

**NORTH CAPE SCHOOL DISTRICT**  
**BOARD OF EDUCATION REGULAR MEETING**

**11926 W. HWY K**  
**FRANKSVILLE, WI 53126**

**5:00 p.m.**

**MINUTES**

**August 18, 2025**

**North Cape Conference Room**

1. Call a meeting to order. President Dan Hying called the meeting to order at 5:02 p.m. School Board members present were Tom Henningfeld, Keith Jacobson, Ryan Menken and Ryan Malchine. Also present were Dr Lehnen, Ms. Hansen, and Mrs. Holden. Mr Kandler appeared via phone for Facilities Update.
2. Approval of Minutes from July 21, 2025. Motion to approve as presented by Ryan Menken second by Keith Jacobson. No additional discussion. All in favor, motion carries.
3. Superintendent Report: Opening day and inservice week. One week from today, Dr Lehnen will make breakfast at 8 a.m. for the staff and School Board. Agendas and parent letters have been sent out. Breakfast is always really good. We will continue to remember the importance of knowing each child's name. This year's theme helps us to work on setting our goals for the year. It is hard to think of what your personal/professional goals are. What are you doing to stay on the path to that goal? Can you check off the steps to the goal? The shirt looks amazing. We have Tuesday and Wednesday trainings. Thursday is Meet and Greet with our staff, students and families. It's great to keep it fresh in our minds. How do we teach this at different age levels? Who has helped you set your path? Our current 8th grade class inspired us to think about goals more deeply. We are going to help them set their goals now for what it is they want to accomplish before leaving North Cape!!
4. Treasurer's Report:
  - a. Review of Financials (Revenue, Expenditure, Balance Sheet) Menken  
Gained interest at the end of July on CD's. They have been renewed. No large or unusual items at this time. Revenues and Expenditures are pretty consistent during the summer. Motion to approve as presented by Tom Henningfeld second by Keith Jacobson. No additional discussion. All in favor, motion carries.
  - b. Approval of payroll and disbursement checks Menken  
Motion to approve as presented by Dan Hying second by Tom Henningfeld. No additional discussion. All in favor, motion carries.
5. Old Business
  - a. Facilities Update:
  - b. Champions Before and After Care-on target. They have moved their things into the cafeteria. They will be at Meet and Greet Night. Not a huge number at this point, but there has been a lot of positive feedback.

- c. Gym Floor happening right now. Scheduled to be started this week and completed before the start of school. The concrete base of the floor was in good shape; however, it was a bit too smooth, so they came in and sanded it down to make sure the glue will adhere properly. No other issues detected at this time. Padding is being put down today. Working from the outside to the inside.
- d. Roofing - Pioneer Roofing. Rain has delayed them. Supposed to be out this week to complete their updates to the roof.
- e. Completed Projects! Painting, winches, gym fans, cafeteria fans, broken blinds, parking lot crack fill and seal, outside and inside locks. 26 locks that were on their own keys. All indoor locks are now the same. The furnace and AC for the middle school wing went down. This, along with AC, has been updated,. Well update has been completed, Fire Alarm testing, stage curtains done.

## 6. New Business

- a. Motion and approval of NVCI Seclusion and Restraint Report. Zero seclusions or restraints. Motion to approve as presented by Ryan Menken second by Keith Jacobson. No additional discussion. All in favor, motion carries.
- b. Motion and approval of Wisconsin State Academic Standards 2025-2026 Motion to approve as presented by Keith Jacobson second by Ryan Menken . No additional discussion. All in favor, motion carries.
- c. Discussion of preliminary 2025-2026 School District Budget. We are slowly starting to see the grants come in which is nice. The budget is balanced. Went up \$325 per student, which translates to about \$60,000. General state aid is almost identical to a year ago - only an \$800 difference/less. Overall, we are projecting that revenues will be up slightly. Some of our revenue sources are falling off. There are some grants that have not been included yet, as we are not aware if those are coming through. Fund 21 is in great shape. Looking to utilize this for more field trips and enrichment. Fund 27 is special education. State budget increased funding level from 30 to 42% Less of a burden on district directly. Numbers are pretty consistent. Significant jump in payment to other districts - shared contracts where the fiscal agent is the other district - other accounts decreased where this account increased. We are not the fiscal agent for 2 new part time staff. We still have money to spend by 2026 from Governor Evers. Looking to see where that is best utilized for this year. Expenditures are being kept pretty tight. General expenses look less, because they were previously funded by grants that are no longer available. We are on target and up to date on curriculums. Health Insurance has been raised a bit; however, we are very stable where many other districts have significant increases. ETF continues to be less volatile from year to year. Property tax levy expected to go down slightly due to increased property value again this year - approximately 3.67%.
- d. Health Insurance Update/Alternate Plans-in the past few years, we have been warned about increase in plan costs. Increase for this year was projected at 10-11%, but in reality its less than 3%. We are constantly looking at different health insurance plans available to compare it to what we have now. The latest is ... going to a per person amount vs "single" or "family". The biggest issue with this is limits in providers and also problems with having individuals in families having different insurance coverage. The savings at this point are still unclear. Other districts near us are having issues with large price increases. At this time, our current plans are looking like the best option. Looking to see if there is a board member who would want to be part of looking farther into this.
- e. Motion and Approval of Employee Handbook 2025-2026. Changes that were made were WASB recommendations. Calendar and years were changed to update to current. Some talk about getting perspectives from staff about the hand book Motion to approve as

presented by Tom Henningfeld second by Keith Jacobson. No additional discussion. All in favor, motion carries.

- f. Alternate open enrollments to North Cape We have had two. One student has now decided to stay at their home school. Dr Lehnen has attempted to contact the parent of the other student, and has not received a response. Dr. Lehnen recommended denying based on lack of response. Motion to deny the OE alternative applications as presented by Ryan Menken second by Keith Jacobson . No additional discussion. All in favor, motion carries.

7. Motion to adjourn Ryan Menken and Tom Henningfeld at 6:20 p.m.