



Chula Vista Elementary School District

Discovery Charter School

Mr. Neil MacGaffey, Executive Director

Mrs. Erika Alamo, Principal



Innovation

Access to Academic Excellence Cultural Proficiency

Building Relationships

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District English Learner Advisory Committee (DELAC)

MINUTES

September 11, 2025 – 8:30 A.M.

Discovery Charter School – Library

1. Call to order

a. Welcome

- b. **Introductions** - Mr. Neil MacGaffey (Executive Director), Mrs. Erika Alamo (Principal), Mrs. Rosie Ulloa (EL IA – English Learners Instructional Aide)

2. Approval of Agenda

3. **Executive Director's Report** - Mr. MacGaffey welcomed families and thanked them for being present; of all the meetings families get invited to, this one should be attended by EL parents; we're off to a great start; Discovery students have many great opportunities such as after school clubs and sports and well as great instruction from amazing teachers

4. New Business

a. **Discovery Charter School's DELAC** - as a Charter, we're part of CVESD but we are also our own District; we control our funding; we decide what curriculum to use; we have more autonomy to make decisions based on our needs; this year we will have our own DELAC and are looking forward to working with families and having their input

b. **Nominations/Election of Executive Board**

Chairperson: Ofelia Matsubara

Vice-Chairperson: Edith Bonilla

Secretary: Dolores Palafox-Leon

c. **Review and comment on written notifications of English Learners** - Mrs. Ulloa went over the notification, explaining the different sections and what the scores meant; when parents register their student for the first time, they check-off if another language is spoken at home – that classifies students and English Language Learners; means students are eligible to receive extra supports to assist with their acquisition of English

d. **School-wide data as it pertains to Discovery's LCAP** – CAASPP ELA middle school 87% Met/Exceeded, 3rd – 6th 71% Met/Exceeded, CAASPP Math middle school – 80% Met/Exceeded, 3rd – 6th 68% Met/Exceeded, CAASPP Science middle school 70% Met/Exceeded, 5th 59% Met/Exceeded. ELPAC – 84 students assessed: 16% declined, 42% improved, and 27% reclassified.

5. Public/Oral Communications

a. **Fine Arts Rotations** – parents had an opportunity to visit the STEAM room and Art room while kindergarten students were present. Parents were very impressed with the level of instruction and engagement at such a young age. Parents enjoyed seeing all the extra resources, curriculum, and

materials available in both rooms. Parents commented on the teachers' qualifications for teaching our students and how fortunate Discovery students are to receive this level of instruction weekly.

6. **Adjournment** – 10:00 A.M.

LEGAL REQUIREMENTS

	School-Wide Needs Assessment		Review and comment on the District reclassification procedures		Develop an English Learner Master Plan (Roadmap) for English Learner education programs and services
9/11	Review and comment on the development of the Local Control and Accountability Plan (LCAP)		Develop a plan to ensure compliance with any applicable teacher and/or teacher aide requirements		Review the Consolidated Application (CONAPP)
	Establishment of school program, goals, and objectives of the programs and services for English Learners	9/11	Review and comment on the written notifications required to be sent to parents and guardians of English Learners		