Memorandum of Understanding Between
The Mt. Diablo Unified School District
And
the Clerical, Secretarial & Technical Unit
Regarding Activity Supervision Time Sheets
March 19, 2024

This Memorandum of Understanding ("MOU") is entered into, by and between the Mt. Diablo Unified School District ("MDUSD" or "the District") and the Clerical Secretarial and Technical Unit ("CST"), hereafter collectively referred to as "the Parties," on March 19, 2024 regarding the District's recognition of the impact of the Activity Supervision Timesheet process on identified CST members.

Effective February 21, 2024, CST and the District agree to the following:

1. The parties agree that CST members may use the approved MDUSD "Classified Time Report Additional Pay" until or unless the MDUSD Payroll Department develops an additional timesheet for the purpose of Activity Supervision (e.g. scorekeeper, working an entry or gate).
2. CST unit members who are assigned Activity Supervision by their supervisor or site administrator will receive an hourly (base) rate of $23.335 per hour. In the event that the Activity Supervision occurs on a day that the employee has worked eight (8) hours the employee shall receive overtime compensation resulting in payment of $35 per hour. Any time spent in an Activity Supervision when combined with the employee's regular assigned work hours that is not more than 8 hours will be paid at the hourly (base) rate listed in Item 2.
3. Employees will only be paid for time worked.
4. The District makes no representations or warranties with respect to the retirement consequences of this Agreement. Notwithstanding any other provision of this Agreement, District shall not be liable for any retirement consequences of any nature occurring as a result of this Agreement, including but not limited to, whether specific forms of compensation are creditable for retirement purposes.
5. The District and CST agree that nothing in this agreement alters the term of the existing collective bargaining agreement nor is this agreement intended to open or "unzip" the existing collective bargaining agreement.
6. This MOU will continue unless either the District or CST gives notice to the other party of their interest in reopening discussions on this issue.

For the District:

Date 3/11/24

For CST:

Date 3/19/24