

Index

The following items are contained in the September 10, 2025 Regular Meeting Minutes:

1. Call to Order
2. Roll Call
3. Public Comment
4. Fire Drill & Security Drill Report
5. Superintendent's Report & Principals' Updates
6. MEF Report
7. General Board Discussion
8. Personnel Matters
9. Instructional Support/Activities
10. Field Trips
11. Facilities/PAC
12. Workshops
13. Students
14. Contracts
15. Approval of Minutes: August 13, 2025 Regular Session
16. Board Secretary's Financial Reports for July 2025
17. Board of Education Certification as of July 2025
18. Report of Receipts and Disbursements for July 2025
19. Cash Report for July 2025
20. Bills and Payroll

21. Transfer of Funds

22. New Business

23. Public Comment

24. Adjournment

The Regular Meeting of the Margate City Board of Education was called to order at 6:00 P.M. on September 10, 2025 by Board President, Mr. Joseph Pepe, at the Eugene A. Tighe Media Center.

Certification of Notice:

Melina Skwarek, Board Secretary, announced that adequate notice of this meeting had been provided and read the following Certification Notice:

On May 17, 2025 a notice of this meeting was posted on the district website, the bulletin board in the Board of Education Administration Office, the Eugene A. Tighe School, the William H. Ross III School and emailed to the City Clerk and advertised in *The Press*.

Roll Call - Members Present: Mr. Joseph Pepe; Mr. Jack Sorensen; Mrs. Amy Brog;
Mr. Nicholas Palmisano; Mr. Steve Swift
Others Present: Mr. Ryan Gaskill, Superintendent of Schools; Mrs. Melina Skwarek, Board Secretary/School Business Administrator; Mrs. Samantha Dulude, Principal; Mrs. Bernadette Marino, Principal; Mr. Eric Goldstein, Solicitor

Public Comment:

No members of the community commented.

Fire Drill and Security Drill Report:

Mr. Gaskill distributed the Fire & Security Drill Reports for Eugene A. Tighe School & William H. Ross School for the month of August 2025 attached as Exhibit # 1, pages 30,580-30,581.

Superintendent's Report & Principals' Updates:

Mr. Ryan Gaskill shared that the Administration welcomed back staff on August 27, 2025. The theme and goal for the district this upcoming year is building a strong foundation for our students. The four cornerstones of that foundation are SEL, Character Development, Instruction, and Relationships. He shared that the District accepted eight students into the Pilot Preschool Inclusion Program. He shared that the District would be undergoing Special Education monitoring with the State of New Jersey. Phase One is a desk audit and they will be reviewing and sharing files during this stage. The Ross third floor administrative staff have been moved back into their offices following the HVAC renovations over the past few months. The City of Margate will be providing additional bike racks to the two schools to expand the current bicycle parking. The District Professional Development Plan has been shared. Lastly, Mr. Gaskill thanked the MEF for their commitment to the PAC to assist with the new lightboard purchase. The lightboard was installed and training was provided in late August. Thank you, MEF.

Mrs. Marino shared information on current activities at Ross School.
Mrs. Dulude shared information on current activities at Tighe School.

Ms. Nagle reminded the community of the first MEF Color Run scheduled for September 12, 2025, from 4:00 pm to 6:00 pm. She added that a few community members were interested in piloting a fishing/boating club. The program would focus on boating safety, offering classes, and a possible collaboration with local businesses. More discussion to follow.

General Board Discussion:

Mr. Pepe thanked the MEF and all our families for supporting the MEF and for their recent donation of the lightboard to the PAC.

Personnel Matters:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following Personnel matters:

1. Approve a medical leave for employee 10903607 starting August 27, 2025 with an anticipated return date of September 24, 2025.
2. Approve the retirement of employee 99195299 effective January 1, 2026.
3. Approve the hiring of Jim Glenn, Jessica Weisman Garrabrant and Olivia Azulay as substitute teachers for the 2025-2026 school year at a rate of \$125.00 per day, pending completion of paperwork.
4. Approve Lindsey Evans to work up to 5 hours at Ross School on Grandfriends' Day in November 2025. Cost: 5 hours x \$56 per hour = \$280.00.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Instructional Support Activities:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following Instructional Support Activities request:

1. Approve Margate's Got Talent Fundraiser in December 2025. Staff: Debbie Roland & Chelsi Crompton. Cost: \$100.00.
2. Approve the following dates and events for NJHS for the 2025-2026 school year:
 - October 27-New Member Induction in the PAC at 7pm
 - November 10-18th-Thanksgiving Food Drive
 - November 21-Middle School Dance, Cost: TBD
 - December 8-17th-Holiday toy drive
 - February 2-11th-Angels in Motion
 - February 20-Middle School Dance, Cost: TBD
 - March 23-31st-PB & J Collection
 - May 4-12th-Stock the Shelves JFS

Instructional Support Activities (Continued):

- Lollipop Pull Fundraiser-Once a month
3. Approve the Tighe School Musical Fundraiser at local dining establishments, Bocca, Tony Beef in Somers Point, Nacho Taco, Down Beach Deli, Chiddo Burrito, and Jace's Place, throughout the 2025-2026 school year.
 4. Approve the following School Musical Staff along with the purchase of supplies and copyright permission:
 - **Debbie Roland** Director / Musical Director \$3,100.00
 - **Chelsie Crompton** Assistant Director /Sound tech \$1,900.00
 - **Veronica Valencia** Choreographer \$1,100.00
 - **Barbara Farell** Assistant Scenery props \$800.00
 - **Robert Roland** Assistant Tech & Music \$800.00
 - **Kelly Crawford** Assistant \$800.00
 - **Mark Winterbottom** Sets \$600.00
 - **Bethan Hall** Lighting \$500.00
 - Parent volunteers and school alumni will be used to help with various jobs as needed.
 - **Supplies and Copyright** \$1,200.00
 - **Total**=\$10,800.00
 5. Approve Tighe School's Physical Fitness Day for October 2025. Staff: Jamie Bean. Cost: Substitute = \$125.00.
 6. Approve Erin Gorman to lead the 4th Grade Noodlemania Team at a trivia competition in February 2026 at the Northfield Community School. Cost: \$175.00 Registration Fee.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Field Trips:

Motion by Mrs. Brog, seconded by Mr. Swift, to approve the following Field Trip requests:

1. Approve the Tighe Environmental Club members to do a beach clean up in October 2025 on Granville Avenue. Staff: Chelsi Crompton.
2. Approve the Tighe School 8th Grade to attend the Margate City 9/11 Memorial Ceremony at the Margate Fire Department. Staff: Sherry Scott, Michelle Cossaboon, Michael McMenamin & Chris Bruscato. Transportation: Students will ride bikes escorted by the Margate Police Dept.
3. Approve Debbie Roland and 15 Singsations members to attend Longport Veteran's Day Ceremony in November 2025. Transportation: District School Bus.
4. Approve the 6th Grade trip to Stockton University to see the Nutcracker in December 2025. Staff: Debbie Roland, Veronica Valencia, and 1 staff member TBD. Costs: 38 Student Tickets=\$570.00, 3 Adult Tickets = \$45.00, Transportation: Substitute Bus Driver 5 hours = \$125.00
Total Cost: \$740.00.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Facilities/PAC:

Motion by Mrs. Brog, seconded by Mr. Swift, to approve the following Facilities/PAC requests:

1. Approve BethAnn Hall for up to four hours to participate in PAC Lightboard training at a cost of \$50 per hour.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Workshops:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following Workshop matters:

1. Approve and confirm the attendance of Melina Skwarek at the NJASBO BA Academy BA Reports and DOE Basics workshop on August 19, 2025, from 9:00 am to 12:00 pm. Cost: \$50.00 registration fee and travel.
2. Approve the attendance of Samantha Dulude and Bonnie Marino at the monthly Coordinators of School Improvement meetings for the 2025-2026 school year.
3. Approve the attendance of Ryan Gaskill at the monthly Atlantic County Superintendent Roundtable meetings for the 2025-2026 school year. Cost: Travel.
4. Approve the attendance of Debbie Roland at the NJMEA Conference on February 19, 2026 - February 21, 2026. Costs: \$225.00 fee + \$135.00 membership fee = \$360.00 plus substitute for 3 days and travel.
5. Approve Ryan Gaskill, Melina Skwarek, and Kelly Crawford to attend the Humanex Impact and Legacy Summit Series: Journey of Excellence-Talent, Culture, and Teams at Brigantine Public School District.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Students:

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, to approve the following Student matters:

1. Approve an Independent Education Evaluation for a Child Study Team Referral to be completed by Creative Learning, LLC.
2. Approve Tighe School Code of Conduct for the 2025-2026 school year.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Contracts:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following Contract matters:

1. Approve a transportation route through the Cumberland County Regional Transportation Cooperative for one student attending Atlantic County Special Services School District, at a daily rate not to exceed \$61.00 per diem plus 6% administrative fees, for the 2025-2026 School Year. Total contract cost not to exceed \$10,980.00 plus 6% administrative fees.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Approval of Minutes:

Upon motion by Mrs. Brog, seconded by Mr. Sorensen, the board unanimously agreed to accept the August 13, 2025 Regular Session Meeting Minutes.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Financial Reports:

Motion by Mrs. Brog seconded by Mr. Sorensen to accept the Secretary's Financial Reports for the month of July 2025 as attached to these minutes and certifying that no budgetary account has been over expended in violation of N.J.A.C. 6:20-2.12(a). See Exhibit # 2, pages 30,582 - 30,605. The Secretary's Reports agree with the Report of Receipts and Disbursements.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Brog, Mr. Sorensen and Mr. Pepe
Nays: None

Board of Education Certification:

Motion by Mrs. Brog seconded by Mr. Sorensen, pursuant to N.J.A.C. 6A:23-2.11, the Margate City Board of Education certifies that as of July 31, 2025 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Brog, Mr. Sorensen and Mr. Pepe
Nays: None

Report of Receipts and Disbursements:

Motion by Mrs. Brog seconded by Mr. Sorensen, to accept the Report of Receipts and Disbursements for the month of July 2025, attached as Exhibit # 3, pages 30,606 – 30,618.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Brog, Mr. Sorensen and Mr. Pepe
Nays: None

Cash Report:

Motion by Mrs. Brog seconded by Mr. Sorensen, to accept the Cash Report for the month of July 2025, attached as Exhibit # 4, page 30,619.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Brog, Mr. Sorensen and Mr. Pepe
Nays: None

Bills and Payrolls:

Motion by Mrs. Brog seconded by Mr. Sorensen, to approve the payment of bills and payrolls, as listed on Exhibit # 5, pages 30,620 - 30,644.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Transfer of Funds:

Motion by Mrs. Brog seconded by Mr. Sorensen, to approve the following Transfer of Funds:
Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2025-2026

TO:	11-190-100-610-07-01-010	SCIENCE MATERIALS	\$200.00
	11-000-211-100-00-00-025	ATTENDANCE SALARY	\$105.00
	11-000-219-105-00-00-010	CST SALARIES	\$100.00
	11-000-219-105-00-00-025	CST SALARIES	\$100.00
	11-000-221-105-00-00-010	INSTRUCTIONAL SALARIES	\$11,560.00
	11-000-230-100-00-00	GENERAL ADMIN SALARIES	\$100.00
	11-000-240-103-00-00-010	PRINCIPAL SALARIES	\$500.00
	11-000-240-103-00-00-025	PRINCIPAL SALARIES	\$500.00
	11-000-240-105-00-00-010	T SECRETARY SALARIES	\$100.00
	11-000-240-105-00-00-025	R SECRETARY SALARIES	\$850.00
	11-000-251-100-00-00	BUSINESS OFFICE SALARIES	\$900.00
	11-000-219-800-00-00	CST OTHER MATERIALS	\$100.00
	11-190-100-610-04-04-025	ZANER BLOSER MATERIALS	\$1,000.00
		TOTAL	\$16,115.00
FROM:	11-190-100-610-07-04-025	SCIENCE MATERIALS	\$200.00
	11-000-213-300-00-00	ATTENDANCE SALARY	\$105.00
	11-000-219-600-00-00-010	CST SALARIES	\$100.00
	11-000-219-600-00-00-025	CST SALARIES	\$100.00
	11-000-221-105-00-00-025	INSTRUCTIONAL SALARIES	\$11,560.00
	11-000-230-339-00-00	GENERAL ADMIN SALARIES	\$100.00
	11-000-240-600-00-01-010	PRINCIPAL SALARIES	\$500.00

Transfer of Funds (Continued):

	11-000-240-600-00-04-025	PRINCIPAL SALARIES	\$500.00
	11-000-240-600-00-01-010	T SECRETARY SALARIES	\$100.00
	11-000-240-600-00-04-025	R SECRETARY SALARIES	\$850.00
	11-000-251-330-00-00	BUSINESS OFFICE SALARIES	\$900.00
	11-000-219-600-00-00-010	CST OTHER MATERIALS	\$100.00
	11-190-100-610-01-04-025	ZANER BLOSER MATERIALS	\$1,000.00
		TOTAL	\$16,115.00

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Unfinished Business:

Motion by Mrs. Brog seconded by Mr. Sorensen, to approve the following Unfinished Business:

- A. Approve the second and final reading of following policies and regulations revisions:
 - Policy 0173 Duties of Public School Accountant
 - Policy 0174 Legal Services
 - Policy 0177 Professional Services
 - Policy 1570 Internal Controls
 - Policy 1620 Administrative Employment Contracts
 - Policy 6111 Special Education Medicaid Initiative(SEMI) Program
 - Policy 6220 Budget Preparation
 - Policy 2422 Statutory Curricular Requirements
 - Regulation 1570 Internal Controls
 - Regulation 6111 Special Education Medicaid Initiative(SEMI) Program
 - Regulation 6220 Budget Preparation
- B. Approve the second and final reading of the following new policy:
 - Policy 5339.01 Student Sun Protection
- C. Approve the second and final reading of the abolishment of the following policies as they are no longer applicable to our district:
 - 1648.15 Recordkeeping for Healthcare Settings in School Buildings-Covid 19
 - 0143 Board Member Election and Appointment

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Motion by Mrs. Brog seconded by Mr. Swift, to approve the following New Business:

- A. BE IT RESOLVED, by the Margate City Board of Education to approve the Minor amendment of the Long Range Facilities Plan to be consistent with proposed school facilities. Further, the Board authorizes Spiegle Architectural Group Inc, to make the submission to the Department of Education on behalf of the district.
- B. Approve a Joint Transportation Agreement with Ventnor Board of Education for the 2025-2026 school year for transportation as follows:
 - Up to 24 students on AC2 to Atlantic City High School at a cost of \$40,806.00
 - Up to 17 students on HS3 to Holy Spirit High School at a cost of \$27,946.00
 - Up to 10 students on VVT1 to Atlantic County Institute of Technology at a cost of \$28,506.00
 - Up to 6 students on OCHS1 to Ocean City High School at a cost of \$7,573.00
 - Up to 54 students on OCHS2 to Ocean City High School at a cost of \$68,457.00
 - Plus 5% administrative fees totaling \$8,664.40. Total contract cost: \$181,952.40
- C. Approve the updated Standard Operating Procedures (SOP) Manual for the 2025-2026 school year.
- D. Approve the implementation of the cost containment procedures for legal costs in excess of the audited statewide average, in compliance with auditing standards and N.J.A.C. 6A:23A-5.2 (a)(3)(i) through (iv).

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Public Comment:

No members of the community commented.

Adjournment:

Upon motion by Mrs. Brog, seconded by Mr. Sorensen, the board unanimously agreed to adjourn at 6:20 P.M.

Respectfully submitted,

Melina Skwarek
Board Secretary/School Business Administrator