Twin Hills Union School District
Board of Trustees Regular Meeting
October 09, 2025
Agenda

Location: **Twin Hills Middle School- Library (Rom 10)**
(1685 Watertrough Road, Sebastopol, CA 95472)
Start Time: 4:30pm

PUBLIC ACCESSIBILITY & PARTICIPATION NOTICE

ADA Compliance: In accordance with Government Code § 54954.2(a) and the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132), the Twin Hills Union School District will, upon request, make this agenda available in appropriate alternative formats for individuals with disabilities. Anyone requiring disability-related modifications or accommodations to participate in the meeting, or an alternative agenda format, should contact Laurie Brown, Administrative Assistant, at the Twin Hills Union School District Office, 700 Watertrough Road, Sebastopol, CA 95472, or by phone at (707) 823-0871.

Hybrid Meeting Participation: In compliance with the Brown Act and AB 2449, the Twin Hills Union School District Board of Trustees provides opportunities for public participation in meetings either in person or virtually via Zoom. The Zoom link and call-in information are provided within this agenda.

Availability of Agenda Materials: All open session documents distributed to the Board of Trustees in connection with this meeting are available for public review at the Twin Hills Union School District Office during regular business hours. The full agenda and supporting materials are also posted online at www.twinhillsusd.org prior to the meeting, in accordance with the Brown Act.

A. FORMAL OPENING

1. Call Session To Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of the Agenda

PUBLIC COMMENT ON CLOSED SESSION ITEMS
Before adjourning to Closed Session, the Board President will call for public comment on any items listed on the Closed Session agenda. Members of the public may address the Board at this time. Comments must be limited to matters within the Board's jurisdiction and specific to the Closed Session topics.

B. RECESS TO CLOSED SESSION - N/A

C. RECONVENE TO OPEN SESSION- N/A

D. RECOGNITION & REPORTS

1. **Celebrating Successes:** Each month the Board of Trustees highlights exceptional programs, individuals, and achievements that reflect the District's collaborative spirit and strengthen connections across the Twin Hills school community.

October 2025 Honorees –Twin Hills Middle School Special Education Services Team

- Ed Specialists- Nicole Ellwood and Vanessa Barboza
- Specialists- Vanessa Bird, Heather Brook, Jenna Hales
- Special Education Assistants- Bobbie Meyer, Jen Simoncini, Robyn Fisher-Tachouet, Heather Osbun, Kayla Pierre, Jenny Pellini, Gabriela Salas, and Tayah Kilgore

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D. RECOGNITION & REPORTS (continued)

2. **Report:** Board of Trustees
3. **Report:** THUSD Superintendent | Dana Pedersen
4. **Report:** Principal Updates

E. PUBLIC COMMENT OPEN SESSION

The Board of Trustees welcomes public input and values community engagement. Members of the public may address the Board on matters within its jurisdiction. Comments must be respectful and focused on district business. Disruptive, hateful, or unrelated remarks will not be permitted. The Board President may set reasonable time limits to ensure broad participation.

1. **Non-Agenda Items:**
   Speakers may address the Board on topics not listed on the agenda. Each speaker is limited to three minutes. In accordance with the Brown Act, the Board may not discuss or act on these items but may ask clarifying questions. Written or recorded comments may be submitted by 5:00 p.m. the day prior to the meeting and will be acknowledged during this time.
2. **Agenda Items:**
   Public comment will be invited when each item is addressed. The Board President will recognize speakers following Board discussion and prior to any final action.

F. DISCUSSION and/or POSSIBLE ACTION ITEMS

1. ***Discussion/Action***—**Secondary Review of 10-Year Facilities Master Plan Update**
   Presenter: Alexis Persinger, Architect (Persinger Architects) *(Attachment)*

   The Board will receive a presentation on the District's 10-Year Facilities Master Plan Update, which outlines projected facilities needs, modernization priorities, and long-range planning options. The Facilities Master Plan is intended to serve as a living document that may be updated as conditions change. At this meeting, the Board will be asked to consider acceptance of the plan in concept as a framework to guide future facilities projects, funding strategies, and long-range capital planning efforts.

2. ***Discussion/Action***—**Bond Program Update and Future Opportunities**
   Presenter: Isom Advisors, the District's Municipal Advisor — Greg Isom / Miguel Rodriguez

   The Board will receive a second update from Isom Advisors on the District's general obligation bond program, including market conditions, remaining Measure M authorization, and outlook for a potential Series C issuance. Discussion will also address facilities needs, tax rate considerations, and long-range planning, including a recommendation to conduct a community feasibility survey to measure support for a possible future bond measure.

   Superintendent's Recommendation: Approve recommendation from Isom Advisors to conduct a community feasibility survey to assess support for a potential new bond measure.

3. ***Information*– Monthly Enrollment Report** *(Attachment)*

4. ***Action*–Request Approval of Resolution #2025-603 Commitment to Equitable Funding and Oversight of Nonclassroom-Based Charter Schools** *(Attachment)*

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5. ***Discussion*– First Reading: Proposed Title Change and Updated Job Description for Aftercare Director Position to include Coordination of District Expanded Learning Opportunities (ELOP) Services**
   (Attachments)

G. CONSENT CALENDAR *(Attachments)*

The consent calendar includes routine items requiring Board approval. Items may be approved with a single motion unless removed by a Board member for separate discussion.

1. Donation Report: September 2025
2. Payroll and Expenditures: September 2025
3. Purchase Order Report: September 2025
4. Regular Board Meeting Minutes: September 11, 2025
5. Employment Report: September 2025
6. Annual 2025-2026 Certificated Seniority List
7. Williams Quarterly Report – Quarter 1 (July–September 2025): No complaints filed.

H. RECONVENE TO CLOSED SESSION: **N/A3**

I. CORRESPONDENCE *(Attachments)*

1. **SCOE:** Letter of approval of 2025-2026 THUSD Adopted Budget
2. **Board Letter of Advocacy:** *Ensuring Equity in Charter Reform – Protecting Students from Harmful Fiscal Impacts of SB 414- VETO*

RECONVENE TO OPEN SESSION

Report of Action Taken in Closed Session (if applicable) **N/A**

In accordance with Government Code § 54957.1, the Board President will report any action taken in Closed Session, including the vote or abstention of each member present.

J. FORMAL CLOSING

1. Next Regular Board Meeting: **November 13, 2025 @ 4:30 pm** (Twin Hills Middle School-Library)
2. Motion to Adjourn

VIRTUAL ATTENDANCE INSTRUCTIONS

Join Zoom Meeting
https://twinhillsusd-org.zoom.us/j/83568891888?pwd=U0QDfPbHjpMJz5xDd4XRYZ00GVE3j8.1
Meeting ID: 835 6889 1888
Passcode: 085946
One tap mobile
+14086380968,,83568891888#,,,,*085946# US (San Jose)
+16694449171,,83568891888#,,,,*085946# US

(Agenda Posted 10/03/25)

FACILITIES MASTER PLAN UPDATE

2025

for the

Twin Hills School District

Apple Blossom, Orchard View, SunRidge, Twin Hills Charter Middle

Preliminary

Prepared by

Persinger Architects

FACILITIES MASTER PLAN UPDATE 2025

TWIN HILLS UNION SCHOOL DISTRICT

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Introduction

Persinger Architects and Associates is pleased to present to the Twin Hills School District the following Facility Master Plan Update. The purpose of this plan is to identify the district's current and future needs by analyzing the major factors that are expected to affect the existing facilities over time.

In August of 2025 a site visit was conducted by Persinger Architects. Firm Principal, Alexis Persinger visited the site attended by Superintendent, Dana Pedersen and School Board President, Jeff Harding.

The district has assembled a team of experienced public-school consultants who will be meeting regularly to advise the District on how best to achieve the goals of the Master Plan.

Process:

Information will be gathered to better understand the current and future needs of all the district facilities. The results from the site visit will be then compiled and analyzed. Persinger Architects will be reviewing various options to best improve the facilities. We will be considering several important factors including: expected life span of existing facilities, needs of students and staff, ability to improve aesthetics, and increasing community involvement in the district. Persinger Architects will be preparing three recommendations of varying costs. This will give the district the flexibility to improve their facilities while available funding is still uncertain.

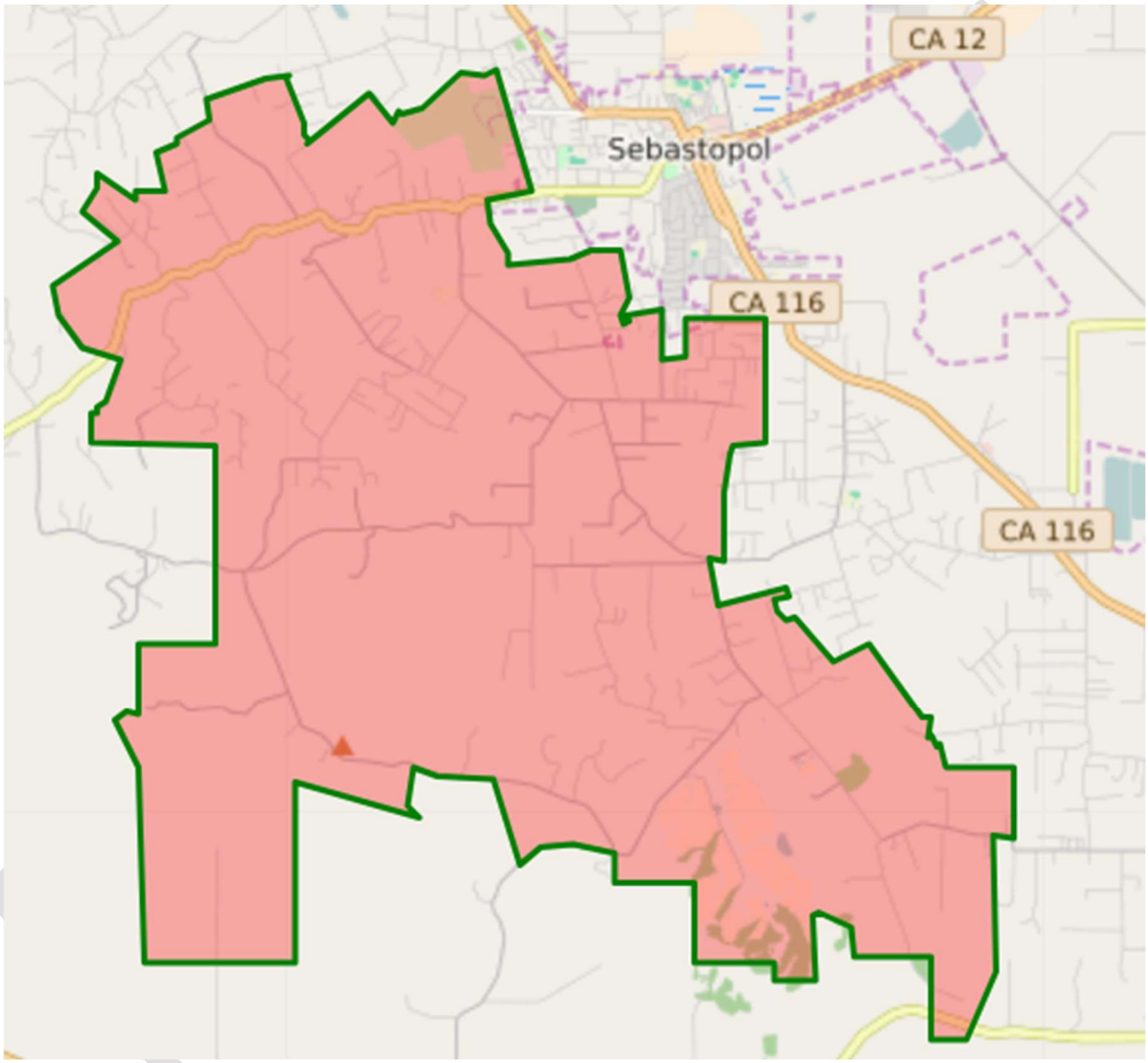
Assessment Goals and Procedures

The Goals of a Facility Master Plan are primarily to identify existing conditions and recommend solutions. Existing record documents from District Archives as well as the Division of the State Architect Archives will be reviewed to determine the age of the buildings and the original design intent. School sites are visited to physically view the condition of the buildings. The Architectural and Engineering team looks for systems that have failed and also estimates the remaining useful life of the existing materials. Conformance to the original codes in force when the buildings were built as well as the current code requirements are reviewed. Programmatic issues often arise because the educational requirements of a public school in 2025 do not match the education requirements in place at the time the various buildings were constructed. In addition, facility improvements over the years are not always undertaken with a larger vision for the site in mind. Buildings may be poorly located. Recommendations include proposed

Preliminary

repairs or upgrades as well as the potential costs and necessary timelines involved in the work proposed. Potential funding sources are identified and matched to the likely work.

District Boundary Map



The Twin Hills School District stretches across the hills and valleys of western Sebastopol along the Atascadero Creek Watershed. At its southern end it reaches nearly to the Marin County line and at its northern end it reaches across Highway 12 towards Mill Station. It is a sparsely populated rural district of apple orchards and vineyards.

Executive Summary of Recommendations

What we can achieve with Public School Facilities is usually driven less by need than by available funds. With that in mind we will be grouping our recommendations into three categories.

Bronze: (0-5 Years) Immediate health and safety issues that affect school operation in the short term. Bronze items consist of basic renovations, which may include parking lot resurfacing, re-roofing, new flooring, and replacing HVAC and other worn-out systems.

Silver: (6-10 Years) Facilities upgrades to meet current educational needs and larger maintenance projects that will need to be addressed in the next few years. This category includes all Bronze items. The Silver category renovates all the important building sub-assemblies but does not include any building replacement.

Gold: (11-15 Years) Facilities upgrades to be prepared to meet future educational needs and maintenance projects to ensure proper operation of the facility for the foreseeable future. The Gold category includes all Bronze and Silver items and could potentially include replacement of all the existing portables with new modular buildings.

Preliminary Budget Estimates Excluding Portable Replacement:

Bronze	Silver	Gold
$5,394,208	$12,272,549	$17,564,874

Preliminary Budget Estimates Including Portable Replacement and/or Modernization:

Bronze	Silver	Gold
$6,015,808	$26,125,349	$47,756,874

See Cost Estimates Spreadsheets for details.

Preliminary

Preliminary Recommendations Narrative:

1. Bronze
    a. Repair of failing exterior finishes
    b. Reroofing of school buildings
    c. Limited replacement of HVAC systems
    d. Limited reconfiguration of sites to enhance safety and security
    e. Painting of all school buildings
    f. Replacement of failing underground utilities
    g. Limited replacement of doors and door hardware
    h. Upgrading fire alarm systems
    i. Repairing asphalt
    j. Limited increase in classroom power outlets
    k. Increase quantity of access points
    l. Repair old casework
    m. Test out possible new furniture in the classrooms
    n. ADA upgrades to meet current standards
    o. Reconfigure spaces with furniture to allow flexibility to address lack of conference and small group spaces.
    p. Upgrade libraries to meet current standards
2. Silver
    a. Upgrade to decorative fencing
    b. Provide covered outdoor spaces
    c. Resurface asphalt
    d. Door and door hardware replacement
    e. Window replacement (classrooms only)
    f. Full replacement of HVAC systems
    g. HVAC controls
    h. Renovate restrooms
    i. Window coverings
    j. Limited replacement of flooring
    k. Lighting controls upgrades for energy efficiency
    l. Prepare a new trial classroom to try out technology and furnishings
    m. Repair the play fields
    n. Replace/upgrade some casework in the classrooms
    o. Replace furniture in classrooms
3. Gold
    a. Front Entry Structure to improve the curb appeal of the schools
    b. Full flooring replacement
    c. Full window replacement
    d. Full casework replacement in classrooms
    e. Full furniture replacement all buildings
4. Portables
    a. If possible, portables should be upgraded to be fully safe and functional and ideally should be replaced with new modulars or site built classrooms.

Preliminary

Mission Statements:

District Mission Statement

Our mission is to work together to build a safe, respectful, and nurturing environment focused on maximizing each child's sense of well-being and acquiring skills for life and learning. **Our facilities** are well-maintained, comfortable, and appropriate for learning. The district operates in a financially sustainable manner which leads to annual increases in the percentage of revenue spent in the classroom. It is solar powered to reduce our carbon footprint and to save a significant amount of expense on electrical costs.

Twin Hills Charter Middle School Mission

Twin Hills Middle School is committed to excellence. Our mission is to provide all students with an education that is academically challenging in an atmosphere of mutual care and respect. We will provide the foundation for a life of continuous learning and prepare students to be positive contributing citizens.

Apple Blossom Elementary School Mission

The mission of Apple Blossom School is to nurture our students' creative and critical thinking, academic proficiency, global awareness, appreciation for diversity, and respect for themselves and others in a continually changing technological world. Our programs support our vision of students as: critical thinkers, resilient learners, confident individuals, global citizens and best (respectful, responsible, mindful and kind) selves. By experiencing an engaging curriculum, Apple Blossom students prosper from the integration of art, music, gardening, science, technology, and physical education into the fabric of a rich and rigorous program founded on high academic standards in all subject areas.

Orchard View Charter School Mission

Our Mission: Orchard View School seeks to empower all students to develop a passion for life-long learning by engaging them in a learning process that is designed to challenge their intellect and support their emotional growth and natural curiosity. At Orchard View School students choose their own path and use 21st century skills to reach their educational goals. They learn in a variety of environments, access information in many ways, and participate in experiences that develop creativity, innovation and critical thinking.

Education is not the filling of a pail, but the lighting of a fire.

William Butler Yeats

Facilities Mission Statement

To provide Facilities that promote 21st century learning through technology and innovative instructional practices that:

- Are safe and meet or exceed state standards for school construction
- Promote health and wellness of all students
- Generate long term savings through reduced energy consumption and reduced long term maintenance costs
- Promote energy efficiency and incorporate sustainable design practices into the projects
- Better accommodate the growing community use of school facilities, strengthen partnerships and economic vitality

Master Plan Goals

It is the goal of this Master Plan to ensure the District has modern, safe and well maintained facilities it needs to offer its' students and communities the services they deserve and to provide the students with the most modern education with the best current technologies, facilities, and campus. Additionally, it is the goal to provide the community with campuses that foster community involvement and development and to provide the campuses with teaching facilities that can deliver the specialized, safe, clean, and sustainable education that the District expects.

Preliminary

Enrollment

Apple Blossom Elementary School

Enrollment at the school peaked in 2011 with an enrollment of 425. Enrollment has been slowly declining, which is a statewide trend. Current enrollment as of August 2025 was 289 students.

Twin Hills Middle School

Enrollment peaked in 2011 with an enrollment of 307. Enrollment has been slowly declining, which is a statewide trend. Current enrollment as of August 2025 was 250 students.

Orchard View Charter School

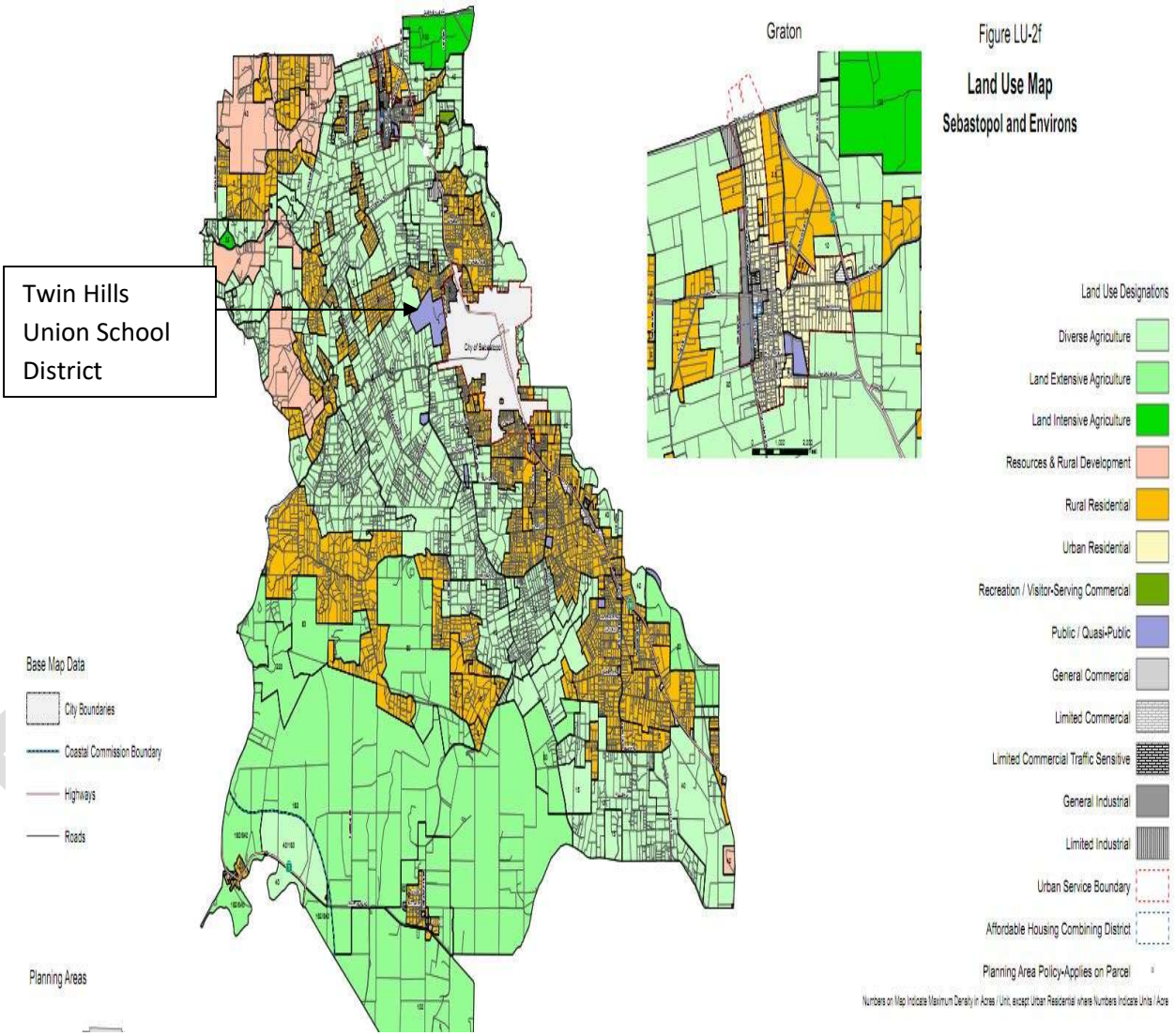
The 2015 Master Plan projected Orchard View School to grow in the typical scenario to 210 students by 2024. Current enrollment as of August 2025 was 226 students.

Preliminary

Demographics:

Sonoma County

According to the U.S. Census Bureau, Sonoma County's population has decreased since 2015 from 493,285 in 2015 to 487,011 today and the median household income has increased from $68,225 in 2015 to $128,400 today. Despite declining population and student enrollment it is the goal of the District to secure a robust student enrollment by providing a highly valued education platform.



From the Sonoma County Permit & Resource Management Department

Apple Blossom Elementary School

School Site Information

Apple Blossom Elementary School
700 Water Trough Road
Sebastopol, CA 95472

School Site Information:
- Grade Level: Pre-K through 5th
- Original Construction Date: 1956
- Date of Last Modernization: 2005
- Total Building Area: 50,800 Sq Ft
- Site Acreage: 9.5 Acres
- Enrollment (2023-2024): 288

School Site Unique Features:
- The school site is bordered by apple orchards and farmlands on all sides, and Watertrough Road on the East.

Needs Assessment Overview – Apple Blossom Recommendations
The school went through a modernization in 2003 as well as miscellaneous modernizations in 2010, this means that most systems have not been touched or upgraded in more than 20 years. While there has been regular maintenance, modernization will need to occur to keep the buildings functioning at the desired level which has been established by the District. In 2015 we noted that many classrooms are in portables, most of which have dilapidated over time and have run the course of their lifespan. This statement is even more true today.

2011 Staff Surveys
The following recommendations were gleaned from the teacher and staff surveys that were distributed at each school in 2011.

2025 Update
While some of these goals have been accomplished, most remain incomplete. The level of completion for each item has been noted as a percentage with short explanations:

- School wide clock system/bells for dismissal, etc. - 50%
  - There are no bells, only intercom system. Only battery powered clocks.
- A comfortable private place to meet with other teachers, school personnel, and parents with computer access, whiteboards, tables, chairs etc. - 25%
  - No official conference space but alternative space could be reconfigured with new furnishings.

Preliminary

- Modernize Library - 25%
  - Software is up to date and robust.
  - Library is an old classroom.
  - Possibly make it a media center.

- Improved Technology - 80%
  - Cat6 installed 10 years ago. 1 access point for each quad, with some supplemental for dead zones. The District is in the process of swapping out the existing access points for new Ubiquity access points. There is Sonic fiber internet at each school site.
  - State of the art recommendation: access point in each classroom. It's a good next step. This would require adding some cabling.

- Preserve large play areas for kids – 100%

- Expanded Library and Media Center – 0%

- More technology in the classroom: T.V, projector, laptops, or iPads - 50%
  - Teachers can cast to big tv (65"), but not big enough for students sitting in back.
  - Bigger TVs would be an improvement.
  - State of the art: 8 foot wide smart boards. No teachers have asked for this. We recommend doing a beta test with smart boards in a few classrooms to explore this option.

- Document cameras for every classroom -100%

- Media library and sound technology lab –
  - See expanded library and media center.

- Streamlined parking pick-up/drop-off areas - 75%
  - Some work done.
  - More streamlined but still room for improvement.

Preliminary

- Upper playground- overhang to eat under for upper grades with tables and benches 100%
  - Solar panels shade area at upper playground.
- New paint on blacktop for 4 square, hopscotch, class lines, and new games –
  - Ongoing.
- Separate play area for kindergarteners - 25%
  - TK now, need fencing, structures, and shade structures.
- Relocate the pre-school - 0%
- More storage - 10%
  - Built out a small storage room, cleaned up the garden
  - Could be more geared towards casework, vintage, never been replaced since 1955.
- Intercom must work in all rooms – 50%
  - No VOIP phones, 30 year old phone system.
  - Intercom system through phone system, but not VOIP.
- More phone lines - 0%
  - Do need new phone system
- Upgraded network – 100%
- Wireless in all campus areas - 90%
- Updated software on computers – on going.
- Network or tablet centers in the classroom 100%
  - Belkin charging stations, network center in all classrooms.
- Access to TV in classrooms - 100%
- Provide “listening centers” for primary rooms 100% (but now obsolete)
- New carpets - 90%
  - 2 rooms left to get new carpets, ongoing carpet replacement.
- Repaint/replace some walls - 50%
  - Some interiors have been repainted.
  - Some eaves to paint.

Preliminary

- Upgraded staff restrooms - 0%
- Doors that lock from the inside for code red drills in all classrooms 100%
- Heat in the restrooms - 0%
  - No heat in student restrooms, doors are always open.
- Updated Fire Alarm System - 50%
  - Only repairs and a new panel at Twin Hills.
  - Roofing is 20 years old at AB.

2011 Electrical Engineer's Report The following recommendations were included in the original master plan.	**2025 Update** While some of these goals have been accomplished, most remain incomplete. The level of completion for each item has been noted as a percentage with short explanations:
• Upgrade the existing Life-Safety Fire Alarm system to current standards. - 0%	○ No upgrades to the fire alarm system have been done.
• Replace existing fluorescent lighting fixtures with low energy fluorescent fixtures with T8 lamps and electronic ballasts. - 80%	• Light fixtures have been upgraded to LED. Switching and motion sensors not completed.
• Connect master clock bell system to intercom system for class pass functions. – 0%	• Not completed.
• Replace all Category 3 and 5 data cables and jacks with Category 6 system - 100%	• This work has been completed.

Preliminary

2011 Mechanical Engineer's Report The following recommendations were included in the original master plan.	2025 Update While some of these goals have been accomplished, The level of completion for each item has been noted as a percentage with short explanations:
Modular / Portable Classroom Buildings	
• The Classroom buildings use wall mounted Bard type heat pumps to provide heating and cooling. - 0%	○ Most of the Bard type units are now more than 20 years old and should be replaced.
Multi-Use Building	
• The main room is conditioned by two twinned furnaces in a mechanical room. The furnaces are about 5 years old and have another 10 years of useful service life left. – 0%	○ All of the equipment is now past its useful life, and none of the recommended work has been completed.
Site Built Classroom Buildings (original construction to the site)	
• These buildings have gas fired furnaces (one per classroom) dating back to 2001. The condensing units on the roofs are also of 2001 vintage. - 0%	○ The recommendation was to replace these units by 2017. This work has not been done.
	Existing classroom casework is original, is now decades old and does not serve the current needs.

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Twin Hills Middle School

School Site Information

Twin Hills Middle School
1685 Water Trough Road
Sebastopol, CA 95472

School Site Information:
- Grade Level: 6-8
- Original Construction Date: 1974
- Date of Last Modernization: 2001
- Total Building Area: 38,900 Sq Ft
- Site Acreage: 7.9 Acres
- Enrollment (2023-2024): 207

School Site Unique Features:
- The school site is bordered by residential neighborhood on all sides, and Watertrough Road to the South.

Needs Assessment Overview – Twin Hills Recommendations

The school went through a modernization in 2001 as well as miscellaneous modernizations in 2011, this means that most systems have not been touched or upgraded in more than 20 years. While there has been regular maintenance, modernization will need to occur to keep the buildings functioning at the desired level which has been established by the District. In 2015 we noted that many classrooms were in portables, most of which have dilapidated over time and have run the course of their lifespan. This statement is even more true today.

2011 Staff Surveys
The following recommendations were gleaned from the teacher and staff surveys that were distributed at each school in 2011.

2025 Update
While some of these goals have been accomplished, most remain incomplete. The level of completion for each item has been noted as a percentage with short explanations:

- More small pull-out spaces, storage, etc. N/A
  - Storage and space issues mostly resolved due to classroom reconfiguration.
- More Meeting Rooms & Spaces - 0%

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- New Staff Room that is teacher friendly with collaborative space adjacent – 0%
- New Library - 0%
- New state of the art Computer Lab - 0%
  - Moved but not state of the art.
- New science labs - 0%
- More black top areas for sports like basketball - 100%
  - New full court was completed.
- Place for student council to meet N/A
- Parent friendly place - 0%
- More parking – 0%
- Industrial Arts Room/Makers & Inventors Room:
  - Culinary arts - 50%
  - Green/recycling technology – 0%
  - Wood working – 0%
  - Computers/design technology – 50%
    - Mac Lab that does video production.
  - Fire/police/EMT technology – 0%
  - Solar/electric car technology – 0%
- Need 2-4 multi-functional classrooms that would have a kitchen and bathroom for parent volunteer space -0%
- More/updated technology in classrooms – 80%
  - Cat6 installed 10 years ago. 1 access point for each group of classrooms. The District is in the process of swapping out the existing access points for new Ubiquity access points. There is Sonic fiber internet at each school site.
  - State of the art recommendation: access point in each classroom. It's a good next step. This would require adding some cabling.

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- Improved infrastructure: ie HVAC, Plumbing – 50%
  - Bard units at portables are original and are due for replacement.
  - Admin. bldg. is newer, and HVAC is within normal life expectancy.
  - HVAC replacement, approximately 15 years ago for main classroom building.
- Sound insulation - 0%
- Parking/pave east side access road - 0%
- New finishes/need more natural light - 0%
- Windows that open for better air circulation & ventilation – 0%
  - Twin hills got new hardwired clocks connected to bell system, bell system mainframe is in room 12 server room.
  - Twin hills has a conference space.
- Flooring - 70%
  - Carpet has all been replaced within last 8 years.
  - Library has old linoleum.
  - Portables have new tile floors.
  - Gym Floor **-** Needs to be completely stripped and resealed.

Existing classroom casework is original, is now decades old and does not serve the current needs.

2011 Electrical Engineer's Report
The following recommendations were included in the original master plan.

2025 Update
While some of these goals have been accomplished, most remain incomplete. The level of completion for each item has been noted as a percentage with short explanations:

- Upgrade the existing Life-Safety Fire Alarm system to current standards. - 25%
  - The main fire alarm control panel has been upgraded, no other upgrades to the fire alarm system have been done.

Preliminary

• Replace existing fluorescent lighting fixtures with low energy fluorescent fixtures with T8 lamps and electronic ballasts. - 80%	○ The main fire alarm control panel has been upgraded, no other upgrades to the fire alarm system have been done. ○ Light fixtures have been upgraded to LED. Switching and motion sensors not completed.
• Replace all Category 3 and 5 data cables and jacks with Category 6 system - 100%	○ This work has been completed.

2011 Mechanical Engineer's Report The following recommendations were included in the original master plan.	**2025 Update** While some of these goals have been accomplished, The level of completion for each item has been noted as a percentage with short explanations:
Modular / Portable Classroom Buildings Rooms 20, 21	
• The Classroom buildings use wall mounted Bard type heat pumps to provide heating and cooling. - 0%	○ Most of the Bard type units are now more than 20 years old and should be replaced.
Classroom Buildings (rooms 15,16 22 &23)	
This building is heated with gas fired furnaces that are about five years old. – 0%	○ All of the equipment is now more than 20 years old and past its useful life.
Library and Classroom Building (Rooms 2, 3, 5, 6, 7, 9, 8, 11, 12, 13, 14 + Teachers + Toilets)	
These units are original to the buildings and consist of gas fired furnaces concealed in cabinetry or as rooftop gas fired units. The units have exceeded their useful service lives.	○ This equipment was replaced in the last ten years and will be serviceable for years to come.

Preliminary

Orchard View Charter School

School Site Information

Orchard View Charter School
700 Watertrough Road
Sebastopol, CA 95472

School Site Information:
- Grade Level: K through 12
- Original Construction Date: 2008
- Date of Last Modernization: none
- Total Building Area: 8,000 Sq Ft (All portables)
- Site Acreage: 9.5 (Including Apple Blossom)
- Enrollment (2023-2024): 228

School Site Unique Features:
- The school site is shared with Apple Blossom Elementary School, bordered by apple orchards and farmlands on all sides, and Watertrough Road on the East.

Needs Assessment Overview – Orchard View Recommendations

2011 Recommendation
The school site is entirely portable buildings, the most recent were installed in 2008. Although the District has gone to great lengths to keep the buildings maintained, they were never meant to be permanent buildings.

- Demolition of Portables - 0%
- New Courtyard - 75%
- Maintenance of existing portables – on going.
- Eventual replacement of portables with permanent structures – 0%

2025 Update
These buildings should be fully renovated to bring them back to a sustainable maintenance level or ideally replaced with new modular or site built classrooms. The level of completion for each item has been noted as a percentage with short explanations:

- Oldest are circa 1985, old portables still original.

Preliminary

- Speaker system/intercom system is problematic.
- Classrooms have Cat6, and access points shared between classrooms. This is adequate but could use an increase
- Water fountain needs to be turned back on. Water filler stations would be a welcome addition.
- Orchard View also needs properly configured alternative meeting /small instructional spaces.

2011 Electrical Engineer's Report
The following recommendations were included in the original master plan.

- Replace Telephone. - 0%
- Replace existing fluorescent lighting fixtures with low energy fluorescent fixtures with T8 lamps and electronic ballasts. - 80%
- Replace all Category 3 and 5 data cables and jacks with Category 6 system. - 0%
  - This work has not been completed.

2025 Update
While some of these goals have been accomplished, most remain incomplete. The level of completion for each item has been noted as a percentage with short explanations:

- The telephone has not been replaced.
- Light fixtures have been upgraded to LED. Switching and motion sensors not completed.

Preliminary

Cost Recommendations - Twin Hills School District

Master Plan 2025

Persinger Architects

CLIENT

Twin Hills School District
700 Watertrough Rd.
Sebastopol CA 95472

This version does not include significant work to portables !

BUILDING	BRONZE	SILVER	GOLD
Apple Blossom Site Work	$312,825	$667,560	$1,067,560
Apple Blossom Building Exteriors	$1,247,470	$1,954,381	$2,289,203
Apple Blossom Building Interiors	$551,500	$1,393,500	$2,213,500
Twin Hills Site Work	$165,525	$602,150	$1,017,150
Twin Hills Building Exteriors	$784,790	$1,511,701	$1,846,523
Twin Hills Building Interiors	$355,000	$1,446,000	$2,286,000
Orchard View Site Work	$24,125	$146,985	$261,985
Orchard View Building Exteriors	$154,000	$422,206	$574,617
Orchard View Building Interiors	$49,500	$147,780	$311,620
Sub-Total	**$3,644,735**	**$8,292,263**	**$11,868,158**
Soft Costs (25%)	$911,184	$2,073,066	$2,967,039
Inflation (2 year @ 6.5%)	$473,816	$1,077,994	$1,542,861
Risk management (10%)	$364,474	$829,226	$1,186,816
Total	**$5,394,208**	**$12,272,549**	**$17,564,874**

Cost Recommendations - Twin Hills School District

Master Plan 2025

Persinger Architects

CLIENT

Twin Hills School District
700 Watertrough Rd.
Sebastopol CA 95472

This version includes replacement and or modernization of portables !

BUILDING	BRONZE	SILVER	GOLD
Apple Blossom Site Work	$312,825	$667,560	$1,067,560
Apple Blossom Building Exteriors	$1,247,470	$1,954,381	$2,289,203
Apple Blossom Building Interiors	$551,500	$1,393,500	$2,213,500
Twin Hills Site Work	$165,525	$602,150	$1,017,150
Twin Hills Building Exteriors	$784,790	$1,511,701	$1,846,523
Twin Hills Building Interiors	$355,000	$1,446,000	$2,286,000
Orchard View Site Work	$24,125	$146,985	$261,985
Orchard View Building Exteriors	$154,000	$422,206	$574,617
Orchard View Building Interiors	$49,500	$147,780	$311,620
Portables at Apple Blossom School (7)	$122,500	$2,730,000	$5,950,000
Portables at Twin Hills (8)	$140,000	$3,120,000	$6,800,000
Portables at Orchard View (9)	$157,500	$3,510,000	$7,650,000
Sub-Total	**$4,064,735**	**$17,652,263**	**$32,268,158**
Soft Costs (25%)	$1,016,184	$4,413,066	$8,067,039
Inflation (2 year @ 6.5%)	$528,416	$2,294,794	$4,194,861
Risk management (10%)	$406,474	$1,765,226	$3,226,816
Total	**$6,015,808**	**$26,125,349**	**$47,756,874**

Apple Blossom Elementary School - Site Work

	ITEM	CONDITION	RECOMMENDATION	COST			PHOTOS
				Bronze	Silver	Gold	
SITE	Delineation of Main Entrance - Improve the Initial Experience of the Site	Entering experience is tired and unwelcoming.	New entry structure / welcoming plaza with signage to identify the main entrance to the campus			$400,000	
SITE	Entrance from Watertrough	Entrance to the school site off Watertrough is tired and unwelcoming.	New Signage, landscaping, paint and seal asphalt and curbs		$45,750		
SITE	Site Security	Existing fencing is inadequate to secure coming and going from campus.	(Bronze) New fencing - chain link, (Silver) new decorative fencing	$50,290	$100,580		
SITE	Parking Lots	Asphalt needs immeadiate seal coating but ultimately needs to be repaved.	(Bronze) seal coat, (Silver) Grind and repave	$26,735	$76,705		
SITE	Gathering Spaces	Shaded play and gathering spaces are limited.	Consider adding additional covered gathering spaces / outdoor classrooms		$88,500		
SITE	Security Cameras	Security Camera systems have been started.	Finish the security camera system	$45,800			
SITE	Underground Utilities	Underground utilities are old and failing	A long term program of underground utility replacement should be undertaken	$190,000			
SITE	Play Fields	Grass condition is clumpy and patchy	Replace bad sections of grass at play field & provide / replace irrigation.		$43,200		

SUMMARY		
	Bronze	**$312,825**
	Silver	**$667,560**
	Gold	**$1,067,560**

Apple Blossom Elementary School - Building Exteriors

DATA

Year of Construction 1950s- 1990s
Area in Square Feet 26,000

Notes:
Original buildings from the 1950s with various additions over the years

BUILDING A - EXTERIOR

CSI#	ITEM	CONDITION	RECOMMENDATION	Bronze	SILVER	GOLD	PHOTOS
		Flooring is carpet in					
07.3001 041	Roofing	Roofing is composition shingles 20+ years old.	Replacement is recommended as roofing is past its life expectancy	$494,000			
08.9010.021	Exterior Doors	Doors are in fair condition, but quite a few need replacement.	Replace selected doors	$22,500			
08.9010.021	Exterior Door Hardware	Doors hardware is getting to the end of its useful life.	(Bronze) Limited ongoing replacement. (Silver) Finish replacement of door hardware, consider moving to keyless entry	$15,670	$49,500	$120,000	
08.9106.181	Windows	Windows are single pane and not energy efficient.	Replace windows. (Bronze) Limited as needed. (Silver) All classrooms. (Gold) All windows	$35,800	$107,411	$214,822	
09.1402.091	Siding	Is in need of patching at numerous locations.	Replace any dry rot sections & maintain regularly.	$38,000			
09.500.000	Portable ramps	Portable ramps are rusting badly in some areas.	Replace any rusted sections and resurface.	$6,500			
09.8002.191	Paint	Buildings should be painted every 10 years at minimum.	Paint all buildings.	$260,000			
15.3401.041	HVAC	Rooftop mounted HVAC, Portables are wall mounted Bard units.	(Bronze) Replace units at or near their life expectancy. (Silver) Redesign problem areas.	$375,000	$550,000		

SUMMARY

Bronze	**$1,247,470**
Silver	**$1,954,381**
Gold	**$2,289,203**

Apple Blossom Elementary School - Building Interiors

	CSI#	ITEM	CONDITION	RECOMMENDATION	COST			PHOTOS
					Bronze	Silver	Gold	
BUILDING A - INTERIOR	08.9003.031	Interior Doors	Doors are in fair condition, with some hardware upgrades.	(Silver) Upgrade door hardware to ADA minimum. (Gold) selectively replace doors.	$32,000	$20,000		
	08.9106.181	Interior Windows	Na					
	09.1403.00	Wall Finishes	Wall finishes are in fair condition with some areas of damage.	Repair damaged areas & repaint	$15,000			
	09.5002.021	Ceilings	Ceilings are suspended tiles and in fair condition.	Relace stained and broken tiles ceiling tiles as needed and repaint.	$10,000			
	09.6001.121	Flooring	Carpet in classrooms is complete. Vinyl need repair/replacement	(Bronze) Replace vinyl, (Silver) refinish gym floor	$39,500	$99,000		
	09.8003.151	Paint	Paint is in fair condition.	(Bronze) Touch up existing paint (silver) Repaint Walls & Ceilings	$15,000	$78,000		
	15.000.000	Restrooms	Restrooms are tired and unattractive			$145,000		
	15.3401.041	HVAC Controls	Programmable thermostat controls the HVAC.	Maintain.		$45,000		
	16.5703.021	Power Systems	Power is adequate, but limited. Surface mounted outlets w/ surface mounted wiring.	(Bronze) Limited additions should be considered. (Gold) If wall finishes are replaced, outlets & wiring should be put in wall.	$28,500		$75,000	
	16.6006.00	Lighting	Most lighting has been upgraded to LEDs in original fixtures.	(Bronze) Maintain as needed (Silver) Upgrade controls with dimmers and/or occupant sensors for efficency	$5,000	$55,000		
	16.7007.031	Fire Alarm Systems	Fire alarm components functioning but dated.	The Division of the State Architect will require the fire alarm to be updated to meet current code.	$185,000			
	16.7101.011	Low Voltage Systems	Stand alone clocks, no bell system, and existing phones are 30 plus years old	Update system	$88,500			
	16.7209.11	Teaching hardware	Varied levels of technology present. Mostly casting to large TVs.	Recommended gradual roll out of improved technology	$35,000	$95,000	$205,000	

	16.7209.11	Data Infrastructure	Data systems are adequate, typically one access point for 4 classrooms.	Increase to one access point per classroom.	$65,000			
		Casework	Cabinets are original and in fair condition.	(Bronze) Ongoing limited repair. (Silver) Limited replacement. (Gold) Full replacement.	$25,500	$155,000	$355,000	
		Furniture	Existing furniture is very old.	(Bronze) Test classroom of new furniture. (Silver) New classroom furniture. (Gold) All new furniture	$7,500	$125,000	$185,000	

SUMMARY	**Bronze**	**$551,500**		
	Silver		**$1,393,500**	
	Gold			**$2,213,500**

Twin Hills Middle School - Site Work

	ITEM	CONDITION	RECOMMENDATION	COST			PHOTOS
				Bronze	Silver	Gold	
SITE	Delineation of Main Entrance - Improve the Initial Experience of the Site	Entering experience is tired and unwelcoming.	New entry structure / welcoming plaza with signage to identify the main entrance to the campus			$400,000	
	Site Security	Existing fencing is inadequate to secure coming and going from campus.	New fencing - chain link	$50,290			
	Site Security	Existing fencing is inadequate to secure coming and going from campus.	New fencing - decorative		$100,690		
	Parking Lots	Seal coat parking lots	Connecting parking along front of school/ recirculating parking	$26,735			
	Gathering Spaces	Shaded play and gathering spaces are limited.	Consider adding welcoming exteriopr gathering spaces / outdoor classrooms	$88,500	$258,500		
	Water Fountains	There is a lack of water fountains on campus	Add additional water fountains throughout the campus (silver) (3) water fountains Gold (6) water fountains		$7,500	$15,000	
	Underground Utilities	Underground utilities are adequate	Underground utilites should be carefully monitored				
	Play Fields	Grass condition is clumpy and patchy	Replace bad sections of grass at play field & provide / replace irrigation.		$43,200		

SUMMARY	**Bronze**	**$165,525**	
	Silver		**$602,150**
	Gold		**$1,017,150**

Twin Hills Middle School - Building Exteriors

DATA

Year of Construction 1970s- 1990s
Area in Square Feet 20,000

Notes:
Original buildings from the 1970s with various additions over the years

BUILDING A - EXTERIOR

CSI#	ITEM	CONDITION	RECOMMENDATION	Bronze	SILVER	GOLD	PHOTOS
07.3001 041	Roofing	Roofing is mostly metal with some low slope in the mechanical wells.	(Bronze) Replace low slope roofs. (Silver) paint metal roofs.	$228,000	$185,000		
08.9010.021	Exterior Doors	Doors are in fair condition, but quite a few need replacement.	Replace selected doors	$22,500			
08.9010.021	Exterior Door Hardware	Doors hardware is getting to the end of its useful life.	Replace door hardware, consider moving to keyless entry system.		$49,500	$120,000	
08.9106.181	Windows	Windows are single pane and not energy efficient.	Replace windows with new accessible operable, dual pane insulated units. Classrooms only silver.		$107,411	$214,822	
09.1402.091	Siding	Is in need of patching at numerous locations.	Replace any dry rot sections & maintain regularly.	$38,000			
09.500.000	Portable ramps	Portable ramps are rusting badly in some areas.	Replace any rusted sections and resurface.	$6,500			
09.8002.191	Paint	Buildings should be painted every 10 years at minimum.	Paint all buildings.	$260,000			
09.8002.191	Bleachers	Bleachers are original to the gym and in poor shape	Initally refurbish if feasible but replacement would be best.	$24,790	$135,780		
15.3401.041	HVAC	Rooftop mounted HVAC are still within life expectancy. Portables have old wall mounted Bard units	(Bronze) Replace Bard units. (Silver) Redesign problem areas and plan for future replacement of all units.	$205,000	$385,000		

SUMMARY

Bronze	**$784,790**
Silver	**$1,511,701**
Gold	**$1,846,523**

Twin Hills Middle School - Building Interiors

BUILDING A - INTERIOR

CSI#	ITEM	CONDITION	RECOMMENDATION	COST			PHOTOS
				Bronze	Silver	Gold	
08.9003.031	Interior Doors	Doors are in fair condition, with some hardware upgrades.	(Silver) Upgrade door hardware to ADA minimum. (Gold) selectively replace doors.		$32,000	$20,000	
08.9106.181	Window coverings	Window shades are missing or don't work well	(Silver)new window coverings throughout		$64,000		
09.1403.00	Wall Finishes	Wall finishes are in fair condition with some areas of damage.	Repair damaged areas & repaint	$15,000			
09.5002.021	Ceilings	Ceilings are suspended tiles and in fair condition.	Relace stained and broken tiles ceiling tiles as needed and repaint.	$11,000			
09.6001.121	Flooring	Carpet in classrooms is complete. Vinyl and gym floor need repair/replacement	(Silver) Replace vinyl and refinish gym floor		$345,000		
09.8003.151	Paint	Paint is in fair condition.	(Bronze) Touch up existing paint (silver) Repaint Walls & Ceilings	$5,000	$60,000		
15.000.000	Restrooms	Restrooms are tired and unattractive			$145,000.00		
15.3401.041	HVAC Controls	Programmable thermostat controls the HVAC.	Maintain.				
16.5703.021	Power Systems	Power is adequate, but limited. Surface mounted outlets w/ surface mounted wiring.	(Bronze) Limited additions. (Gold) If wall finishes are replaced, outlets & wiring should be put in wall.	$28,500		$75,000	
16.6006.00	Lighting	Most lighting has been upgraded to LEDs in original fixtures.	(Bronze) Maintain as needed (Silver) Upgrade controls with dimmers and/or occupant sensors.	$5,000	$55,000		
16.7007.031	Fire Alarm Systems	Fire alarm components functioning but dated.	The Division of the State Architect will require the fire alarm to be updated to meet current code.	$155,000			
16.7101.011	Low Voltage Systems	Clock bell system was replaced recently.	Maintain	$2,500			
16.7209.11	Data Infrastructure	Data systems are adequate, typically one access point for 4 classrooms.	Increase to one access point per classroom.	$65,000			

	Casework	Cabinets are original and in fair condition.	(Bronze) Ongoing limited repair. (Silver) Limited replacement. (Gold) Full replacement.	$25,500	$155,000	$355,000	
	Furniture	Existing furniture is very old.	(Bronze) Test classroom of new furniture. (Silver) New classroom furniture. (Gold) All new furniture	$7,500	$125,000	$185,000	
	Teaching hardware	Varied levels of technology present. Mostly casting to large TVs.	Recommended gradual roll out of improved technology	$35,000	$95,000	$205,000	

SUMMARY				
	Bronze	**$355,000**		
	Silver		**$1,446,000**	
	Gold			**$2,286,000**

Orchard View - Site Work

	ITEM	CONDITION	RECOMMENDATION	COST			PHOTOS
				Bronze	Silver	Gold	
SITE	Delineation of Main Entrance - Improve the Initial Experience of the Site	Entering experience is tired and unwelcoming.	New entry structure / welcoming plaza with signage to identify the main entrance to the campus			$110,000	
	Site Security	Existing fencing is inadequate to secure coming and going from campus.	New fencing - chain link	$15,290			
	Site Security	Existing fencing is inadequate to secure coming and going from campus.	New fencing - decorative		$25,000		
	Parking Lots and asphalt play areas	Parking lots and asphalt play areas show cracks.	Seal coat existing asphalt right away and plan to repave soon.	$8,835	$26,505		
	Gathering Spaces	Shaded play and gathering spaces are limited.	Consider adding additional covered gathering spaces / outdoor classrooms		$48,500		
	Water Fountains	There is a lack of water fountains on campus	Add additional water fountains throughout the campus (silver) (1) water fountains Gold (2) water fountains		$2,500	$5,000	
	Underground Utilities	Underground utilities are adequate	Underground utilites should be carefully monitored				
	Play Fields	Grass condition is clumpy and patchy	Replace bad sections of grass at play field & provide / replace irrigation.		$11,520		

SUMMARY	**Bronze**	**$24,125**		
	Silver		**$146,985**	
	Gold			**$261,985**

Orchard View School - Building Exteriors

DATA

Year of Construction 1990s - 2010
Area in Square Feet 8,160

Notes:
Original buildings from the 1990s with various additions over the years

BUILDING A - EXTERIOR

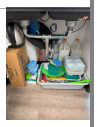
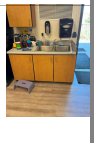
CSI#	ITEM	CONDITION	RECOMMENDATION	Bronze	SILVER	GOLD	PHOTOS
07.3001 041	Roofing	Roofing is low slope metal.	(Bronze) Patch (Silver) recover with single ply	$12,000	$85,000		
08.9010.021	Exterior Doors	Doors are in fair condition, but quite a few need replacement.	Replace selected doors	$7,500			
08.9010.021	Exterior Door Hardware	Door hardware is getting to the end of its useful life.	Replace door hardware, consider moving to keyless entry system.		$9,500	$45,000	
08.9106.181	Windows	Windows are single pane and not energy efficient.	Replace windows with new accessible operable, dual pane insulated units. Classrooms only silver.		$53,706	$107,411	
09.1402.091	Siding	Is in need of patching at numerous locations.	Replace any dry rot sections & maintain regularly.	$8,000			
09.500.000	Portable ramps	Portable ramps are rusting badly in some areas.	Replace any rusted sections and resurface.	$6,500			
09.8002.191	Paint	Buildings should be painted every 10 years at minimum.	Paint all buildings.	$60,000			
15.3401.041	HVAC	Portables are wall mounted Bard units.	(Bronze) Replace units at or near their life expectancy. (Silver) Redesign problem areas.	$60,000	$120,000		

SUMMARY

Bronze	**$154,000**
Silver	**$422,206**
Gold	**$574,617**

Orchard View School - Building Interiors

BUILDING A - INTERIOR

CSI#	ITEM	CONDITION	RECOMMENDATION	COST			PHOTOS
				Bronze	Silver	Gold	
08.9003.031	Interior Doors	Doors are in fair condition, with some hardware upgrades.	(Silver) Upgrade door hardware. (Gold) selectively replace doors.		$32,000	$20,000	
08.9106.181	Interior Windows	Na					
09.1403.00	Wall Finishes	Wall finishes are in fair condition with some areas of damage.	Repair damaged areas & repaint	$2,500			
09.5002.021	Ceilings	Ceilings are suspended tiles and in fair condition.	Relace stained and broken tiles ceiling tiles as needed and repaint.	$2,000			
09.6001.121	Flooring	Flooring is carpet in classrooms & vinyl in restrooms, installation date is unknown.	(Silver) Replace carpet likely at the end of its life span. (Gold) All flooring replacement		$36,000	$93,840	
09.8003.151	Paint	Paint is in fair condition.	(Bronze) Touch up existing paint (silver) Repaint Walls & Ceilings	$5,000	$24,480		
15.3401.041	HVAC Controls	Programmable thermostat controls the HVAC.	Maintain.				
16.5703.021	ADA Accessibility	Some non-conforming situations exist.	Review and correct any non-conforming situations. (like wrapping sink drains)	$2,500			
16.6006.00	Lighting	Most lighting has been upgraded to LEDs in original fixtures.	(Bronze) Maintain as needed (Silver) Upgrade controls with dimmers and/or occupant sensors.	$1,000	$5,000		
16.7007.031	Fire Alarm Systems	Fire alarm components functioning but dated.	The Division of the State Architect will require the fire alarm to be updated to meet current code.	$15,000			
16.7101.011	Low Voltage Systems	Digital clocks are not tied to bell system and system overall is problematic.	Update system	$16,500			
16.7209.11	Data Infrastructure	Data systems are adequate, typically one access point for 4 classrooms.	Increase to one access point per classroom.	$5,000			
	Casework	Cabinets are original and in fair condition.	(Silver) Repair as needed and maintain. (Gold) New furniture and additional casework		$800	$15,000	

		Teaching hardware	Varied levels of technology present. Mostly casting to large TVs.	Recommended installing smart boards in each classroom w/ power and data			$35,000	

SUMMARY				**Bronze**	**$49,500**			
				Silver		**$147,780**		
				Gold			**$311,620**	

Cost to renovate or replace a single portable classroom

	ITEM	CONDITION	RECOMMENDATION	COST			PHOTOS
				Bronze	Silver	Gold	
SITE	Portable Demolition	Portable buildings become a larger and larger ongoing maintenance problem.	In lieu of maintaining a portable building demolish it.	$17,500			
	Portable Renovation	Existing portables can be renovated to eliminate the maintenance items	New roofing, exterior siding, HVAC units, doors, windows, and finishes. Set on permanent concrete foundations.		$390,000		
	New Modulars	Existing portables can be removed and replaced with new permanent modulars	Modular buildings have the same permanent materials, but are made in a factory.			$850,000	

SUMMARY	**Bronze**	**$17,500**		
	Silver		**$390,000**	
	Gold			**$850,000**

CAPITAL FUNDING SOURCES

Crucial to any Master Plan is identifying possible funding sources and matching them to the facilities needs. As a public school district there are several likely sources of funds.

A. Local General Obligation Bond:

Many school districts use general obligation bonds for long-term financing. These bonds, which must be approved by voters, allow districts to borrow money and repay it through property taxes. Because they are backed by the district's ability to tax, they are considered low risk for investors and provide schools with the lowest borrowing costs.

In California, there are two types of general obligation bonds based on property values (ad valorem):

1. Proposition 46 (1986) – Requires a two-thirds majority vote to pass. Funds can be used for buying land, constructing new schools, or renovating existing buildings. However, they cannot be used for furniture, equipment, or maintenance costs.

2. Proposition 39 (2000) – Requires a lower threshold of 55% voter approval to pass. Funds can be used for school construction, rehabilitation, and furnishing, as well as purchasing land for school facilities. However, Proposition 39 bonds come with additional requirements, including:
    - Listing specific projects that will be funded
    - Conducting annual performance and financial audits
    - Forming a citizen oversight committee to monitor spending
    - Capping the tax rate at $30 per $100,000 of assessed value for elementary and high school districts, and $60 per $100,000 for unified school districts

Before deciding which type of bond to pursue, school districts should consider these differences carefully.

Local bond elections can be held in even years either in the spring or the fall. Once a bond has been approved by the voters there is a process of selling the bonds which might take several months. Once a bond has been sold the district must spend those funds within 18 months.

Preliminary

B. California's State School Facility Program

California has been funding school construction and modernization projects through statewide general obligation bonds since 1948. Over the years, the program has evolved, and the current version, the School Facility Program (SFP), was established in 1998.

Under the SFP:

- New school construction requires school districts to cover 50% of the costs, with the state funding the other half.
- Modernization projects (such as upgrades and renovations) require districts to cover 40% of the costs, with the state funding the remaining 60%.

For districts that can't afford their required share despite making significant local efforts, the Financial Hardship Program provides additional state funding to cover their portion. Districts with bonding capacity of less than $15 million can request that the state fully fund their project and therefore are not required to provide a match.

How State Funding Works:

Unlike local taxes, the state doesn't have a continuous funding source for school projects. Initially, the state put a general obligation bond measure on the ballot every two years. More recently, funding cycles have moved to every four years with larger funding amounts. However, funding is not guaranteed—one failed election left districts waiting up to three years for resources. By 2012, the state had used up its bond authority, meaning new applications were accepted but not processed. Instead, completed applications were placed on an "Acknowledged List," waiting for future funding approval.

California voters approved a bond measure to fund public education facilities in 2016 with the approval of Proposition 51, which issued $9 billion in bonds to fund improvement and construction of school facilities for K-12 schools and community colleges. It was approved by a margin of 55.18% to 44.82%.

California voters defeated a bond measure, Proposition 13, to fund public education facilities in March 2020. It would have authorized $15 billion in general obligation bonds for school and college facilities, including $9 billion for preschool and K-12 schools, $4 billion for universities, and $2 billion for community colleges. Proposition 13 was the first statewide education-related bond issue that voters rejected since 1994. It was defeated, with 53.01% voting against the measure.

California Proposition 2, the Public Education Facilities Bond Measure, was on the ballot in California on November 5, 2024. The ballot measure was approved.

Proposition 2 issued $10 billion in bonds, with $8.5 billion dedicated to elementary and secondary educational facilities and $1.5 billion for community college facilities. Proposition 2 made changes to the formula used to determine the amount each district was required to contribute to be eligible to receive state funding from the bond revenue.

Preliminary

The measure required the state government to cover between 50 and 55% of construction project costs and 60 to 65% of modernization project costs.

The Funding Process:

Securing state funding is a detailed and time-consuming process. Here's a basic outline:

1. Determine Eligibility – The district must analyze its current school capacity and project future student enrollment using state guidelines.

2. Advance the Project – If eligible, the district must fund its share of the costs to develop project plans, including securing approval from the Division of the State Architect (DSA) and the California Department of Education (CDE) for construction drawings.

3. State Approval – Once the project is approved by the State Allocation Board (SAB), the district receives its funding. However, once funds are awarded, the district cannot request additional state money for cost overruns, such as unforeseen construction expenses or legal issues.

Despite funding uncertainties, districts continue to plan and apply for state assistance, adapting to the challenges of securing resources for school facilities.

Jack Schreder and Associates has been reviewing the district's state eligibility. Their initial evaluation suggests that the district is eligible for $8.6 million of state funding.

C. Developer Fees

In areas with significant new housing development, developer fees can be a significant source of revenue. Currently no large scale developments are planned within the school district boundaries and so there is no projected income from developer fees.

Preliminary

TWIN HILLS UNION ELEMENTARY SCHOOL DISTRICT
2024/25 State Modernization Funding Estimate

School Name	Current Estimated Eligibility*									Regular Grant	50 Year Old Grant	Project Asssistance	Fire Detection	Small Size Project	3% ADA Compliance	State Share (60%)	District Share (40%)	Total Project Eligibility**
	Regular Pupils				Pupils Generated From 50 Year Old Area				Total									
	K-6	7-8	NS	S	K-6	7-8	NS	S										
Apple Blossom	0	0	0	0	0	0	0	0	0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Orchard View	Pending OPSC follow up discussion								0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Twin Hills Middle	0	0	4	0	0	0	11	0	15	$ 51,468	$ 196,526	$ 5,170	$ 5,430	$ 29,759	$ 7,440	$ 295,793	$ 197,195	$ 492,988
Totals									**15**	**$ 51,468**	**$ 196,526**	**$ 5,170**	**$ 5,430**	**$ 29,759**	**$ 7,440**	**$ 295,793**	**$ 197,195**	**$ 492,988**

School Name	May 22, 2022 for Portables*** 2nd Round of Estimated Eligibility									Regular Grant	50 Year Old Grant NA for 2nd Round	Project Asssistance	Fire Detection	Small Size Project	3% ADA Compliance	State Share (60%)	District Share (40%)	Total Project Eligibility**
	Regular Pupils				Pupils Generated From 50 Year Old Area				Total									
	K-6	7-8	NS	S	K-6	7-8	NS	S										
Apple Blossom (5 portable classrooms)	101	0	6	0	0	0	0	0	107	$ 686,636	$ -	$ 5,170	$ 21,968	$ 27,465	$ 20,599	$ 761,838	$ 507,892	$ 1,269,730

School Name	May 22, 2027 for Permanent Area 2nd Round of Estimated Eligibility									Regular Grant	50 Year Old Grant NA for 2nd Round	Project Asssistance	Fire Detection	Small Size Project	3% ADA Compliance	State Share (60%)	District Share (40%)	Total Project Eligibility**
	Regular Pupils				Pupils Generated From 50 Year Old Area				Total									
	K-6	7-8	NS	S	K-6	7-8	NS	S										
Apple Blossom	324	0	20	0	0	0	0	0	344	$ 2,212,356	$ -	$ 5,170	$ 70,744	$ -	$ 66,371	$ 2,354,641	$ 1,569,760	$ 3,924,401
Twin Hills Middle	0	231	0	0	0	0	0	0	231	$ 1,474,011	$ -	$ 5,170	$ 45,276	$ -	$ 44,220	$ 1,568,677	$ 1,045,785	$ 2,614,462
Totals									**575**	**$ 3,686,367**	**$ -**	**$ 10,340**	**$ 116,020**	**$ -**	**$ 110,591**	**$ 3,923,318**	**$ 2,615,545**	**$ 6,538,863**

School Name	August 22, 2032 for Portables*** 2nd Round of Estimated Eligibility									Regular Grant	50 Year Old Grant NA for 2nd Round	Project Asssistance	Fire Detection	Small Size Project	3% ADA Compliance	State Share (60%)	District Share (40%)	Total Project Eligibility**
	Regular Pupils				Pupils Generated From 50 Year Old Area				Total									
	K-6	7-8	NS	S	K-6	7-8	NS	S										
Apple Blossom (6 portable classrooms)	96	0	0	0	0	0	0	0	96	$ 579,264	$ -	$ 5,170	$ 18,816	$ 69,512	$ 17,378	$ 690,140	$ 460,093	$ 1,150,233
Twin Hills Middle (2 out of 4 portables remain)	0	7	0	0	0	0	0	0	7	$ 44,667	$ -	$ 5,170	$ 1,372	$ 5,360	$ 1,340	$ 57,909	$ 38,606	$ 96,515
Totals									**103**	**$ 623,931**	**$ -**	**$ 10,340**	**$ 20,188**	**$ 74,872**	**$ 18,718**	**$ 748,049**	**$ 498,699**	**$ 1,246,748**

School Name	August 22, 2037 for Permanent 2nd Round of Estimated Eligibility									Regular Grant	50 Year Old Grant NA for 2nd Round	Project Asssistance	Fire Detection	Small Size Project	3% ADA Compliance	State Share (60%)	District Share (40%)	Total Project Eligibility**
	Regular Pupils				Pupils Generated From 50 Year Old Area				Total									
	K-6	7-8	NS	S	K-6	7-8	NS	S										
Twin Hills Middle	0	80	0	0	0	0	0	0	80	$ 510,480	$ -	$ 5,170	$ 15,680	$ 61,258	$ 15,314	$ 607,902	$ 405,268	$ 1,013,171

TWIN HILLS UNION ELEMENTARY SCHOOL DISTRICT
2024/25 State Modernization Funding Estimate

*The estimated figures require the Office of Public School Construction (OPSC) review and approval of pending eligibility updates to be submitted to OPSC.

**Funding estimates do not include potential additional eligibile augmentations. The estimates require the Office of Public School Construction review and approval of funding application documents.

***Portable classrooms used to generate eligibility are eligible for a 2nd round of modernization eligibility dependent on the status of the portables used to generate the eligibility. If eligible for a 2nd round, portables must be replaced and removed from any classroom use, unless the District is able to document that modernizing the portable a 2nd time is better use of public respources, per EC Section 17074.10(f).

School Name	Additional Eligibility Timelines
Apple Blossom	2nd round: 5/22/22***, 5/22/27 and 8/22/32***
Orchard View	Pending OPSC follow up conversation
Twin Hills Middle	2nd round: 5/22/22***, 5/22/27, 8/22/32***, and 8/22/2037

Grade Level	2025 Pupil Grant (Regular)	2025 Pupil Grant (50 yr)	2025 Fire Detection
K-6	$ 6,034	$ 8,383	$ 196
7-8	$ 6,381	$ 8,866	$ 196
9-12	$ 8,356	$ 11,606	$ 196
Non-Severe	$ 12,867	$ 17,866	$ 362
Severe	$ 19,232	$ 26,720	$ 540

In order to submit an SAB 50-04 Application for Modernization Funding the following documents are required:
DSA approved plans & specifications
DSA plan approval letter
DSA approved access compliance checklist, if applicable
DSA approved fire life safety checklist, if applicable
CDE final plan approval letter
Career Technical Education Certification letter, JSA to provide
SAB 50-04 Application for Funding, JSA to provide
Detailed construction cost estimate
Five-Year School Facilities Master Plan
Approved school board resolution authorizing the submittal of funding applications, JSA to provide sample. Applicable until Prop 2 results are certified.

TWIN HILLS UNION SCHOOL DISTRICT

SUPERINTENDENT'S MONTHLY ENROLLMENT REPORT 2025-26

For the October 9, 2025 board meeting

ENROLLMENT	2016-17		2017-18		2018-19		2019-20		2020-21				2021-22			
MO/YR	Sep 16	Jun 17	Sep 17	Jun18	Sep18	Jun19	Sep19	Jun20	Sep20	Jan 21	Apr21	Jun21	Sep21	Jan 22	Apr22	Jun22
Apple Blossom	431	423	406	399	416	404	396	408	355	348	344	343	322	319	317	317
Twin Hills CMS	330	309	269	262	281	267	246	240	225	219	220	219	207	210	210	206
Sub Total	761	732	675	661	697	671	642	648	580	567	564	562	529	529	527	523
Orchard View	234	228	236	237	236	226	228	233	247	245	229	227	222	224	219	219
SunRidge	276	279	283	281	275	276	282	279	272	268	263	261	213	220	221	221
Total	1,271	1,239	1,194	1,179	1,208	1,173	1,152	1,160	1,099	1,080	1,056	1,050	964	973	967	963

ENROLLMENT	2022-23				2023-24				2024-25						2025-26			
MO/YR	Aug 22	Nov 22	Apr23	Jun23	Aug 23	Nov23	Apr24	Jun24	Aug 24	Nov24	Apr25	Jun25	Est. @ AB*	Net +Inc /-Dec	Aug 25	Sep 25	Est. @ AB*	Net +Inc /-Dec
Apple Blossom	295	299	299	298	288	288	292	292	307	304	306	306	294	+12	289	289	308	-19
Twin Hills CMS	204	201	198	198	205	208	207	207	204	207	209	208	205	+4	250	252	255	-3
Sub Total	499	500	497	496	493	496	499	499	511	511	515	514	499		539	541	563	
Orchard View	216	215	212	212	226	227	228	227	219	219	217	213	230	-13	226	224	222	2
SunRidge	241	238	230	230	235	238	235	235	255	257	255	255	258	-3	261	264	269	-5
Total	956	953	939	938	954	961	962	961	985	987	987	982	987	0	1026	1029	1054	-25

*AB = Adopted Budget

Twin Hills Union School District
Resolution No. 2025-603

Commitment to Equitable Funding and Oversight of Nonclassroom-Based Charter Schools

WHEREAS, the California Constitution, through Proposition 98, guarantees that all students are entitled to equitable funding for public education; and

WHEREAS, students enrolled in nonclassroom-based charter schools generate the same Proposition 98 entitlement as their peers in classroom-based programs, yet state funding structures have historically provided reduced allocations to these students based on program model rather than educational need; and

WHEREAS, Twin Hills Union School District has, for nearly 25 years, successfully served as both the authorizer and governing board of Orchard View Charter School, demonstrating that accountability, innovation, and equity can coexist; and

WHEREAS, Orchard View Charter School, like other nonclassroom-based programs, incurs significant operating costs including credentialed teachers employed under collective bargaining agreements, technology infrastructure, special education services, enrichment programs, and in-person instruction—costs that are equal to or greater than those of classroom-based programs; and

WHEREAS, inequitable reductions to nonclassroom-based funding directly impact teaching capacity, student services, and the district's ability to meet its obligations to vulnerable learners, including students with disabilities, English learners, and rural families; and

WHEREAS, funding determinations for nonclassroom-based charter schools are made retroactively based on year-end audits, such that a single audit exception can trigger a tier reduction (e.g., 15%) without advance notice-forcing sudden, mid-year cuts (for a school the size of Orchard View, on the order of several hundred thousand dollars) with no practical opportunity to implement orderly staffing plans, adjust expenditures, or protect continuity of instruction; and

WHEREAS, effective charter school oversight is a critical responsibility of school districts and county offices of education, but requires dedicated resources, training, and statewide consistency to be carried out with fidelity;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Twin Hills Union School District reaffirms its commitment to:

1. Advocate for equitable per-pupil funding across all instructional models so that Proposition 98 dollars follow students fairly.

2. Support oversight and accountability reforms that provide explicit, ongoing funding and implementation support for authorizers proportional to mandated duties (e.g., audit review, compliance monitoring, reporting, corrective actions) and establish clear, uniform statewide standards with practicable timelines.

3. Ensure that any future state policies reflect the true costs of operating nonclassroom-based programs and do not undermine educational access for rural and underserved families.

4. Collaborate with state leaders, authorizers, and charter organizations to develop durable, student-centered solutions for public education funding and oversight.

5. Promote predictable, prospective funding rules and reasonable advance notice before any reductions, including mid-year early-warning mechanisms, grace periods, or stabilization/mitigation pathways to prevent retroactive cuts from causing abrupt program or staffing disruptions.

The foregoing resolution was introduced by Trustee _____, who moved its adoption, second by Trustee _____, and adopted on roll call on _____ ___, 2025 by the following vote:

	Board Members	Vote
AYES: _____	Terry Beck	____
NOES: _____	Jeff Harding	____
	Rebecca Houghton	____
ABSENT/	John Moise	____
ABSTAIN: _____	Michael Ost	____

I hereby certify the foregoing to be a full, true, and correct resolution duly adopted by the Board of Trustees of the Twin Hills Union School District.

Dated this 9th day of October, 2025

_____
Clerk/President, Board of Trustees

Twin Hills Union School District

To: Board of Trus**tees – Regular Meeting | October 9, 2025**

Agenda Item: ***Proposed Title Change and Updated Job Description for Aftercare Director Position to include Coordination of District Expanded Learning Opportunities (ELOP) Services***

Background

The Aftercare Director position has historically provided leadership and day-to-day management of the Apple Blossom Aftercare program. With the expansion of the state-funded Expanded Learning Opportunities Program (ELOP), Twin Hills Union School District now delivers services across multiple schools. These services include after-school enrichment, play-based programming, and community partnerships that require district-level coordination to ensure consistency and compliance.

At present, the District does not have a long-term designated staff role for the coordination of Expanded Learning Opportunities (ELOP) services. With the program's growth and increasing state compliance requirements, it is necessary to have dedicated capacity to support site-level implementation, manage partnerships, and ensure consistent communication. Updating the Aftercare Director role to include ELOP coordination creates a practical and efficient solution that aligns district needs with state program requirements while sustaining strong aftercare leadership at Apple Blossom.

Proposal / Rationale

The proposed position will:

- Continue to serve as the Aftercare Director at Apple Blossom, ensuring high-quality aftercare programming for students and families.

- Coordinate districtwide ELOP services by supporting site-level staff, assist in managing contracts and partnerships, and ensuring compliance with state Expanded Learning Opportunities requirements.

- Facilitate communication and alignment between principals, site coordinators, community partners, and district leadership.

- Work in close coordination with district leadership to align ELOP services with district goals, reporting, and compliance needs.
- Support the development, scheduling, and implementation of ELOP programming in collaboration with site staff.

This updated position maintains the core functions of the Aftercare Director role while broadening its responsibilities to address district needs under ELOP. The emphasis remains on coordination and collaboration.

Fiscal Impact

This proposal does not create a new FTE. The change repurposes the anticipated Aftercare Director vacancy into an expanded role that reflects both local and state program requirements. Funding for this position will be primarily supported by the Child Development Fund (Fund 12), which includes aftercare and Expanded Learning Opportunities (ELOP) resources.

Recommendation

The Superintendent recommends that the Board of Trustees approve the updated job description and revised title for the Aftercare Director position, retitled as: **“Aftercare and Expanded Learning Opportunities (ELOP) Program Director.”**

This action will ensure continuity in aftercare leadership while establishing district-level coordination of Expanded Learning Opportunities services.

TWIN HILLS UNION SCHOOL DISTRICT

JOB DESCRIPTION

Aftercare and Expanded Learning Opportunities (ELOP) Program Director

Summary

Under the direction of the Superintendent or assigned designee, the Aftercare and Expanded Learning Opportunities (ELOP) Program Director oversees the daily operations of the District's aftercare program and coordinates Expanded Learning Opportunities Program (ELOP) services across all school sites. This position supports the development, implementation, and evaluation of high-quality after-school and expanded learning programs that promote student engagement, academic enrichment, and social-emotional growth.

Duties and Responsibilities

- Serve as the site-level Aftercare Director at Apple Blossom Elementary, managing program operations, staff scheduling, and student activities.
- Coordinate districtwide Expanded Learning Opportunities (ELOP) services across Twin Hills Union School District, supporting site coordinators and principals to ensure program quality and consistency.
- Develop and implement systems to monitor attendance, program participation, and compliance with ELOP reporting requirements.
- Collaborate with site administrators and community partners to align programming with student and family needs.
- Assist in budget development and fiscal tracking related to aftercare and ELOP funding sources, ensuring resources are used effectively and in compliance with CDE guidelines.
- Support recruitment, training, and supervision of aftercare staff and ELOP program personnel; ensure adherence to district policies and safety procedures.
- Promote communication between aftercare programs, school staff, and district leadership to maintain a cohesive service model across sites.
- Assist with development of program schedules, enrichment activities, and partnerships that extend learning beyond the school day.
- Coordinate the collection and submission of required reports, data, and documentation for state compliance and district review.
- Perform other duties as assigned related to Expanded Learning and Aftercare Services.

Qualifications

Knowledge of principles and best practices in youth development, after-school programming, expanded learning, recreation, and community-based education. Understanding of child and adolescent development, program design, and enrichment learning models.

Ability to collaborate effectively with administrators, certificated and classified staff, parents, and community partners. Strong skills in organization, communication, supervision, and team leadership.

Demonstrated capacity to plan, coordinate, and evaluate programs that serve diverse student populations and align with district and state educational priorities. Ability to problem-solve, manage budgets and schedules, and adapt to changing program needs.

Experience working in schools, community agencies, youth-serving nonprofits, recreation programs, or educational enrichment settings preferred.

Experience and Education

- Combination of education, training, and experience demonstrating the knowledge and abilities required to perform the duties of the position.
- Experience in after-school or expanded learning coordination, youth programming, recreation services, education, or community-based organizations supporting children and families.
- Leadership or supervisory experience preferred, particularly in settings that involve program development, staff coordination, or partnership management.
- College coursework or a degree in education, recreation, child development, human services, or a related field desirable but not required.
- Demonstrated ability to plan, organize, and evaluate programs that promote student engagement and positive youth outcomes.

Physical and Mental Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

• Work is performed in a school and office environment with frequent interruptions.
• Must be able to lift, carry, push, or pull objects weighing up to 25 pounds.
• Ability to bend, kneel, reach, and sit or stand for extended periods.
• Maintain emotional control under stress; meet deadlines and work with frequent interruptions.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this position:
• Indoor and outdoor environments.
• Occasional exposure to noise, dust, and changing weather conditions.
• Interactions with students, staff, parents, and community partners in a variety of educational settings.
• Twelve (12)-month, 1.0 FTE position; work schedule and duties may vary depending on program needs.

Board Approved:

TWIN HILLS UNION SCHOOL DISTRICT

Consent Calendar: Acceptance of Donations

SEPTEMBER 1 THROUGH SEPTEMBER 30, 2025

Date Received	Donor	Amount	Purpose
District 53, Fund 01: Apple Blossom Elementary School /General District			
	Total	$0.00	
District 53, Fund 03: Twin Hills Charter Middle School			
	Total	$0.00	
District 53, Fund 09: Orchard View Charter School			
	Total	$0.00	
District 53, Fund 12: Apple Blossom After School Program			
	Total	$0.00	
District 21, Fund 09: SunRidge Charter School			
09/23/25	Rotary Club of Sebastopol	$1,785.49	Teacher Mini Grants: Spanish, TK, 1st Grade, 4th Grade
09/01-30/25	Various Families	$7,475.00	Pledges/specialty pgm 2025-26
	Total	$9,260.49	

Other Donations: Thank you to the following person for donating their fingerprinting fee -
Twin Hills CMS: Kelly Hill, Coach

Thank you to all our donors, your support is greatly appreciated.

Note: Generally, donations are recorded here when funds are deposited to SCOE account.
Donations marked * have not yet been deposited to SCOE.
{Date Received may actually be date deposited to bank or SCOE}

For the October 9, 2025 board meeting.

Checks Dated 09/01/2025 through 09/30/2025 **Board Meeting Date October 9, 2025**

Check Number	Check Date	Pay to the Order of		Check Amount
2116094	09/05/2025	Amplify Education, Inc.		4,145.00
2116095	09/05/2025	Kyocera Document Solutions-CA		286.59
2116096	09/05/2025	Kyocera Document Solutions Northern CA , Inc.		635.84
2116097	09/05/2025	Kyocera Document Solutions Northern CA , Inc.		262.21
2116098	09/05/2025	Department Of Justice		196.00
2116099	09/05/2025	Alpha Analytical Laboratories		229.00
2116100	09/05/2025	Mountain Fresh Spring Water		87.50
2116101	09/05/2025	Primo Brands		42.45
2116102	09/05/2025	Harmon, Julie J.		88.34
2116103	09/05/2025	T-Mobile		89.49
2116104	09/05/2025	T-Mobile		89.49
2116105	09/05/2025	School & College Legal Services of Calif.		10,000.00
2116106	09/05/2025	Mobile Modular Mgmt Corp.		2,141.19
2116107	09/05/2025	Myhers, Catherine		2,781.25
2116108	09/05/2025	Pacific Gas & Electric		155.69
2116109	09/05/2025	Sequoia Landscape Materials		10,912.33
2116110	09/05/2025	Rising Phoenix Psych Ed Svcs		7,840.00
2116111	09/05/2025	Sebastopol Hardware Center		137.25
2116112	09/05/2025	Howard Ind., Inc.		6,875.87
2116113	09/05/2025	Collin, Mark		322.33
		Unpaid Tax	2.50	
		Expensed Amount	324.83	
2116114	09/05/2025	Sonoma County Family YMCA		4,024.00
2117669	09/12/2025	Accrediting Commssn Fr Schools		1,270.00
2117670	09/12/2025	Survival CPR & First Aid, LLC		450.00
2117671	09/12/2025	Amador, Sarah		201.70
2117672	09/12/2025	ATT		363.88
2117673	09/12/2025	ATT		30.14
2117674	09/12/2025	ATT		124.46
2117675	09/12/2025	ATT		180.22
2117676	09/12/2025	ATT		31.14
2117677	09/12/2025	ATT		31.14
2117678	09/12/2025	CA School Boards Assn CSB 6744		550.00
2117679	09/12/2025	CA School Boards Assn CSB 6744		250.00
2117680	09/12/2025	CA School Boards Assn CSB 6744		7,988.00
2117681	09/12/2025	Kyocera Document Solutions Northern CA , Inc.		444.76
2117682	09/12/2025	Kyocera Document Solutions Northern CA		325.15
2117683	09/12/2025	Copperfield's Books		1,668.35
2117684	09/12/2025	Recology Sonoma Marin		1,060.92
2117685	09/12/2025	Recology Sonoma Marin		532.90
2117686	09/12/2025	Primo Brands		165.25
2117687	09/12/2025	T-Mobile		160.00
2117688	09/12/2025	LaLonde, Therese		1,436.05
2117689	09/12/2025	Lee, Kristin		37.40
2117690	09/12/2025	Savvas Learning Company LLC		202.44
2117691	09/12/2025	IXL Learning		6,093.75
2117692	09/12/2025	TCI		289.00
2117693	09/12/2025	ODP Business Solutions, LLC		1,144.09
2117694	09/12/2025	Lexia Learning Systems LLC		8,280.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/01/2025 through 09/30/2025 **Board Meeting Date October 9, 2025**

Check Number	Check Date	Pay to the Order of	Check Amount
2117695	09/12/2025	Renaissance Learning, Inc.	12,304.40
2117696	09/12/2025	Onofre, Estefany	30.00
2117697	09/12/2025	Terminix Processing Center	4,600.00
2117698	09/12/2025	Terminix Processing Center	300.00
2117699	09/12/2025	Terminix Processing Center	90.02
2117700	09/12/2025	Terminix Processing Center	9,200.00
2117701	09/12/2025	Scholastic Inc.	109.89
2117702	09/12/2025	Sebastopol Auto Parts	140.93
2117703	09/12/2025	Stanroy Music Center	3,541.10
2117704	09/12/2025	Belkorp Ag, LLC	27.25
2117705	09/12/2025	Edclub, Inc.	1,034.40
2117706	09/12/2025	Walsh, Colleen	31.68
2117707	09/12/2025	Weeks Drilling & Pump Co.	3,367.69
2117708	09/12/2025	Santa Rosa Window Tint	4,800.00
2119147	09/19/2025	Affronti, Jude	107.27
2119148	09/19/2025	Amplify Education, Inc.	8,550.97
2119149	09/19/2025	Apple Inc.	3,146.32
2119150	09/19/2025	Acosta, Oscar	35.00
2119151	09/19/2025	Creative Ceramics & Glass LLC	1,163.91
2119152	09/19/2025	Department Of Justice	209.00
2119153	09/19/2025	Elliott, Erin	96.66
2119154	09/19/2025	Evan-Moor Educ. Publishers	370.49
2119155	09/19/2025	Major Alarm, Inc.	1,601.51
2119156	09/19/2025	Brady Industries, LLC	810.72
2119157	09/19/2025	Forslund, Tim	1,280.66
2119158	09/19/2025	Friedman's Home Improvement	685.45
2119159	09/19/2025	Roberts Mechanical & Elect Inc	837.25
2119160	09/19/2025	T-Mobile	160.00
2119161	09/19/2025	Jack Schreder & Assoc., Inc.	1,480.00
2119162	09/19/2025	Learning Without Tears	4,241.31
2119163	09/19/2025	TCI	289.00
2119164	09/19/2025	Terminix Processing Center	100.00
2119165	09/19/2025	FHEG Santa Rosa Junior College	1,565.03
2119736	09/24/2025	Augment Media dba Family Life	500.00
2119737	09/24/2025	Affronti, Jude	221.52
2119738	09/24/2025	Ally Technology Consulting LLC	7,200.00
2119739	09/24/2025	Revolution Foods PBC	19,455.75
2119740	09/24/2025	Castleberry, Diana	35.00
2119741	09/24/2025	PresenceLearning, Inc.	409.66
2119742	09/24/2025	Alpha Analytical Laboratories	435.00
2119743	09/24/2025	Primo Brands	45.45
2119744	09/24/2025	Eberly, Brian	276.99
2119745	09/24/2025	Greene, Janet	1,050.00
2119746	09/24/2025	Hergenrather, Nell	357.86
2119747	09/24/2025	Ives Pool	250.00
2119748	09/24/2025	Junior Library Guild	336.43
2119749	09/24/2025	SHI International Corp.	2,520.00
2119750	09/24/2025	Luther Burbank Center for the Arts	1,440.00
2119751	09/24/2025	National Academy of Athletics	3,683.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/01/2025 through 09/30/2025 **Board Meeting Date October 9, 2025**

Check Number	Check Date	Pay to the Order of	Check Amount
2119752	09/24/2025	North Bay Security Group, LLC	1,400.00
2119753	09/24/2025	Anova Education & Behavior Consultation, Inc.	6,653.24
2119754	09/24/2025	ODP Business Solutions, LLC	2,088.39
2119755	09/24/2025	Orchard View Educ Foundation	2,500.00
2119756	09/24/2025	Pedersen, Dana	361.68
2119757	09/24/2025	Terminix Processing Center	100.00
2119758	09/24/2025	Terminix Processing Center	89.00
2119759	09/24/2025	Scarola, Russell	117.36
2119760	09/24/2025	Sheedy, Nathan	56.36
2119761	09/24/2025	Sill, Kathy	13.20
2119762	09/24/2025	ROOTS Solutions, LLC	1,050.00
2119763	09/24/2025	NorBay Consulting	950.00
2119764	09/24/2025	Weeks Drilling & Pump Co.	786.82
2119765	09/24/2025	Zoom Video Communications Inc.	2,880.10
2120467	09/26/2025	BMO Bank N.A.	5,532.98
2120468	09/26/2025	Major Alarm, Inc.	1,458.42
2120469	09/26/2025	CharacterStrong	1,499.00
2120470	09/26/2025	Tel Con Communications	150.00
2120471	09/26/2025	Dienamics	304.56
2120472	09/26/2025	Securitas Technology Corp	285.00
		Total Number of Checks **116**	**217,453.24**

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	65	113,321.21
03	Charter School: Twin Hills	35	29,193.18
09	Charter School Fund: Orchrd Vw	33	48,166.89
12	Child Development Fund	8	884.54
13	Cafeteria Fund	2	19,609.92
14	Deferred Maintenance Fund	2	6,280.00
	Total Number of Checks	**116**	217,455.74
	Less Unpaid Tax Liability		2.50
	Net (Check Amount)		**217,453.24**

Total Expenditures September 2025

Total Vendor Warrants, September 30, 2025	$	217,453.24
Payroll: September 10, 2025 Supplemental		67,669.32
Payroll: September 30, 2025 Regular		651,982.05
Total PR & Expenditures	$	937,104.61

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/01/2025 through 09/30/2025 **Board Meeting Date October 9, 2025**

Check Number	Check Date	Pay to the Order of		Check Amount
2115891	09/05/2025	ESP & Alarms, Inc dba Edison Security Protection		105.00
2115892	09/05/2025	Kyocera Document Solutions Northern CA		257.59
2115893	09/05/2025	ODP Business Solutions, LLC		1,196.08
2115894	09/05/2025	Sequoia Landscape Materials		2,356.37
2115895	09/05/2025	Sebastopol Hardware Center		151.31
2115896	09/05/2025	Howard Ind., Inc.		2,543.13
2115897	09/05/2025	Uline Attn Accounts Receivable		69.76
		Unpaid Tax	2.18	
		Expensed Amount	71.94	
2115898	09/05/2025	Wells Fargo Vendor Fin Serv		396.90
2115899	09/05/2025	Davey, Kara		65.97
2115900	09/05/2025	Gosling, Maria		685.50
2115901	09/05/2025	McKenzie, Laurie		206.53
2115902	09/05/2025	Head-Tischler, Rose		104.47
2117438	09/12/2025	Survival CPR & First Aid, LLC		150.00
2117439	09/12/2025	ATT		272.18
2117440	09/12/2025	Blick Art Materials		2,041.14
2117441	09/12/2025	Recology Sonoma Marin		644.75
2117442	09/12/2025	Kaplan Early Learning Company		6,023.69
2117443	09/12/2025	Redwood Lock, Inc.		19.26
2117444	09/12/2025	Plumfield Inc. DBA Plumfield Academy		4,596.29
2117445	09/12/2025	ODP Business Solutions, LLC		1,411.14
2117446	09/12/2025	Renaissance Learning Inc.		3,232.90
2117447	09/12/2025	Rodriguez, Ana		23.94
2117448	09/12/2025	Ron Blair Signs		546.09
2117449	09/12/2025	EdClub, Inc.		387.90
2117450	09/12/2025	Kyocera Document Solutions NC		206.17
2117451	09/12/2025	Santa Rosa Window Tint		7,888.00
2118973	09/19/2025	Anova Center for Education		4,253.86
2118974	09/19/2025	Department Of Justice		196.00
2118975	09/19/2025	Major Alarm, Inc.		420.00
2118976	09/19/2025	Brady Industries, LLC		804.43
2118977	09/19/2025	Friedman's Home Improvement		313.57
2118978	09/19/2025	Menard, Austin		30.00
2118979	09/19/2025	ODP Business Solutions, LLC		55.79
2118980	09/19/2025	Sebastopol City of		4,231.51
2118981	09/19/2025	Sebastopol City of		1,242.86
2118982	09/19/2025	Tombe Realty, Inc.		19,144.20
2119566	09/24/2025	Revolution Foods PBC		7,500.74
2119567	09/24/2025	Halcyon Yarn		220.15
2119568	09/24/2025	Husar, Emily		64.99
2119569	09/24/2025	Kaplan Early Learning Company		1,289.04
2119570	09/24/2025	Oberti-Rinn, Beatrice		348.19
2119571	09/24/2025	Parnay, Dana		305.78
2119572	09/24/2025	PG&E		835.81
2119573	09/24/2025	Prosser, Sasha		88.19
2119574	09/24/2025	Zoom Video Communications Inc.		270.00
2120290	09/26/2025	BMO Bank N.A.		666.10
2120291	09/26/2025	Concoff, Rick		9,496.73

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/01/2025 through 09/30/2025 **Board Meeting Date October 9, 2025**

Check Number	Check Date	Pay to the Order of		Check Amount
2120292	09/26/2025	Gosling, Maria		298.19
2120293	09/26/2025	Tel Con Communications		300.00
		Total Number of Checks	**49**	**87,958.19**

Fund Recap

Fund	Description	Check Count	Expensed Amount
09	General Fund (charter Schools)	49	87,960.37
	Total Number of Checks	**49**	87,960.37
	Less Unpaid Tax Liability		2.18
	Net (Check Amount)		**87,958.19**

Total Expenditures September 2025		
Total Vendor Warrants, September 30, 2025	$	87,958.19
Payroll: September 10, 2025 Supplemental		2,427.14
Payroll: September 30, 2025 Regular		172,596.24
Total PR & Expenditures	$	262,981.57

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Includes Purchase Orders dated 09/01/2025 - 09/30/2025 **Board Meeting Date October 9, 2025**

PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
P26-00180	Kyocera Document So	PO #8713 - DO A17400 COPIER MAINT	9DSO	01	State Lottery	433.64
P26-00181	Kyocera Document So	PO #8714 - ABASP A18178 COPIER MAINT	5DYA	12	Unrestricted/no	575.00
P26-00182	T-Mobile	PO #8710 - HOT SPOTS	7DSW	09	Arts Music Inst	1,920.00
P26-00183	Weeks Drilling & Pu	PO #8752 - AB/TH WATER TREATMENT	7DSW	01	Unrestricted/no	14,200.00
P26-00184	Weeks Drilling & Pu	PO #8711 - TH IRRIG MOTORSAVER	2THS	01	Restricted Main	1,200.00
P26-00185	Amplify Education,	PO #8427 - OV SCIENCE G 6-8	3OVS	09	Unrestricted/no	17,364.08
P26-00186	Amplify Education,	PO #8639 - OV ELA G8	3OVS	09	Ed Effect	1,991.05
P26-00187	Anova Education & B	PO #8705 - NPS FEES: 1 STUDENT	1ABS	01	Special Educati	60,019.76
P26-00188	Augment Media dba	PO #8708 - DISTRICT ADS	7DSW	01	Unrestricted/no	800.00
P26-00189	BMO Bank N.A.	PO #8645 - OV PE EQUIP	3OVS	09	Lottery-instruc	517.37
P26-00190	Ally Technology Con	PO #8365 - SWITCH INSTAL/CONFIGURATION	7DSW	01	Arts Music Inst	7,200.00
P26-00191	BMO Bank N.A.	PO #8647 - OV PE SUPLS	3OVS	09	State Lottery	267.08
P26-00192	BMO Bank N.A.	PO #8718 - AB HEADPHONES	1ABS	01	State Lottery	638.41
P26-00193	BMO Bank N.A.	PO #8720 - SR PURPLEAIR	9DSO	01	Resig Safety Cr	390.82
P26-00194	BMO Bank N.A.	PO #8696 - AB INTERV MANUALS	1ABS	01	State Lottery	508.93
P26-00195	BMO Bank N.A.	PO #8697 - AB TK SUNSHADE	1ABS	01	Unrestricted/no	123.88
P26-00196	BMO Bank N.A.	PO #8721 - OV ADJ STANDING DESK	3OVS	09	State Lottery	246.24
P26-00197	BMO Bank N.A.	PO #8701 - AB STARFALL MEMBERSHIP	1ABS	01	Unrestricted/no	355.00
P26-00198	CharacterStrong	PO #8384 - TH MS TIER 1 RENEWAL	2THS	03	Learning Recov	1,499.00
P26-00199	Dienamics	PO #8515 - TH DETENTION FORMS	2THS	03	State Lottery	304.56
P26-00200	Greene, Janet	PO #8505 - AB IC MUSIC & MOVEMENT	1ABS	01	Unrestricted/no	18,900.00
P26-00201	Ives Pool	PO #8709 - BANNER ADVERTISING	7DSW	01	Unrestricted/no	250.00
P26-00202	Luther Burbank Cent	PO #8638 - OV TICKETS	3OVS	09	State Lottery	1,440.00
P26-00203	National Academy of	PO #8504 - AB IC P.E.	1ABS	01	Unrestricted/no	63,817.50
P26-00204	NCS Pearson Inc.	PO #8753 - Q-INTERACTIVE LICENSE & DALS MHS ED	7DSW	01	Special Educati	5,455.00
P26-00205	NorBay Consulting	PO #8715 - AB MOISTURE TESTING	1ABS	01	Restricted Main	950.00
P26-00206	North Bay Security	PO #8716 - STAFF TRAINING: INTRUDER	7DSW	01	Arts Music Inst	5,600.00
P26-00207	ODP Business Soluti	PO #8694 - AB BOOK BINS (GURULE)	1ABS	01	Sp Ed-idea Bas	139.92
P26-00208	ODP Business Soluti	PO #8517 - TH CULINARY SUPLS	2THS	03	Lottery-instruc	110.87
P26-00209	ODP Business Soluti	PO #8717 - DO OFFICE SUPLS	9DSO	01	Unrestricted/no	427.80
P26-00210	ODP Business Soluti	PO #8698 - AB OFFICE SUPLS & IM (DOUGLAS)	1ABS	01	State Lottery	66.59
P26-00211	ODP Business Soluti	PO #8722 - OV INSTRUCT MATLS & OFFICE SUPLS	3OVS	09	Lottery-instruc	953.57
P26-00212	ODP Business Soluti	PO #8700 - AB PIP ROOM	1ABS	01	Primary Interve	84.00
P26-00213	ODP Business Soluti	PO #8754 - AB (KIM)	1ABS	01	State Lottery	150.88

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 09/01/2025 - 09/30/2025 **Board Meeting Date October 9, 2025**

PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
P26-00214	PresenceLearning, I	PO #8646 - OV SLP BUNDLE	3OVS	01	Special Educati	2,540.00
P26-00215	ROOTS Solutions, LL	PO #8506 - AB IC GARDEN PROGRAM	1ABS	01	Arts Music Inst	19,425.00
P26-00216	Savvas Learning Com	PO #8699 - AB GR 4	1ABS	01	State Lottery	202.44
P26-00217	Sign A Rama	PO #8514 - TH DOOR DECALS & SIGNS	2THS	03	Unrestricted/no	1,852.66
P26-00218	Starfall Education	PO #8695 - AB K WRITING JOURNALS	1ABS	01	State Lottery	38.45
P26-00219	Terminix Processing	PO #8618 - TH PEST CONTROL	2THS	03	Unrestricted/no	1,068.00
P26-00220	Weeks Drilling & Pu	PO #8731 - AB REPAIR LEAK	1ABS	01	Restricted Main	786.82
P26-00221	Young, Minney & Cor	PO #8712 - DISTRICT LEGAL SRVCS	7DSW	01	Unrestricted/no	5,000.00
P26-00222	Zoom Video Communic	PO #8719 - ZOOM EDUC ANNUAL	7DSW	09	Arts Music Inst	2,880.00
P26-00223	BMO Bank N.A.	PO #8693 - AB 1ST AID, OFFICE, TK SUNSHADE	1ABS	01	State Lottery	316.30
P26-00224	Major Alarm, Inc.	PO #8767 - AB FIRE ALARM MAINT	1ABS	01	Restricted Main	1,458.42
P26-00225	Securitas Technolog	PO #8765 - TH SECURITY ALARM SERVICE	2THS	01	Restricted Main	285.00
P26-00226	Sonoma County Offic	PO #8768 - DOMAIN RENEWAL 2030-10-24	7DSW	01	Unrestricted/no	75.00
P26-00227	Tel Con Communicati	PO #8766 - AB PHONE REPAIR	1ABS	01	Restricted Main	150.00
					Total	**244,979.04**

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Includes Purchase Orders dated 09/01/2025 - 09/30/2025 **Board Meeting Date October 9, 2025**

PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
P26-00064	Santa Rosa Window T	PO #8477 - SR WINDOW TINTING	4HAY	09	Unrestricted/no	15,776.00
P26-00065	Amplify Education,	PO #8679 - SR ELA G6	4HAY	09	Arts Music Inst	36.68
P26-00066	Andy's Produce Mark	PO #8675 - SR KINDER SNACKS	4HAY	09	State Lottery	3,000.00
P26-00067	Anova Center for Ed	PO #8706 - SR NPS FEES: 1 STUDENT	4HAY	09	Special Educati	59,462.61
P26-00068	EdClub, Inc.	PO #8622 - TYPING CLUB LICENSES	4HAY	09	Unrestricted/no	387.90
P26-00069	Halcyon Yarn	PO #8677 - SR MINI CONE YARN	4HAY	09	State Lottery	220.15
P26-00070	Kaplan Early Learni	PO #8678 - SR AFTERCARE TK CHAIRS	4HAY	09	Aftercare Progr	1,289.04
P26-00071	Mercurius USA	PO #8674 - SR G2	4HAY	09	Lottery - Instr	1,145.11
P26-00072	Mercurius USA	PO #8676 - SR G3	4HAY	09	Lottery - Instr	1,577.07
P26-00073	ODP Business Soluti	PO #8673 - SR G2	4HAY	09	Lottery - Instr	55.79
P26-00074	Plumfield Inc. DBA	PO #8707 - SR NPS FEES: 1 STUDENT	4HAY	09	Special Educati	56,005.16
P26-00075	Ron Blair Signs	PO #8669 - SR SIGN	4HAY	09	State Lottery	546.09
P26-00076	Sonoma County Famil	PO #8691 - SR ELOP AFTERCARE	4HAY	09	ELO Program	60,000.00
P26-00077	Andy's Produce Mark	PO #8683 - SR GRDN CLASS SNACKS	4HAY	09	State Lottery	1,000.00
P26-00078	BMO Bank N.A.	PO #8684 - SR HEADPHONES	4HAY	09	State Lottery	502.00
P26-00079	Harmony Farm Supply	PO #8682 - SR GARDENING SUPLS	4HAY	09	State Lottery	1,000.00
P26-00080	Imagine Learning LL	PO #8687 - SR LET'S PLAY LEARN BOOK	4HAY	09	Special Educati	504.50
P26-00081	ODP Business Soluti	PO #8686 - SR G2, OFFICE SUPLS, POSTAGE	4HAY	09	Unrestricted/no	193.67
P26-00082	Revolution Foods PB	PO #8764 - SR UNIVERSAL MEAL PROGRAM	4HAY	09	Cafeteria	120,000.00
P26-00083	Concoff, Rick	PO #8680 - SR VIOLINS & SUPLS	4HAY	09	Arts & Music	9,496.73
P26-00084	School Nurse Supply	PO #8688 - SR 1ST AID SUPLS	4HAY	09	State Lottery	280.49
P26-00085	Tel Con Communicati	PO #8685 - SR PHONE ISSUES	4HAY	09	Unrestricted/no	300.00
P26-00086	Zoom Video Communic	PO #8719 - ZOOM LICENSES	4HAY	09	State Lottery	270.00
					Total	**333,048.99**

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Twin Hills Union School District
Board of Trustees Regular Meeting
September 11, 2025
Minutes

Location: Twin Hills Middle School: 1685 Watertrough Road, Sebastopol (Room 10)

A. FORMAL OPENING

1. The Board Meeting was called to order at 4*:30 pm by Clerk Moise.*
2. Roll call: *Trustee Harding Absent*
3. Pledge of allegiance
4. Motion to approve agenda by Trustee Beck and second by Trustee Houghton. *Approved 4-0.*
5. Public Comment on Closed Session Items: *No Closed Session (N/A)*

B. RECESS TO CLOSED SESSION

The Board did not have Closed Session

C. RECONVENE TO OPEN SESSION

The Board began Open Session @ 4:35 pm

1. Report of Action Taken in Closed Session: *No Closed Session.*

D. RECOGNITION & REPORTS

1. Celebrating Successes: *September 2025 Honorees are District ELOP programs including Apple Blossom and SunRidge aftercare teams.*

E. PUBLIC COMMENT ON OPEN SESSION ITEMS:

Staff member *comment regarding special education speech services preferences and Special Education Consortium Service costs.*

F. DISCUSSION AND/OR POSSIBLE ACTION ITEMS

1. Proposition 2 Modernization Application process presented by Alexis Persinger of Persinger Architects*. Including list of possible state funding by year and the planning road map.*

2. Preliminary Review of 10-Year Facilities Master Plan presented by Alexis Persinger of Persinger Architects.
3. Public Hearing:Textbook Sufficiency: *No Comments. (Held 5:49 - 5:50 pm)*
4. Motion to approve Resolution #2025-601 for 2025-26 Textbook Sufficiency by Trustee Beck and second by Trustee Ost. *Approved 4-0.*
5. Monthly Enrollment Report discussed with Superintendent Pedersen with input by Principals Elliott and Haedo.
6. Motion to approve Resolution #2025-599 to change signers on current revolving cash accounts to add Superintendent Pedersen by Trustee Ost and second by Trustee Beck. *Approved 4-0.*
7. Motion to approve title change and updated job description for anticipated business manager vacancy by Trustee Ost and second by Trustee Houghton. *Approved 4-0.*
8. Motion to approve Resolution #2025-600: Designation of Chief Business Official as Senior Management Position by Trustee Houghton and second by Trustee Beck. *Approved 4-0.*
9. Motion to approve Resolution #2025-602: 2024-25 GANN Limit Calculation and 2025-26 Projection by Trustee Ost and second by Trustee Beck. *Approved 4-0.*
10. Motion to approve 2024-25 Unaudited Actuals with Final Budget Updates by Trustee Houghton and second by Trustee Beck. *Approved 4-0.*

G. CONSENT CALENDAR: Motion to approve all items 1 through 5 by Trustee Houghton and second by Trustee Ost. *Approved 4-0*.

H. and I. removed.

J. FORMAL CLOSING

1. Next Regular Board Meeting: October 9, 2025 @ 4:30 pm (Twin Hills Middle School)
2. Motion to Adjourn: Motion to adjourn at 6:24pm by Trustee Ost and second by Trustee Houghton. *Approved 4-0.*

Respectfully submitted,

_____
Dana Pedersen, Superintendent
Recording Secretary to the Board of Trustees

Approved:

_____ _____
John Moise, Board Clerk Jeff Harding, Board President

Twin Hills USD
Monthly Personnel Report
October 9, 2025

Certificated

Additions:

Changes:

Separations:

- Davey, Kara – Resigned effective 10/24/2025 - SR Kindergarten Teacher 1.0 FTE

Classified

Additions:

Changes:

Separations:

TWIN HILLS UNION SCHOOL DISTRICT

CERTIFICATED EMPLOYEE DATE OF HIRE-SENIORTY LIST 2025-26

SITE	NAME	FIRST DATE OF PAID PROBATIONARY STATUS	EMPLOYMENT STATUS	ASSIGNMENT	CREDENTIAL(S)
TH	Konvalinka, Leslie	8/23/94	Permanent	Grade 8 Math & Math1, Grades 7 Math	Sing Sub/Math& intro general&physical science CLAD
TH	Zago, Caroline	8/30/95	Permanent	Grade 6 & 7 Science	Single Subject-Life Science, CLAD
AB	Russell Larrain, Bonny	8/28/96	Permanent	Kindergarten	Multiple Subject CLAD, Admin Services
TH	Ellwood, Nicole	8/27/97	Permanent	Grades 6-8 RSP/SDC	Clear level II Ed SpecialistMild/Moderate,Autism Authorization ELD
OV	Correa, Karen	8/27/01	Permanent	Resource Teacher	Multiple Subject CLAD
OV	Turner, Elise	8/27/01	Permanent	Resource Teacher	Multiple Subject, ECE, CLAD
SR	Prosser, Sasha	8/26/02	Permanent	Kindergarten	Multiple Subject* ELD
SR	Thurber, Dale	8/24/07	Permanent .90fte	.90 fte PE/Movement	Single Subject- Physical Ed & social studies, ELD
OV	Galbraith, Sunshine	8/25/08	Permanent	Resource Teacher	Single subject - math & science, Biological science, ELD
AB	Castleberry, Diana	8/16/10	Permanent	Transitional Kindergarten	Multiple Subject, ECE, CLAD
AB	McKenna, Karen	9/3/10	Permanent	Intervention & Title 1	Multi Sub, Single Subject English, ELD
TH	Greenwald, Jason	10/25/10	Permanent	Math 6th & 7th & Intervention	Single Subject Music, Intro Math, Psychology, ELD
AB	McDowell, Jessica	8/15/11	Permanent	Grade 3	Multiple Subject, CLAD
OV	Loughran. Lisa	8/29/11	Permanent	Resource Teacher	Multiple Subject Englis & Art, Reading Cert., ELD
AB	Jensen, Mark	8/24/12	Permanent	Grade 4	Multiple Subject & ELD
OV	Malisa, Alison	8/19/13	Permanent	Resource Teacher	Single Subject - Foreign Language, Spanish & Biological Sciences,CLAD
TH	Royer, Nicolas	10/21/13	Permanent	Grades 6-8 PE	Single Subject - Physical Education, ELD
OV	DuVall, Maura	8/18/14	Permanent	Principal	Single Subject, Psychology, English, ELD
OV	Bush, Christina	8/17/15	Permanent	Resource Teacher	Multiple Subject & CLAD
OV	Stevens, Jason	8/17/15	Permanent .80fte	Resource Teacher	Single Subject - Mathematics, ELA
OV	TimberMoon, Amanda	8/17/15	Permanent	Resource Teacher	Multiple Subject & CLAD
AB	Knapp, Elisha	8/14/17	Permanent	Kindergarten	Multiple Subject, ELAM
OV	Lofchie. Jennifer	8/21/17	Permanent	Resource Teacher	Multiple Subject, CLAD
SR	Gosling, Maria Cristina	8/17/18	Permanent	6th Grade	Multiple Subject & Single Subject - Social Science, ELAM
SR	Quirt, Markandeya	8/17/18	Permanent	7th Grade	Multiple Subject, ELA1
OV	Szmidt-Yaconelli, Ondrejka	8/20/18	Permanent	Resource Teacher	Single Subject - Science - Biological, ELA1
AB	Redding, Cassandra	8/13/19	Permanent	Transitional Kindergarten	Multiple Subject, ELAM
TH	Schmitz, Andrea	8/13/19	Permanent	Grade 7 History, Spanish and Health	Single Subject Social Studies and ESL, ELD
OV	Hergenrather, Nell	8/19/19	Permanent	Resource Teacher	Single Subject - Art, ELA1
TH	Capriola, Catherine	8/13/20	Permanent	Grade 6 & 7 English,	Single subject - English, ELD
TH	Hales, Jenna	8/13/20	Permanent	School Counselor	Pupil Personnel Services
TH/AB	LaLonde, Therese	8/13/20	Permanent	Studio Arts	CTE Arts, Media & Entertainment & EL S17C
AB	Diedrich, Courtney	8/12/21	Permanent	Grade 5	Multiple Subject, ELAM
AB	Douglas, Liat	8/12/21	Permanent	Grade 1	Multiple Subject, ELAM
AB	Gurule, Kellie	8/12/21	Permanent	SPED Teacher	Educationan Specialist - Mild Moderate
SR	Head-Tischler, Rose	8/12/21	Permanent	SPED Teacher	Education Specialist - Mild Moderate & Moderate/Severe & ELA1
SR	Oberti-Rinn, Beatrice "Dolly"	8/17/21	Permanent	3rd Grade	Multiple Subject, ELAM
SR	Russell, Kate	8/17/21	Permanent	8th Grade	Prelim Multiple Subject, ELAM
AB	Amador, Sarah	8/15/22	Permanent	Grade 3	Multiple Subject. ELA1 & Single Subject English & Foundational Science
SR	Smith, Snowman	8/15/22	Permanent	4th Grade	Prelim Multiple Subject, ELAM
TH	Barboza, Vaneesa	8/14/23	Permanent 60%, Probationary Yr2 @ 20% & Probationary Yr1 20%	CORE and Special Education	Preliminary Multiple Subject ELAM & Preliminary Education Specialist Instruction Credential Mild/Moderate ELAE
AB	Behler, Calli	8/14/23	Permanent	Grade 2	Multiple Subject, ELAM
SR	Colby-Seareno, Heather	8/14/23	Permanent	1st Grade	Multiple Subject ELD
TH	Rosemark, Tracy	8/14/23	Permanent	Social Studies & English 8th Teacher	Preliminary Single Subject - Social Science - Emergeny CLAD

TWIN HILLS UNION SCHOOL DISTRICT
CERTIFICATED EMPLOYEE DATE OF HIRE-SENIORTY LIST 2025-26

OV	Sheedy, Nate	8/14/23	Permanent	Resource Teacher	Single Subject - Foundational General Science & Art & Multiple Subject & CLAD
TH	Eberly, Brian	8/28/23	Permanent @ 40% & Probationary 2yr@ 20% & Probationary Yr 1 -40%	Science Teacher 6th & 8th	Single Subject - Science Geoscience & Physics, ELA1
SR	Davey, Kara	8/9/24	Probationary Yr 0	Kindergarten	District Intern Credential w/ ELA3
OV	Elsbree, Davida	8/12/24	Probationary Yr 2	Special Education	Education Specialist - Moderate/Severe & ELA1 & Intern Mild/Moderate
OV	Forslund, Tom	8/12/24	Probationary Yr 2	Resource Teacher	Single Subject - Social Science w/ ELA1
AB	Kim, Samantha	8/12/24	Probationary Yr 2	Grade 5	Clear Multiple Subject w/ ELAM
AB	Kleinschmidt, Heather	8/12/24	Probationary Yr 2	Grade 2	Clear Multiple Subject w/ ELA1
TH/AB	Riebli, Nathan	8/12/24	Probationary Yr 2	Music Teacher	TCC - Single Subject Music Credential & SDAIE
AB	Walsh, Colleen	8/12/24	Probationary Yr 2	Grade 4	Prelim Multiple Subject, ELAM
AB	Weiss, Harvet	8/12/24	Probationary Yr 2	Grade 1	Multiple Subject, ELA1
TH	Affronti, Jude	8/21/24	Probationary Yr 1 @ 30%	Culinary Arts	Preliminary CTE - Hopsitality, Tourism & Recreation - TCC Variable Term Waiver SDAIE
SR	Brusati, Sofia	8/8/25	Probationary Yr 1	5th Grade	Prelim Multiple Subject, BASP
SR	Husar, Emily	8/8/25	Probationary Yr 1	2nd Grade	Multiple Subject, ELAM
AB/OV	Gonzalez Macias, Martha	8/11/25	Probationary Yr 1	School Counselor	Pupil Personnel Services - School Counseling
TH	Vermeulen, Morgan	8/11/25	Probationary Yr 1 @ 80%	7th & 8th English	Single Subject - English w/ ELAS

On Leave	Percent
McKenna, Karen	100%

Temporary Employees	
Humphrey, Ann	STRS Retiree
Parnay, Dana	STRS Retiree

Sonoma County Office of Education

Quarterly Report – Williams Uniform Complaints [Education Code § 35186]

District: Twin Hills Union School District

Name & Title of Preparer: Patty Nosecchi, Business Manager

Quarter Reported: (check one)

- ☑ 1st Quarter: July 2025 through September 2025 – Due October 2025
- ☐ 2nd Quarter: October 2025 through December 2025–Due January 2026
- ☐ 3rd Quarter: January 2026 through March 2026 – Due April 2026
- ☐ 4th Quarter: April 2026 through June 2026 – Due July 2026

Date for information to be reported publicly at governing board meeting: 10/09/2025

Please check the box that applies:

- ☑ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints. **Copies of the complaint and the district's written response will be submitted along with this report.**

General Subject Area	Number of Complaints Received	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials and Textbooks	0	0	0
Facility Conditions	0	0	0
Teacher Vacancy or Misassignment	0	0	0
TOTAL	0	0	0

_____

Dana Pedersen, Signature of Superintendent

Date: 10/10/2025

Sign and date the report **after** it is presented at your board meeting.
Please submit the executed report to SCOE EES via email at williams@scoe.org

Sonoma County
Office of Education
5340 Skylane Boulevard
Santa Rosa, CA 95403-8246
707-524-2600 | scoe.org

September 11, 2025

Dana Pedersen, Superintendent
Twin Hills Union School District
700 Watertrough Road
Sebastopol, CA 95472

Dear Ms. Pedersen,

In accordance with Education Code Section 42127, the Sonoma County Superintendent of Schools (County) has reviewed the Twin Hills Union School District's (District) 2025-26 Adopted Budget to determine if it complies with the Criteria and Standards for financial stability and allows the District to meet its financial obligations for the budget and two subsequent years.

After a thorough analysis of the District's Adopted Budget in relation to the Governor's May Revision for the 2025-26 fiscal year, the State's Adopted Budget, and subsequent trailer bills, as well as the County's approval of the District's 2025-26 Local Control and Accountability Plan (LCAP), the County Office has concluded that the District has met the necessary requirements and therefore **approves** the District's budget as adopted by the District Board of Trustees (Board).

State Budget

The 2025–26 California Budget Act sustains substantial investment in public education despite broader fiscal constraints. Proposition 98 funding is maintained for TK–12 schools, including a 2.3% cost-of-living adjustment (COLA) to the Local Control Funding Formula (LCFF). The budget prioritizes educational equity and student well-being through:

- Expansion of Transitional Kindergarten to all four-year-olds
- Strengthening of the Expanded Learning Opportunities Program (ELOP)
- A new $1.7 billion block grant for student support and professional development
- Targeted investments in literacy and math coaching, universal meals, and behavioral health

Given the evolving economic conditions, state revenues and federal funding levels will continue to be closely monitored. Broader risks to the state budget, such as unpredictable tariffs and trade policies, changes in federal priorities, and potential cost shifts from Washington, D.C., to states, heighten the need for caution. LEAs should avoid structural deficit spending, maintain adequate reserves, and engage in long-term financial planning to ensure fiscal stability.

Adopted Budget

As adopted by the District's Governing Board, the 2025-26 budget, which includes the District and its conversion charter school, projects an ending fund balance of $2,805,531, comprised of $2,224,740 in

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unrestricted and $580,791 in restricted reserves. The minimum state reserve level of 4% for a district of your size has been met. In 2025-26, the General Fund reports unrestricted deficit spending of -$556,730. Even though the District meets minimum reserve requirements, the County Office remains concerned about ongoing deficit spending. Therefore, we urge the District to review and monitor revenues and expenditures, embrace best practices, and budget to live within its means.

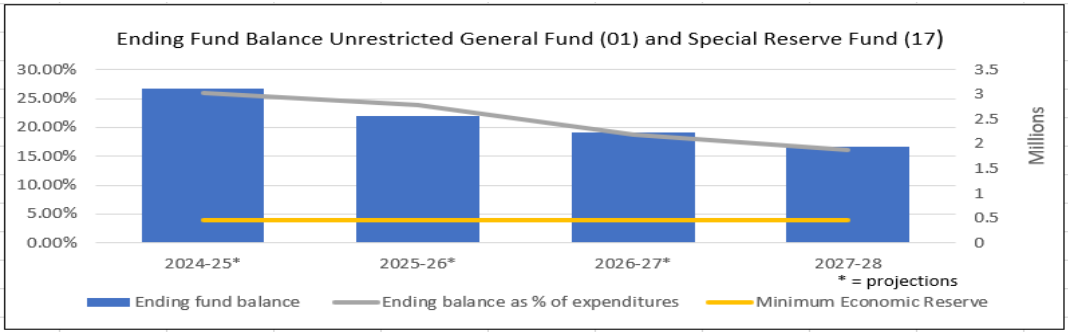
.

For the out-years, the District projects:

- 2026–27: Unrestricted ending fund balance of $1,881,613 and deficit spending of -$343,127.
- 2027–28: Unrestricted ending fund balance of $1,568,651 and deficit spending of -$312,962.

The minimum state reserve is reported as met in both years.

The cumulative impact of this projected deficit spending is a 38% decline in fund balance from fiscal year 2024-25 to 2027-28. The following graph displays the district's estimated unrestricted ending balance in the Adopted Budget's MYP, with the stated minimum reserve and the district's actual reserve as a percentage of total expenditures.



Collective Bargaining

According to the Criteria and Standards, negotiations with all bargaining units for the 2025–26 fiscal year are not settled. Since compensation-related expenditures constitute the most significant portion of the District's budget, any increases in salary or benefits must be fully supported by ongoing revenues to avoid creating or exacerbating a structural deficit. Before finalizing any collective bargaining agreements, the District must comply with Government Code Section 3547.5, which requires a public disclosure of the financial impact, including updated projections for the current year and the two subsequent years.

Charter Schools

The District reports Orchard View Charter School outside of the General Fund. The board approved the Adopted Budget Report, which included Fund 09 for the Charter. The 2025-26 ending balance in Fund 09 reported is $180,247, a decrease of -$8,643.

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The board approved the Adopted Budget Report, which included Sunridge Charter School, which is reported in Org. 21, fund 09. The 2025-26 ending balance in Fund 09 reported is $295,208, an increase of $2,499.

Summary

Our office appreciates the preparation and timely submittal of your Adopted Budget Report. A technical review will be communicated to the business office. The First Interim Report is due to our office no later than December 15, 2025. **Please see the attached for standard reminders**. If you have any questions, please feel free to call me at (707) 524-2635.

Sincerely,

Sarah Lampenfeld

Sarah Lampenfeld
Assistant Superintendent, Business Services

Cc:
Patty Nosecchi, District Chief Business Official
Amie R. Carter, Ed.D., County Superintendent of Schools

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Office of Education

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2025-26 Annual Standard Reminders ~ All Districts

Collective Bargaining Disclosure

SCOE Business requests copies of collective bargaining disclosures **10 days prior to board approval:** If any collective bargaining settlements are reached during the current year all districts are being reminded of the public disclosure obligation. An important AB 1200 reporting requirement is the statute for tentative collective bargaining agreements to meet the requirements of Government Code Section 3547.5 and Education Code Sections 42131 and 42142, both of which outline the District's responsibilities for public disclosure and budget revisions for collective bargaining agreements. A three-year analysis must be completed to determine the impact of negotiations in future years. The superintendent and chief business officer must certify that the District can meet the costs incurred under the agreement. The governing board must take formal board action to approve the proposed agreement. **Please note that within 45 days of the settlement, the District must send to SCOE any revisions to the District's current budget necessary to fulfill the terms of the agreement.**

Submission of Studies, Reports, Evaluations and/or Audits

Education Code Sections 42127 and 42127.6 require districts to submit to the County Office any studies, reports, evaluations, or audits done of the district that contain evidence that the district is showing fiscal distress. They also require the County Office to incorporate that information into the analysis of budgets, interim reports, and the District's overall financial condition.

We request that the District submit to this office any such documents commissioned by the District (e.g., reports done by the Fiscal Crisis and Management Assistance Team) or by the State Superintendent of Public Instruction and/or a state control agency, any time your District receives them.

SB740

Please note that a SB740 funding determination may be required when a charter school offers instructional time in a non-classroom-based setting. Charter schools that do not submit a request by the due date may not receive a funding determination, and could have their State apportionment associated with its non-classroom-based ADA reduced to zero. SB740 regulations, instructions, and form can be found at:
https://www.cde.ca.gov/sp/ch/nclrbifunddet.asp

Requirements for Debt Management Policy and Practices

Effective January 1, 2017, (per **Senate Bill (SB) 1029**, Hertzberg), issuers must certify on the ***Report of Proposed Debt Issuance*** (http://www.treasurer.ca.gov/cdiac/reporting.asp) that they have:

- Adopted local debt policies concerning the use of debt; and
- The proposed debt issuance is consistent with those policies.

The issuer's **local debt policies** *must* include (A) through (E), below:

A. The purposes for which the debt proceeds may be used.
B. The types of debt that may be issued.
C. The relationship of the debt to, and integration with, the issuer's capital improvement program or budget, if applicable.
D. Policy goals related to the issuer's planning goals and objectives.
E. The internal control procedures that the issuer has implemented, or will implement, to ensure that the proceeds of the proposed debt issuance will be directed to the intended use.

FCMAT has prepared a Fiscal Alert which provides a **sample Debt Management Policy** which is located at:
https://www.fcmat.org/PublicationsReports/FCMAT-Alert-and-Sample-Debt-Management-Policy-1-19-2017.pdf

SB 1029 contains a declaration that state and local agencies should adopt comprehensive written debt management policies pursuant to the recommendation of the Government Finance Officers Association (GFOA). The GFOA is a national association of government finance professionals with a shared mission to promote excellence in state and local government financial management. The GFOA provides **best practices** and a link to the ***Debt Issuance Checklist: Considerations When Issuing Bonds*** at https://www.gfoa.org/small-issuer-checklist

California Debt and Investment Advisory Commission's (CDIAC) website contains the necessary reporting forms and fees which can be found at the website http://www.treasurer.ca.gov/cdiac/reporting.asp. CDIAC's guidance regarding SB1029 is located at http://www.treasurer.ca.gov/cdiac/reporting.asp by clicking on "Guidance on 1029 Implementation with SB1029" on the bottom of the webpage. Some of its guidance is noted below:

> **Government Code 8855(i)** requires any issuer of public debt to provide a *Report of Proposed Debt Issuance* to the California Debt Investment and Advisory Commission *no later than 30 days before the sale* of such debt.
>
> **Government Code section 8855(k)** ~ Effective January 1, 2017, state and local issuers are required to submit an ***annual*** *debt transparency report* for any issue of debt for which they have submitted a *Report of Final Sale* during the reporting period. The annual debt transparency report is due to CDIAC within seven (7) months of the close of the reporting period, defined as July 1st to June 30th. This provision makes January 31st the effective deadline for submittal of the annual debt transparency report. Debts issued between January 1, 2017, and June 30, 2017, and reported to CDIAC on or after January 21, 2017, will be required to submit an annual debt transparency report no later than January 31, 2018.

Minimum annual debt transparency report information and additional requirements/stipulations apply. Please see the Guidance from CDIAC for more detailed information.

Reporting Requirements for Proposed Debt Issuances

AB 2274 amended Government Code Section 8855 and is effective January 1, 2015. It requires LEAs to notify the California Debt Investment Advisory Commission (CDIAC) of ***any*** **proposed debt issuance**, which would include refinancing and other secondary issuances. In addition, the bill established reporting timeframes. No later than 30 days *prior to the sale* of any debt issue,

the issuer shall submit a report of the proposed issuance to CDIAC. Not later than 21 days *after the sale* of the debt, the issuer shall submit a report of the final sale to CDIAC. Instructions to all of the requirements that CDIAC needs depending on the type of debt transaction and applicable reporting forms, are available at: http://www.treasurer.ca.gov/cdiac/reporting.asp

AB 2551 enhances transparency requirements for local bond elections, including Proposition 39 (2000) and two-thirds vote general obligation bonds. The bill requires LEAs attempting to pass local bonds to *submit to their local elections office* the total estimated debt service, including principal and interest, if all bonds are issued, as part of the Tax Rate Statement required pursuant to Elections Code Sections 9400-9401. The aforementioned reporting requirements are applicable to any issuance of debt after AB 2274 adds reporting requirements to debt from bonds already approved by voters. It requires agencies to notify CDIAC of *any* proposed debt issuance, which **would include refinancing and other secondary issuances. The provisions of AB 2551 will be required for any local bond elections after January 1, 2015.**

Reporting Requirements for Non-Voter-Approved Debt

Education Code Section 17150 requires school districts to notify the County Superintendent of Schools and County Auditor at least 30 days prior to the governing boards' approval of the issuance of certificates of participation (COPs) or other non-voter-approved debt secured by real property such as: Lease purchases (LP) secured by real property; Qualified Zone Academy Bonds (QZABs) secured by real property; Revenue bonds; Energy Loans or Bond Anticipation Notes (BANs). Under the new law, the district must provide repayment schedules, evidence of the ability to repay, and costs of issuance as well as information necessary to assess the anticipated effect of the debt issuance. Within 15 days of the receipt of the information, the County Superintendent of Schools and the County Auditor are authorized to comment publicly regarding the district's capacity to repay the debt obligation, based on the information provided.

Additional Standard Reminders for School Districts with Qualified or Negative Certifications

Debt Issuance

The statutory requirements for debt issuance for school districts with qualified or negative interim report certifications are specifically addressed by E.C. Section 42133(a), and read as follows:

"A school district that has a qualified or negative certification in any fiscal year may not issue, in that fiscal year or in the next succeeding fiscal year, certificates of participation, tax anticipation notes, revenue bonds, or any other debt instruments that do not require the approval of the voters of the district, nor may the district cause an information report regarding the debt instrument to be submitted pursuant to subdivision (e) of Section 149 of Title 26 of the United States Code, **unless the county superintendent of schools determines, pursuant to criteria established by the Superintendent of Public Instruction, that the district's repayment of that indebtedness is probable**. A school district is deemed to have a qualified or negative certification for purposes of this subdivision if, pursuant to this article, it files that certification or the county superintendent of schools classifies the certification of that fiscal year to be qualified or negative."

E.C. Section 15140 (b) notes that a district that has received a qualified or negative certification in its most recent interim report, may not issue and sell bonds on its own behalf pursuant to this chapter without further action of the board of supervisors or officers of that county or of any other county in which a portion of the school district or community college district is located.

Collective Bargaining

Government Code Section 3540.2 provides added oversight related to the collective bargaining process. Any school district with a Qualified or Negative certification under Education Code Section 42131 **shall allow the county office of education at least ten working days to review and comment on any proposed agreement made between the exclusive representative and the public school employer, or designated representative, before it is ratified.** The school district shall provide the county office with all information relevant to yield an understanding of financial impact of that agreement. The county superintendent shall notify the school district, county board of education, district superintendent, governing board of the school district, and each parent and teacher organization of the district within those 10 days if, in his or her opinion, the agreement would endanger the fiscal well-being of the school district.

Per Government Code 3540.2(d), a school district shall, upon request, provide the county superintendent of schools with all information relevant to provide an understanding of the financial impact of any final collective bargaining agreement reached.

Twin Hills School District

APPLE BLOSSOM | *K-5*
ORCHARD VIEW | *K-12*
SUNRIDGE | *K-8*
TWIN HILLS | *6-8*

700 Watertrough Rd. | Sebastopol, CA 95472 | **tel** (707) 823-0871 | **fax** (707) 823-5832 | www.twinhillsusd.org

September 25, 2025

The Honorable Gavin Newsom
Governor of California
1021 O Street, Suite 9000
Sacramento, CA 95814

Subject: Ensuring Equity in Charter Reform – Protecting Students from Harmful Fiscal Impacts of SB 414- VETO

Dear Governor Newsom and Education Advisors,

The Board of Trustees of the Twin Hills Union School District writes to affirm our collective commitment to equitable funding for all California students, regardless of the public school model they attend.

We are deeply concerned by SB 414's revisions to funding determinations for nonclassroom-based charter schools. While the bill incorporates some additional variances compared to prior regulations, it still codifies a tiered funding system (100%, 85%, 70%) tied to narrowly defined spending thresholds on certificated salaries and instruction. These thresholds, verified through detailed audits, remain disconnected from the actual costs of serving students and fail to recognize legitimate programmatic investments in technology, enrichment, or special education. In practice, this creates the risk of separate and unequal funding streams for students based solely on the program model, undermining the equity protections guaranteed by Proposition 98.

Our students generate the same Prop 98 entitlement as any other child in California, yet SB 414 allows a portion of those dollars to be withheld simply because their school allocates resources differently. For a small K–12 charter like Orchard View, even a single audit finding that lowers funding by just one tier, a 15% reduction, would strip away more than $400,000 in a single year, the equivalent of three full-time teachers. Because funding determinations are made retroactively, such a reduction could occur without any advance notice, leaving no opportunity to prepare a layoff plan, adjust expenditures, or shield students from sudden disruption. What may appear on paper as a compliance adjustment becomes, in practice, a destabilizing mid-year crisis. For a school of just over 200 students, such a cut is not a marginal adjustment — it is a devastating loss of teaching capacity and essential services.

Nonclassroom-based programs are not “low-cost” alternatives. Orchard View employs credentialed CTA teachers under the same contracts, benefits, and statutory timelines as traditional schools. We serve a significant proportion of students with disabilities, students experiencing socioeconomic disadvantage, English learners, and rural families who benefit from small class sizes, in-person electives, therapies, and enrichment.Technology, connectivity, and curriculum licensing represent additional costs. In many cases, our operating expenses are equal to or greater than those of classroom-based programs.

Twin Hills’ governance structure is not unique. For nearly 25 years, many districts like ours have successfully functioned as both authorizers and operators of nonclassroom-based charters throughout the state. Our history demonstrates that oversight, accountability, and innovation can coexist when students are funded equitably.

We support thoughtful charter reform. But SB 414, by codifying funding reductions disconnected from student needs, entrenches inequities rather than correcting them. We respectfully urge you to **veto SB 414 in its current form** and allow time for more durable solutions, such as those contemplated under SB 494 (Cortese), which extends the moratorium and creates space for genuine engagement with authorizers, charter leaders, and stakeholders.

Finally, please know that the Twin Hills Union School District Board of Trustees will formally consider a resolution next month affirming these same values, equity in Prop 98 funding, responsible oversight with resources, and fair treatment for all students regardless of instructional model.

Thank you for your leadership and your commitment to California’s students.

Sincerely,
On behalf of the Board of Trustees
Twin Hills Union School District

Jeff Harding

Dr. Jeff Harding, Ed.D.
President, Board of Trustees
jharding@twinhillsusd.org