

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT  
GOVERNING BOARD MEETING**

**Monday, August 18, 2025**

**Kingsburg Elementary Charter School District Professional Development Building  
1310 Stroud Avenue  
Kingsburg, California 93631**

**4:00 p.m.**

**MINUTES**

**PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS**

1. Call to Order and Roll Call  
Board President, Constance Lunde, called the meeting to order at 4:00 p.m.

**Board Members Present:**

Constance Lunde, President  
Reverend Edward Ezaki, Clerk  
Brad Bergstrom, Member  
Karyll Smith Quinn, Member  
Frank Yanes, Member

**District Office Administrators Present:**

Dr. Wesley Sever, Superintendent  
Matt Stovall, Assistant Superintendent, Curriculum & Instruction, Special Projects  
Bobby Rodriguez, Assistant Superintendent, Business Services  
Erin Pasillas, Director of Special Education and Student Services  
Sarah Ballard, Director of Human Resources  
Jason Wood, Director of Technology

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn, to approve the August 18, 2025, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

**DISCUSSION**

5. Superintendent's Report
  - 5.1. Dr. Sever shared that the school year is off to a smooth start and noted the strong attendance at the District Kickoff event.
  - 5.2. Information was shared regarding Prodigy Healthcare, Inc., which provides counseling services free of charge to students and families.

- 5.3. Enrollment has increased slightly due to families continuing after summer with Central Valley Home School. The curriculum incentive program may be helping us keep some families enrolled.
6. Assistant Superintendent- Curriculum & Instruction, Special Projects' Report
  - 6.1. Mr. Stovall shared video and pictures from the District Kickoff event and the first day of school.
  - 6.2. A Federal Program Monitoring Review is taking place now and will be due in early October. Mr. Stovall noted we are off to a good start.
7. Assistant Superintendent- Business Services' Report
  - 7.1. Around the District:
    - 7.6.1 There is a new food service line at Rafer Johnson Jr. High which allows students to go one way. The cafeteria staff are very happy with it. Students come in through the back door and leave through the front.
    - 7.6.2 Washington Solar Project- Temporary fencing will be in place from September 19 – November 14, located in the middle of campus extending toward the preschool area.
    - 7.6.3 Lincoln Solar Project- Temporary fencing from August 29 – October 24, positioned for easier crew access through the back entrance.
    - 7.6.4 Roosevelt Solar Project- Temporary fencing will also be required (dates/details forthcoming).
    - 7.6.5 Rafer Solar Project- Temporary fencing will be in place from September 19 – October 17, impacting the majority of the parking lot. Entrance to the track will be relocated to the library back door. Parking will be available at the church across the street. From November 17 – 26, fencing will return for additional work.
    - 7.6.6 Reagan Playcourt Project- First concrete pour has been completed.
  - 7.2. 2025–2026 Budget – 45-Day Revise Presentation- The presentation provided information not included with the July 1, 2025 budget adoption. The 45-day revise includes the addition of the Student Support and Professional Development (SSPD) Block Grant, increases to Transitional Kindergarten (TK) and Expanded Learning Opportunities Program (ELOP), and updated salaries to date.
  - 7.3. Hazardous Chemical Disposal- At the next Board Meeting, a \$20,000 charge will be presented for disposal of outdated chemicals, some dating back to the 1970s.
  - 7.4. Tree Work for Solar Projects- Koala Tree completed tree removals and trimming to accommodate solar installation. Campuses are looking great. Bobby extended his appreciation to Jimmy, Danny, and their teams for their work.
8. Board Member Reports
  - 8.1. The Board members enjoyed spending time at all of the Back to School Nights around the District. The Health Fair went well and some of the Board members were able to attend. Dr. Sever noted that next year, we will be combining the Health Fair with the ELOP Backpack Pickup.
9. First Reading: Board Policies/Administrative Regulations/Exhibits
  - 9.1. E1330(a): Application and Agreement for Use of School Facilities

No changes were made and the policy and regulation will be brought back to the next Board meeting for approval.

## **RECONVENE PUBLIC SESSION**

### **ACTION**

10. Consent Agenda

- 10.1. Consider Approval of Minutes – July 14, 2025 Board Meeting
- 10.2. Consider Approval of Minutes – July 18, 2025 Special Board Meeting
- 10.3. Consider Approval of Cash Balances
- 10.4. Consider Approval of Budget Report
- 10.5. Consider Approval of Accounts Payable Report
- 10.6. Consider Approval of Request to Surplus Equipment
- 10.7. Consider Approval of Memorandum of Understanding with CSU Fresno CHHS/School of Nursing for School Nurse Fieldwork Experience
- 10.8. Consider Approval of Memorandum of Understanding with Concordia University for School Counselor/Psychology Student Practicum/Fieldwork
- 10.9. Consider Approval of Contract with Positivity Project for Tier 1 PreK-8 Daily Lessons and Tier 2 and 3 Resources for Students in Need

Items 10.1. – 10.9.:

Moved: Rev. Ezaki; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

**BUSINESS SERVICES**

- 11. Consider Approval of Prop 28 Site Plans 2025-2026 Allocation

Moved: Rev. Ezaki; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

- 12. Consider Approval of Change Request from Holloway Construction, Inc. for the Reagan Playcourt

Moved: Mrs. Smith Quinn; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

**CURRICULUM & INSTRUCTION**

- 13. Consider Approval of Amendment to California Teaching Fellows Independent Contractor Agreement

Moved: Rev. Ezaki; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

- 14. Consider Approval of Quote from Frogstreet Press, LLC for TK Curriculum

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;

Mr. Yanes – Yes  
Motion Carried: 5-0

## **HUMAN RESOURCES**

15. Consider Adoption of Resolution 26-02: Adopt Professional Experience Qualifications to Teach Transitional Kindergarten

Moved: Rev. Ezaki; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

16. Consider Approval of Employment Agreement for Director of Human Resources

Moved: Mr. Yanes; Seconded: Rev. Ezaki

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

17. Consider Approval of Revised Job Description  
17.1. Preschool Teacher

Moved: Mrs. Smith Quinn; Seconded: Rev. Ezaki

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

## **ADMINISTRATIVE SERVICES**

18. Consider Approval of Board Policies/Administrative Regulations/Exhibits  
18.1. AR 4261.1: Personal Illness/Injury Leave

Moved: Rev. Ezaki; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

## **PUBLIC COMMENT**

19. Public Comment on Agendized and Non-Agendized Items  
19.1. No comments were received from the public.

20. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, September 15, 2025, 3:30 p.m., Professional Development Building

## **CLOSED SESSION**

21. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

22. Anticipated Litigation (Government Code Section 54956.9(b))
23. Student Discipline and Other Confidential Student Matters (Education Code Sections 35146, Ed. Code, §48900 et seq.)
24. Public Employee Employment (Government Code Section 54957)
  - 24.1. Certificated Personnel
    - 24.1.1 Consider Approval of 2025-2026 Fall Student Teachers
    - 24.1.2 Consider Acceptance of Resignation for Purposes of Retirement: 6<sup>th</sup> Grade Teacher, Reagan Elementary
    - 24.1.3 Consider Acceptance of Resignation for Purposes of Retirement: 2<sup>nd</sup> Grade Teacher, Lincoln School
    - 24.1.4 Consider Approval of Request to Hire: 6<sup>th</sup> Grade Teacher, Reagan Elementary
    - 24.1.5 Consider Approval of Request to Hire: Preschool Teacher, Washington Preschool
  - 24.2. Classified Personnel
    - 24.2.1 Consider Acceptance of Resignation: Paraprofessional- RSP, Special Education
    - 24.2.2 Consider Acceptance of Resignation: Paraprofessional- RSP, Special Education
    - 24.2.3 Consider Approval of Request to Hire: Preschool Paraprofessional, Washington Preschool
    - 24.2.4 Consider Approval of Request to Hire: Paraprofessional- RSP, Special Education
    - 24.2.5 Consider Approval of Request to Hire: Cafeteria Helper, Reagan Elementary
25. Pupil Personnel
  - 25.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)
    - 25.1.1 Consider Approval of 2025-26 New Attendance Requests – Site-Based Program
    - 25.1.2 Consider Approval of 2025-26 Renewal Attendance Requests – Site-Based Program
    - 25.1.3 Consider Approval of 2025-26 New Attendance Requests – Central Valley Home School
    - 25.1.4 Consider Approval of 2025-26 Renewal Attendance Requests – Central Valley Home School

**RECONVENE PUBLIC SESSION**

**ACTION**

26. Report of Actions Taken in Closed Session

Action taken on agenda items 24.1.1. – 24.1.5.:

Moved: Rev. Ezaki; Seconded: Mrs. Smith Quinn, to take the following action:

- Approved 2025-2026 Fall Student Teachers
- Accepted Resignation for Purposes of Retirement: Tom Gramza, 6th Grade Teacher, Reagan Elementary
- Accepted Resignation for Purposes of Retirement: Mary Quattrin, 2nd Grade Teacher, Lincoln School
- Approved Request to Hire: Jessica Villalobos, 6th Grade Teacher, Reagan Elementary
- Approved Request to Hire: Jocelin Razo Estrella, Preschool Teacher, Washington Preschool

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda items 24.2.1. – 24.2.6.:

Moved: Rev. Ezaki; Seconded: Mrs. Smith Quinn, to take the following action:

- Accepted Resignation: Lee Esparza IV, Paraprofessional- RSP, Special Education
- Accepted Resignation: Jimena Villalobos, Paraprofessional- RSP, Special Education
- Approved Request to Hire: Natalie Hernandez, Preschool Paraprofessional, Washington Preschool
- Approved Request to Hire: Matthew Ward, Paraprofessional- RSP, Special Education
- Approved Request to Hire: Sarah Simmons, Cafeteria Helper, Reagan Elementary

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda items 31.1.1. – 31.1.2.:

Moved: Mrs. Smith Quinn; Seconded: Mr. Bergstrom, to take the following action:

- 2025-26 New Attendance Requests – Site-Based Program – Waitlisted one request; approved all other requests.
- 2025-26 Renewal Attendance Requests – Site-Based Program – Approved all requests.
- 2025-26 New Attendance Requests – Central Valley Home School – Waitlisted two requests; approved all other requests.
- 2025-26 Renewal Attendance Requests – Central Valley Home School – Approved all requests.

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

27. Adjourn

Meeting was adjourned at 5:42 p.m.