

Addendum 2
BUUSD Board Meeting
October 6, 2025



BRIEFING MEMO
BUUSD BOARD AGENDA: October 6, 2025

Consent - Item No: _____ **Discussion** - Item No: _____ **Action** - Item No: _____

ITEM NEEDS TO BE ADDED TO THE AGENDA AT THE MEETING

AGENDA ITEM DESCRIPTION: Snow Removal Contract with Bellavance – Clarification for 2-year Contract

SUBMITTING PERSON: Lisa Perreault and JoAn Canning

BACKGROUND/SUPPLEMENTAL INFORMATION:

I want to give you an update on the Bellavance snow removal contract.

- The RFP was issued as a 2-year contract.
- Bellavance, our only bidder, submitted materials that on first review looked like a 1-year bid. However, their bid letter clearly referenced a 2-year term.
- When we brought it to the Board, the decision was made to approve only a 1-year contract—partly because of how it was presented, and partly due to sticker shock, since the rate was significantly higher than our previous vendor (who had held the same pricing for nearly six years).
- Kyle (Bellavance) is now requesting a 2-year contract, and are in full support of this.

Motion to accept the K. Bellavance Landworks and Hauling snow removal contract for a 2-year term at an annual rate of \$155,800.

Apologies for the confusion and extra back-and-forth on this one. I just want to make sure we proceed the right way.

ATTACHMENTS and or LINK(S): None

RECOMMENDED ACTION/MOTION: Motion to approve a 2-year contract with Bellavance for the snow removal contract. This motion replaces the original motion made on September 8, 2025.