

# Mus hloov koj daim Emergency Card hauv ATLAS Parent Portal

“Ua raws li cov kauj ruam hauv qab no los hloov koj tus menyuam kev noj qab nyob zoo yav tag los thiab cov neeg yuav hu rau thaum muaj xwm txheej ceev – suav tag nrho cov ntaub ntawv ntawm kws kho mob qhia txog ntawm koj tus menyuam, cov ntsiab lus hais txog kev noj qab haus huv, thiab muab kev tso cai kho mob.

**Nco ntsoov:** Tsuas yog tus neeg saib xyuas thiaj tuaj yeem hloov tau daim Emergency Cards xwb.

## Kauj ruam 1: Nkag mus rau hauv Parent Portal

Mus rau [parents.fresnou.org](https://parents.fresnou.org) lossis scan qhov QR code thaum siv koj tus **email** thiab **password** nkag mus tsim koj tus ATLAS Parent Portal account.



## Xav tau kev pab tsim tus account?

Yog tias koj xav tsim tus Atlas Parent Portal account, mus saib ntawm koj tus menyuam daim ntawv qhia qhab nia (report card). Koj tus ID Nkag Rau ATLAS Parent thiab password uas tau muab sau tseg rau hauv qab ntawm lub ces kaum sab tes laug. Xav tau kev pab ntau ntxiv, hu rau koj tus menyuam lub tsev kawm ntawv qhov chaw ua haujlwm.

## Tsis nco qab tus Password?

Mus kho koj lo lus zais (password) los ntawm mus nias “Forgot your password?”

## Kauj ruam 2: Qhov Emergency Card tab

Thaum nkag tau lawm, mus nias rau **“Emergency Card”** thiab nias rau qhov nyob sab tes-laug. Ces, mus xaiv **“Create Emergency Card”** lossis siv qhov mus nias lub khawm hloov kho cov ntaub ntawv uas twb muaj lawm.

The screenshot shows the ATLAS Parent Portal interface. On the left, the 'Emergency Card' tab is highlighted in the navigation menu. A red callout box with the text '1. Click the Emergency Card tab' points to this menu item. The main content area shows the 'Emergency Card' form, which is currently empty. A red callout box with the text '2. Click the edit button to update' points to the edit icon (a pencil) in the top right corner of the form. On the right side of the form, there is a red callout box with the text 'If no Emergency Card exists, click “Create Emergency Card” button' pointing to a red button labeled 'Create Emergency Card'.

## Ua kom tiav txhua section:

Thaum koj ua tau tiav ib section, mus nias “Next” ua mus ntxiv.

The screenshot shows the 'Emergency Contacts' registration page. At the top, there are navigation links for 'Registration' and 'Need Help'. The main heading is 'Emergency Contacts'. Below this, there is a blue box with the text: 'Emergency Contact: At least one emergency contact is required. You can edit details about your emergency contacts.' To the right of this box is a red callout box that says: 'The emergency card has several sections of information for you to complete'. Red arrows point from this callout box to a list of sections: 'Emergency Contacts', 'Allergies', 'Health Conditions', 'Medication', 'Family Doctor', 'Health Insurance', 'Authorization', and 'Verification'. Below the instructions, there are two sections: 'Emergency Contacts' and 'Other Contacts'. Each section contains a list of contact cards with fields for name, mobile phone number, and a priority indicator (E1, E2). At the bottom of the form, there are 'Cancel' and 'Next' buttons. A red callout box points to the 'Next' button with the text: 'Click "Next" to continue on to the next section'.

## Kauj ruam 3: Ntxiv rau lossis hloov Cov Neeg

Yog tias koj xav ntxiv lossis hloov ib qhov kev sib hu, mus nias qhov “**Contacts & Siblings**” ces mus nias rau ntawm sab laug qhov kev nrhia (navigation menu). Mus nias “**Add Contact**” ntawm lub khawm yuav kom ntxiv ib qhov tshiab rau qhov kev sib hu lossis mus nias “**Edit Contact Information**” kom hloov tau qhov twb muaj kev sib hu mus los nyob rau hauv.

The screenshot shows the 'Contacts & Siblings' page. On the left, there is a navigation menu with a red callout box pointing to the 'Contacts & Siblings' tab, which says: 'Click the "Contacts" tab to update student contacts'. The main content area shows a list of contacts. At the top right, there is an 'Add Contact' button with a red callout box pointing to it that says: 'Click "Add" button to add a new contact'. Below the 'Add Contact' button, there are three contact cards. The first card shows a contact with a mobile phone number and an email address. To the right of this card is a red callout box pointing to the 'Edit Contact Information' button, which says: 'Click "Edit" button to update information about an existing contact'. Below the first card, there are buttons for 'Edit Relationship', 'Edit Contact Information', and 'Remove'. The second card shows a contact with a mailing address and a relationship indicator 'Father'. To the right of this card, there are buttons for 'Edit Relationship', 'Edit Contact Information', and 'Remove'. The third card shows a contact with a mailing address and a relationship indicator 'Primary Guardian'.

## Kauj ruam 4: Khaws cov koj hloov lawm

Thaum tau muab hloov lawm, koj tus menyuam daim emergency card thiab qhov kev sib hu mus los nrog rau cov ntaub ntawv yuav tau hloov tag nrho rau cov kev muaj nyob thoob plaws qhov txhia chaw nrog rau cov cuab yeej kev sib txuas lus uas zoo li ParentSquare. **Zoo siab rau cov kev ua tiav – nov yog ib qhov loj kawg li!**