



Franklin PTO

Meeting Agenda

October 3, 2025

Board Members: Maggie Luth, Lauren Kozak, Danielle Winwood,
Brittany Balmat, Samantha Martin



Attendees

- In Person: Samantha Martin, Brittany Balmat, Lauren Kozak, Haley Mack, Maggie Luth, Beth Keck, Katie Heiple, Dani Winwood, Jill Muynon, Susan Smerekanich, Jess Sulzener, Mrs. Kelly, Mrs. Sypherd, Mrs. Simmons, Ms. Laib, Mrs. Pifer, Ms. Crowley, Mrs. Chada
- Online: Nikki Holbrook, Dawn Tonge, Tinetta Serdinak

Call to Order

- 9:31am

Principal Report

- **Recap:** STEM Accreditation Update - submitted. Mrs Kelly is so proud of the work the school and staff does and the culture created for our students. Pioneer Week - the kids loved it! Mum Fundraiser - it went really well - thank you for all of your fundraising efforts!! McDonald's Night - might have been our largest night yet! Pumpkin Decorating Contest was a ton of fun! Picture Day - going to try to get an earlier date next year.
- **Upcoming:** Halloween Class Parties - thank you for the Halloween costume donations!
- No additional School fundraisers for the year. The school's next fundraiser won't be until the middle of next school year.

Staff Report

- Numbots & Times Table Rock Stars - all of the kids have been signed up for this and are using it regularly in 2nd-4th grades. Staff is still learning all of the amazing features the tool has to offer.
- STEM Assembly - the kids really enjoyed it. The presenter experienced a delay in his travel (circumstances out of his control) and the assemblies were moved to the afternoon. The Staff liked that he had classroom management skills. Overall, everyone felt it was so-so for the amount of money spent on it.

Board Reports

President - Maggie Luth

- Booster Update: 1 of 23 paid
- Committee Chair Openings: Spring Dance, Spring Fundraiser, Staff Appreciation Week
- Open Source Video Conferencing - trying to use for future meetings
- Donation from Bidinger's - \$500. Franklin will create a thank you for all of the students to sign.

1st Vice President (Volunteers) - Lauren Kozak

- Call for food trucks Suggestions: Pasta Princess. If you have others, let Lauren know.

2nd Vice President (Membership) - Danielle Winwood

- Current members: 50 family members, 23 staff members, 73 total
- \$5 per family per year per building to join
- Membership link: <https://bit.ly/4dohJeM>

Secretary - Brittany Balmat

- Approval of September meeting minutes. Motion: Haley Second: Lauren
- Thank You's sent to families who made donations to the following programs: Backpack Connection, Farmer's Market, conference meals. Thank you's were also sent to Members/Staff who made a donation along with their membership dues.

Treasurer - Samantha Martin

- Ending September balance: \$5,019.75
- Reallocate excess funds for events that came in under budget- from fall events that have already happened and were under budget
 - Educational Assembly - \$200
 - Fall Fest - \$250
 - All School Shirts - \$352
 - Total to reallocate - \$802
 - Vote to reallocate to Teacher Boosters: Motion: Jill Second: Susan
- Potential elimination of Parent's Night Out Fundraiser due to excess available funds
 - Proposal to remove the event in December: Motion: Dani Second: Katie
- Please send all receipts to franklinelementarytreasurer@gmail.com
 - Make sure to include the following information in your email
 - Event your purchase is for
 - Payment method (PTO Card, personal card/cash, etc)

Recaps

- STEM Apparel Store and all school shirts: 68 orders, \$555.63 raised; \$1,998 spent
- Pioneer Week: \$513.75 spent
- Backpack Connection: \$162 raised(haircuts and donations), \$126.86 spent
- Fall Farmers Market: \$100 raised, \$88.45 spent
- Hooked On Science Assembly: \$1,000 spent
- Staff Outreach: \$54.06

Committee Reports/Updates

- Backpack Connection (Katie H)
 - Amazon wishlist: <https://amzn.to/3ZKxOGV>
 - Donation link: <https://bit.ly/3ImBRmz>
 - The clothing closet is full! Thank you!!!
 - Clothing rack being donated to the closet to help organize
 - Our number of students has grown to 14, and might grow more. Have been receiving Halloween costumes.
 - Will start collecting boxes of cereal later this month for the longer breaks that are coming up.
- Chipotle Night (Lauren)
 - October 7 from 4p-8p
 - Order online with code or go in person with the flyer

- We get 25% of sales
- Conference Meals (Brittany)
 - October 9 from 11:30a-7p - Food will be delivered to the school by 3:45pm
 - Sandridge (mac-n-cheese & cole slaw) and Jimmy John's.
 - Katie Heiple and Samantha Martin to pick up and deliver food
 - October 22 from 4:30p-8:30p, Time to deliver - 3:45pm
 - Sub Station: Lasagna & Garlic Bread \$250
 - November 6 - All Day - food will be delivered for lunch, need time - 11:30am
Proposal: Book's BBQ - Pulled Pork and Sauces, Sandridge soup/mac-n-cheese, buffalo dip.
 - Donation link: <https://bit.ly/4gpXgrC>
- October Book Fair (Maggie and Samantha)
 - October 13-17
 - Volunteer & schedule link: <https://bit.ly/3K1gTtT> . Could use more volunteers for set up
 - eWallet link: <https://bit.ly/46iP0oA>
 - Teacher incentive - to include Read-A-Thon and Book Fair links in their classroom newsletters for credit to use at the book fair. Cost will come out of Scholastic Dollars.
- Read-a-Thon (Dani)
 - October 13-20
 - Donation link: <https://app.99pledges.com/fund/2025readfranklin>
 - Mystery Readers - for students to watch at home and log the minutes, Facebook live reading - Mrs Kelly reading a bedtime story, therapy dogs - will read in each class, Friday read in the Gym as a school (PJ Day), Optional Bingo Card to take home, Ride to school with a Police Officer - for the person who reads the most minutes
 - Vote to purchase \$18 of prizes - Motion: Beth Second: Haley
- Fall Fest (Lauren)
 - October 23 from 6p-7p
 - RSVP for Trunk or Treat will be sent out soon:
<https://forms.gle/Av8pFyRxBRrZxZuK6>
 - The Frosty Gator food truck & Travelin' Tom's Coffee truck (both give 10% back)
- Veteran's Day Assembly (Dani)
 - November 12 at 9:45a
- Holiday Shop (Jill)
 - December 8-12
 - Set up Friday 12/5 (After PTO Meeting); Shop Monday 12/8-Friday 12/12; Teardown Friday 12/12
 - Volunteer need: 8 for set up and tear down; 7 for shopping (at least 1 needs to be board approved to cashier)
 - Theme: arctic animals and snowflakes
 - Vote for PTO to donate \$5/kid that is in backpack: Motion: Haley Second Beth
- Staff Outreach (Katie P)
 - Summer Birthdays will be celebrated on their half birthdays. Facebook posts will go out earlier for families to have more of a heads up.

Other Business & Announcements

- Mural Plaque - Brittany Balmat - will collect quotes and try to have it ready before 11/19/25
- Vote for automatic stapler \$31 - Motion: Dani Second: Haley

Questions? New Ideas?

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Vote to Close

- 10:40 Haley Lauren

Next Meeting Topics

- Veterans Day Assembly
- Holiday Shop
- January Farmers Market
- November Conference Meal

Upcoming Dates (PTO led events/initiatives are noted - other items are Franklin or district-led)

- **October**
 - Chipotle Restaurant Night (PTO): October 7 from 4p-8p
 - No School: October 9 & 10
 - Conferences: October 9 from 11:30a-7p
 - Read-A-Thon (PTO): October 13-20
 - Book Fair (PTO): October 14-17
 - Conferences: October 22 from 4:30p-8:30p
 - Fall Fest (PTO): October 23 from 6p-7p
 - Class Parties & Costume Parade: October 31 starting at 2:15p
- **November**
 - No School - Conferences: November 6
 - No School: November 7
 - PTO Meeting: November 10 at 9:30a
 - Veterans Day Assembly: November 12 at 9:45a
 - No School - Thanksgiving: November 27 - December 1
- **December**
 - No School - Thanksgiving: December 1
 - PTO Meeting: December 5 at 9:30a
 - Holiday Shop (PTO): December 8-12
 - Class Parties: December 19 starting at 2:15p
 - No School - Winter Break: December 22 - January 5