

SCHOOL DISTRICT OF HOLMEN
REGULAR SCHOOL BOARD MEETING MINUTES
Monday, June 23, 2025 7:00 p.m.
School Board Meeting Room
1019 McHugh Road
Holmen, Wisconsin 54636

01. CALL TO ORDER by J. Dieck, Board President

02. PLEDGE OF ALLEGIANCE

03. ROLL CALL by M. Smith, Board Clerk

Board members present were Maggie Smith, Bridget Todd-Robbins, Barb Wuensch, Abigail Holthe (Student Representative), Jennifer Dieck, Khadijah Islam, Chris Lau, and Lindsay Nied.

04. NOTICE OF QUORUM by J. Dieck, Board President

With seven Board members present, J. Dieck declared a quorum.

05. APPROVAL OF AGENDA

BE IT RESOLVED that the Board of Education approves the agenda for the June 23, 2025 Board meeting. Motion made by C. Lau, seconded by K. Islam. Motion carried.

06. PUBLIC PARTICIPATION

No one addressed the Board.

07. DISTRICT ADMINISTRATOR'S REPORT

7.1 District Administrator Status Report Summary

District Administrator Dr. Kristin Mueller reported the exit from the HHS parking lot will be closed this week due to paving of Briggs Road and shared summer school dates.

08. RECOGNITION/THANK YOU

8.1 Recognition of WIAA Officials

Activities Directors Ben Tashner (HMS) and Jason Lulloff (HHS) recognized and thanked officials for making it possible for student-athletes to compete during the 2024-25 sports seasons.

09. REPORTS/DISCUSSION

9.1 Student Handbooks

- a. 2025-2026 Elementary Student Handbook (Grades 4K-5)
- b. 2025-2026 Holmen Middle School Student Handbook
- c. 2025-2026 Holmen High School Student Handbook

Evergreen Principal Sarah Thompson, HMS Associate Principal Ben Tashner, HHS Associate Principal Ben Johrendt, and Executive Director of Student Services Jill Mason presented for approval on the July 14 consent agenda updates to the 2025-26 Student Handbooks. All handbooks updated the Student Code of Conduct. The HHS Student Handbook noted an additional minute to each class period and the Elementary Student Handbook incorporated verbiage regarding the 4K program.

9.2 Fund Balance Designation

Executive Director of Finance and Operations Julie Holman presented to the Board for approval this evening the designation of estimated fund equity, as distributed between spendable and non-spendable accounts, based on the District's review and projection of the year-end totals. All balances are based on the best information available and are subject to change based on audited year-end results.

9.3 Notification to Parents/Guardians of School Board Adopted Student Academic Standards

Executive Director of Instructional Services Kim Edwards presented to the Board for approval on July 14 the adoption of the Next Generation Science Standards; National Health Education Standards; Collaborative for Academic, Social, and Emotional Learning Framework; and the Wisconsin Academic Standards for all other areas for the 2025-26 school year to parents.

9.4 Dual Academic Program Contract

- a. University of Wisconsin – Oshkosh

K. Edwards presented for approval on the July 14 consent agenda the recommendation to approve the annual renewal of the dual academic program contract with the University of Wisconsin – Oshkosh.

9.5 Post-Graduate Outcomes

Director of Safety & Student Services Jennifer Gimmer presented the 2022-23 and 2023-24 including first year enrollments, retention and persistence, graduate outcomes, and next steps.

10. CONSENT AGENDA ITEMS

BE IT RESOLVED that the Board of Education approves the June 23, 2025 Consent Agenda as presented, which includes: May 27, 2025 Board Minutes; Personnel Report; Financial Claims and Accounts; Budget Status Reports; Employee Handbook Language: Round 15 Part 1 Section 2: Title IX, Round 15 Part 1 Section 9: Paid Personal Leave Earned, Round 15 Part 1 Section 9: Paid/Personal Leave Increments, Round 15 Part 1 Section 10: Holidays, Round 15 Part 1 Section 13 Unpaid Leaves of Absence, Round 15 Part 1 Section 14 Post Employment Insurance Eligibility, Round 15 Part 2 Section 6: Extra Duty Assignments and Compensation Rates, Round 15 Part 2 Section 6: Overload Compensation, Round 15 Part 2 Section 6: Summer School, Round 15 Part 2 Section 6 Supplemental Stipends for Education, Round 15 Part 3 Section 4: Annual Route Bidding, Round 15 Part 3 Section 4: Job Sharing, Round 15 Part 3 Section 5: Paid Vacation – Scheduling of Vacation, Round 15 Part 5 Section 1: Extra Curricular Pay Schedule, Round 15 Part 6 Section 3: Substitute Employee Pay Rates; Field Experience Contract: Winona State University and University of Wisconsin – La Crosse; and Fund Balance Designation. Motion made by C. Lau and seconded by K. Islam. Motion carried.

11. BOARD DEBRIEF

11.1 Board Member comments/reinforcement

M. Smith thanked the WIAA officials and the folks that put the legwork into tonight’s strategic plan workshop. She thanked the principals for their work with Student Handbooks.

B. Todd-Robbins agreed with the comments of M. Smith.

A. Holthe recognized the HHS students that were traveling in Europe have returned home. She noted that she is looking at avenues to poll students as part of her campaign promise to keep students informed and hear their feedback.

C. Lau noted his daughter returned from the trip HMS teacher Jackson Baumgart chaperoned to Florida for science-based activities and had the time of her life. C. Lau gave a shout out to J. Baumgart for making this opportunity available.

11.2 Correspondence received

11.3 Board Meeting Schedule

a. July 14, 2025 Board Meeting, 7 pm, District Office Boardroom

b. July 28, 2025 Board Meeting, 7 pm, District Office Boardroom

12. ADJOURNMENT

BE IT RESOLVED that the Board of Education adjourns the regular meeting of June 23, 2025 at 7:31 p.m. Moved by B. Todd-Robbins. Seconded C. Lau. Motion carried.

Submitted by Maggie Smith, Board Clerk.

