Phone _____

*The emergency medical contact form on file with **MOV ESC Driving School** will be used in case of an emergency.
*Students will be contacted through school email accounts.

MOV ESC Driving School, referred to as the driving school, agrees to provide the applicant, referred to as the student, the 24 hours of classroom instruction and the minimum of 8 hours of behind-the-wheel training based on the Ohio Driver Training Curriculum. The student will complete the 24 hours of required classroom instruction through Aceable, an Ohio approved online provider. MOV ESC Driving School will provide students with an account voucher for the online course. Before a student can begin the 8 hours of behind the wheel training, he must complete the online course and receive a Certificate Completion. The student will give the original copy of the Certificate of Completion to the Driver Education School Site Coordinator.

MOV ESC Driving School will furnish a licensed instructor and a motor vehicle for the behind-the-wheel instruction. It is strongly advised that a student complete a minimum of three additional hours per week of driving practice. It is through repeated practice that the skill is developed and perfected.

When all training is completed and paperwork is submitted to the Driver Education School Site Coordinator, MOV ESC Driving School will provide an Ohio Department of Public Safety (ODPS) Certificate of Completion of an Authorized Course of Driver Training. The student will take this certificate to the BMV when they take their driving test.

Tuition for the driver's training program (online classroom training and the behind-the-wheel instruction) is $350.00. A deposit of $100.00 is required to begin. **All tuition must be paid before an ODPS Certificate of Completion is issued.** The online portion driver's training course must be completed within **six (6) months of the start date**; for this contract that would be: _____ .

MOV ESC Driving School

The student must have a valid Ohio Temporary Learner's Permit and a Certificate of Completion to schedule the behind-the-wheel lessons. Behind-the-wheel instruction will be scheduled in two-hour sessions. The student must bring their Ohio Temporary Learner's Permit and required glasses or contacts to the behind-the-wheel driving appointment. Students may be charged a rate of $25.00 for any appointment he/she does not meet, unless the school is given 24 hours of notice.

Payment is to be made online at www.mvesc.org

Deposit: _____ Date:_____

Final Payment: _____ Date:_____

The school will give reasonable notice for delays caused by unsafe driving conditions, mechanical failures or any other reason over which it has no control. Behind-the-wheel instruction will be conducted in Coshocton, Franklin, Fulton, Monroe, Morgan, Muskingum, Noble, Perry and Washington counties. We reserve the right to limit our service area. On most drives, students will be start from the MOV ESC Driving High School Site and dropped off at the address provided on the application. No exceptions will be made.

MOV ESC Driving School reserves the right to cancel this agreement at any time should the student's conduct indicate a lack of responsibility deemed necessary to safely operate a motor vehicle in the *opinion of the teacher.* Students suspended from school will not be allowed to drive during the suspended period. Proper attire must be worn at all times. Improper language will not be tolerated in the vehicle or any other time. No food in the vehicle. Soft drinks or water is allowable if the container has a lid. Cell phones will be silenced and put in purse or backpack in the back seat. No smoking. Provide 24 hours' notice if you need to cancel or reschedule your driving lesson. Once you begin the online classroom training no refund will be given for that portion of the training. Should this agreement be cancelled, BTW fees will be pro-rated, and an appropriate refund might be given. **Students are not permitted to drive if he/she is absent or suspended from school.**

Any additional in-car training may be obtained at the hourly rate of $25.00 per hour. If applicable, the student may for an additional charge of $90.00, hire the instructor and use the driving school's vehicle to take a driving exam at a State exam center located in their city/county of residency.

By law, a driving school cannot guarantee the issuance of a driver's license to the student. It should be emphasized that successful completion of the behind-the-wheel course does not and should not imply that the student is an accomplished driver. Your continued work with your son/daughter is essential to further develop strong driving skills. It is mandatory that you provide your child with a minimum of 50 hours of additional supervised behind-the-wheel driving.

The parent or guardian, or the person having custody, and the student, shall be jointly liable to the agreement. Driver training is licensed by the Ohio Department of Public Safety through the Driver Training Program, 1970 W. Broad St. Columbus, OH 43223.

I have read, understand and I have received a copy of this agreement.

Student Signature Date

Parent Signature Date

Authorizing Official (for MOV ESC Driving School only) Date

MOV ESC Driving School

Ohio Traffic Safety Office

OHIO DEPARTMENT OF PUBLIC SAFETY
DRIVER TRAINING

BEHIND-THE-WHEEL TRAINING AGREEMENT FOR ONLINE STUDENTS

ENTERPRISE NAME		LICENSE #	
MOV ESC Driving School		4220-2766	
ENTERPRISE ADDRESS	CITY	STATE	ZIP CODE
205 N. 7th Street	Zanesville	OH	43701-####

MOV ESC Driving School, hereinafter referred to as "The Driving School" agrees to provide applicant, hereinafter referred to as "Student", 8 hours of behind-the-wheel training based on the Ohio Driver Training Curriculum. The student will complete the 24 hour equivalent of required classroom with an Ohio approved online provider. The student must provide a certificate of completion from an approved online driver education program to begin the eight hours of behind-the-wheel training. State of Ohio regulations require all training be made available by (6 months from date of 1st Drive) = _____. Should a student be unable to attend available training sessions offered, the school is relieved of the aforementioned obligation. The Driving School shall furnish a licensed instructor and a motor vehicle for instruction. The tuition for said instruction is $350.00_____.

Any additional in-car training may be obtained at the hourly rate of $25.00_____ per hour. If applicable, the Student may, for an additional fee of $90.00__, use the Driving School's vehicle to take a driving exam at a State exam center located in City/County of Residence_____ County, OH.

The Student is required to obtain a valid temporary driving permit and pay tuition in full prior to scheduling the practical driving portion of the training. If the student must cancel a scheduled driving appointment, cancellation must be made a minimum of 24 hours prior to the scheduled appointment. Failure to do so may result in an additional fee of $25.00_____. The same fee shall apply should the Student fail to appear for, or for any reason not prepared to take, the scheduled lesson. Should a check received as payment of tuition in whole or in part, be returned due to insufficient funds, the Student may be removed from the driving schedule until such a check is made good. An additional fee may be charged for any returned check.

The student is required to complete all available training within six months of the date the training begins. Upon expiration of this agreement, a reinstatement fee may be charged before any further services are provided. The Driving School does not guarantee the issuance of a driver license to the Student. If training is not completed within the six months, a new agreement shall be established and training shall be restarted.

The Driving School reserves the right to cancel this agreement at any time, should the Student's conduct indicate a lack of responsibility deemed necessary by The Driving School to safely operate a motor vehicle. Destruction of property, or the possession, distribution, or use of any tobacco product, alcohol, or drug of abuse is strictly prohibited. Should this agreement be cancelled under such circumstances, all fees may be pro-rated, based upon hours of service provided prior to cancellation.

Refund Policy: All refunds may be pro-rated based on the percentage of program completed.

The Driving School shall furnish a certificate of completion to all students under the age of eighteen years, who successfully complete the course. Completion, as defined by the State of Ohio, refers to the completion of the required number of hours online and the student's good-faith effort having been exercised during the practical driving portion.
Commercial Driving schools are licensed by the Department of Public Safety through the Driver Training Program Office, 1970 West Broad Street, Columbus, Ohio 43223. Valuable information for parents and teenagers is available on the internet at www.drivertraining.ohio.gov, under Parents and Teens.

I have read and understand and have received a copy of this agreement.

SCHOOL OFFICIAL		SCHOOL OFFICIAL SIGNATURE	DATE
MOV ESC Driving School Official		X	
STUDENT	STUDENT D.O.B.	STUDENT SIGNATURE	DATE
		X	
PARENT / GUARDIAN		PARENT / GUARDIAN SIGNATURE	DATE
		X	

School official must be the authorizing official, training manager, or instructor. The Driving School may add addendum(s) in accordance with Ohio law.

Northern Local Schools
Aceable
Informed Consent and Release

I, the undersigned parent/legal guardian, hereby understand that Northern Local Schools is utilizing the online services of Aceable, an online application. I also understand that as part of this activity, my child will be providing his/her [Name, Email Address, etc..] in order to use this online application.

I understand that to the extent that either I or my child are provided with or create a password for the use of this site, my child and I can help protect against unauthorized access to my child's account and personal information by appropriately protecting and limiting access to this password and appropriately logging off of the account when finished. I hereby acknowledge and agree that the School Board and Northern Local Schools do not own or control **Aceable** and any of my child's works (name, likeness, student work, performance, in any form, hereinafter collectively referred to as "Works") that are posted on or through this website shall be managed and controlled by **Aceable** in accordance with its privacy policy and terms of service. I further acknowledge that my child and I have read **Aceable**'s Terms of Use and Privacy Policy, true copies which are linked to this informed consent and release.

By entering into this informed consent and release and granting the permission as stated herein, I am expressly authorizing my child to participate, use, and submit Works for posting on **Aceable**. I also expressly authorize the Northern Local School District to use, in whole or in part, my child's Works in connection with **Aceable** including without limitation, the posting of these Works on or through **Aceable**.

By entering into this informed consent and release and granting the permission as stated herein, I also am releasing the School Board and/or Northern Local Schools and their respective officers, directors, agents and/or employees from and against any and all liability, loss, damage, costs, claims and/or causes of action arising out of or related to my child's Works being posted on or through **Aceable** and/or for my child participating and using **Aceable**.

I have read this Informed Consent and Release and understand its terms. I sign it voluntarily and with full knowledge of its significance.

Child's Name: _____ Grade: _____

Child's Signature: _____ Date: _____

Parent/Guardian's Name: _____

Parent/Guardian's Signature: _____ Date: _____