MID-EAST LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE
Mid-East Career and Technology Centers

Meeting Minutes
September 8, 2025

The Mid-East Local Professional Development Committee met on Monday, September 8, 2025 at 3 p.m. at the Buffalo Campus.

The meeting was called to order at 3:20 p.m. Members in attendance were: Chris Allen, Clint Rhodes, Kevin Schott, and Ruth Warehime. Dave Calendine, Auto Technology Instructor, attended also.

Ruth Warehime moved and Kevin Schott seconded to approve the June 16, 2025 meeting minutes. All members were in favor.

Professional Growth Business:

- **IPDP's** were approved for the following employees:

Name	Years
Sarah Brown	2025-2030
Clintessa Wilson	2023-2028
Scott Sabino	2025-2030

- **CEU credits** were approved for the following employees:

Name	CEUs	Description	Date
Keith Arnold	0.45	2025 Summer Region OCTA Conference	6/18/25
Keith Arnold	0.55	Mid-East Administrative Team Retreat	6/25-26/25
Keith Arnold	2.1	ACTE All Ohio Conference	7/21-23/25
Tiffany Bettinger	0.2	Enhancing School Safety Using a Threat Assessment Model	5/21/25
Matt Dudas	1.45	Ohio ACTE All Ohio Conference	7/21-23/25
Jason Feldner	0.45	2025 OCTA Region 5 Summer Meeting	6/18/25
Jason Feldner	0.7	Science of Reading Required Training	6/19/25
Barb Funk	0.55	Administrators Retreat	6/25-26/25
Tami George	0.3	Co-Teaching Meeting and Planning	8/7/25
Mike Hawley	0.55	Administrative Annual Meeting/Retreat	6/25-26/25
Lana Kelly	0.4	Midwest Veterinary Conference (Feb)	2/22/25
Jalena Lasko	0.2	Growth Mindset in the Classroom	5/23/25
Jalena Lasko	0.2	Engaging Students in the Learning Process	5/23/25
Jalena Lasko	0.2	How Important is Class Size?	5/23/25
Erica McConaughy	0.1	Guidelines for Effective Patient Conversations	4/25/25
Samantha Mitts	0.1	Building Trust, Inspiring Confidence: Cultivating Relationships with Students in Their College Search	7/16/25
Samantha Mitts	0.1	Building the School Profile: Research & Resources for Counselors	8/11/25

Samantha Mitts	0.2	Enhancing School Safety Using Behavioral Threat Assessment	5/21/25
Samantha Mitts	0.1	Gap Financing Options	6/18/25
Samantha Mitts	0.1	Why Host a College Application Event	8/21/25
Nan Nolder	0.1	Finance Insights Webinar: 15% Administrative Cap	7/17/25
Nan Nolder	0.3	Fiscal Year End Treasurer's Meeting	6/12/25
Nan Nolder	0.55	Administrative Retreat	6/25-26/25
Nan Nolder	0.55	OASBO Regional Fall School Finance Workshop	8/28/25
Shari Phillips	0.55	Administrative Retreat	6/25-26/25
Duane Poland	0.55	Administrative Retreat	6/25-26/25
Duane Poland	0.3	OSU Southeastern Ohio Hay Day	7/18/25
Duane Poland	0.2	OTES Recredentialed Teacher Evaluator Training	6/3/25 – 8/5/25
Duane Poland	0.2	Student Garden Support Organization Webinar Series	5/28/25 – 6/11/25
Duane Poland	2.4	Online Driver Education Program	6/17/25 – 8/8/25
Katie Sabino	0.3	Embedded English Meeting	8/5/25
Katie Sabino	0.3	Co-Teaching Meeting	8/7/25
Scott Sabino	0.55	Administrative Retreat	6/25-26/25
Scott Sabino	0.9	COE Spring Accreditation Institute	4/30/25 – 5/1/25
Jodi Stapleton	0.3	OMERESA Fiscal Year End – Treasurers Meeting	6/12/25
Josh Swingle	0.7	PPG Training	3/4/25
Josh Swingle	1.2	OEA Advocacy & Organizing Institute	2/20-22/25
Josh Swingle	1.6	Vocational School Seminar	7/22-23/25
Bryn Williams	0.17	10 Minute Wins	9/25/24 – 3/26/25
Owen Williams	0.13	10 Minute Wins	9/4/24 – 5/21/25
Tara Woods	2.4	MMR Summer Training (Advanced Quantitative Reasoning)	7/14-17/25
Tasha Abood	0.6	Opening Day	8/18/25
Keith Arnold	0.6	Opening Day	8/18/25
Tracy Brown	0.6	Opening Day	8/18/25
Melissa Cork	0.6	Opening Day	8/18/25
Michaele Druckenbrodt	0.6	Opening Day	8/18/25
Matt Dudas	0.6	Opening Day	8/18/25
Barb Funk	0.6	Opening Day	8/18/25
Tami George	0.6	Opening Day	8/18/25
Sam Gianettino	0.6	Opening Day	8/18/25
Joe Green	0.6	Opening Day	8/18/25
Sam Griffin	0.6	Opening Day	8/18/25
Mike Hawley	0.6	Opening Day	8/18/25
Lana Kelly	0.6	Opening Day	8/18/25
Taylor Kohler	0.6	Opening Day	8/18/25
Jalena Lasko	0.6	Opening Day	8/18/25
Derrick Leach	0.6	Opening Day	8/18/25
Katie Lucas	0.6	Opening Day	8/18/25
Chad Miller	0.6	Opening Day	8/18/25

Samantha Mitts	0.6	Opening Day	8/18/25
David Mowry	0.6	Opening Day	8/18/25
Layne Neuhart	0.6	Opening Day	8/18/25
Nan Nolder	0.6	Opening Day	8/18/25
Brianna Pasco	0.6	Opening Day	8/18/25
Jamie Petrofes	0.6	Opening Day	8/18/25
Shari Phillips	0.6	Opening Day	8/18/25
Duane Poland	0.6	Opening Day	8/18/25
Tim Rucker	0.6	Opening Day	8/18/25
Katie Sabino	0.6	Opening Day	8/18/25
Justin Seebach	0.6	Opening Day	8/18/25
Jodi Stapleton	0.6	Opening Day	8/18/25
Josh Swingle	0.6	Opening Day	8/18/25
David Wells	0.6	Opening Day	8/18/25
Brian Wilfong	0.6	Opening Day	8/18/25
Bryn Williams	0.6	Opening Day	8/18/25
Tara Woods	0.6	Opening Day	8/18/25

- **Tuition Reimbursement Preapproval** requests were approved for the following employees:

Name	# of Hours	Semester/ Quarter	Course Name/ Course Number	Amount to be Reimbursed
Dave Calendine	2 semester	Fall 2025	AUT 193-001 – Automotive Co-op 3	$286.44
Dave Calendine	2 semester	Fall 2025	AUT 191-001 – Automotive Co-op 1	$286.44
Dave Calendine	3 semester	Fall 2025	PHL 122-200 – Ethics	$429.66
Dave Calendine	3 semester	Fall 2025	ENG 124-070 – College Composition	$429.66
Cole Tomplait	3 semester	Fall 2025	WRIT 1110 – Seminar in Academic Writing	$939.54
Cole Tomplait	3 semester	Fall 2025	HIST 1520 – The Modern World	$939.54
Clintessa Wilson	6 semester	Fall 2025	DOLP 902 – Dissertation Proposal	$2,400.00

The meeting adjourned at 4:05 p.m. The next meeting will be October 13, 2025 at 3 p.m. at the Zanesville Campus.