

## OAR 581-022-2220 (Health Services) Implementation Tool

This tool is designed to support districts to implement requirements found in [OAR 581-022-2220](#). For more information on how to use this tool, please see the [Instructions document](#). The first section of OAR 581-022-2220 requires school districts, education service districts, and public charter schools to develop, implement, and annually update a written prevention-oriented health services plan for all students. The plan must describe a health services program for all students at each facility that is owned or leased, where students are present for regular programming. The health services plan will be created and maintained by the administration of each district and charter school serving students. This tool facilitates self-evaluation of the required components of the rule.

**District/School/Program Name: Central Point School District 6**

**Date Last Updated: Oct. 6, 2025**

### Table I: Staff Member Roles

Naming roles and identifying individuals, and alternates where appropriate, helps to ensure direction, coordination, and collaboration in providing health services. Health services encompass many aspects of a student’s school day and rely upon a variety of staff roles.

School and District Planning Team Members	Primary Contact (Name/Title)	Alternative Contact (Name/Title)
District leadership	Ryan Munn/Director of Student Services	Walt Davenport/Superintendent
Building lead/administrator	Building principals	Ryan Munn/Director of Student Services
Health representative	Windy Sigler/District Nurse	Kandas Hensley/District Nurse
Registered nurse	Kandas Hensley/District Nurse	Windy Sigler/District Nurse
Licensed health services staff		
Other staff as identified by the team	Building office managers	

**Table II: Communicable Disease Prevention & Response**

OAR Requirements	Plan Considerations	Examples of Evidence/Resources	Plan Evidence	Met?
<p>(1) School districts, education service districts, and public charter schools shall develop, implement, and annually update a written prevention-oriented health services plan for all students. The plan must describe a health services program for all students at each facility that is owned or leased where students are present for regular programming. The health services plan will be created and maintained by the administration of each district and charter school serving students. Health services plans must include:</p>				
<p>(1)(b) Communicable disease prevention and management plan that includes school-level protocols for:</p>	<p>Where is the protocol located and how is it trained with school staff?</p> <p>On the District Website under Student Health and Safety</p> <p><a href="https://www.district6.org/departments/safety-security/communicable-disease-management-plans">https://www.district6.org/departments/safety-security/communicable-disease-management-plans</a></p> <p>Is the plan updated regularly and by whom? Annually by district administration</p>	<ul style="list-style-type: none"> <li>School-level Communicable Disease Management Plan</li> </ul>	<p><a href="https://docs.google.com/document/d/1Qdx20lpHOsx3VI371bvUlwtIjgnPXDAL/edit">https://docs.google.com/document/d/1Qdx20lpHOsx3VI371bvUlwtIjgnPXDAL/edit</a></p> <p><a href="https://docs.google.com/document/d/1VxwhNJYRW29RL3OdqXnyNz3pNgbF6U2V/edit?rtpof=true">https://docs.google.com/document/d/1VxwhNJYRW29RL3OdqXnyNz3pNgbF6U2V/edit?rtpof=true</a></p> <p><a href="https://docs.google.com/document/d/1BHCHM2PHhgSsUEt6erDi2f5DoLUXMgAL/edit?rtpof=true&amp;tab=t.0">https://docs.google.com/document/d/1BHCHM2PHhgSsUEt6erDi2f5DoLUXMgAL/edit?rtpof=true&amp;tab=t.0</a></p> <p><a href="https://docs.google.com/document/d/1BHCHM2PHhgSsUEt6erDi2f5DoLUXMgAL/edit?rtpof=true&amp;tab=t.0">https://docs.google.com/document/d/1BHCHM2PHhgSsUEt6erDi2f5DoLUXMgAL/edit?rtpof=true&amp;tab=t.0</a></p> <p><a href="https://docs.google.com/document/d/1deS4JFNWA3fCkinHU9LZ4D4Ssn0K3egg/edit?rtpof=true">https://docs.google.com/document/d/1deS4JFNWA3fCkinHU9LZ4D4Ssn0K3egg/edit?rtpof=true</a></p> <p><a href="https://docs.google.com/document/d/1My7rqaxvJyPlxZfLE3QTPuFDRiy5eUVD/edit">https://docs.google.com/document/d/1My7rqaxvJyPlxZfLE3QTPuFDRiy5eUVD/edit</a></p> <p><a href="https://docs.google.com/document/d/1wJeUAzITenYDwiB5rb3e9vD0fRnAJV0f/edit?rtpof=true">https://docs.google.com/document/d/1wJeUAzITenYDwiB5rb3e9vD0fRnAJV0f/edit?rtpof=true</a></p> <p><a href="https://docs.google.com/document/d/1zSOPRr9OORjlcOhhcjmN4WEb9hN8G8k7/edit">https://docs.google.com/document/d/1zSOPRr9OORjlcOhhcjmN4WEb9hN8G8k7/edit</a></p> <p><a href="https://docs.google.com/document/d/1sR1_mJ3CEg18Omc-uQAmTc7wouxfj8qd/edit">https://docs.google.com/document/d/1sR1_mJ3CEg18Omc-uQAmTc7wouxfj8qd/edit</a></p> <p><a href="https://resources.finalsite.net/images/v1705066333/district6org/dtrald3a6fxddomuyw0g/CPSD-Jewett-Elementary-SLCDMP-23-24.pdf">https://resources.finalsite.net/images/v1705066333/district6org/dtrald3a6fxddomuyw0g/CPSD-Jewett-Elementary-SLCDMP-23-24.pdf</a></p>	<p>Yes</p>

OAR Requirements	Plan Considerations	Examples of Evidence/Resources	Plan Evidence	Met?
<p>(1)(b)(A) Notifying the local public health authority (LPHA) if absence due to illness threshold, as established by the Oregon Health Authority (OHA) or LPHA, of students and staff is attained.</p>	<p>What is the school-level process for monitoring symptoms and absences and contacting LPHA?</p> <p>See plan evidence message</p> <p>Who is responsible for monitoring illness thresholds and what is the communication plan in responding?</p> <p>School secretaries</p> <p>What metrics or data are monitored to determine when the LPHA needs to be contacted?</p> <p>See percentages</p> <p>How is the process reviewed and updated regularly in the district's communicable disease plan?</p> <p>Reviewed annually or updates as necessary when LHA provides updates.</p>	<ul style="list-style-type: none"> <li>School-level Communicable Disease Management Plan (Section 1, Table 2)</li> <li>Protocol for LPHA communication</li> <li>Protocol for monitoring absences and illness</li> </ul> <p><b>Resources:</b></p> <ul style="list-style-type: none"> <li><a href="#">Communicable Disease Guidance for Schools</a></li> </ul>	<p><b>Message sent to secretaries, admin, nurses 03/18/24</b>  <b>When to report an outbreak of illness to Jackson County Health Dept.</b></p> <ul style="list-style-type: none"> <li><b>For respiratory illnesses the guidance includes all respiratory diseases, including influenza, RSV, COVID, and Unknown. When 30% of the school population (including staff and students) is absent and there are at least 10 people ill</b></li> </ul> <p style="text-align: center;"><b>OR</b></p> <ul style="list-style-type: none"> <li><b>When 20% of a cohort/classroom (including staff and students) is absent and there are at least 3 individuals ill.</b></li> </ul> <p><b>You can report by calling our CD Line at 541 774 8204, or by emailing anyone on the CD Team</b>  <a href="#">Pema Lhewa</a> <a href="#">Ashanti Ayala</a> or <a href="#">Bonnie Simpson</a></p>	<p>Yes</p>

<p>(1)(b)(B) Exclusion of individuals consistent with <a href="#">OAR 333-019-0010</a>, with a description of an isolation space that is appropriately supervised and adequately equipped and that can be used exclusively for the supervision and care of a sick child when a sick child is present in the school.</p>	<p>Where is the isolation space?</p> <p>School level communicable disease plans are linked in the first box of this document. Space differs by individual school.</p> <p>Can it be used exclusively as an isolation space? What is the plan to shift use when needed and how will staff be made aware that the space is in use for isolation?</p> <p>Signage is provided at each site and is communicated to staff by school secretary or administrator.</p> <p>What protocols are in place to ensure supervision, supplies, and cleaning after use?</p> <p>Office managers are responsible for supervising, stocking supplies, and arranging for sterilization after use.</p>	<ul style="list-style-type: none"> <li>• School-level Communicable Disease Management Plan (Table 1; Section 3, Table 4)</li> <li>• Consistent with board policies JHCC/JHCC-AR and GBEB/GBEB-AR</li> <li>• Isolation space protocol</li> </ul> <p><b>Resources:</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Communicable Disease Guidance for Schools</a></li> </ul>	<p>See first box of this document where all school level communicable disease plans are linked.</p>	<p>Yes</p>
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OAR Requirements	Plan Considerations	Examples of Evidence/Resources	Plan Evidence	Met?
<p>(1)(b)(C) Implementing mitigation measures if cases warrant or if recommended by the Oregon Health Authority or LPHA.</p>	<p>How are school staff trained on the school's communicable disease mitigation measures?</p> <p>Personalized training provided by district nurses</p> <p>Are supplies available and located in or near where they may need to be utilized? Yes</p> <p>What is the process implementing mitigation measures?</p> <p>Communication flows through school staff to Office Manager who consults with district nurses.</p>	<ul style="list-style-type: none"> <li>School-level Communicable Disease Management Plan (Section 3, Table 4)</li> </ul> <p><b>Resources:</b></p> <ul style="list-style-type: none"> <li><a href="#">Communicable Disease Guidance for Schools</a></li> </ul>	<p>See first box of this document where all school level communicable disease plans are linked.</p>	<p>Yes</p>

<p>(1)(b)(D) Identifying, understanding, and responding to the needs of students who are more likely to have severe disease outcomes or loss of access to education due to a communicable disease, and responding to those needs.</p>	<p>How did you identify those in your school that are disproportionately impacted by communicable disease?</p> <p>Individual health plans created by district nurses as a result of Student Acuity Tool implementation. Also through parent or physician report.</p> <p>How do you monitor and determine when to respond to student’s needs? Who is included in these conversations?</p> <p>Team approach including school staff, nurses, parents, and other medical providers.</p> <p>What supports are available to students and how are they communicated to staff?</p> <p>District nurses support school based teams and manage the communication flow with necessary parties.</p>	<ul style="list-style-type: none"> <li>• School-level Communicable Disease Management Plan (Section 2, Table 3)</li> <li>• ODE Student Acuity Tool</li> <li>• Protocol or process that would be activated (established team to discuss needs in response to CD events)</li> <li>• Individuals with Disabilities Education Act (IDEA) or section 504 process</li> </ul> <p><b>Resources:</b></p> <ul style="list-style-type: none"> <li>• ODE school nurse</li> </ul>	<p>See first box of this document where all school level communicable disease plans are linked</p> <p>Student Acuity Tool – IEP team meetings/documentation at least annually 504 plans reviewed at least annually</p>	<p>Yes</p>
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<b>OAR Requirements</b>	<b>Plan Considerations</b>	<b>Examples of Evidence/Resources</b>	<b>Plan Evidence</b>	<b>Met?</b>
		resources <a href="#">webpage</a>		

<p>(1)(b)(E) Responding to the mental health impacts of a communicable disease outbreak in the school.</p>	<p>How are the wellbeing and mental health needs of students and staff determined?</p> <p>School Staff: Student Wellness specialists, school counselors, district nurses, and student services administrators communicate when necessary to address mental health needs</p> <p>What district or school resources will be utilized in supporting student and staff wellbeing and mental health during prevention, response, and recovery from incidents of a communicable disease outbreak?</p> <p>How are staff, students and families linked to culturally relevant health and mental health services and supports?</p> <p><a href="https://jysoc.org/educators/educator-behavioral-health-resources/">https://jysoc.org/educators/educator-behavioral-health-resources/</a></p>	<ul style="list-style-type: none"> <li>• Integrated Guidance/Student Investment Account Plan</li> <li>• School-level Communicable Disease Management Plan (Table 1)</li> <li>• Multi-tiered system of supports for mental health</li> <li>• Mental health community resource map</li> </ul> <p><b>Resources:</b></p> <ul style="list-style-type: none"> <li>• ODE mental health <a href="#">webpage</a></li> </ul>	<p>See first box of this document where all school level communicable disease plans are linked</p> <p>MTSS:</p> <p>Tier 1 – All student support with Character Strong in primary grades, Sources of Strength and Breaking Down the Walls (high school)</p> <p>Tier 2: SIA dollars have been used to create positions to support mental health needs of students and staff, additional secondary counselors have been added.</p> <p>Tier 3: SBHC partnership with La Clinica on every campus to support students presenting more acute mental health needs.</p>	<p>Yes</p>
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<b>OAR Requirements</b>	<b>Plan Considerations</b>	<b>Examples of Evidence/Resources</b>	<b>Plan Evidence</b>	<b>Met?</b>
<p>(1)(b)(F) Ensuring continuity of education for students who may miss school due to illness.</p>	<p>How are health and other related services for students who have an Individual Education Program (IEP) or 504 plan considered?</p> <p>Through the identification and team meeting process.</p> <p>What is the communication process to support family involvement during a student’s absence?</p> <p>Office managers, SWS, school counselors, district nurses, admin communicate with families to provide support during prolonged absence.</p> <p>Notification is provided by 10:00 am for every student absence.</p>	<ul style="list-style-type: none"> <li>• School-level Communicable Disease Management Plan (Section 2, Table 3)</li> <li>• “Child find” IDEA or section 504 process</li> </ul>	<p>Communicable disease plans linked to the first box of this document and on the district website.</p> <p>The district adheres to Child Find and section 504 identification processes.</p>	<p>Yes</p>

<b>OAR Requirements</b>	<b>Plan Considerations</b>	<b>Examples of Evidence/Resources</b>	<b>Plan Evidence</b>	<b>Met?</b>
(1)(c) A district-to-school communication plan that includes a:	<p>Where is the protocol located and how is it shared with school staff?</p> <p>District website and it is shared with staff through staff meetings.</p> <p>Does the protocol ensure accuracy and efficiency? Yes, the communication plan and contacts are clearly listed.</p>	<ul style="list-style-type: none"> <li>Point of contact and duties found in the school-level Communicable Disease Management Plan (Section 1, Table 2)</li> </ul>	Primary and alternate contacts are listed in school-level communicable disease plans.	Yes

OAR Requirements	Plan Considerations	Examples of Evidence/Resources	Plan Evidence	Met?
<p>(1)(c)(A) Point of contact to facilitate communication, maintain healthy operations, and respond to communicable disease questions from schools, state or local public health authorities, state or local regulatory agencies, students, families, and staff;</p>	<p>Does the point of contact have appropriate authority and knowledge to communicate to all parties accurately and efficiently? Yes</p> <p>How is the point of contact assignment updated as needed with staffing changes? Through annual review of plans.</p> <p>What is the process to make the point of contact aware of pertinent information? Phone tree or email</p>	<ul style="list-style-type: none"> <li>Point of contact and duties found in the school-level Communicable Disease Management Plan (Section 1, Table 2)</li> </ul>	<p><b>Primary and alternate contacts are listed in school-level communicable disease plans; Sct. 1, Table 2</b></p>	<p>Yes</p>

OAR Requirements	Plan Considerations	Examples of Evidence/R esources	Plan Evidence	Met?
<p>(1)(c)(B) Protocol to provide all staff and families with contact information for the point of contact; and</p>	<p>How is this information shared each school year?</p> <p>Plans are updated annually and posted to the district website</p> <p>Where is this information accessible to staff and families?</p> <p>District website under Departments Safety and Security Communicable Disease Plan</p> <p><a href="https://www.district6.org/departments/safety-security/communicable-disease-management-plans">https://www.district6.org/departments/safety-security/communicable-disease-management-plans</a></p>	<ul style="list-style-type: none"> <li>• Link on district webpage to point of contact information</li> <li>• Point of contact and duties found in the school-level Communicable Disease Management Plan (Section 1, Table 2)</li> </ul>	<p><a href="https://www.district6.org/departments/safety-security/communicable-disease-management-plans">https://www.district6.org/departments/safety-security/communicable-disease-management-plans</a></p> <p>Primary and alternate contacts are listed in school-level communicable disease plans; Sct. 1, Table 2</p>	<p>Yes</p>

OAR Requirements	Plan Considerations	Examples of Evidence/Resources	Plan Evidence	Met?
<p>(1)(c)(C) Process to notify as soon as possible all families and other individuals if there has been a case of a restrictable disease as defined by <a href="#">OAR 333-019-0010</a> on the premises if advised by an LPHA or the OHA.</p>	<p>How does the school district ensure accurate and efficient communication is provided to families about cases as needed?</p> <p>ParentSquare messaging app, letters from individual schools, phone calls</p> <p>Who is responsible?</p> <p>Building/District Admin, district nurses, office managers</p>	<ul style="list-style-type: none"> <li>Point of contact and duties found in the school-level Communicable Disease Management Plan (Section 1, Table 2)</li> <li>District/building-level communication tree and protocol</li> </ul>	<p>Primary and alternate contacts are listed in school-level communicable disease plans; Sct. 1, Table 2</p> <p><a href="https://www.district6.org/departments/safety-security/communicable-disease-management-plans">https://www.district6.org/departments/safety-security/communicable-disease-management-plans</a></p>	<p>Yes</p>

**Table III: School Health Services**

OAR Requirements	Plan Considerations	Examples of Evidence/Resources	Plan Evidence	Meet?
<p><b>(1) School districts, education service districts, and public charter schools shall develop, implement, and annually update a written prevention-oriented health services plan for all students. The plan must describe a health services program for all students at each facility that is owned or leased where students are present for regular programming. The health services plan will be created and maintained by the administration of each district and charter school serving students. Health services plans must include:</b></p>				
<p>(1)(a) Health care space that is appropriately supervised and adequately equipped for providing health care and administering medication or first aid.</p>	<p>What are the district requirements (location/supplies) for a health care space?</p> <p>Health care spaces have the same requirements as isolation spaces.</p> <p>Where is the health care space at building level?</p> <p>Varies by building (typically in the office)</p> <p>What protocols are in place to ensure supervision and supplies?</p> <p>Health care spaces have the same requirements as isolation spaces.</p>	<ul style="list-style-type: none"> <li>• Job description or assignment of duties that includes supervision of health care space</li> <li>• Evidence of training required for staff supervising health care space. (e.g., Medication Administration training)</li> <li>• District or building level health care and medication administration protocols</li> </ul> <p><b>Resources:</b></p> <ul style="list-style-type: none"> <li>• ODE medication administration <a href="#">webpage</a></li> </ul>	<p>Annual training on medication administration, biannual CPR/1<sup>st</sup> Aid training</p> <p>Protocols for accessing nursing services are available at each site.</p>	<p>Yes</p>

OAR Requirements	Plan Considerations	Examples of Evidence/Resources	Plan Evidence	Meet?
<p>(1)(e) Services for all students, including those who are medically complex, medically fragile or nursing dependent, and those who have approved 504 plans, individual education program plans, and individualized health care plans or special health care needs as required by <a href="#">ORS 336.201</a>, <a href="#">339.869</a>, <a href="#">OAR 581-021-0037</a>, <a href="#">581-015-2040</a>, <a href="#">581-015-2045</a>, and <a href="#">851-045-0040 to 0060</a>; and <a href="#">851-047-0010 to 0030</a>.</p>	<p>How is student acuity assessed to determine nurse staffing as required by ORS 336.201?</p> <p>Student Acuity Tool provided by ODE/OHA/OSNA</p> <p>How are student needs identified and information shared with appropriate staff so that services may be provided?</p> <p>Student needs are identified and shared with appropriate staff through care plans, Synergy notifications, emergency action plans.</p> <p>How are student services documented and information shared to support care coordination?</p> <p>Student needs are identified and shared with appropriate staff through care plans, Synergy notifications, emergency action plans.</p> <p>Does the school district have sufficient staffing and resources for Nursing, Occupational Therapy, Physical Therapy, and Speech Language Pathology and Audiology?</p> <p>The district meets the requirements but not the recommended staffing levels.</p>	<p><b>Examples of Evidence/Resources</b></p> <ul style="list-style-type: none"> <li>• “Child find” IDEA or section 504 process</li> <li>• Process that outlines how students are identified, assessed, and receive services</li> <li>• Annual MC, MF, ND, and school nurse Full time Employees (FTE) data collection</li> <li>• Staffing plan that outlines health services providers and their assignments, including RN, LPN, and delegations, in relation to student population and need</li> </ul> <p><b>Resources:</b></p> <ul style="list-style-type: none"> <li>• ODE school nurse resources <a href="#">webpage</a></li> </ul>	<p>Child Find Section 504 Student Acuity Tool Staffing/delegation plans</p>	<p>Yes</p>

OAR Requirements	Plan Considerations	Examples of Evidence/Resources	Plan Evidence	Meet?
<p>(1)(h) Process to assess and determine a student’s health services needs, including availability of a nurse to assess student nursing needs upon, during, and following enrollment with one or more new medical diagnose(s) impacting a student’s access to education, and implement the student’s individual health plan prior to attending as per <a href="#">336.201</a>.</p>	<p>How are student health concerns identified during enrollment?</p> <p>Synergy notifications go out when students register.</p> <p>How is information shared with nursing staff upon registration, including transition from and early intervention/early childhood special education (EI/ECSE)?</p> <p>District nurses attend Kinder transition meetings.</p> <p>What tool or process does the district have to assess student nursing and other licensed school health services needs?</p> <p>Student Acuity Tool that is used to develop individual student health plans.</p> <p>Parent/medical provider information is regularly collected.</p> <p>How is information shared and communication supported between licensed health staff, teachers, and other school staff?</p> <p>Synergy notifications, emergency action plans, health plans.</p>	<ul style="list-style-type: none"> <li>• Registration process that captures medical diagnoses and health concerns</li> <li>• “Child find” IDEA or section 504 process</li> <li>• Documentation of nursing assessment and delegation process</li> <li>• Delegation records</li> <li>• Student health records</li> <li>• School nurse assessment tool and process for development and implementation of student health care plans</li> </ul> <p><b>Resources:</b></p> <ul style="list-style-type: none"> <li>• ODE school nurse resources <a href="#">webpage</a></li> <li>• Oregon nurse practice act (<a href="#">Division 45</a> &amp; <a href="#">Division 47</a>)</li> </ul>	<p>Registration Child Find Section 504 New student intake questionnaire Delegation records Student Health Records Student Acuity Tool Synergy notifications</p>	<p>Yes</p>

OAR Requirements	Plan Considerations	Examples of Evidence/Resources	Plan Evidence	Meet?
<p>(1)(j) Policy and procedures for medications, as per <a href="#">ORS 339.866 to 339.874</a> and <a href="#">OAR 581-021-0037</a>.</p>	<p>How are school building staff familiarized with medication administration policies and procedures?</p> <p>Annual training w/OHA approved materials, Safe Schools</p> <p>Are staffing resources and time allocated to medication administration training to ensure student needs are met throughout the school day?</p> <p>Yes</p> <p>Are supplies, space, and storage available at each school building?</p> <p>Yes</p>	<ul style="list-style-type: none"> <li>• Consistent with school board policies JHCD/JHCDA and JHCD/JHCDA-AR</li> <li>• Staff training documentation</li> <li>• District or building level medication administration protocol</li> </ul> <p><b>Resources:</b></p> <ul style="list-style-type: none"> <li>• ODE medication administration <a href="#">webpage</a></li> </ul>	<p>Annual training documentation</p> <p>Board policies</p> <p>Medication administration protocol</p>	<p>Yes</p>

OAR Requirements	Plan Considerations	Examples of Evidence/Resources	Plan Evidence	Meet?
<p>(1)(k) Guidelines for the management of students who are medically complex, medically fragile, or nursing dependent as defined by <a href="#">ORS 336.201</a>, including students with life-threatening food allergies and adrenal insufficiency while the student is in school, at a school-sponsored activity, under the supervision of school personnel, in before-school or after-school care programs on school-owned property, and in transit to or from school or school-sponsored activities. The guidelines must include:</p>	<p>What tool or process does the district have to assess student nursing needs?</p> <p>Nurse review of registrations and follow up communication for students who have medical conditions documented on registration forms.</p> <p>How are student health services coordinated while the student is in school, at a school-sponsored activity, under the supervision of school personnel, in before-school or after-school care programs on school-owned property, and in transit to or from school or school-sponsored activities?</p> <p>Biannual CPR/1<sup>st</sup> Aid training for staff and individualized training for student specific health conditions.</p> <p>How is the provision of health services documented?</p> <p>District nurse assessments, Synergy notifications for emergency protocols and health plans.</p>	<ul style="list-style-type: none"> <li>• Consistent with board policies JHCD/JHCDA, and JHCD/JHCDA-AR</li> <li>• IEP and 504 team processes and protocols</li> <li>• Protocol, tool, or process for documenting provision of health services to students. This could include documentation software, student health records, health room documentation, and training and delegation records.</li> <li>• School nurse assessment tool and process for development and implementation of student health care plans</li> </ul> <p><b>Resources:</b></p> <ul style="list-style-type: none"> <li>• ODE school nurse resources <a href="#">webpage</a></li> <li>• ODE school health services <a href="#">webpage</a></li> </ul>	<p>Board policies Child Find Synergy notifications for health plans Student Health records Training and delegation</p>	<p>Yes</p>

OAR Requirements	Plan Considerations	Examples of Evidence/Resources	Plan Evidence	Meet?
<p>(1)(k)(A) Standards for the education and training of school personnel to manage students with life threatening allergies or adrenal insufficiency;</p>	<p>Does school district have standards for training in place for managing students with life threatening allergies and adrenal insufficiency?</p> <p>Emergency response training</p> <p>Are staffing resources and time allocated to training to ensure student needs are met throughout the school day? Yes</p> <p>Are staff trained in consideration of coverage of student health needs across the school day (e.g., when riding the bus, field trips, extracurricular activities)? Yes</p>	<ul style="list-style-type: none"> <li>• Consistent with board policies JHCD/JHCDA and JHCD/JHCDA-AR</li> <li>• Emergency medication training protocols</li> <li>• Training schedule</li> <li>• Records of staff trained</li> </ul> <p><b>Resources:</b></p> <ul style="list-style-type: none"> <li>• ODE medication administration <a href="#">webpage</a></li> </ul>	<p>Board policies OHA training protocols Training schedule and records of trained staff.</p>	<p>Yes</p>
<p>(1)(k)(B) Procedures for responding to life-threatening medical conditions including allergic reactions or adrenal crisis;</p>	<p>Are staff trained and aware of their roles in responding to situations that may arise for students with life-threatening medical conditions?</p> <p>Yes</p> <p>How are the necessary supplies and medications made available and staff made aware of their location? Information is shared in emergency response training.</p> <p>How do the procedures account for the student across their school day (e.g., when riding the bus, field trips, extracurricular activities)? Office managers ensure individual student supplies are prepared and taken on field trips. District nurses attend field trips as needed for specialized needs.</p>	<ul style="list-style-type: none"> <li>• Consistent with board policies JHCD/JHCDA and JHCD/JHCDA-AR</li> <li>• Student individual health plans (IHP)</li> <li>• Building Emergency Operations Plan</li> </ul> <p><b>Resources:</b></p> <ul style="list-style-type: none"> <li>• ODE medication administration <a href="#">webpage</a></li> <li>• ODE school safety and emergency management <a href="#">webpage</a></li> </ul>	<ul style="list-style-type: none"> <li>• board policies JHCD/JHCDA and JHCD/JHCDA-AR</li> <li>• Student individual health plans (IHP)</li> <li>• Building Emergency Operations Plan</li> </ul>	<p>Yes</p>

OAR Requirements	Plan Considerations	Examples of Evidence/Resources	Plan Evidence	Meet?
<p>(1)(k)(C) A process for the development of an individualized health care plan for every medically complex, medically fragile, nursing dependent student, including students with a known life-threatening allergy and an individualized health care plan for every student for whom the school district has been given proper notice of a diagnosis of adrenal insufficiency per <a href="#">OAR 581-021-0037</a>;</p>	<p>How does the district ensure that all complex, medically fragile, and nursing dependent students have an individualized health plan developed by a school nurse?</p> <p>How are nurses notified when a child needs to be assessed for nursing services (e.g., registration, new medical diagnosis)?</p> <p>How does nurse staffing level support student assessment during registration process?</p>	<ul style="list-style-type: none"> <li>• Protocol, tool, or process for documenting individual health plans (IHP). This could include documentation software, student health records, and training and delegation records.</li> <li>• School nurse assessment tool and process for development of student health care plans</li> <li>• IEP and 504 team processes and protocols</li> </ul>	<p>The district utilizes the student acuity tool, nursing judgement to determine student needs. Synergy notifications alert district nurses</p> <p>Individual health plans IEP and 504 team processes and protocols</p>	<p>Yes</p>

OAR Requirements	Plan Considerations	Examples of Evidence/Resources	Plan Evidence	Meet?
<p>(1)(k)(D) Protocols for preventing exposures to allergens; and</p>	<p>How are protocols included in student individual health plans and communicated to school staff?</p> <p>What protocols does the district have in place to prevent exposure to allergens?</p> <p>How are protocols implemented and monitored?</p>	<ul style="list-style-type: none"> <li>• Consistent with board policies JHCD/JHCDA and JHCD/JHCDA-AR</li> <li>• Student individual health plans (IHP)</li> <li>• Building operations plan</li> </ul>	<p>Emergency action plans and Synergy notifications</p> <p>Separated notifications for health care issues and food related allergies</p> <p>D6 has established standard operating procedures directing the inspection, maintenance, and filtration requirements of HVAC equipment as well as directions to maximize the ventilation of buildings by increasing fresh air intake.</p> <p>Additional mitigation measures may be adopted, such as the assessment of individual spaces to determine the need for portable HEPA filtration systems.</p> <p>Maintenance staff are trained on HVAC monitoring procedures.</p>	

OAR Requirements	Plan Considerations	Examples of Evidence/Resources	Plan Evidence	Meet?
<p>(1)(k)(E) A process for determining if or when a student may self-carry prescription medication when the student has not been approved to self-administer medication as allowed by <a href="#">581-021-0037</a>.</p>	<p>Where is the process documented and how is it communicated to staff and families?</p> <p>Who determines when a student may self-carry?</p> <p>How does the district ensure staff are aware of a student who self-carries medication and where it is located?</p>	<ul style="list-style-type: none"> <li>Consistent with board policies JHCD/JHCDA and JHCD/JHCDA-AR</li> <li>District medication administration protocol and forms</li> </ul> <p><b>Resources:</b></p> <ul style="list-style-type: none"> <li>ODE medication administration <a href="#">webpage</a></li> </ul>	<p>Food allergy postings in the cafeteria for staff and students.</p> <p>Self carry is a team decision which is authorized by district nurse and administrator. Staff are alerted through Synergy notifications</p>	<p>Yes</p>

**Table IV: District Processes, Systems & Policies**

OAR Requirements	Plan Considerations	Examples of Evidence/Resources	Plan Evidence	Meet?
<p><b>(1) School districts, education service districts, and public charter schools shall develop, implement, and annually update a written prevention-oriented health services plan for all students. The plan must describe a health services program for all students at each facility that is owned or leased where students are present for regular programming. The health services plan will be created and maintained by the administration of each district and charter school serving students. Health services plans must include:</b></p>				
<p>(1)(d) Health screening information, including required immunizations and TB certificates, when required by <a href="#">ORS 433.260</a> and <a href="#">431.110</a> and <a href="#">OAR 333-019-0010</a>.</p>	<p>How are immunizations tracked, students identified, students excluded? (OAR 333-050-0050)</p> <p>How does the school district communicate immunization information to parents/guardians and OHA/LPHA?</p>	<ul style="list-style-type: none"> <li>School-level Communicable Disease Management Plan (Section 3, Table 4)</li> <li>Link to district immunization process that aligns with OHA requirements</li> </ul> <p><b>Resources:</b></p> <ul style="list-style-type: none"> <li><a href="#">Communicable Disease Guidance for Schools</a></li> <li><a href="#">OHA School Immunization page</a></li> </ul>	<p>Each school has a staff member who is trained to track and document immunizations using Synergy and communicating at least every 6 weeks with parents/guardians/LPHA in writing or by phone if necessary.</p>	<p>Yes</p>
<p>(1)(f) Integration of school health services with school health education programs and coordination with health and social service agencies, public and private.</p>	<p>How are health education programs integrated with school health staff and services?</p> <p>When and how does the school district partner with public and private health organizations?</p>	<ul style="list-style-type: none"> <li>Integrated Guidance/Student Investment Account Plan</li> <li>Community resource and partnership mapping</li> <li>Documentation of guest speaker contracts or MOUs</li> </ul>	<p>The district nurses educate students on health care related topics by request of teacher.</p> <p>The district partners with the LPHA for communicable disease management and SART for sex education related topics.</p>	<p>Yes</p>

OAR Requirements	Plan Considerations	Examples of Evidence/Resources	Plan Evidence	Meet?
<p>(1)(g) Hearing screening; and vision and dental screening as required by <a href="#">ORS 336.211</a> and <a href="#">336.213</a>.</p>	<p>How are hearing, vision and dental screenings provided to students?</p> <p>What is the process to ensure all required students have vision and dental screening certificates on file?</p>	<ul style="list-style-type: none"> <li>• May reference dental screening collection</li> <li>• May reference vision screening grant participation including numbers of students screened</li> <li>• Dental, vision, and hearing screening records</li> </ul> <p><b>Resources:</b></p> <ul style="list-style-type: none"> <li>• <a href="#">OAR 581-021-0017</a> (Dental Screening)</li> <li>• <a href="#">OAR 581-021-0031</a> (Vision Screening)</li> <li>• ODE school health screenings <a href="#">webpage</a></li> </ul>	<p>Hearing screenings are conducted by the Speech Dept. for Kinder and 5<sup>th</sup> grade.</p> <p>Vision screenings is conducted with the assistance of the Lions Club, K-5.</p> <p>Dental screenings are available through Happy Smiles (operated by La Clinica). The required dental screening data is collected through the registration process.</p>	<p>Yes</p>
<p>(1)(h)(i) Compliance with OR-OSHA Bloodborne Pathogens Standards for all persons who are assigned to job tasks which may put them at risk for exposure to body fluids per <a href="#">OAR 437-002-0360</a>.</p>	<p>What are the district’s procedures and standards related to exposure to bloodborne pathogens?</p> <p>How is training provided to staff?</p> <p>How is staff training documented and monitored?</p>	<ul style="list-style-type: none"> <li>• Consistent with school board policies EBBA-AR, GBEB-AR, JHCC-AR</li> <li>• Staff training and professional development opportunities and tracking</li> <li>• Documentation of bloodborne pathogens training</li> <li>• Evidence of available supplies, response protocols</li> </ul> <p><b>Resources:</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Occupational Safety and Health Administration (OSHA) Bloodborne Pathogens Standards</a></li> </ul>	<p>Annual trainings for BBP through Safe Schools which is monitored by Human Resources</p>	<p>Yes</p>



## Table V: Additional OAR Requirements

Sections 2-5 are not required components of the Prevention-Oriented Health Services Plan. These components may require districts to think through their established programs, policies, and protocols to meet the rule requirements.

OAR Requirements	Reflection Questions	District Links/Notes	Meet?
(2) School districts, education service districts, and charter schools shall ensure that nurses who provide health services to students are licensed to practice nursing by the Oregon State Board of Nursing (OSBN)	What are the district's procedures to ensure nurses are licensed in Oregon and that licensure is current?	HR corresponds with district nurses at least 30 days in advance of license renewal.	Yes
(2)(a) School districts, education service districts, and charter schools may employ Licensed Practical Nurses (LPN) in alignment with LPN supervision requirements of <a href="#">OAR 851-045-0050 to 0060</a> .	Does the district employ LPNs, and do they operate under the LPN scope of practice in alignment with the Oregon Nurse Practice Act? Are LPNs supervised by a registered nurse (RN) or a Licensed Individual Practitioner (LIP)? Who in the district is responsible for ensuring supervision requirements are followed?	NA	NA
(2)(b) Job descriptions and nursing delegation considerations shall reflect assignments complying with the Oregon State Board of Nursing Scope of Practice Administrative Rules for all levels of licensed providers, including standards for the evaluation and assessment of students, provision of services, medication administration, supervision of unlicensed staff and documentation of services provided per <a href="#">Division 47</a> .	Are job descriptions for district nurses in alignment with Division 47 of the Oregon Nurse Practice Act? Are nursing delegation considerations and assignments in alignment with Division 47 of the Oregon Nurse Practice Act? How are Nurse Practice Act requirements communicated to and supported by building administrators and supervisors?	The district is developing an updated job description.  Yes, delegation consideration and assignments are in alignment with the Oregon Nurse Practice Act. Nurse Practice Act requirements are communicated to building admin and supervisors by district nurses. The Student Services Dept works closely with district nurses to support district communication. Board Policy JHC.	Yes

OAR Requirements	Reflection Questions	District Links/Notes	Meet?
<p>(2)(c) School districts, education service districts, and charter schools that employ Registered Nurses who are not certified by the Teacher Standards and Practices Commission as school nurses, shall not designate such personnel as "school nurse" by job title.</p>	<p>Do job titles, policies, and processes reflect the requirement that personnel must be certified as a school nurse by the Teachers Standards and Practices Commission (TSPC) to be called a "school nurse"?</p> <p>What is the alternative title for nurses not licensed by TSPC (e.g., district nurse)?</p>	<p>Central Point School District employs district nurses that are not licensed by TSPC.</p> <p>DISTRICT NURSE</p>	<p>YES</p>
<p>(3) Each school shall have, at a minimum, at least one staff member with a current first aid/CPR/AED card for every 60 students enrolled, as set by <a href="#">ORS 339.345</a>, and <a href="#">342.664</a> and who are trained annually in the district and building emergency plans. Emergency planning will include the presence of at least one staff member with a current first aid/CPR/AED card for every 60 students for school-sponsored activities where students are present.</p>	<p>How does the district identify staff to be trained in first aid/CPR/AED and the district's emergency plan?</p> <p>How is training documented?</p> <p>Are staffing resources and time allocated to training to ensure needs are met throughout the school day?</p> <p>Does the emergency plan include first aid/CPR/AED training and appropriately trained staffing for school-sponsored activities?</p>	<p>The district meets the 1:60 ratio. Trained staff are documented by office managers and kept at the building level.</p> <p>Time and resources are allocated for training during in-service week and on going as needed.</p> <p>The emergency plan is compliant with the requirements.</p>	<p>Yes</p>
<p>(4) Schools that contract or pay for health services must ensure services are comprehensive, medically accurate, and inclusive as defined by <a href="#">OAR 581-022-2050</a>.</p>	<p>What is the process for vetting contracted and paid services to ensure they are comprehensive, medically accurate, and inclusive to all students?</p> <p>Who is responsible for ensuring contracted and paid services meet requirements?</p> <p>How are contracted or paid services made aware of the requirements?</p>	<p>The district contract with La Clinica Health Services was developed and reviewed by legal counsel.</p> <p>District administration ensures contracted services meet requirements.</p> <p>Contracted services requirements are documented in the contract with La Clinica.</p>	<p>Yes</p>

OAR Requirements	Reflection Questions	District Links/Notes	Meet?
<p>(5) Each school building must have a written plan for response to medical emergencies; such plan should be articulated with general emergency plans for buildings and districts as required by <a href="#">OAR 581-022-2225</a>.</p>	<p>Does the building and district emergency plan consider a range of possible medical emergencies?</p> <p>Does the building and district emergency plan consider the potential medical needs of individual students in the building/district (e.g., availability of medication, required licensed medical staff or delegated staff)?</p> <p>How are staff made aware of staff roles in the building medical emergency plan and what training or practice is provided?</p>	<p>Yes, the emergency plan accounts for multiple medical emergencies (communicable disease, active shooter, natural disaster response). The emergency plan accounts for individual needs through identified and trained staff to administer medication. Building administrators review the emergency plan at staff meetings and district nurses provide training for staff and records of identified staff are kept by the office manager.</p>	<p>Yes</p>