

OXFORD CITY BOARD OF EDUCATION
BID ANNOUNCEMENT
SEALED BIDS FOR PLAYGROUND DESIGN, SURFACING AND INSTALLATION AS PER
SPECIFICATIONS
BID # 26-0001

Sealed bids for PLAYGROUND DESIGN, SURFACING AND INSTALLATION will be received in the office of Tim Pilkington, Oxford City Schools Board of Education, 402 Main Street, Oxford, AL 36203, until October 22, 2025, 10:00 A.M. CST at which time bids will be opened publicly and read.

Oxford City Schools reserves the right to reject any or all bids and to waive informalities in awarding this bid to the lowest responsive bidder. Bidders are to state that bids submitted are firm and that no claims for errors will be made after bids are opened and subsequent thereof.

If you have any questions concerning this bid or the specifications, contact Tim Pilkington at tpilkington@oxboe.com. All questions must be submitted in writing to tpilkington@oxboe.com. No questions will be entertained within 48 hours of bid opening.

GENERAL INFORMATION

The bidder shall provide a proposal for the equipment as stated in the Specifications and Descriptions.

Oxford City Schools (OCS) is issuing this bid for the design, provision, surfacing and installation of playground equipment at Oxford Elementary School.

This project is subject to finite funding, approximately \$120,000.00, and is contingent upon the availability of financial resources. Oxford City Schools reserves the right to terminate the contract, in whole or in part, at any time, if sufficient funds are not available to meet the project requirements. In the event of such termination, the contractor will be compensated only for services and deliverables completed and accepted up to the date of termination, subject to the maximum limit of the allocated budget.

An **optional** meeting with the district to view the available playground space at Oxford Elementary School, located at 1401 Caffey Drive, Oxford, AL 36203, is scheduled for October 14, 2025, at 9:00 a.m.

Requirements:

1. The following are required for the successful bidder:
 - a. Must have an up to date General Contractor's license in the state of Alabama, bonded and insured.
 - b. Must show that similar work has been performed and completed previously.
 - c. Must provide all necessary tools, equipment, materials, and personnel needed to complete the assigned tasks.
2. Bid pricing is to be established as a ceiling price. At no time may the bid products be

offered pursuant to this contract at prices above this ceiling price without approval by OCS. Prices may be reduced to meet the specific needs of OCS.

3. All products sold by the vendor must be new.
4. The vendor agrees that full refund, credit or exchange will be granted to any defective-on arrival merchandise, if reported within thirty (30) days of receipt of the order.
5. When applicable, shipping charges must be clearly identified in the bid.
6. Sales and other taxes, where applicable, shall not be included in the prices quoted.
7. All products must meet or exceed **safety standards**.

Specifications and Descriptions:

The proposed playground will incorporate:

- Age-appropriate play structures: Including equipment suitable for different age groups.
- Inclusive design features: Ensuring accessibility for children with disabilities, such as ramp access, sensory play components, and wheelchair-accessible routes.
- Safety surfacing: Utilizing materials like engineered wood fiber or poured-in-place rubber to cushion falls and comply with safety standards.

This playground will actively promote physical fitness, encourage social interaction and cooperation among students, and provide a dedicated space for outdoor learning and imaginative exploration. Positive impacts on student well-being, behavior, and academic performance are anticipated through increased opportunities for active play and outdoor engagement.

A focus should be placed on durability and low maintenance: High-quality, durable equipment constructed with non-rusting and non-toxic materials can be prioritized, ensuring longevity and minimizing ongoing maintenance costs.

The design should maximize the available space by strategically placing structures and incorporating multi-functional equipment, allowing for a variety of play experiences within the designated area and accommodating 80 students, ages 5-10 years old.

1. Playground Equipment should include, but is not limited to:
 - a. Slides – Three (3) to four (4) slides to accommodate multiple age groups.
 - b. Swings – Six (6) belt seat swings suitable for elementary-aged students.
 - c. Inclusive Swings – Two (2) ADA-compliant inclusive swing seats designed for children with physical disabilities, with full body support, safety restraints, and installation on an accessible route in compliance with ASTM and CPSC standards.
 - d. Bridge – One (1) walk-across bridge feature incorporated into the play structure.
 - e. Climbing Areas – Multiple climbing features that encourage gross motor skill development, constructed from durable, non-rope materials (e.g., molded plastic, metal climbers, or rock wall panels). Rope material climbing elements are not permitted.

- f. The play area should be designed to allow students adequate space to spread out, which supports positive behavior and safe play for 80 students.

2. Installation and Safety Requirements:

- a. Access – Provide and install a playcurb system with at least one (1) adaptive access ramp to ensure ADA-compliant entry to the play area.
- b. Playground Border – Provide and install a 12-inch-high playground border around the perimeter of the designated play area, positioned to contain the safety surfacing and meet ADA access requirements.
- c. Installation – Contractor shall install all playground equipment, mulch surfacing, and the playground border. The Owner will provide a clear and level site and will install all safety surfacing after equipment installation is complete.
- d. Supervision Visibility – Playset design must not include elements that significantly obstruct visibility for supervising staff, such as fully enclosed tunnels, hidden alcoves, or blind corners.
- e. Compliance – All installations must follow manufacturer specifications and comply with all applicable federal, state, and local safety standards.

BID SUBMISSIONS

1. All bidders must use the attached Oxford City Schools (OCS) proposal form for submitting their bid.
2. Bids must be submitted in triplicate.
3. All bids must be sealed and marked in the lower left hand corner “BID #26-0001, October 22, 2025.”
4. Late bids will not be opened.

DISQUALIFICATION OF BIDS

Bids may be disqualified before awarding of the contract for any of the following:

1. Failure to mark envelope as required
2. Failure to sign the bid document
3. Failure to include requested information or other details of the bid

METHOD OF AWARD

The award will be made to the lowest responsive and responsible bidder meeting specifications. It is not the policy of the Oxford City Schools (OCS) to purchase on the basis of low bid only. The following factors will be considered in determining the lowest responsible bidder:

- Estimated Cost
- Design and Scalability for Future Needs
- Overall Quality and Durability
- Date of Completion

- Local Preference

Upon the awarding of this contract and bid, OCS has the sole right to end said contract at any time at our sole discretion.

REQUIREMENTS FOR CONTRACTORS

Using the Proposal Form, please provide your bid response in triplicate (one original and two copies).

Tim Pilkington
Safety, Athletics, and Operations Coordinator
256-241-3935

PLAYGROUND DESIGN, SURFACING AND INSTALLATION
Oxford City Schools PROPOSAL FORM (page 1 of 2)

Bid Due: October 22, 2025
 10:00 A.M. CST

Submit To: Tim Pilkington
 Safety, Athletics, and Operations Coordinator
 Oxford City Schools
 402 Main Street
 Oxford, AL 36203

1. Pursuant to and in compliance with the Bid Announcement (Invitation to Bid) and the proposed Specifications and Descriptions relating to:
 - PLAYGROUND DESIGN, SURFACING AND INSTALLATION for Oxford Elementary School, Alabama

The undersigned, having become thoroughly familiar with the terms and conditions of the proposed Specifications and Descriptions hereby proposes in strict accordance with the Specifications and Descriptions.

2. I understand that the Owner reserves the right to reject this Bid, but that this Bid shall remain open and not be withdrawn for a period of sixty (60) days from the date prescribed for its receiving.
3. The Bidder, if awarded the contract, hereby agrees pricing in this contract will be effective immediately.
4. Notice of Acceptance or request for additional information may be addressed to the undersigned at the address set forth below.

PLAYGROUND DESIGN, SURFACING AND INSTALLATION
Oxford City Schools PROPOSAL FORM (page 2 of 2)

	Item Description	Unit	Unit Price	Quantity	Total
1	Site Preparation	LS		1	
2	Playground Equipment				
a					
b					
c					
d					
e					
f					
g					
3	Installation	LS		1	
Total Bid Amount					

THE UNDERSIGNED OFFERS THESE PRICES, TERMS AND DELIVERY AS PER BID SPECIFICATIONS and DESCRIPTIONS:

- NAME OF COMPANY: _____
- Address: _____
- Telephone: _____
- Email: _____

- Signature: _____

- Date: _____

