

**UNION COUNTY EDUCATIONAL SERVICES COMMISSION
BOARD OF DIRECTORS MEETING**

September 3, 2025

MINUTES

CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231. The meeting was called to order at 7:01pm.

1. Attendance Roll Call

Roll call by verbal roll call. There were present:

Berkeley Heights	Ms. Gale Bradford
Clark	Ms. Lorraine j. Aklonis
Cranford	
Elizabeth	Mr. Jerry Jacobs
Garwood	Ms. Christine Guerriero
Hillside	Ms. Laquana Best
Kenilworth	Dr. Michelle Panichi
Linden	
Mountainside	Dr. Dana Guidicipietro
New Providence	
Plainfield	
Rahway	Ms. Jennifer Moteiro
Roselle	
Roselle Park	
Scotch Plains/Fanwood	Ms. Debora Brody
Springfield	Ms. Kristy Rubin
Summit	
Union	Ms. Elsie Mackey*
U. C. Vo-Tech	Ms. Gwen Ryan
Westfield	Ms. Julie Steinberg
Winfield	Ms. Ann Marie Weiss
Superintendent	Ms. Carrie Dattillo
Board Secretary	Mr. Eric Larson

*Arrived during the Creative Comfort presentation

2. Salute to the flag

3. Recognize the public and ask for comments on agenda items only – None

4. Presentation by Creature Comfort

5. Presentation by UCESF

EXECUTIVE COMMITTEE ACTION:

It was moved by Ms. Guerriero and seconded by Ms. Best, and carried by roll call vote, to approve the item #6 below:

6. Motion to approve the following summer Executive Committee actions:

Personnel Agenda 8.27.25

(Att. A)

Ayes: Bradford, Aklonis, Jacobs, Guerriero, Best, Panichi, Moteiro, Brody, Rubin & Ryan

Nays: None

Abstain: Guidicipietro
Mackey
Steinberg
Weiss

END OF EXECUTIVE COMMITTEE ACTION

MINUTES:

7. It was moved by Ms. Guerriero seconded by Dr. Panichi, and carried by voice vote, to approve the reorganization minutes of the Board of Directors Meeting of August 13, 2025

(Att. 1)

Abstain:
Jacobs
Guidicipietro
Brody
Mackey
Steinberg
Weiss

SUPERINTENDENT'S REPORT:

It was moved by Ms. Best, seconded by Ms. Brody, and carried by unanimous voice vote, to approve the following:

8. Motion to approve the Report of the Superintendent for September 2025

FINANCE:

It was moved by Ms. Best, seconded by Ms. Steinberg, and carried by roll call vote, to approve items #9-12:

9. Motion to approve the Secretary's Financial Reports:

- Board Secretary's Report dated July 31, 2025 (Att. 2)
- Check Register for the month ended August 2025 in the amount of \$1,867,645.95 (Att. 3)
- Budget Report dated August 31, 2025 (Att. 4)
- Budget transfers for August 2025 (Att. 5)

10. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of August 2025

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

11. Lunch report for August 2025

(Att. 6)

12. Motion to approve agreement with GQR Global Markets for Nursing Services for Non-public

(Att. 7)

Ayes: Bradford, Aklonis, Jacobs, Guerriero, Best, Panichi, Guidicipietro, Moteiro, Brody, Rubin, Mackey, Ryan, Steinberg & Weiss

Nays: None

Abstain: None

PROGRAMS:

It was moved by Dr Guidici Pietro, seconded by Ms. Guerriero, and carried by roll call vote, to approve item #14:

14. Motion to approve the Charlotte Danielson Framework for Teaching as the educator evaluation rubric for all teaching staff members

Ayes: Bradford, Aklonis, Jacobs, Guerriero, Best, Panichi, Guidici Pietro, Moteiro, Brody, Rubin, Mackey, Ryan, Steinberg & Weiss

Nays: None

Abstain: None

TRANSPORTATION:

It was moved by Ms. Guerriero, seconded by Ms. Best, and carried by roll call vote, to approve item #15:

15. Motion to approve Amendments to Existing Transportation Contracts dated September 3, 2025, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles

(Att. 9)

Ayes: Bradford, Aklonis, Jacobs, Guerriero, Best, Panichi, Guidici Pietro, Moteiro, Brody, Rubin, Mackey, Ryan, Steinberg & Weiss

Nays: None

Abstain: None

TRAVEL AND RELATED EXPENSES:

It was moved by Ms. Moteiro, seconded by Ms. Guerriero, and carried by roll call vote, to approve item #17:

17. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form

(Att. 10)

Ayes: Bradford, Aklonis, Jacobs, Guerriero, Best, Panichi, Guidici Pietro, Moteiro, Brody, Rubin, Mackey, Ryan, Steinberg & Weiss

Nays: None

Abstain: None

PERSONNEL:

It was moved by Ms. Bradford, seconded by Ms. Ryan, and carried by roll call vote, to approve items #18-19:

18. Motion to approve the Personnel Agenda dated September 3, 2025 as recommended by the Superintendent

(Att. 11)

19. Motion to approve the job description for Administrative Assistant for Human Resources

(Att. 12)

Ayes: Bradford, Aklonis, Jacobs, Guerriero, Best, Panichi, Guidici Pietro, Moteiro, Brody, Rubin, Mackey, Ryan, Steinberg & Weiss

Nays: None

Abstain: None

OLD BUSINESS: None

NEW BUSINESS: Garwood representative mentioned that NJ School Boards recognized Union County for outstanding board attendance.

U.C. Vo-Tech. representative said, “good luck to the start of the year for the Union County school districts”.

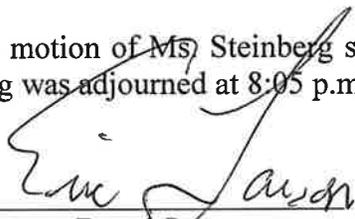
RECOGNIZE THE PUBLIC: None

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 p.m., Wednesday, October 8, 2025 in the second floor conference room at 45 Cardinal Drive, Westfield, NJ.

ADJOURNMENT:

On the motion of Ms. Steinberg seconded by Ms. Mackey and carried by unanimous voice vote, the meeting was adjourned at 8:05 p.m.



Eric Larson, Board Secretary