



School Parent, Guardian, and Family Engagement Policy Planning Template 2025-2026

Lake Wylie Elementary School

Directions: The Every Student Succeeds Act (ESEA) requires each Title I school to develop a written parent and family engagement policy. Use the outline below to ensure your school's policy includes all of the required components.

I. Parent and Family Engagement Policy

- A. List names and roles (teachers, administrators, parents, etc) of persons involved in developing Parent and Family Engagement Policy.

RebeccaMcAvoy- Principal;

Joycelyn Bryant- Assistant Principal;

Denise Grayum- teacher;

Jessica Bailey- teacher;

Milenna Ciacco- instructional assistant

Olivia Fernandez- parent;

Quaneka Edmonds-parent,

Brooke Keaton-parent;

Jasmine Nicholson-parent

Amy Cooke- teacher;

Rheivyn Ellis- teacher;

Lindsay Buczkowski- coach

Amanda Mohler- coach

- B. Briefly describe the process your school used to:

1. select participants to develop the policy (school improvement team, parent/family committee)
 2. develop policy (1-2 pages max) (policy should reflect Components II through XII taken from Parental Engagement Section 1116 of The Every Student Succeeds Act (ESSA))
 3. implement policy
- The assistant principal sent out Parent Square messages to the school community about the upcoming SIT meeting. The SIT was also emailed about the meeting date and time. This would allow all parents to be a part of our SIT meeting and provide input into the Family Engagement Policy. The plan was discussed and reviewed with all stakeholders. Input from stakeholders was documented into the plan. Changes were made and shared with the community for feedback.

II. Annual Information Meeting

- A. Describe your plan to conduct an annual meeting to inform parents of their school's participation in Title I Part A. Include strategies to inform English Learner parents.

- Several meetings will be held throughout the year to discuss the school goals, achievement, and specific information regarding the Title I program here at Lake Wylie Elementary School. Parent meetings scheduled include Open House (August 20th). During Open House, teachers informed families of classroom goals. Curriculum Night will be held (October 1st). During Curriculum night, teachers will discuss grade level expectations, how to work with students at home in literacy/math, and provide resources for parents. We will have Spanish interpreters at all events. All event communication will be translated in English and Spanish.

III. Flexible meeting times

- A. Describe your strategies to offer flexible times for parental and family engagement opportunities and meetings.
- Parent events will be held during various times of the school day. Some events will be held in the mornings, during school days, immediately after school dismissal, and after school.

IV. Title I Part A Planning

- A. What timeline and strategies will you use to involve parents and families in an organized, ongoing, and timely way, in the planning, review, and improvement of the Title I Part A Program.
- Families will be involved in planning strategies through the SIT. The SIT will meet once a month in person to discuss Part A Program. Minutes will be emailed out within 24 hours and posted to the website for any parents to give feedback or suggestions. All parents are invited to come to the SIT meetings and give input as well.

V. Parent Information and Opportunities

- A. Describe how you will provide parents and families with the following:
 1. Timely information about Title I Part A Programs
 - Weekly Email Blasts, posts on social media, Connect Ed messages and Parentsquare
 2. School performance profiles
 - Assessment results of School Performance Profiles- School Website, Social Media, Curriculum Night
 3. Assessment results of their child's performance
 - Assessment results of their child's performance- Progress Reports, Parent-Teacher Conferences IEP/504 meetings(as needed), and Report Cards.
 4. A description and explanation of the curriculum, assessment forms, and proficiency levels and state standards. Include strategies to inform parents with language barriers and/or disabilities
 - We will use Curriculum night to explain the curriculum to parents. Teachers will also discuss the curriculum and assessments during Parent-Teacher conferences. Our goal is to have 100% participation for Parent-Teacher conferences. We also created a parent-student handbook to help parents know how to access information about curriculum and district/state assessments.
 5. Opportunities for regular meetings to participate in decision making
 - All parents are welcome to attend SIT meetings.
 6. Timely responses to suggestions and questions raised by parents
 - We also have an open door policy at Lake Wylie. Parents can email, call, or come to the school. One of the school administrators, counselors, or

facilitators will be willing to speak to any parent and answer their questions.

7. Reasonable access to staff, opportunities to volunteer and participate in child's class
 - Parents are able to attend field trips, come eat lunch with their child, help with the School Book Fair, Beautification Campus Clean up Day, Boosterthon, and Field Day.

VI. School-Family Compact

- A. Discuss timeframe and strategies to present and explain compact to parents as it relates to the child's achievement. Include strategies to inform parents with language barriers and/or disabilities
 - The principal will discuss the school family compact at Curriculum Night. The compact was sent home for parents to review and sign as a Google form. At Curriculum Night, the principal will explain the compact and the importance of each component. The compact was sent home in English and Spanish.

VII. Building Parent and Family Engagement Capacity

- A. Briefly discuss how you will address the following:
 1. Provide assistance to parents in understanding performance standards, assessment, Title I, monitoring their child's progress, and participating in decisions relating to the education of their child
 - At Curriculum night, the Principal will work to help parents understand the performance standard assessments, Title I, and how to participate in decisions related to the education of their child. Teachers will discuss during Curriculum Night and Parent-Teacher conferences how to monitor their child's progress. Teachers will provide feedback through progress reports and report cards as well. Teachers and administration are available to speak with parents about their child's performance at anytime
 2. Provide materials and training to help parents work with their children (literacy training, computer skills, homework assistance/workshops, family literacy nights, adult EL, GED etc.)
 - During our SAIL ceremonies, teachers will recognize students' prior achievements for each quarter and have engaging ways parents can support their child's learning at home.
 3. Educate teachers and other staff to work with parents
 - Our facilitators work with the teachers on how to conduct Parent-Teacher Conferences, provide resources for parents, create homework as needed, and create weekly email blasts that inform parents of what students are learning each week.
 4. Coordinate and integrate parental involvement programs/activities
 - We have SAIL quarterly recognition ceremonies. Students are recognized each quarter for achievement in literacy/math and behavior. Parents are invited into the classroom to be a part of the quarterly recognition ceremonies and be actively engaged in learning what their child is learning each day. Curriculum Night (10/1/25) and STREAM Night (02/26/26) will also involve parents in learning the standards that students are expected to master.
 5. Develop appropriate roles for community-based organizations and businesses

- We have multiple community partners that support our school community: Leadership Martial Arts (bullying/after school activities), State Employees Credit Union (financial literacy), Crisis Ministries (effects of social media/human trafficking). We also have faith-based community partners that support our school. Our faith-based partners, Good Shepherd Church, support with Teacher Appreciation Week, Beginning Teacher Support Program, Holiday Luncheon, Welcome Back Staff meetings, Student Lunch Buddy Program, Second Harvest Food Bank support, Student Holiday Support. Local dentists office supports with school supplies and breakfast for teachers and the Steele Creek Business Association provides supportive letters of encouragement for our teachers and a doughnut breakfast.
6. Conduct other activities as appropriate and feasible that is designed to help parents become full partners in the education of their child
 - Parents are all encouraged to to be involved in school activities: SAIL, Field Day, Field Trips, Parent-Teacher Conferences, Curriculum Night, STREAM Night, PTSA meetings, SIT meetings, and Pirate Fest. All parents are invited to events through Parent Square, Facebook, Connect Ed., and teacher’s weekly email blasts.
 7. Ensure that information related to parent involvement is sent home in the language used in the home
 - All communication is sent home in English and Spanish. Written communication and social media communication is translated in two languages.

VIII. English Learners and Disabled Parents and Families

- A. Provide full opportunities for the participation of English Learner parents or with disabilities
 - We will have a Spanish Interpreter for all events. If a parent requests sign language interpretation, the principal will work with the district to provide the services. All parents will have opportunities to engage in the discussion and support the decision making process

IX. Parent/Family Requests

- A. Describe how you will provide reasonable support for activities requested by parent and Families.
 - We work with our administration and school teacher leaders to accommodate parent requests for activities.

X. Annual Evaluation

- A. Discuss timeline and plan for involving parents and families in an annual evaluation of the Content and effectiveness of the parent and family engagement policy in improving the academic quality of the schools.
 - The principal and assistant principal will meet with the SIT team to review the effectiveness of the parent and family engagement policy. The principal will facilitate how parents can understand the document and review it. Parents will have an opportunity to make changes to improve the academic quality of the school.

XI. Other Parent and Family Engagement Practices (School may include the following).

Only describe the ones you choose to implement

- A. Describe how your school addresses the following, **only** if practices are part of your schoolwide plan.
 1. Involve parents/families in the development of training for teachers, principals and other educators

2. Provide necessary literacy training
 - We provide literacy training during Curriculum Night.
3. Pay reasonable and necessary expenses associated with local parent and family engagement activities, including transportation and child care cost
 - Title I meetings will provide food and care for children of school age.
4. Train parents and families to enhance the engagement of other parents
 - At each SITmeeting, the assistant principal has challenged parents to bring another parent with them at the next meeting and encouraged parents on ways to get involved. She has encouraged them to speak with one another and discuss what they learned at the SIT.
5. Arrange school meetings at a variety of times or conduct in-home conferences for those unable to attend in school activities
6. Adopt and implement model approaches to improving parent and family engagement
 - Parents provide input at SIT sessions to improve parent and family engagement. All ideas are taken back to administration to help improve engagement.

Plantilla de Planificación de la Política de Participación de Padres, Tutores y Familias Escolares 2025-2026

Escuela Primaria Lake Wylie

Instrucciones: La Ley Cada Estudiante Triunfa (ESEA) exige que cada escuela Título I desarrolle una política escrita de participación de padres y familias. Utilice el esquema a continuación para asegurarse de que la política de su escuela incluya todos los componentes requeridos.

I. Política de Participación de Padres y Familias

A. Enumere los nombres y roles (maestros, administradores, padres, etc.) de las personas involucradas en el desarrollo de la Política de Participación de Padres y Familias.

Rebecca McAvoy - Directora;
Joycelyn Bryant - Subdirectora;
Denise Grayum - Maestra;
Jessica Bailey - Maestra;
Milenna Ciacco - Asistente de instrucción;
Olivia Fernandez - Madre;
Quaneka Edmonds - Madre;
Brooke Keaton - Madre;
Jasmine Nicholson - Madre;
Amy Cooke - Maestra;
Rheivyn Ellis - Maestra;
Lindsay Buczkowski - Coach
Amanda Mohler - Coach

B. Describa brevemente el proceso que utilizó su escuela para:

1. Seleccionar a los participantes para desarrollar la política (equipo de mejora escolar, comité de padres/familias).
2. Desarrollar la política (máximo 1-2 páginas). La política debe reflejar los Componentes II a XII, tomados de la Sección 1116 de Participación Parental de la Ley Cada Estudiante Triunfa (ESSA).
3. Implementar la política.

El subdirector envió mensajes a través de Parent Square a la comunidad escolar sobre la próxima reunión del SIT. También se envió un correo electrónico al SIT con la fecha y hora de la reunión. Esto permitiría que todos los padres participaran en nuestra reunión del SIT y aportaran información sobre la Política de Participación Familiar. El plan se discutió y revisó con todas las partes interesadas. Las aportaciones de las partes interesadas se documentaron en el plan. Se realizaron cambios y se compartieron con la comunidad para obtener su opinión.

II. Reunión Anual de Información

A. Describa su plan para realizar una reunión anual para informar a los padres sobre la participación de su escuela en el Título I, Parte A. Incluya estrategias para informar a los estudiantes de inglés. Padres. Se realizarán varias reuniones a lo largo del año para hablar sobre las metas escolares, los logros e información específica sobre el programa Título I en la Escuela Primaria Lake Wylie. Las reuniones de padres programadas incluyen una jornada de puertas abiertas (20 de agosto). Durante la jornada de

puertas abiertas, los maestros informaron a las familias sobre las metas del aula. Se llevará a cabo una Noche de Currículo (1 de octubre). Durante esta noche, los maestros hablarán sobre las expectativas de cada grado, cómo trabajar con los estudiantes en casa en lectoescritura y matemáticas, y proporcionarán recursos para los padres. Contaremos con intérpretes de español en todos los eventos. Toda la comunicación del evento se traducirá al inglés y al español.

III. Horarios flexibles para las reuniones

A. Describa sus estrategias para ofrecer horarios flexibles para las oportunidades y reuniones de participación de padres y familias.

Los eventos para padres se llevarán a cabo en diferentes momentos del día escolar. Algunos eventos se realizarán por la mañana, durante los días de clase, inmediatamente después de la salida de clases y después de la escuela.

IV. Planificación del Título I Parte A

A. ¿Qué cronograma y estrategias utilizará para involucrar a los padres y familias de manera organizada, continua y oportuna en la planificación, revisión y mejora? del Programa Título I Parte A.

Las familias participarán en la planificación de estrategias a través del SIT. El SIT se reunirá presencialmente una vez al mes para discutir el Programa Parte A. Las actas se enviarán por correo electrónico en un plazo de 24 horas y se publicarán en el sitio web para que los padres puedan ofrecer comentarios o sugerencias. Todos los padres están invitados a asistir a las reuniones del SIT y a dar su opinión.

V. Información y oportunidades para los padres

A. Describa cómo proporcionará a los padres y familias lo siguiente:

1. Información oportuna sobre los programas Título I Parte A

Correos electrónicos semanales, publicaciones en redes sociales, mensajes de Connect Ed y Parentsquare

2. Perfiles de rendimiento escolar

Resultados de la evaluación de los perfiles de rendimiento escolar: sitio web de la escuela, redes sociales, noche de currículo

3. Resultados de la evaluación del rendimiento de su hijo

Resultados de la evaluación del rendimiento de su hijo: informes de progreso, reuniones de padres y maestros, reuniones de IEP/504 (según sea necesario) y boletas de calificaciones

4. Una descripción y explicación del currículo, los formularios de evaluación y Niveles de competencia y estándares estatales. Incluir estrategias para informar a los padres con barreras lingüísticas o discapacidades.

Usaremos la Noche de Currículo para explicar el currículo a los padres. Los maestros también hablarán sobre el currículo y las evaluaciones durante las reuniones de padres y maestros. Nuestro objetivo es lograr una participación del 100% en estas reuniones. También creamos un manual para padres y estudiantes para ayudarles a acceder a información sobre el currículo y las evaluaciones distritales y estatales.

5. Oportunidades para reuniones periódicas para participar en la toma de decisiones.

Todos los padres son bienvenidos a asistir a las reuniones del SIT.

6. Respuestas oportunas a las sugerencias y preguntas de los padres.