

MINUTES/NOTES

Meeting: Eau Claire Virtual School Governance Board

Date: September 16, 2025

Time: 4:45pm

Location: BOE 123C

Attendees:

Nicole Brynerson X	Suzy Slota X	Jason Schmitz X	Adam Pettit X	
Cole Pankratz X	Lillian McRaven X	Dan Drescher X		

Guests:

Kurt Madsen, Misty Trowbridge

Notes:

1. Approval of Minutes – Jason Schmitz

- Motion by Suzy to approve August 2025 ECVS meeting minutes, seconded by Lillian. All others approve, motion carries.

2. Bylaw Clean Up

- Misty Trowbridge to oversee the virtual school.
- By-Laws Clean up- Kurt contacted the lawyer, Jessica, to review the language of the by-laws. School district employees can hold board seats and be voting members.
 - i. Section 2A on page 3 Directors at Large- striking the language to increase the directors to 10.
 - ii. Operate under the coherence governance model and do not have a school board member on the ECVS board. Board members do not serve on committees.
- Need to update the website for current list of board members.
- Do we need to update the contract of April 2024? Need to amend the contract to state 5-7 board members.
- April meeting is when board members are voted in. October meeting is the annual meeting for review or by-laws.
- Article 3, Section 2b- at least one of the directors will be on staff of the ECVS. Ex-officio members are non-voting. We need clarification on how many district employees can be on the board and how many can vote.
- Misty will update Kaying Xiong that we are updating the bylaws and then will be updating the contract.
- Misty will provide notes from her review of the contract and bylaws and will give notes to us.
- April meeting voted on having 5-7 members.
- Move the voting items to the top of the agenda to ensure the quorum for voting.
- Include the date of the bylaws on the documents to clarify what has been updated.
- Suggested to have a work session to discuss the bylaws other than the monthly meeting.
- Work session scheduled for Tuesday, October 7, 4:45-6:45pm. Misty will send out an agenda.

3. Vote New Members

- No new members to vote in.

4. Marketing Information

- Marketing data sheets distributed.
- Katie Matera has an online presence.

5. Future Agenda Items

- Bylaw work session review
- Review the current family survey and timeline

Motion to adjourn the meeting by Suzy and seconded by Nicole at 5:50pm.