



PERSONNEL COMMISSION MEETING AGENDA

October 8, 2025

A regular meeting of the Santa Monica-Malibu Unified School District Personnel Commission will be held on **Wednesday, October 8, 2025**, at **4:30 p.m.**, in the **District Administrative Offices**: 1717 4th Street, Santa Monica, CA.

I. General Functions:

- G.01 Call to Order
- G.02 Roll Call
- G.03 Pledge of Allegiance
- G.04 Report from Closed Session
- G.05 Approval of Agenda for Regular Meeting on October 8, 2025

Commissioner	M	S		Yes	No	Abstain	ABSENT
Nina Prasad							
Lauren Robinson							
Phillip Tate							

- G.06 Approval of Minutes for Regular Meeting on September 10, 2025

Commissioner	M	S		Yes	No	Abstain	ABSENT
Nina Prasad							
Lauren Robinson							
Phillip Tate							

- G.07 Report from the Director of Classified Personnel
- G.08 Personnel Commissioner Comments/Reports
- G.09 Communications
- G.10 Public Comments



PERSONNEL COMMISSION MEETING AGENDA

Electronically Recorded (AUDIO ONLY)

October 8, 2025

PERSONNEL COMMISSIONERS:

Mrs. Lauren Robinson, Mrs. Nina Prasad, and Mr. Phillip Tate

A regular meeting of the Santa Monica-Malibu Unified School District Personnel Commission will be held on **Wednesday, October 8, 2025**, at **4:30 p.m.**, in the **District Administrative Offices**: 1717 4th Street, Santa Monica, CA.

Note About Parking: Parking for those visiting the new district office is located in the multi-structure parking lot located at 333 Civic Center Dr., Santa Monica.

- ❖ **Instructions on Public Comments:** Persons wishing to address the Personnel Commission regarding an item scheduled for this meeting must submit the "Request to Address" card before consideration of that item. Persons wishing to address the Personnel Commission regarding an item within the Commissions subject matter jurisdiction but not scheduled on this meeting's agenda may speak during the Public Comments section by submitting the "Request to Address" card before the Commission reaches that section of the agenda.

OPEN SESSION

I. GENERAL FUNCTIONS:

- G.01 Call to Order:
- G.02 Roll Call:
- G.03 Pledge of Allegiance:
- G.04 Report from Closed Session of Personnel Commission
- G.05 Approval of Agenda for Regular Meeting on October 8, 2025
- G.06 Approval of Minutes for Regular Meeting on September 10, 2025

If you will require an accommodation to participate in the Commission meeting, please notify the Personnel Commission Office at least 48 hours prior to the meeting.

- G.07 Report from the Director of Classified Personnel:
This is an opportunity for the Director of Classified Personnel to report on items relevant to Personnel Commission.
- General Comments and Updates
- G.08 Personnel Commissioner Comments/Reports:
This is time during which a Personnel Commissioner may make a brief announcement or report on his/her own activities relative to Commission business. This is not a time for discussion.
- G.09 Communications:
The Communications section provides an opportunity for the Personnel Commission to hear from the individuals or representatives listed below. All reports are limited to five (5) minutes or less.
- SEIU Report
 - Board of Education Report
- G.10 Public Comments:
Public Comments is the time when members of the audience may address the Personnel Commission on items not scheduled on the meeting's agenda. All speakers are limited to five (5) minutes. When there is a large number of speakers, the Personnel Commission may reduce the allotted time to three (3) minutes per speaker. The Brown Act (Government Code) states that Personnel Commission members may not engage in discussion of issues raised during "Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff.

II. **CONSENT CALENDAR:**

Items are considered routine, require no discussion, and are normally approved all at once by the Personnel Commission. However, members of the Personnel Commission, staff, or the public may request an item be clarified and/or discussed.

C.01 Approval of Classified Personnel Eligibility List(s):

Classification

Eligible

Accounting Technician	13
Bus Driver	5
Campus Monitor	13
Campus Security Officer	3
Human Resources Technician	19
Instructional Assistant – Physical Education	5
Paraeducator 1	3
Paraeducator 3	3
Skilled Maintenance Worker	5

- C.02 Advanced Step Placement:
Reynaul Baker in the classification of Campus Security Officer at Range A-31, Step C
- C.03 Advanced Step Placement:
Bailey Cass in the classification of Instructional Assistant - Classroom at Range A-24, Step D
- C.04 Advanced Step Placement:
Domonique Jones in the classification of Cafeteria Worker I at Range A-19, Step D

III. ACTION ITEMS:

These items are presented for ACTION at this time.

- None

IV. COMMISSIONER TRAINING/BRIEFING:

These items are to keep the Commissioners up-to-date with relevant information regarding Personnel Commission procedures and practices.

- No Training

V. DISCUSSION ITEMS:

These items are submitted for discussion only. Any action that might be required will generally be scheduled for the next regularly scheduled meeting of the Commission.

- No Discussion Items

VI. INFORMATION ITEMS:

These items are placed on the agenda as information and do not require discussion.

- I.01 Open Personnel Requisitions Status Report
- I.02 Filled Personnel Requisitions Status Report
- I.03 Classified Personnel - Merit Report No. 4.ii. (for SMMUSD School Board Agenda)
- September 18, 2025
- I.04 Classified Personnel - Non-Merit Report - No. 4.iii (for SMMUSD School Board Agenda)
- September 18, 2025
- I.05 Personnel Commission's Twelve-Month Calendar of Events
- 2025 - 2026
- I.06 Board of Education Meeting Schedule
- 2025 – 2026

VII. PERSONNEL COMMISSION BUSINESS:

B.01 Future Items:

Subject	Action Steps	Tentative Date
Disciplinary Hearing	Closed Session	TBD

VIII. NEXT REGULAR PERSONNEL COMMISSION MEETING:

Wednesday, November 12, 2025, at 4:30 p.m. – *District Office Board Room*

IX. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY:

Persons wishing to address the Personnel Commission regarding an item scheduled for closed session must submit the “Request to Address” card prior to the start of closed session.

X. CLOSED SESSION:

- No Closed Session

XI. ADJOURNMENT:

There being no further business to come before the Personnel Commission, it is recommended that the meeting be adjourned.

Submitted by:

Joshua Kahn
Secretary to the Personnel Commission
Director, Classified Personnel

If you wish to receive a full copy of the Personnel Commission Agenda Packet, please contact the Personnel Commission Office at (310) 450-8338, ext. 70-279.



PERSONNEL COMMISSION MEETING MINUTES

Electronically Recorded (AUDIO ONLY)

September 10, 2025

PERSONNEL COMMISSIONERS:

Mrs. Nina Prasad, Mrs. Lauren Robinson, and Mr. Phillip Tate

A regular meeting of the Santa Monica-Malibu Unified School District Personnel Commission was held on **Wednesday, September 10, 2025**, at **4:35 p.m.** in the **District Administrative Offices – Personnel Commission Department**: 1717 4th Street, Santa Monica, CA 90401.

Note About Parking: Parking for those visiting the new district office is located in the multi-structure parking lot located at 333 Civic Center Dr., Santa Monica.

- ❖ **Instructions on Public Comments:** Persons wishing to address the Personnel Commission regarding an item scheduled for this meeting must submit the "Request to Address" card before consideration of that item. Persons wishing to address the Personnel Commission regarding an item within the Commissions subject matter jurisdiction but not scheduled on this meeting's agenda may speak during the Public Comments section by submitting the "Request to Address" card before the Commission reaches that section of the agenda.

OPEN SESSION

I. GENERAL FUNCTIONS:

G.01 Call to Order: The Open Session of the Regular Meeting of the Personnel Commission was called to order at 4:35 p.m.

G.02 Roll Call: Commissioners Prasad, Robinson, and Tate were present.

Commissioner	M	S		Yes	No	Abstain	ABSENT
Nina Prasad	✓			✓			
Lauren Robinson				✓			
Phillip Tate		✓		✓			

If you will require an accommodation to participate in the Commission meeting, please notify the Personnel Commission Office at least 48 hours prior to the meeting.

G.03 Pledge of Allegiance: Commissioner Robinson led all in attendance in the Pledge of Allegiance.

G.04 Report from Closed Session:

- None

G.05 Motion to Approve Agenda: September 10, 2025

It was moved and seconded to approve the agenda as submitted. The motion passed.

Commissioner	M	S		Yes	No	Abstain	ABSENT
Nina Prasad	✓			✓			
Lauren Robinson				✓			
Phillip Tate		✓		✓			

G.06 Motion to Approve Regular Meeting Minutes: August 13, 2025

It was moved and seconded to approve the minutes as submitted. The motion passed.

Commissioner	M	S		Yes	No	Abstain	ABSENT
Nina Prasad	✓			✓			
Lauren Robinson				✓			
Phillip Tate		✓		✓			

G.07 Report from the Director of Classified Personnel:

This is an opportunity for the Director of Classified Personnel to report on items relevant to Personnel Commission.

- General Comments and Updates
 - Director Kahn thanked the Personnel Commission staff for their hard work, filling 36 vacancies since the last regular meeting in August.
 - Director Kahn expressed his appreciation of the Educational Services for organizing a great convocation, and also of the Human Resources for conducting a series of trainings for classified and certificated managers regarding disciplinary actions.

G.08 Personnel Commissioner Comments/Reports:

This is a time during which a Personnel Commissioner may make a brief announcement or report on his/her own activities relative to Commission business. This is not a time for discussion.

- None

G.09 Communications:

The Communications Section provides an opportunity for the Personnel Commission to hear from the individuals or representatives listed below. All reports are limited to five (5) minutes or less.

- SEIU Report
 - None

- Board of Education Report
 - **Dr. Douglas Meza, Assistant Superintendent, Human Resources,** expressed his gratitude to the Personnel Commission staff for filling so many vacancies for the new school year, especially the Administrative Assistants, Instructional Assistants, and Custodian substitutes.
 - **Dr. Meza informed the Personnel Commission about the current situation with SEIU, Local 99. Several classified union members submitted a decertification petition to the Public Employees Relation Board. A hearing is scheduled from October 30 to November 3, 2025.**
 - **Dr. Meza updated the Personnel Commission on the special Board of Education meeting on September 10, 2025, where Mr. Cruz, Assistant Superintendent, Business and Fiscal Services, will present the 2024-2025 Unaudited Actual Financial Report.**
 - **Commissioner Tate inquired about the decertification. Dr. Meza stated that the classified union members seek to create a separate union. It may be temporary until they pursue joining a larger union. However, nothing is official.**

G.10 Public Comments:

Public Comments is the time when members of the audience may address the Personnel Commission on items not scheduled on the meeting's agenda. All speakers are limited to five (5) minutes. When there is a large number of speakers, the Personnel Commission may reduce the allotted time to three (3) minutes per speaker. The Brown Act (Government Code) states that Personnel Commission members may not engage in discussion of issues raised during "Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff.

- **None**

II. CONSENT CALENDAR:

Items are considered routine, require no discussion, and are normally approved all at once by the Personnel Commission. However, members of the Personnel Commission, staff, or the public may request an item be clarified and/or discussed.

C.01 Approval of Classified Personnel Eligibility List(s):

Classification

Eligible

Cafeteria Worker I	9
Campus Monitor	13
Instructional Assistant - Bilingual	4
Instructional Assistant - Classroom	34
Paraeducator 1	6
Paraeducator 3	4

C.02 Advanced Step Placement:

Daryl Adams in the classification of Middle School Sports Coordinator at Range M-43, Step B

- C.03 Advanced Step Placement:
Megan Bahtijaragic in the classification of Paraeducator 3 at Range A-32, Step C
- C.04 Advanced Step Placement:
Midori Bastien in the classification of Elementary Library Coordinator at Range A-32, Step D
- C.05 Advanced Step Placement:
Nicole Breeding in the classification of Speech Language Pathology Assistant at Range A-42, Step F
- C.06 Advanced Step Placement:
Ebony Delton in the classification of Administrative Assistant at Range A-37, Step C
- C.07 Advanced Step Placement:
Zoe Goldman in the classification of Occupational Therapist at Range A-67, Step F
- C.08 Advanced Step Placement:
Frank Haro in the classification of Custodian at Range A-30, Step C
- C.09 Advanced Step Placement:
Edgar Hernandez in the classification of Senior Buyer at Range A-47, Step C
- C.10 Advanced Step Placement:
Satyavan Kepper in the classification of Paraeducator 3 at Range A-32, Step C
- C.11 Advanced Step Placement:
Alia Ollikainen Joslin in the classification of Administrative Assistant at Range A-37, Step C
- C.12 Advanced Step Placement:
Andrea Padilla Ornelas in the classification of Bilingual Community Liaison at Range A-35, Step D
- C.13 Advanced Step Placement:
Adrian Rios in the classification of Maintenance Supervisor at Range M-47, Step D
- C.14 Advanced Step Placement:
Robyn Smith in the classification of Paraeducator 3 at Range A-32, Step C
- C.15 Advanced Step Placement:
Cecilia Sweatman in the classification of Administrative Assistant at Range A-37, Step D
- C.16 Advanced Step Placement:
Jarvis Turner in the classification of Middle School Sports Coordinator at Range M-43, Step D

C.17 Advanced Step Placement:

Solange Wall in the classification of Licensed Vocational Nurse at Range A-40, Step F

It was moved and seconded to approve the Consent Calendar as submitted for the Agenda Item C.01-17. The motion passed.

Commissioner	M	S	Yes	No	Abstain	ABSENT
Nina Prasad	✓		✓			
Lauren Robinson			✓			
Phillip Tate		✓	✓			

REPORT AND DISCUSSION

- None

III. COMMISSIONER TRAINING/BRIEFING:

These items are to keep the Commissioners up-to-date with relevant information regarding Personnel Commission procedures and practices.

- None

IV. DISCUSSION ITEMS:

These items are submitted for discussion only. Any action that might be required will generally be scheduled for the next regularly scheduled meeting of the Commission.

D.01 Position Study Results:

Anthony Walker, Employee Benefits Technician

REPORT AND DISCUSSION

- Director Kahn conducted an overview of Position Study for the Personnel Commissioners.
- Director Kahn defined and described the qualifying criteria and the complexities of the procedures for Working Out of Class versus Reclassification, illustrating the concepts on specific examples.
- Director Kahn informed the Personnel Commission about his practice of providing a comprehensive report that includes duties comparison, contrasts, relevant employee and supervisor comments, analysis, and fact finding.
- Director Kahn also explained a matrix for estimating how much of one's job is made up of each specific duty.
- Director Kahn stated that a key factor in Reclassification is the gradual accretion of duties. If the findings do not conclude that the higher-level duties are present, other recommendations may be provided, including a redistribution of duties.
- Director Kahn described steps in the incumbent appeal process.
- Director Kahn provided a detailed history and steps in the position study for Mr. Anthony Walker, Employee Benefits Technician.

- Director Kahn cited the Summary of Individual Duties as they relate to the current classification specification.
- Director Kahn presented his findings stating that Mr. Walker's assigned duties are within his classification. Workload is not considered during a position study nor is it within the scope of the Personnel Commission to assess, but staff has recommended Mr. Walker discuss his concern with his supervisor.
- A discussion occurred that involved the Personnel Commissioners, Director Kahn and Mr. Walker.
The Commissioners directed Director Kahn to further investigate Mr. Walker's claims around the health and benefit committee as well as to highlight the difference between the Risk Manager and the Employee Benefits Technician classification specifications.

V. ACTION ITEMS:

These items are presented for ACTION at this time.

A.01 Denial of Position Study Appeal:

Anthony Walker, Employee Benefits Technician

It was moved and seconded to table Agenda Item III.A.01 to a later meeting. The motion passed.

Commissioner	M	S		Yes	No	Abstain	ABSENT
Nina Prasad	✓			✓			
Lauren Robinson				✓			
Phillip Tate		✓		✓			

REPORT AND DISCUSSION

- None

VI. INFORMATION ITEMS:

These items are placed on the agenda as information and do not require discussion.

- I.01 Open Personnel Requisitions Status Report
- I.02 Filled Personnel Requisitions Status Report
- I.03 Classified Personnel - Merit Report No. 4.ii. (for SMMUSD School Board Agenda)
 - July 15, 2025
- I.04 Classified Personnel - Non-Merit Report - No. 4.iii (for SMMUSD School Board Agenda)
 - July 15, 2025
- I.05 Personnel Commission's Twelve-Month Calendar of Events
 - 2025 - 2026
- I.06 Board of Education Meeting Schedule
 - 2025 – 2026

VII. PERSONNEL COMMISSION BUSINESS:

B.01 Future Items:

Subject	Action Steps	Tentative Date
Disciplinary Hearing	Closed Session	TBD

VIII. NEXT REGULAR PERSONNEL COMMISSION MEETING:

Wednesday, October 8, 2025, at 4:30 p.m. – *District Office Board Room*

IX. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY:

Persons wishing to address the Personnel Commission regarding an item scheduled for closed session must submit the “Request to Address” card prior to the start of closed session.

- None

X. CLOSED SESSION:

- No Closed Session

XI. ADJOURNMENT:

There being no further business to come before the Personnel Commission, it is recommended that the meeting be adjourned.

It was moved and seconded to adjourn the meeting.

Commissioner	M	S	Yes	No	Abstain	ABSENT
Nina Prasad	✓		✓			
Lauren Robinson			✓			
Phillip Tate		✓	✓			

TIME ADJOURNED: 6:10 p.m.

Submitted by:

Joshua Kahn
Secretary to the Personnel Commission
Director, Classified Personnel

II. Consent Calendar:

Commissioner	M	S		Yes	No	Abstain	ABSENT
Nina Prasad							
Lauren Robinson							
Phillip Tate							



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

PERSONNEL COMMISSION

Regular Meeting: Wednesday, October 8, 2025

AGENDA ITEM NO: II.C.02

SUBJECT: Advanced Step Placement – Reynaul Baker

Hire Date: 8/15/2025

ASP Request Submitted: 9/1/2025

BACKGROUND INFORMATION:

Classification Title: Campus Security Officer	Employee: Reynaul Baker	Calculation of Advanced Step Recommendation
<u>Education:</u> Must have a high school diploma or its recognized equivalent.	Reynaul Baker meets the education requirement.	0 level of education above the required level = 0 Step Advance
<u>Experience:</u> One (1) year of professional experience in the field of law enforcement or security.	Reynaul Baker has over six (6) years of security experience.	2 (2-year periods) of experience above the required level = 2 Step Advance (Max Allowed)
<u>Total Advanced Steps:</u> 0 (Education) + 2 (Experience) = 2 Advanced Step = STEP C		

DIRECTOR'S COMMENTS:

Reynaul Baker' work experience exceeds the minimum requirements specified for this classification. Pay rate at salary Range A-31 at Step A is \$22.65/hour, while Step C is \$24.97/hour.

DIRECTOR'S RECOMMENDATION:

It is recommended that the Personnel Commission approve Advanced Step Placement for Reynaul Baker's at Range A-31, Step C on the Classified Salary Schedule pursuant to Merit Rule §12.2.4. (B) *Salary on Employment.*

Commissioner	M	S		Yes	No	Abstain	ABSENT
Nina Prasad							
Lauren Robinson							
Phillip Tate							



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

PERSONNEL COMMISSION

Regular Meeting: Wednesday, October 8, 2025

AGENDA ITEM NO: II.C.03

SUBJECT: Advanced Step Placement – Bailey Cass

Hire Date: 09/24/2025

ASP Request Submitted: 09/25/2025

BACKGROUND INFORMATION:

Classification Title: Instructional Assistant - Classroom	Employee: Bailey Cass	Calculation of Advanced Step Recommendation
<u>Education:</u> • Must have a high school diploma or its recognized equivalent AND • Completed 48 units at an institution of higher learning; OR • Obtained an Associate's (or higher) degree; OR • Must pass the District's Instructional Assistant written examination demonstrating knowledge of and the ability to assist in instructing reading readiness, writing readiness and mathematics readiness.	• Bailey Cass has a Bachelor's Degree in Sociology.	1 level of education above the required level = 1 Step Advance (Max Allowed)
<u>Preferred Experience:</u> • Experience is a preferred qualification.	• Bailey Cass has over seven years of experience working with school aged children and young people	3 (2-year periods) of experience above the required level = 2 Step Advance (Max Allowed)
<u>Total Advanced Steps:</u> 1 (Education) + 2 (Experience) = 3 Advanced Steps		

DIRECTOR'S COMMENTS:

Bailey Cass's education and experience exceed the minimum requirements specified for this classification. Pay rate at salary Range A-24, Step A is \$19.09/hour, while Step D is \$22.11/hour.

DIRECTOR'S RECOMMENDATION:

It is recommended that the Personnel Commission approve Advanced Step Placement for Bailey Cass at Range A-24, Step D on the Classified Salary Schedule pursuant to Merit Rule §12.2.4. (B) *Salary on Employment*

Commissioner	M	S		Yes	No	Abstain	ABSENT
Nina Prasad							
Lauren Robinson							
Phillip Tate							



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

PERSONNEL COMMISSION

Regular Meeting: Wednesday, October 8, 2025

AGENDA ITEM NO: II.C.04

SUBJECT: Advanced Step Placement – Domonique Jones

Hire Date: 09/18/2025

ASP Request Submitted: 09/30/2025

BACKGROUND INFORMATION:

Classification Title: Cafeteria Worker I	Employee: Domonique Jones	Calculation of Advanced Step Recommendation
<u>Education:</u> High school diploma or recognized equivalent.	Domonique Jones meets the minimum requirements	0 level of education above the required level = 0 Step Advance
<u>Experience:</u> Some experience in preparing and serving large quantities of food.	Domonique Jones has over 5 years of experience preparing and serving large quantities of food.	2 (2-year periods) of experience above the required level = 2 Step Advance (Max Allowed)
<u>Total Advanced Steps:</u> Starting Step: B (Living Wage) + 0 (Education) + 2 (Experience) = 2 Advanced Steps = STEP D		

DIRECTOR'S COMMENTS:

Domonique Jones's experience exceed the minimum requirements specified for this classification. Pay rate at salary Range A-19, Step B is \$17.73/hour, while Step D is \$19.56/hour.

DIRECTOR'S RECOMMENDATION:

It is recommended that the Personnel Commission approve Advanced Step Placement for Domonique Jones at Range A-19, Step D on the Classified Salary Schedule pursuant to Merit Rule §12.2.4. (B) *Salary on Employment*

Commissioner	M	S		Yes	No	Abstain	ABSENT
Nina Prasad							
Lauren Robinson							
Phillip Tate							

12.2.4 SALARY ON EMPLOYMENT

- B. A new employee may request or be recommended for Advanced Step Placement within the first sixty (60) working days during the probationary period. If the new employee is granted Advanced Step Placement, the salary rate shall be retroactive to the date of entry in the classification. The request or recommendation shall be submitted, in writing, to the Director of Classified Personnel. The Advanced Step Placement is subject to the recommendation of the Director of Classified Personnel and approval of the Personnel Commission.

16.4 ADVANCED STEP PLACEMENT

A unit member may request or be recommended for Advanced Step Placement within the first sixty (60) working days during the probationary period. If the unit member is granted Advanced Step Placement, the salary rate shall be retroactive to the date of entry into the classification.

16.4.1 Unit members being promoted may be offered advanced step placement upon the supervisor's request. This request shall be supported by at least one of the following criteria:

- a. Unit member was originally hired in an entry level classification in which Advanced Step Placement was not offered; and/or
- b. Recruitment difficulty as evidenced by failure to obtain a rank of three (3) through the testing process, or a lack of qualified applicants as determined by the Director of Classified Personnel.

III. Action Items:

Commissioner	M	S		Yes	No	Abstain	ABSENT
Nina Prasad							
Lauren Robinson							
Phillip Tate							

IV. Commissioner Training/Briefing:

V. Discussion Items:

VI. Information Items:

Open Requisitions (10/1/2025)

Req Number	Req Title	Department	Position Type	FTE
25-191	ACCOMPANIST	LINCOLN MIDDLE SCHOOL	Vac	62.5
26-086	ACCOUNTING TECHNICIAN	FISCAL SERVICES	Vac	100
26-063	ADMINISTRATIVE ASSISTANT	FOOD & NUTRITION SERVICES	Vac	100
26-019	BILINGUAL COMMUNITY LIAISON (SPANISH)	EDUCATIONAL SERVICES	Vac	100
25-160	BUS DRIVER	TRANSPORTATION	Vac	87.5
25-060	CAFETERIA WORKER I	FS - GRANT	Vac	37.5
26-064	CAFETERIA WORKER I	FS - SANTA MONICA HIGH	Vac	3.75
26-087	CAFETERIA WORKER I	FS - SMASH	Vac	37.5
26-088	CAFETERIA WORKER II	FS - ROOSEVELT	Vac	87.5
23-168	CAMPUS MONITOR	JOHN ADAMS MIDDLE SCHOOL	Vac	37.5
24-048	CAMPUS MONITOR	ROOSEVELT ELEMENTARY SCHOOL	Vac	25
24-073	CAMPUS MONITOR	WEBSTER ELEMENTARY SCHOOL	Vac	25
24-138	CAMPUS MONITOR	JOHN ADAMS MIDDLE SCHOOL	Vac	37.5
25-054	CAMPUS MONITOR	WILL ROGERS LEARNING ACADEMY	Vac	28.13
25-079	CAMPUS MONITOR	FRANKLIN ELEMENTARY SCHOOL	Vac	25
25-118	CAMPUS MONITOR	WILL ROGERS LEARNING ACADEMY	Vac	21.88
25-136	CAMPUS MONITOR	WILL ROGERS LEARNING ACADEMY	Vac	21.88
26-009	CAMPUS MONITOR	MALIBU ELEMENTARY SCHOOL	Vac	25
26-010	CAMPUS MONITOR	ROOSEVELT ELEMENTARY SCHOOL	Vac	0.1
26-012	CAMPUS MONITOR	SMASH (ALTERNATIVE) SCHOOL	New	37.5
26-013	CAMPUS MONITOR	SMASH (ALTERNATIVE) SCHOOL	New	37.5
26-039	CAMPUS MONITOR	WEBSTER ELEMENTARY SCHOOL	Vac	0.125
26-059	CAMPUS MONITOR	GRANT ELEMENTARY SCHOOL	Vac	0.0038
26-060	CAMPUS MONITOR	ROOSEVELT ELEMENTARY SCHOOL	Vac	25
26-080	CAMPUS MONITOR	WEBSTER ELEMENTARY SCHOOL	Vac	12.5
26-089	CAMPUS MONITOR	EDISON LANGUAGE ACADEMY	Vac	25
26-090	CAMPUS MONITOR	GRANT ELEMENTARY SCHOOL	New	75
26-091	CAMPUS MONITOR	WEBSTER ELEMENTARY SCHOOL	Vac	12.5
26-099	CAMPUS MONITOR	EDISON LANGUAGE ACADEMY	New	25
26-100	CAMPUS MONITOR	FRANKLIN ELEMENTARY SCHOOL	New	25

Report – Open Requisitions

26-101	CAMPUS MONITOR	FRANKLIN ELEMENTARY SCHOOL	New	25
26-102	CAMPUS MONITOR	FRANKLIN ELEMENTARY SCHOOL	New	25
26-103	CAMPUS MONITOR	FRANKLIN ELEMENTARY SCHOOL	New	37.5
25-114	CAMPUS SECURITY OFFICER	SANTA MONICA HIGH SCHOOL	Vac	100
25-193	CAMPUS SECURITY OFFICER	FACILITY USE DEPARTMENT	New	50
25-012	CHILDREN'S CENTER ASSISTANT-2	CDS - LINCOLN	Vac	43.75
26-081	CHILDREN'S CENTER ASSISTANT-2	CDS - MCKINLEY	Vac	43.75
26-075	GARDENER	GROUND	New	100
26-006	HUMAN RESOURCES TECHNICIAN	PERSONNEL COMMISSION	Vac	100
24-172	INSTRUCTIONAL ASSISTANT-BILINGUAL (SPANISH)	SANTA MONICA HIGH SCHOOL	Vac	37.5
24-173	INSTRUCTIONAL ASSISTANT-BILINGUAL (SPANISH)	SANTA MONICA HIGH SCHOOL	Vac	37.5
26-028	INSTRUCTIONAL ASSISTANT-BILINGUAL (SPANISH)	JOHN ADAMS MIDDLE SCHOOL	New	75
26-082	INSTRUCTIONAL ASSISTANT-BILINGUAL (SPANISH)	JOHN ADAMS MIDDLE SCHOOL	New	37.5
26-092	INSTRUCTIONAL ASSISTANT-BILINGUAL (SPANISH)	EDISON LANGUAGE ACADEMY	Vac	31.25
26-015	INSTRUCTIONAL ASSISTANT-CLASSROOM	MALIBU ELEMENTARY SCHOOL	Vac	37.5
26-079	INSTRUCTIONAL ASSISTANT-CLASSROOM	SMASH (ALTERNATIVE) SCHOOL	New	27.5
26-083	INSTRUCTIONAL ASSISTANT-CLASSROOM	MALIBU ELEMENTARY SCHOOL	Vac	75
26-084	INSTRUCTIONAL ASSISTANT-CLASSROOM	MCKINLEY ELEMENTARY SCHOOL	Vac	43.75
26-085	INSTRUCTIONAL ASSISTANT-CLASSROOM	WEBSTER ELEMENTARY SCHOOL	New	62.5
26-093	INSTRUCTIONAL ASSISTANT-CLASSROOM	GRANT ELEMENTARY SCHOOL	Vac	37.5
26-094	INSTRUCTIONAL ASSISTANT-CLASSROOM	MALIBU ELEMENTARY SCHOOL	New	76
26-095	INSTRUCTIONAL ASSISTANT-CLASSROOM	WILL ROGERS LEARNING ACADEMY	Vac	37.5
26-096	INSTRUCTIONAL ASSISTANT-CLASSROOM	ROOSEVELT ELEMENTARY SCHOOL	New	37.5
26-041	INSTRUCTIONAL ASSISTANT-PHYSICAL EDUCATION	JOHN ADAMS MIDDLE SCHOOL	Vac	0.75
22-287	PARAEDUCATOR-1	LINCOLN MIDDLE SCHOOL	Vac	75
23-039	PARAEDUCATOR-1	LINCOLN MIDDLE SCHOOL	New	75
23-173	PARAEDUCATOR-1	JOHN ADAMS MIDDLE SCHOOL	Vac	75
23-174	PARAEDUCATOR-1	WEBSTER ELEMENTARY SCHOOL	Vac	75
23-182	PARAEDUCATOR-1	SMASH (ALTERNATIVE) SCHOOL	Vac	75

Report – Open Requisitions

23-231	PARAEDUCATOR-1	CDS - LINCOLN	Vac	56.25
24-006	PARAEDUCATOR-1	FRANKLIN ELEMENTARY SCHOOL	New	75
24-130	PARAEDUCATOR-1	CDS - LINCOLN	Vac	56.25
25-003	PARAEDUCATOR-1	WILL ROGERS LEARNING ACADEMY	Vac	75
25-005	PARAEDUCATOR-1	CDS - WILL ROGERS	Vac	56.25
25-007	PARAEDUCATOR-1	SANTA MONICA HIGH SCHOOL	Vac	81.25
25-008	PARAEDUCATOR-1	SANTA MONICA HIGH SCHOOL	Vac	81.25
25-013	PARAEDUCATOR-1	JOHN ADAMS MIDDLE SCHOOL	New	75
25-014	PARAEDUCATOR-1	MCKINLEY ELEMENTARY SCHOOL	New	75
25-041	PARAEDUCATOR-1	FRANKLIN ELEMENTARY SCHOOL	New	75
25-050	PARAEDUCATOR-1	FRANKLIN ELEMENTARY SCHOOL	Vac	75
25-062	PARAEDUCATOR-1	SANTA MONICA HIGH SCHOOL	New	75
25-082	PARAEDUCATOR-1	JOHN ADAMS MIDDLE SCHOOL	Vac	75
25-105	PARAEDUCATOR-1	JOHN ADAMS MIDDLE SCHOOL	Vac	75
25-106	PARAEDUCATOR-1	WILL ROGERS LEARNING ACADEMY	New	56.25
25-167	PARAEDUCATOR-1	LINCOLN MIDDLE SCHOOL	Vac	75
25-189	PARAEDUCATOR-1	LINCOLN MIDDLE SCHOOL	Vac	75
26-020	PARAEDUCATOR-1	ROOSEVELT ELEMENTARY SCHOOL	Vac	75
26-021	PARAEDUCATOR-1	ROOSEVELT ELEMENTARY SCHOOL	Vac	75
26-031	PARAEDUCATOR-1	ROOSEVELT ELEMENTARY SCHOOL	New	75
26-032	PARAEDUCATOR-1	SANTA MONICA HIGH SCHOOL	Vac	75
26-033	PARAEDUCATOR-1	SANTA MONICA HIGH SCHOOL	Vac	75
26-034	PARAEDUCATOR-1	SANTA MONICA HIGH SCHOOL	Vac	75
26-035	PARAEDUCATOR-1	SANTA MONICA HIGH SCHOOL	Vac	75
26-036	PARAEDUCATOR-1	SANTA MONICA HIGH SCHOOL	Vac	75
26-042	PARAEDUCATOR-1	FRANKLIN ELEMENTARY SCHOOL	New	75
26-043	PARAEDUCATOR-1	MCKINLEY ELEMENTARY SCHOOL	New	75
26-044	PARAEDUCATOR-1	ROOSEVELT ELEMENTARY SCHOOL	New	75
26-067	PARAEDUCATOR-1	MCKINLEY ELEMENTARY SCHOOL	New	75
26-097	PARAEDUCATOR-1	GRANT ELEMENTARY SCHOOL	Vac	75
22-141	PARAEDUCATOR-3	MALIBU ELEMENTARY SCHOOL	Vac	75
22-186	PARAEDUCATOR-3	MALIBU ELEMENTARY SCHOOL	Vac	75
23-048	PARAEDUCATOR-3	MALIBU ELEMENTARY SCHOOL	New	75
24-078	PARAEDUCATOR-3	GRANT ELEMENTARY SCHOOL	New	75

Report – Open Requisitions

24-153	PARAEDUCATOR-3	MCKINLEY ELEMENTARY SCHOOL	New	75
25-087	PARAEDUCATOR-3	ROOSEVELT ELEMENTARY SCHOOL	Vac	75
25-108	PARAEDUCATOR-3	WILL ROGERS LEARNING ACADEMY	Vac	75
25-129	PARAEDUCATOR-3	MALIBU ELEMENTARY SCHOOL	New	75
25-144	PARAEDUCATOR-3	ROOSEVELT ELEMENTARY SCHOOL	Vac	75
25-168	PARAEDUCATOR-3	SMASH (ALTERNATIVE) SCHOOL	Vac	75
25-175	PARAEDUCATOR-3	WILL ROGERS LEARNING ACADEMY	New	75
25-190	PARAEDUCATOR-3	JOHN ADAMS MIDDLE SCHOOL	Vac	75
26-022	PARAEDUCATOR-3	FRANKLIN ELEMENTARY SCHOOL	New	75
26-023	PARAEDUCATOR-3	FRANKLIN ELEMENTARY SCHOOL	New	75
26-024	PARAEDUCATOR-3	JOHN ADAMS MIDDLE SCHOOL	Vac	75
26-026	PARAEDUCATOR-3	SMASH (ALTERNATIVE) SCHOOL	Vac	75
26-045	PARAEDUCATOR-3	FRANKLIN ELEMENTARY SCHOOL	New	75
26-046	PARAEDUCATOR-3	FRANKLIN ELEMENTARY SCHOOL	New	75
26-047	PARAEDUCATOR-3	FRANKLIN ELEMENTARY SCHOOL	New	75
26-048	PARAEDUCATOR-3	GRANT ELEMENTARY SCHOOL	New	75
26-049	PARAEDUCATOR-3	CDS - LINCOLN	Vac	56.25
26-051	PARAEDUCATOR-3	LINCOLN MIDDLE SCHOOL	New	75
26-052	PARAEDUCATOR-3	LINCOLN MIDDLE SCHOOL	New	75
26-053	PARAEDUCATOR-3	MALIBU ELEMENTARY SCHOOL	New	75
26-068	PARAEDUCATOR-3	SANTA MONICA HIGH SCHOOL	New	75
26-069	PARAEDUCATOR-3	ROOSEVELT ELEMENTARY SCHOOL	New	75
26-070	PARAEDUCATOR-3	MCKINLEY ELEMENTARY SCHOOL	New	75
26-098	PARAEDUCATOR-3	ROOSEVELT ELEMENTARY SCHOOL	Vac	74
26-077	PHYSICAL ACTIVITIES SPECIALIST	MCKINLEY ELEMENTARY SCHOOL	New	75
26-038	SENIOR OFFICE SPECIALIST	WEBSTER ELEMENTARY SCHOOL	Vac	50
26-078	SENIOR OFFICE SPECIALIST	HUMAN RESOURCES	Vac	100
26-003	SKILLED MAINTENANCE WORKER	MAINTENANCE	Vac	100
25-132	SWIMMING INSTRUCTOR/LIFEGUARD	SANTA MONICA HIGH SCHOOL	Vac	100
25-170	Transportation Supervisor	TRANSPORTATION	Vac	100

Filled Requisitions (10/1/2025)

Req Number	Req Title	Department	Date of Accepted Job Offer
25-158	BUS DRIVER	TRANSPORTATION	9/26/2025
25-159	BUS DRIVER	TRANSPORTATION	9/26/2025
24-168	CAFETERIA WORKER I	MALIBU HIGH SCHOOL	9/17/2025
25-135	CAFETERIA WORKER I	FS - SANTA MONICA HIGH	9/12/2025
25-161	CAFETERIA WORKER I	FS - FRANKLIN	9/12/2025
26-008	CAFETERIA WORKER I	FS - MALIBU HIGH SCHOOL	9/12/2025
26-065	CAFETERIA WORKER I	FS - JOHN ADAMS	9/12/2025
26-071	CAFETERIA WORKER I	SANTA MONICA HIGH SCHOOL	9/17/2025
26-072	CAFETERIA WORKER I	FS - LINCOLN MIDDLE SCHOOL	9/17/2025
26-073	CAFETERIA WORKER I	FS - ROOSEVELT	9/12/2025
26-074	CAFETERIA WORKER I	FS - JOHN ADAMS	9/5/2025
26-005	CUSTODIAN	OPERATIONS	9/8/2025
26-040	INSTRUCTIONAL ASSISTANT-BILINGUAL (SPANISH)	LINCOLN MIDDLE SCHOOL	9/10/2025
25-173	INSTRUCTIONAL ASSISTANT-CLASSROOM	GRANT ELEMENTARY SCHOOL	9/8/2025
25-182	INSTRUCTIONAL ASSISTANT-CLASSROOM	MALIBU ELEMENTARY SCHOOL	9/8/2025
25-183	INSTRUCTIONAL ASSISTANT-CLASSROOM	MALIBU ELEMENTARY SCHOOL	9/8/2025
26-014	INSTRUCTIONAL ASSISTANT-CLASSROOM	GRANT ELEMENTARY SCHOOL	9/9/2025
26-018	INSTRUCTIONAL ASSISTANT-CLASSROOM	WEBSTER ELEMENTARY SCHOOL	9/24/2025
26-029	INSTRUCTIONAL ASSISTANT-CLASSROOM	GRANT ELEMENTARY SCHOOL	9/8/2025
26-030	INSTRUCTIONAL ASSISTANT-CLASSROOM	GRANT ELEMENTARY SCHOOL	9/11/2025
26-061	INSTRUCTIONAL ASSISTANT-CLASSROOM	MCKINLEY ELEMENTARY SCHOOL	9/8/2025
26-062	INSTRUCTIONAL ASSISTANT-CLASSROOM	MCKINLEY ELEMENTARY SCHOOL	9/9/2025
26-066	INSTRUCTIONAL ASSISTANT-CLASSROOM	FRANKLIN ELEMENTARY SCHOOL	9/17/2025
25-115	INSTRUCTIONAL ASSISTANT-PHYSICAL EDUCATION	SANTA MONICA HIGH SCHOOL	10/1/2025
25-120	INSTRUCTIONAL ASSISTANT-PHYSICAL EDUCATION	SANTA MONICA HIGH SCHOOL	10/1/2025
25-128	PARAEDUCATOR-3	FRANKLIN ELEMENTARY SCHOOL	9/30/2025

**Classified Personnel – Merit
9/18/25**

NEW HIRES

Canton-Fields, Kristen
FNS-Roosevelt ES

Cafeteria Worker II
7 Hrs/10 Mo/Range: 23 Step: A

EFFECTIVE DATE

9/3/25

Wall, Solange
Health Services

Licensed Vocational Nurse
8 Hrs/10 Mo/Range: 40 Step: A

8/25/25

PROMOTION

Villa, Maria
FNS-Rogers LC

Cafeteria Worker II
7 Hrs/10 Mo/Range: 21 Step: D
From: Cafeteria Worker I: 3.5 Hrs/10 Mo

EFFECTIVE DATE

8/14/25

LIMITED TERM

Bahir, Adam
Facility Use

Technical Theater Technician
4 Hrs/12 Mo/Range: 41 Step: F

EFFECTIVE DATE

7/1/25-12/31/25

Berger, Jakob
Facility Use

Technical Theater Technician
4 Hrs/12 Mo/Range: 41 Step: F

7/1/25-12/31/25

Peretti, Melena
Facility Use

Technical Theater Technician
4 Hrs/12 Mo/Range: 41 Step: F

7/1/25-12/31/25

Streepman, Sarah
Facility Use

Technical Theater Technician
4 Hrs/12 Mo/Range: 41 Step: F

7/1/25-12/31/25

RE-EMPLOYMENT

Thompson, Isiah
Rogers LC

Physical Activities Specialist
6 Hrs/SY/Range: 32 Step: C

EFFECTIVE DATE

8/20/25

SUMMER ASSIGNMENTS

Fargnoli, Cathy
Adams MS

Senior Office Specialist
Not to exceed: 12 Hrs

EFFECTIVE DATE

7/1/25-7/8/25

Medina, Elvia
FNS-Santa Monica HS

Cafeteria Worker I
8 Hrs/Day

8/13/25

West, Alyssa
Food & Nutrition Services

Cafeteria Worker I
8 Hrs/Day

7/25/25-8/13/25

TEMP/ADDITIONAL ASSIGNMENTS

Bojorquez, Stephanie
Food & Nutrition Services

Cafeteria Worker I
[additional hours; cafeteria support]

EFFECTIVE DATE

8/14/25-6/16/26

Brown, Sara
Fiscal & Business Services

Accounting Technician
[overtime; fiscal projects]

7/1/25-9/1/25

Garcia Rodriguez, Anthony
Grounds

Gardener
[overtime; district's projects]

8/1/25-6/30/26

Madiraju, Vidya
Franklin ES

Senior Office Specialist
[overtime; clerical support]

7/25/25-6/24/26

McAlpin, Michael Adams MS	Campus Security Officer [overtime; school functions]	8/21/25-6/30/26
Murray, April Santa Monica HS	Swimming Instructor/Lifeguard [additional hours; school functions]	7/1/25-6/30/26
Murray, April Santa Monica HS	Swimming Instructor/Lifeguard [overtime; school functions]	7/1/25-6/30/26
Quiroz, Timothy Food & Nutrition Services	Production Kitchen Coordinator [overtime; cafeteria support]	8/14/25-6/17/26
Rivetti, Kimberly Webster ES	Senior Office Specialist [additional hours; enrollment support]	8/18/25-6/11/26
Ruiz, Rogelio Fiscal & Business Services	Accounting Technician [overtime; fiscal projects]	7/1/25-6/30/26
Sanchez, Michael Transportation	Vehicle & Equipment Mechanic [overtime; department's projects]	7/1/25-6/30/26
Veisi, Gohartaj Fiscal & Business Services	Payroll Specialist [overtime; payroll projects]	7/1/25-6/30/26
Vela, Stacy Fiscal & Business Services	Accounting Technician [overtime; fiscal projects]	7/1/25-6/30/26
White, Robert Facility Use	Sports Facility Coordinator [overtime; events support]	7/1/25-6/30/26

SUBSTITUTES

Hughes, Michael Personnel Commission	Campus Security Officer	<u>EFFECTIVE DATE</u> 7/1/25-6/30/26
Kachurka, Sabrina Operations	Custodian-Day Shift Custodian-Night Shift	7/1/24-6/30/25 7/1/25-6/30/26

CHANGE IN ASSIGNMENT

Sernas-Gomez, Angelica McKinley ES	Instructional Assistant – Classroom 6 Hrs/SY From: 3.5 Hrs/SY/McKinley ES	<u>EFFECTIVE DATE</u> 8/20/25
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INVOLUNTARY TRANSFER

Limon Espana, Monica Communications	Lead Translator/Interpreter 8 Hrs/12 Mo From: 8 Hrs/12 Mo/Educational Services	<u>EFFECTIVE DATE</u> 7/1/25
Thompson, Nichole Special Ed-Grant ES	Paraeducator 3 6 Hrs/10 Mo From: 6 Hrs/10 Mo/Special Ed-Lincoln MS	8/14/25

VOLUNTARY TRANSFER

Brown, Sara Maintenance	Administrative Assistant 8 Hrs/12 Mo From: 8 Hrs/12 Mo/Accounting Technician-Fiscal Services	<u>EFFECTIVE DATE</u> 9/2/25
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Cornejo, Ana FNS-Santa Monica HS	Cafeteria Worker I 3 Hrs/10 Mo From: 3 Hrs/10 Mo/FNS-Adams MS	8/14/25
Khier, Safaa FNS-Santa Monica HS	Cafeteria Worker I 3 Hrs/10 Mo From: 3 Hrs/10 Mo/FNS-Roosevelt ES	8/14/25
McClung, Vitty Franklin ES	Senior Office Specialist 8 Hrs/10 Mo From: 8 Hrs/10 Mo/Webster ES	8/14/25

PROFESSIONAL GROWTH

Bonnel, Melissa Special Education	Occupational Therapist	<u>EFFECTIVE DATE</u> 9/1/25
Garcia, Melina Edison LA	Senior Office Specialist	9/1/25
Hamilton, Jerrel Special Ed-Malibu HS	Paraeducator 1	9/1/25
Veisi, Gohartaj Fiscal & Business Services	Payroll Specialist	9/1/25

ABOLISHMENT OF POSITION

Paraeducator 1 6 Hrs/10 Mo/Special Ed-Lincoln MS	<u>EFFECTIVE DATE</u> 8/14/25
Paraeducator 3 6 Hrs/10 Mo/Special Ed-McKinley ES	11/27/24

WORKING OUT OF CLASS

Reyes-Jimenez, Roxana Operations	Administrative Assistant From: Senior Office Specialist	<u>EFFECTIVE DATE</u> 7/1/25-7/11/25
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RESIGNATION

Martin, Alan Special Ed-Malibu MS	Paraeducator 1	<u>EFFECTIVE DATE</u> 8/31/25
McPhail, Alexander Grant ES	Instructional Assistant – Classroom	6/12/25

**Classified Personnel – Non-Merit
9/18/25**

COACHING ASSISTANT

Paysinger, Reina	Santa Monica HS	<u>EFFECTIVE DATE</u> 8/1/25-6/30/26
Swan, Keith	Santa Monica HS	8/1/25-6/30/26

TECHNICAL SPECIALIST – LEVEL I

Davoren, Brooke	Student Services [MSW Intern] - Funding: LCAP-LCFF Supplemental Grant	<u>EFFECTIVE DATE</u> 8/21/25-6/11/26
Ofman, Lauren	Student Services [MSW Intern] - Funding: LCAP-LCFF Supplemental Grant	8/21/25-6/11/26

TECHNICAL SPECIALIST – LEVEL II

Marin, Charlie	Santa Monica HS [Visual Instructor-SMAPA Band] - Funding: Santa Monica Arts Parents Association	<u>EFFECTIVE DATE</u> 7/1/25-6/30/26
Reis, Stephen	Educational Services [Dream Strings Music Instructor] - Funding: SMEF – Dream Winds	8/30/25-6/30/26

TECHNICAL SPECIALIST – LEVEL III

Naziemiec, Karolina	Educational Services [Dream Strings Music Instructor] - Funding: Gifts	<u>EFFECTIVE DATE</u> 8/1/25-6/30/26
Oh, David	Educational Services [Dream Winds Music Instructor] - Funding: SMEF – Dream Winds	8/1/25-6/30/26
Parise, Christopher	Educational Services [Dream Winds Music Instructor] - Funding: SMEF – Dream Winds	8/1/25-6/30/26
Rettig, Elizabeth	Adams MS [Strings Music Instructor] - Funding: Gifts	8/22/25-6/11/26
Senchuk, Emily	Educational Services [Dream Winds Music Instructor] - Funding: SMEF – Dream Winds	8/1/25-6/30/26

Senchuk, Peter	Educational Services [Dream Winds Music Instructor] - Funding: SMEF – Dream Winds	8/1/25-6/30/26
Smith, Caitlin	Educational Services [Dream Strings Music Instructor] - Funding: SMEF – Dream Winds	8/1/25-6/30/26
Stuart, Michelle	Educational Services [Elementary Mariachi Instructor] - Funding: Measure “R”	8/1/25-6/30/26

**SANTA MONICA – MALIBU UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
MEETING CALENDAR
2025 – 2026**

Date	Time	Location	Notes
2025			
July 9, 2025	4:30 p.m.	Board Room – District Office	
August 13, 2025	4:30 p.m.	Board Room – District Office	
September 10, 2025	4:30 p.m.	Testing Room – District Office	
October 8, 2025	4:30 p.m.	Board Room – District Office	
November 12, 2025	4:30 p.m.	Board Room – District Office	
December 10, 2025	4:30 p.m.	Board Room – District Office	
2026			
January 14, 2026	4:30 p.m.	Board Room – District Office	
February 11, 2026	4:30 p.m.	Board Room – District Office	
March 11, 2026	4:30 p.m.	Testing Room – District Office	
April 8, 2026	4:30 p.m.	Board Room – District Office	Budget – First Reading
May 13, 2026	4:30 p.m.	Board Room – District Office	Budget – Public Hearing and Adoption
June 10, 2026	4:30 p.m.	Board Room – District Office	

Board of Education Meeting Agenda Items Timeline

2025-26

*Agenda items (including attachments) are due
two weeks prior to the board meeting date (unless otherwise noted).*

Board Meeting Date	Comments	Full Agenda Items Due	Exec. Cabinet Review	Agenda Planning	Any Minor, Final Changes Due (morning)	Agenda Published (noon)
7/15/25 (Tu)	Format: A	7/3/25	7/7/25	7/8/25	7/11/25	7/11/25
8/14/25 (Th)	Format: A	7/31/25	8/4/25	8/5/25	8/8/25	8/8/25
8/28/25 (Th)	Format: B	8/14/25	8/18/25	8/19/25	8/22/25	8/22/25
9/4/25 (Th)	Format: A	8/21/25	8/25/25	8/26/25	8/29/25	8/29/25
9/10/25 (W)	<i>Special Mtg: Unaudited Actuals</i>	8/28/25	9/2/25	9/2/25	9/5/25	9/5/25
9/18/25 (Th)	Format: B	9/4/25	9/8/25	9/9/25	9/12/25	9/12/25
10/9/25 (Th)	Format: A Malibu City Hall	9/25/25	9/29/25	9/30/25	10/3/25	10/3/25
10/23/25 (Th)	Format: B	10/9/25	10/13/25	10/14/25	10/17/25	10/17/25
11/6/25 (Th)	Format: A Malibu City Hall	10/23/25	10/27/25	10/28/25	10/31/25	10/31/25
11/20/25 (Th)	Format: B	11/6/25	11/10/25	11/12/25 (W)	11/14/25	11/14/25
12/11/25 (Th)	<i>Special Mtg: 1st Interim</i>	11/26/25	12/1/25	12/2/25	12/5/25	12/5/25
12/18/25 (Th)	Format: A	12/4/25	12/8/25	12/9/25	12/12/25	12/12/25
WINTER BREAK: 12/22/25 – 1/2/26						
1/22/26 (Th)	Format: A	1/8/26	1/12/26	1/13/26	1/16/26	1/16/26
2/5/26 (Th)	Format: A Malibu City Hall	1/22/26	1/26/26	1/27/26	1/30/26	1/30/26
2/19/26 (Th)	Format: B	2/5/26	2/9/26	2/10/26	2/13/26	2/13/26
3/5/26 (Th)	Format: A	2/19/26	2/23/26	2/24/26	2/27/26	2/27/26
3/11/26 (W)	<i>Special Mtg: 2nd Interim</i>	2/25/26	3/2/26	3/3/26	3/6/26	3/6/26
3/18/26 (W)	Format: B Malibu City Hall	3/5/26	3/9/26	3/10/26	3/13/26	3/13/26
SPRING BREAK: 3/30/26 – 4/10/26						
4/23/26 (Th)	Format: A	4/9/26	4/13/26	4/14/26	4/17/26	4/17/26
5/7/26 (Th)	Format: A Malibu City Hall	4/23/26	4/27/26	4/28/26	5/1/26	5/1/26
5/20/26 (W)	Format: B	5/7/26	5/11/26	5/12/26	5/15/26	5/15/26
6/4/26 (Th)	Format: A	5/21/26	5/26/26	5/26/26	5/29/26	5/29/26
6/18/26 (Th)	<i>Special Mtg: LCAP & Budget Public Hearings</i>	6/4/26	6/8/26	6/9/26	6/12/26	6/12/26
6/23/26 (Tu)	Format: B	6/11/26	6/15/26	6/16/26	6/18/26 (Th)	6/18/26 (Th)

Meeting "A"	Meeting "B"
1. Closed Session	1. Closed Session
2. Commendations/Recognitions	2. Commendations/Recognitions
3. Public Comments on Agenda Items	3. Supt. Report
4. Study Session	4. Public Comments on Agenda Items
5. Communications	5. Consent Calendar
6. Supt. Report	6. Study Session
7. Consent Calendar	7. Discussion Items
8. Discussion Items	8. Major Items
9. Major Items	9. Information Items
10. Information Items	10. General Public Comments
11. General Public Comments	



VII. Personnel Commission Business:

A. Future Items:

Subject	Action Steps	Tentative Date
Disciplinary Hearing	Closed Session	TBD

VIII. Next Regular Personnel Commission Meeting:

Wednesday, November 12, 2025, at 4:30 p.m. – *District Office Board Room*

IX. Public Comments for Closed Session Items Only:

X. Closed Session:

XI. Adjournment: