

OKANOGAN SCHOOL BOARD MEETING MINUTES

Okanogan School District
August 25, 2025
Regular School Board Minutes
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1) CALL MEETING TO ORDER

- a) Chair Rae Jean Kelley called the August Regular Board meeting to order at 6:00 p.m. School Board members present: Rae Jean Kelley, Ryan Lafferty, Luke McKee and Terri Mail with Steve Quick, Superintendent, and 2 audience members present. The meeting took place in the MS/HS Library.

2) APPROVAL OF JULY MINUTES, CHANGES OR ADDITIONS TO AUGUST AGENDA

- a) The Board approved the July Regular Board Meeting Minutes, as well as the August Regular Board Meeting Agenda with the addition of two resignations from Trinity Fletcher and Kiara Gregory – High School C Team Volleyball Coach.
McKee/Lafferty/passed/4 for/0 against

3) PUBLIC COMMENT

None heard.

4) ADMINISTRATION REPORTS

Mr. Quick provided the Board with an update on district operations and upcoming events. He informed the Board that the first day of school is tomorrow and reported that HVAC systems are functioning well in all district buildings. He also shared that the district submitted its Basic Education Compliance Report to the State Board of Education and received confirmation of being fully compliant.

Mr. Quick noted that the district's bond sale occurred on August 12th, and the district will be fully funded by September 2nd. An update was provided on the Modernization Project with Apollo, which has been slightly redesigned. The project has also been assigned a new project manager through DES, and the district is currently awaiting his approval before moving forward.

Finally, Mr. Quick shared that the district is no longer partnering with Chartwells for food service. We now have greater flexibility in meals, and menus are now available online through the district website in an interactive format for parents. Mr. Quick expressed that he feels this will be a very positive change for students and families.

5) APPROVE CONSENT AGENDA

The Board approved the Consent Agenda, which consisted of the following:

- a) Hired Beth Anne Coffey, 4th Grade Teacher; Makenna Reed, General Para Educator; Jason Brown, High School ASB Advisor; Bradon Maple, Life Skills Para Educator.

- b) Resignation from Emma Freel, Life Skills Para Educator; Trinity Fletcher, High School C Team Volleyball Coach; Kiara Gregory, High School C Team Coach.
- c) August warrants (259360 through 259364 totaling \$31,404.00 and 259385 through 259428 totaling \$203,005.32)
- d) August payroll totaling \$1,370,476.58.

There were no objections from the Board regarding the consent agenda, the Board approved the consent agenda. Lafferty/Mail/passed/4 for/0 against

6) APPROVE ELIMINATION OF HALF TIME CUSTODIAN FOR THE 2025-2026 SCHOOL YEAR

- a) After a brief explanation, Luke McKee made a motion to approve the elimination of half time custodian for the 2025-2026 school year.

McKee/Lafferty/passed/4 for/0 against.

7) APPROVE OUT OF ENDORSEMENT TEACHERS FOR THE 2025-2026 SCHOOL YEAR

- a) After a brief explanation from Mr. Quick, Ryan Lafferty made a motion to approve the Out of Endorsement Teacher for the 2025-2026 school year. **Lafferty/Mail/passed/4 for/0 against.**

8) APPROVE BOARD MEETING DATE EXCEPTIONS FOR THE 25-26 SCHOOL YEAR

- a) Schedule the December regular meeting to Thursday, December 18th
 - b) Schedule the May regular meeting to Tuesday, May 26th
- After a brief discussion, Luke McKee made a motion to approve the Board meeting date exceptions for the 25-26 school year. **McKee/Mail/passed/4 for/0 against.**

9) POLICY 6213P REIMBURSEMENT TRAVEL EXPENSES

- a) A brief explanation was given by Mr. Quick making the Board aware of the changes made to Policy 6213P Reimbursement Travel Expenses.

10) FINANCEAL REPORTS

- a) Business Manager Klancy Allen reported that the district received its State funds in July and confirmed that the district remains on track to end the budget year with an ending fund balance of approximately \$1.8 million. Ms. Allen noted that finances continue to be closely monitored.

11) DISCUSSION

a) Superintendent goals

Superintendent Steve Quick led a discussion with the Board regarding his superintendent goals for the year. Mr. Quick noted that after reviewing his most recent Board evaluation, there were no specific goals directed by the Board. In addition to continuing to meet the regular standards of his role, he identified three goals he would like to focus on:

1. **Policy Updates** – Mr. Quick acknowledged the district is slightly behind in policy updates due to the time and attention required for Bond and Levy items. He stated his goal is to bring policies up to date and ensure the district is back on track in this area.
2. **Communication on Bond Projects** – He emphasized the importance of maintaining consistent communication with staff and the community regarding the Bond project to avoid impatience or confusion that can result from a lack of understanding of the process.
3. **Board Communication** – Mr. Quick stated his commitment to continuing strong, regular communication with the Board.

12) ADJOURNMENT

- a) There being no further business to be brought before the Board, Board Chair Rae Jean Kelley adjourned the meeting at 6:22 p.m.

Steve Quick
Superintendent/Secretary

Rae Jean Kelley
Okanogan School Board Chair