MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
Hawthorne, Nevada 89415
BOARD OF TRUSTEES MEETING
Tuesday, October 7, 2025

RECD MINERAL CLERK
OCT 7 25 AM '25

LOCATION OF MEETING: **Schurz Elementary School**
4045 US-95
Schurz, NV 89415

I would like to acknowledge that this meeting is being held on or broadcasted on traditional lands of the Paiute People, and pay our respect to elders both past and present.

Please Note: The Board reserves the right: (1) to take agenda items in a different order, (2) to combine two or more agenda items for consideration, and (3) to remove an item from the agenda or delay discussion relating to an item on the agenda at any time, in order to accomplish the business on the Agenda in the most efficient manner.

CALL TO ORDER: 5:30 PM
1. Certification of Public Notice, Roll Call, and Pledge of Allegiance
2. Approval of a flexible agenda. (For Possible Action)
3. Person or Group Recognition
4. Presentations

CONSENT ITEMS: (FOR POSSIBLE ACTION)
1. Minutes: September 9, and September 23, 2025
2. Payroll Vouchers: 1017,1018
3. Payroll Checks: 90657-906583
4. Warrants: 30175-30219
5. Voided Checks: 90624

- Personnel Report – Information Only

ACTION ITEMS: (FOR POSSIBLE ACTION)
There will be an opportunity for public comment on each **Action Item** following Board discussion on the item and before the Board makes a motion on the item. You may request to speak by raising your hand during the Public Comment period or by completing a Request to Address the MCSD Board form prior to the Public Comment period. Those who submit the form will normally be called on first. Speaking time will be limited to a maximum of 3 minutes. The President may allow additional time to a given speaker as time allows and in his/her discretion.

1. Recommendation: Discussion and Possible Action to Approve the CSR application for submission.
Budget Considerations: NONE AT THIS TIME

2. Recommendation: Interview Tahlyah Norcom for the Open Board Position
Budget Considerations: NONE AT THIS TIME

3. Recommendation: Discussion and Possible Action to Appoint Tahlyah Norcom as a Board Member
Budget Considerations: NONE AT THIS TIME

OLD BUSINESS: Date for the Quarterly Workshop

Future Agenda Topics: Next meeting scheduled: October 21, 2025 - Grant Presentation; Discuss Norms

MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
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BOARD OF TRUSTEES MEETING
Tuesday, October 7, 2025

COMMUNICATIONS AND REPORTS: (FOR DISCUSSION ONLY)

1. Correspondence & Announcements
2. Board Members
3. Superintendent
4. Administrators

GENERAL PUBLIC COMMENT:

It is the School Board's intention to listen and be responsive to the public's concerns. Comments from the public regarding topics not on the agenda are invited at this time. You may request to speak by raising your hand during the General Public comment period or by completing a Request to Address the MCSD Board form prior to the General Public Comment period. The Board may discuss items that are introduced, however, by law, the Board cannot take any action, reach a consensus or hear personal attacks at this time. Those who submit the form will normally be called on first. Speaking time will be limited to a maximum of 3 minutes. The President may allow additional time to a given speaker as time allows and in his/her discretion.

1. Closed Session: Pursuant to Nevada Revised Statute (NRS) 241.015(4)(c) and Nevada Revised Statute (NRS) 288.220 to receive information from legal counsel relative to general pending litigation and to discuss negotiations.

2. Open Session: Discussion and possible action relative to pending litigation and/or negotiations.

ADJOURNMENT:

The Agenda of this meeting has been posted at the following locations: 1) Administration Office, 2) Schurz Post Office, 3) Mina Post Office, 4) County Courthouse 5) School Offices, 6) Luning Post Office.
Mineral County School District is pleased to provide accommodations for individuals with disabilities. If you have a disability, please let us know, and we will provide assistance or accommodate you in any way that we possibly can. Copies of agenda and supporting material may be picked up at the Mineral County School District Arlo K. Funk District Services Center, 751 A. Street, Hawthorne, Nevada, or by contacting Crystal Sasser at (775) 945-2403, prior to the scheduled meeting.

MINUTES

MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
Hawthorne, Nevada 89415
BOARD OF TRUSTEES MEETING MINUTES
Tuesday, September 9, 2025

The Mineral County School District held a public meeting on Tuesday, September 9, 2025 beginning at 5:34PM at Mineral County School District.

Tyler Viani read: I would like to acknowledge that this meeting is being held on or broadcasted on traditional lands of the Paiute People, and pay our respect to elders both past and present.

MEMBERS PRESENT: Tyler Viani, Kristin Reeves, Juanita Diede
MEMBERS ABSENT:
ADMINISTRATORS: Stephanie Keuhey, Superintendent; Monica Keady, Principal HJH/MCHS; Claire Hayhurst, Principal HES; Mercedes Krause, Director of Curriculum
OTHERS PRESENT: Kenny Tedford, Drew Schaar, Julia Viani, Ce'arra Richards, Felicia Skvarna, Pam Everitt, Kathleen Daulo, Jezzan Penas, Joy Magbanua, Tashina Williams, Cris Bodiongan, Francis Fernandez, Rey Oliveros, Jessa Kadusale, Kaiti Gentry, Amy Thornton, Janis Horn, Doris Roseborough, Kevin Roseborough, Alyssa Richmond, Jessica Walch, Tricia Schumann, Schyler Hagen, Arvin Santiano, Marshall Smith, Breanna Hatfield, Kari Rosemore, Erika Sanchez

CALL TO ORDER: 5:34 PM - *Kenny Tedford for purposes of the record regarding public notice, it's my understanding that the state's website due to the cyber attack that occurred, complicated issues in getting it posted to the state's website as that was a true impossibility. It's my interpretation of open meeting law that this still is in compliance despite that because of that technical issue as it would require us to do everything else we do in our public notice.*

1. Certification of Public Notice - Yes; Roll Call - Tyler, Kristin and Juanita present. Pledge of Allegiance.
2. Approval of a flexible agenda. (For Possible Action) - NO
3. Person or Group Recognition - NO
4. Presentations - NO

CONSENT ITEMS: (FOR POSSIBLE ACTION)

1. Minutes: August 19, 2025
2. Payroll Vouchers: 1007,1008,1012,1013,1159,1160,1162,1163
3. Payroll Checks: 90590-90656
4. Warrants: 29992-30082
5. Personnel Report - Information Only - *Stephanie Keuhey - We are offering the Nurses position.*

Tyler Viani made a motion to approve the minutes from August 19, 2025; Payroll Vouchers: 1007,1008,1012,1013,1159,1160,1162,1163; Payroll Checks: *90590-90656; Warrants 29992-30082 and they Personnel Report as presented. Juanita Diede seconded.*
Juanita Diede-Y; Kristin Reeves-Y; Tyler Viani-Y. Motion passed 3-0-0

ACTION ITEMS: (FOR POSSIBLE ACTION)

1. Recommendation: Discussion and Possible Action to Approve the revised Safety Plan.
Marshall Smith presented with Superintendent Keuhey.
Tyler Viani made a motion to approve the revised Safety Plan as presented. Juanita Diede seconded.
Juanita Diede-Y; Kristin Reeves-Y; Tyler Viani-Y. Motion passed 3-0-0

2. Recommendation: Discussion and Possible Approval of Independent Contract for Tashina Williams
Tyler Viani made a motion to approve the Independent Contract for Tashina Williams as presented. Juanita Diede seconded.
Juanita Diede-Y; Kristin Reeves-Y; Tyler Viani-Y. Motion passed 3-0-0

MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
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BOARD OF TRUSTEES MEETING MINUTES
Tuesday, September 9, 2025

3. Recommendation: Discussion and Possible Approval of Independent Contract for Julia Viani
Tyler Viani stated before voting that Julia is his cousin.
Juanita Diede made a motion to approve the Independent Contract for Julia Viani as presented. Kristin Reeves seconded.
Juanita Diede-Y; Kristin Reeves-Y; Tyler Viani-Y. Motion passed 3-0-0

4. Recommendation: Discussion and Possible Approval of Independent Contract for Virgil Rambeau.
GPC: Pam Everitt and Mercedes Krause
Juanita Diede made a motion to approve the Independent Contract for Virgil Rambeau as presented. Kristin Reeves seconded.
Juanita Diede-Y; Kristin Reeves-Y; Tyler Viani-Y. Motion passed 3-0-0

5. Recommendation: Discussion and Possible Action to approve the 2025-2026 Negotiated Agreement between Mineral County School District and the Mineral County School Certified Association
GPC: Drew wanted to thank Superintendent Keuhey and the School Board
Tyler Viani made a motion to approve the 2025-2026 Negotiated Agreement between Mineral County School District and the Mineral County School Certified Association as presented. Juanita Diede seconded.
Juanita Diede-Y; Kristin Reeves-Y; Tyler Viani-Y. Motion passed 3-0-0

6. Recommendation: Discussion and Possible Approval for Out of State Travel for Superintendent Stephanie Keuhey to attend the Annual AASA National Conference on Education in Nashville, TN.
Tyler Viani made a motion to approve the Out of State Travel for Superintendent Stephanie Keuhey to attend the Annual AASA National Conference on Education in Nashville, TN as presented. Juanita Diede seconded.
Juanita Diede-Y; Kristin Reeves-Y; Tyler Viani-Y. Motion passed 3-0-0

7. Recommendation: Discussion and Possible Action to Approve the revised superintendent evaluation tool.
Juanita Diede made a motion to table this item. Juanita Diede seconded.
Juanita Diede-Y; Kristin Reeves-Y; Tyler Viani-Y. Motion passed 3-0-0

8. Recommendation: Discussion and Possible Action to create questions for interested candidates for the Board Member position.
Questions presented from the audience, board and Superintendent and compiled for a finalized list.
GPC: Monica Keady, Drew Schaar, Julia Viani, Mercedes Krause, Kaiti Gentry, Janis Horn, Tashina Williams, Tricia Schumann, Kenny Tedford
Tyler Viani made a motion to approve the questions as reviewed. Juanita Diede seconded.
Juanita Diede-Y; Kristin Reeves-Y; Tyler Viani-Y. Motion passed 3-0-0

9. OLD BUSINESS:

10. Future Agenda Topics: Next meeting scheduled: **September 23, 2025 - Next Board Workshop. Distance Learning Plan. Updates on Projects.**

COMMUNICATIONS AND REPORTS: (FOR DISCUSSION ONLY)
1. Correspondence & Announcements - *NONE*
2. Board Members - *Juanita Diede attended the NASB Board of Directors meeting. Discussed recruitment and retention. Tyler and Kristin attended Professional Development. Great workshop.*
GPC: Julia Viani - Encourage people to pause before speaking. Kevin Roseborough - *De-escalation*

MINERAL COUNTY SCHOOL DISTRICT
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BOARD OF TRUSTEES MEETING MINUTES
Tuesday, September 9, 2025

Kristin Reeves - Tailgating event Thursday before the next football game. Will be serving hot dogs, chili and games for the kids. Bank of America parking lot by the stoplight.

3. Superintendent - *Busy working with vendors to make sure that our district and school improvement plans are strong and that we will be able to start pushing forward. Data analysis, tracking attendance early. Serving on the RPDP governance board. Making sure our team knows what is available for them. Working to calendar out all our days with partners and coaches. Excited about the AB48 bullying working group. This bill was passed to help with cyber bullying and racial discrimination. Working on a screening tool in the group, a lot of other districts are invoiced and they are coming up with a great tool that will help. Excited to be part of the working group. Still quaint on the TLC appointment which is still at the governor's office. Working closely with RPDP with professional development for the staff and administrators on a pilot of the principal supervisor rubric process.*

4. Administrators -

Mercedes Krause - Happy to start out with a big celebration for our PBIS/MTSS. Putting in summer hours to get MCSD elementary school a bronze award. Mrs. Skvarna spent her own time over the summer getting all the details together. Mr. Chris had the focal point of our application with an amazing video that shows our behavior standards and proud to say in February we will be able to board. Title 3 is almost finished, light at the end of the tunnel for reporting. Excited to have an event on the 19th for professional development. Also on September 19th at 5:30 at the pine nut park area at the stage there will be a talent show for the kids.

Monica Keady - The Open House had a good turnout. We are working on coordinating a Waterpark day. Training on evaluwise. Maps testing tomorrow. Yonder pouches will be implemented this week. A new sound system is coming at the football field. Glad to have the new Dean on staff. working with the 8th grade to reestablish boundaries and expectations. We have 3 tutors, one for the High school and 2 for Junior high school for students that need help.

Drew Schaar - Would like to thank the kids and families for the FAFSA challenge. Putting Mineral County back on the map. Great things are coming. Thank you Admins.

Claire Hayhurst - HES Open house was a success. Good introduction into the school year. Tomorrow there will be a parent meeting at 5:30. Video of the new Rockie mascot shown for the board.

GENERAL PUBLIC COMMENT: *Tyler Viani - We appreciate you guys. Thank you all. Have a great night. Thank you guys for coming tonight.*

No closed session.

4. Closed Session: Pursuant to Nevada Revised Statute (NRS) 241.015(4)(c) and Nevada Revised Statute (NRS) 288.220 to receive information from legal counsel relative to general pending litigation and to discuss negotiations.

5. Open Session: Discussion and possible action relative to pending litigation and/or negotiations.

ADJOURNMENT: 7:26PM

Respectfully submitted:

_____
Kristin Reeves, Clerk

MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
Hawthorne, Nevada 89415
BOARD OF TRUSTEES MEETING MINUTES
Tuesday, September 23, 2025

The Mineral County School District held a public meeting on Tuesday, September 23, 2025 beginning at 5:31 PM at the Mineral County School District.

Tyler Viani read: I would like to acknowledge that this meeting is being held on or broadcasted on traditional lands of the Paiute People, and pay our respect to elders both past and present.

MEMBERS PRESENT: Tyler Viani, Kristin Reeves, Juanita Diede
MEMBERS ABSENT:
ADMINISTRATORS: Stephanie Keuhey, Superintendent; Lance West, Principal SES; Monica Keady, Principal HJH/MCHS; Claire Hayhurst, Principal HES; Mercedes Krause
OTHERS PRESENT: Kenny Tedford, Drew Schaar, Erika Sanchez, Maria Sauter

CALL TO ORDER: 5:35 PM
1. Certification of Public Notice - Yes; Roll Call - Tyler, Kristin and Juanita present. Pledge of Allegiance.
2. Approval of a flexible agenda. (For Possible Action) -

CONSENT ITEMS: (FOR POSSIBLE ACTION)
1. Minutes: August 5 and September 9, 2025
2. Warrants: 30083-30134
3. Personnel Report – Information Only

Tyler Viani made a motion to approve the minutes from August 5; Warrants 30083 to 30134 and the personnel report as presented. Juanita Diede seconded.
Juanita Diede-Y; Kristin Reeves-Y; Tyler Viani-Y. Motion passed 3-0-0

ACTION ITEMS: (FOR POSSIBLE ACTION)
Superintendent Stephanie Keuhey, Mercedes Krause and the School Principals gave a presentation to the Board on the DIP and SIP's. The superintendent explained what each of our contractors do to help the school district.

1. **Recommendation:** Discussion and Possible Action to Approve the 2025-2026 District Improvement Plan
Tyler Viani made a motion to approve the 2025-2026 District Improvement Plan. Juanita Diede seconded.
Juanita Diede-Y; Kristin Reeves-Y; Tyler Viani-Y. Motion passed 3-0-0

2. **Recommendation:** Discussion and Possible Action to Approve the 2025-2026 School Improvement Plan for Schurz Elementary School
Tyler Viani made a motion to approve the 2025-2026 School Improvement Plan for Schurz Elementary School. Juanita Diede seconded.
Juanita Diede-Y; Kristin Reeves-Y; Tyler Viani-Y. Motion passed 3-0-0

3. **Recommendation:** Discussion and Possible Action to Approve the 2025-2026 School Improvement Plan for Hawthorne Elementary School
Tyler Viani made a motion to approve the 2025-2026 School Improvement Plan for Hawthorne Elementary School. Juanita Diede seconded.
Juanita Diede-Y; Kristin Reeves-Y; Tyler Viani-Y. Motion passed 3-0-0

MINERAL COUNTY SCHOOL DISTRICT
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BOARD OF TRUSTEES MEETING MINUTES
Tuesday, September 23, 2025

4. Recommendation: Discussion and Possible Action to Approve the 2025-2026 School Improvement Plan for Hawthorne Junior High/Mineral County High School
Tyler Viani made a motion to approve the 2025-2026 School Improvement Plan for Hawthorne Junior High/Mineral County High School . Juanita Diede seconded.
Juanita Diede-Y; Kristin Reeves-Y; Tyler Viani-Y. Motion passed 3-0-0

5. Recommendation: Discussion and Possible Action to Approve the 2025-2026 Distance Education Plan
Tyler Viani made a motion to approve the 2025-2026 Distance Education Plan with the adjustments made. Juanita Diede seconded.
Juanita Diede-Y; Kristin Reeves-Y; Tyler Viani-Y. Motion passed 3-0-0

6. Recommendation: Discussion and Possible Action to Approve the Mineral County School District Plan for Test Security Procedures, Policies and Professional Expectations 2025-2026
Tyler Viani made a motion to approve the Mineral County School District Plan for Test Security Procedures, Policies and Professional Expectations 2025-2026 . Juanita Diede seconded.
Juanita Diede-Y; Kristin Reeves-Y; Tyler Viani-Y. Motion passed 3-0-0

7. Recommendation: Discussion and Possible Action to Approve the 7Gen School Improvement Amendment to Contract
Tyler Viani made a motion to approve the 7Gen School Improvement Amendment to Contract. Juanita Diede seconded.
Juanita Diede-Y; Kristin Reeves-Y; Tyler Viani-Y. Motion passed 3-0-0

8. Recommendation: Discussion and Possible Approval for Out of State Travel for the School Board Members, Superintendent Stephanie Keuhey and Crystal Sasser to attend the National School Boards Association Conference in San Antonio, TX.
Tyler Viani made a motion to approve the Out of State Travel for the School Board Members, Superintendent Stephanie Keuhey and Crystal Sasser to attend the National School Boards Association. Juanita Diede seconded.
Juanita Diede-Y; Kristin Reeves-Y; Tyler Viani-Y. Motion passed 3-0-0

OLD BUSINESS:
Future Agenda Topics: Next meeting scheduled: **October 7, 2025 - Schurz - Interviews. Date of next Quarterly workshop.**

COMMUNICATIONS AND REPORTS: (FOR DISCUSSION ONLY)
1. Correspondence & Announcements - *NONE*
2. Board Members - *Kristin Reeves - The football team has raised $2,300. Working on donations for new football helmets. Going to get a thermometer board to keep track of their goal. Next week we will be making walking tacos.*
Juanita Diede - The staff at the Boys and Girls Club are feeding the tutoring kids on Friday. She has been doing lunch duty at the school and is enjoying it.
3. Superintendent - *Teacher and Leaders have a meeting tomorrow. 1 on 1 with the principals. Veggies for kids will be in the classrooms. 7th Gen, RPDP and TNTP is working with the Superintendent and Principals. We are putting in for a Capital grant that is due October 15th.*

MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
Hawthorne, Nevada 89415
BOARD OF TRUSTEES MEETING MINUTES
Tuesday, September 23, 2025

GENERAL PUBLIC COMMENT:

Tyler Viani made a motion to go into closed session Pursuant to Nevada Revised Statute (NRS) 241.015(4)(c) and Nevada Revised Statute (NRS) 288.220 to receive information from legal counsel relative to general pending litigation and to discuss negotiations. Kristin Reeves seconded the motion. Juanita Diede-Y; Kristin Reeves-Y; Tyler Viani-Y. Motion passed 3-0-0

Closed Session: Pursuant to Nevada Revised Statute (NRS) 241.015(4)(c) and Nevada Revised Statute (NRS) 288.220 to receive information from legal counsel relative to general pending litigation and to discuss negotiations.

Open Session: Discussion and possible action relative to pending litigation and/or negotiations.

ADJOURNMENT: 7:48 PM
Respectfully submitted:

_____
Kristin Reeves, Clerk

PAYROLL VOUCHERS

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1017 **Voucher Date:** 09/10/2025 Prepared By: Spring Blazewick

Printed: 09/08/2025 04:34:35 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of $38,994.70 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Kristin Reeves	School Board Clerk
Tyler Viani	School Board President
Vacant (1)	School Board Member
Vacant (2)	School Board Member
Juanita Diede	School Board Vice President
Stephanie Keuhey	Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	$26,856.40
206	PCFP English Learner (Restricted Funding)	$29.80
208	PCFP At-Risk (Restricted Funding)	$27.08
220	SB 231	$932.54
230	Adult Education	$418.68
240	State Grants	$578.89
250	Special Education	$2,424.12
280	Federal Funds	$7,175.88
290	Food Service Funds	$551.31
		$38,994.70

Payroll EFT
Federal Taxes

Created By: 394645.sblazewick **Posted By:** 394645.sblazewic **Date:** 09/08/2025 16:33:10 Page: 1

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1018 **Voucher Date:** 09/10/2025 Prepared By:

Printed: 09/08/2025 04:33:59 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of $190,770.81 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Kristin Reeves	School Board Clerk
Tyler Viani	School Board President
Vacant (1)	School Board Member
Vacant (2)	School Board Member
Juanita Diede	School Board Vice President
Stephanie Keuhey	Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	$137,009.20
206	PCFP English Learner (Restricted Funding)	$1,012.64
208	PCFP At-Risk (Restricted Funding)	$905.97
220	SB 231	$5,458.95
230	Adult Education	$1,239.45
240	State Grants	$3,120.00
250	Special Education	$8,537.53
280	Federal Funds	$29,664.93
290	Food Service Funds	$3,822.14
		$190,770.81

Payroll EFT
Direct Deposit

PAYROLL CHECKS

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 4 **Voucher Date:** 09/10/2025 Prepared By: _____

Printed: 09/08/2025 04:50:19 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of $52,764.42 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Kristin Reeves	School Board Clerk
Tyler Viani	School Board President
Vacant (1)	School Board Member
Vacant (2)	School Board Member
Juanita Diede	School Board Vice President
Stephanie Keuhey	Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	$30,011.43
206	PCFP English Learner (Restricted Funding)	$0.00
208	PCFP At-Risk (Restricted Funding)	$0.00
220	SB 231	$1,300.01
230	Adult Education	$0.00
240	State Grants	$1,235.12
250	Special Education	$6,701.95
280	Federal Funds	$12,007.21
290	Food Service Funds	$1,508.70
		$52,764.42

Payroll Checks
#90657-90681

Created By: 394645.sblazewick **Posted By:** 394645.sblazewic **Date:** 09/08/2025 16:29:53 Page: 1

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1019 **Voucher Date:** 09/10/2025 Prepared By: S. Blazewick

Printed: 09/08/2025 04:55:24 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of $58,209.89 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Kristin Reeves	School Board Clerk
Tyler Viani	School Board President
Vacant (1)	School Board Member
Vacant (2)	School Board Member
Juanita Diede	School Board Vice President
Stephanie Kourbelis	Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	$53,010.55
280	Federal Funds	$5,199.34
		$58,209.89

Payroll Check
#90682

Created By: 394645.sblazewick **Posted By:** 394645.sblazewic **Date:** 09/08/2025 16:33:40 Page: 1

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1165 **Voucher Date:** 08/22/2025 Prepared By: S Blazewick

Printed: 09/08/2025 05:02:01 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of $119,085.13 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Kristin Reeves	School Board Clerk
Tyler Viani	School Board President
Vacant	School Board Member
Candice Birchum	School Board Member
Juanita Diede	School Board Vice President
Stephanie Keshley	Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	$77,375.57
206	PCFP English Learner (Restricted Funding)	$269.41
208	PCFP At-Risk (Restricted Funding)	$910.42
220	SB 231	$6,920.51
240	State Grants	$3,099.08
250	Special Education	$10,984.85
280	Federal Funds	$15,774.37
290	Food Service Funds	$3,750.92
		$119,085.13

Payroll Check # 90683

Created By: 394645.sblazewick **Posted By:** 394645.sblazewic **Date:** 09/08/2025 16:59:15 Page: 1

WARRANTS

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1025 **Voucher Date:** 09/24/2025 Prepared By:

Printed: 09/24/2025 10:35:40 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of $76,083.99 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Kristin Reeves	School Board Clerk
Tyler Viani	School Board President
Vacant (1)	School Board Member
Vacant (2)	School Board Member
Juanita Diede	School Board Vice President
Stephanie Keuhey	Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	$23,588.12
208	PCFP At-Risk (Restricted Funding)	$2,639.00
230	Adult Education	$7,108.74
240	State Grants	$1,305.59
250	Special Education	$675.00
280	Federal Funds	$35,949.36
290	Food Service Funds	$4,818.18
		$76,083.99

2017-2019

VOIDED CHECKS

Mineral County School District

Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: Financial Horizons Credit Union 7000147970

From Date:	9/25/2025	**To Date:**	9/25/2025
From Check:	90725	**To Check:**	90725
From Voucher:	1027	**To Voucher:**	1027

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
90725	09/25/2025	ANTHEM	$23,307.39	1027	Printed	Payroll Ded	☐		
		Total Amount:	$23,307.39						

End of Report

Replaces CK# 90624
Voided as lost in the mail
9/25/25

Mineral County School District

Void Report

Fiscal Year: 2024-2025

Void Date 09/25/2025 **Void Reason** LOST IN THE MAIL

Replacement Bank Account Financial Horizons Credit Union 7000147970

Check No.	Repl. Check No.	Date	Payee	Amount	Status	Voucher
90647	90724	08/22/2025	ANTHEM	$56,369.81	Printed	1164
			Total Amount:	$56,369.81		

End of Report

Mineral County School District

Check Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: Financial Horizons Credit Union 7000147970

From Date:	9/25/2025	**To Date:**	9/25/2025
From Check:	90724	**To Check:**	90724
From Voucher:	1164	**To Voucher:**	1164

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
90724	09/25/2025	ANTHEM	$56,369.81	1164	Not Printed	Payroll Ded	☐		
		Total Amount:	$56,369.81						

End of Report

ACTION ITEM #1

Nevada Department of Education
Class Size Reduction Program
Fiscal Year 2025-2026 Application

PART I: IDENTIFYING INFORMATION AND PLAN SELECTION

Please provide information below specific to your district, along with relevant contact information

School District	Mineral
School Year	**2025 - 2026**

Authorized Contact #1	Erika Sanchez
Contact's Title	Data, Assessment & Accountability Mgr.
Contact's Email	sanchez.erika@nvmcsd.org
Contact's Phone	(775) 945-2403

Authorized Contact #2	Stephanie Keuhey
Contact's Title	Superintendent
Contact's Email	keuhey.stephanie@nvmcsd.org
Contact's Phone	(775) 945-2403

Districts may select any of the following, as applicable:

- *Regular Plan* – reporting and variances for grades K-3 as prescribed in NRS 388.700(1)
- *Regular Plan with Elective Reporting* – reporting and variances for grades K-3 as prescribed in NRS 388.700(1); opted into reporting and variances for grades 4-6 in alignment with NRS 388.720 for the purposes of data expansion
- *Alternative Plan* – reporting and variances for grades K-6 as prescribed in NRS 388.720

Plan Selection	Regular Plan

Goals for SY25-26 as it relates to Class Size Ratios:	Mineral County School District's goal is to maintain class size ratios as close as possible to the statutory target of 16:1 in grades K–3. For SY25–26, the district anticipates a variance will be needed only in 1st grade, where enrollment exceeds the target by three students. The district's broader goal is to continue staffing decisions that minimize class size across all grades within budgetary and recruitment constraints, ensuring equitable student access to individualized instruction and support.

District plan to assess and monitor progress toward the goal:	Quarterly Monitoring: District leadership will review CSR reports quarterly to ensure ratios remain aligned with the district's strategic goals. Data-Driven Adjustments: The Literacy Specialist and site principal will review literacy data every three weeks to monitor student growth, particularly focusing on 1st-grade students performing below the 40th percentile. Interventions will be adjusted accordingly. Administrative Oversight: District and school administrators will continuously monitor enrollment shifts and staffing capacity to make mid-year adjustments where possible. Board and Community Transparency: CSR ratios and staffing updates will be reported to the Board of Trustees and included in regular district reporting cycles.

PART II: RATIOS, VARIANCES, AND SHORTAGES

Please provide the following information for the 2025-26 school year related to the projected district-level class size ratios and the anticipated number of variances by grade.

Projected District-Level Class Size Ratios

Based on the number of enrolled students in each grade and the number of educators employed for the school year, the district must provide the estimated district-wide class size ratios for the school year.

Projected Ratios

K	1	2	3	4	5	6
16	19	15	18			

Supporting documentation, to include the total number of educators contracted for SY25-26, disaggregated by the count of substitutes, substitute teachers in long-term positions, and educators by license classification; the total number of vacancies; the total number of vacancies calculated pursuant to NRS 391.135; and the total number of students enrolled in grades K-3 disaggregated by grade should be provided as attachments.

Anticipated Number of Variances by Grade

Based on the above ratios combined with the allocation of educators across schools within the district, the district must report the estimated number of variances by grade the district will be requesting for the school year.

Projected Variances

K	1	2	3	4	5	6
0	1	0	0	0	0	0

Supporting information, to include the number of schools the district anticipates will require a variance; the number of classrooms within each school that will require a variance, separated by grade; and the number of schools that will be requesting a variance due to facility limitations, should be provided as attachments.

Additional Notes for Ratios/Variances Projected

For FY26, Hawthorne Elementary School is the only school in the Mineral County School District that anticipates needing a class size variance, specifically for its 1st grade, where enrollment is three students over the statutory target of 16:1.

PART III: DISTRICT PLAN TO REDUCE CLASS SIZE RATIOS

Strategies to Reduce Class Sizes

Please describe the three primary strategies that the district will be utilizing in their efforts to reduce class size ratios, to include class configurations (i.e., team teaching), recruitment efforts, placement or assignment of teachers (i.e., targeting specific schools or grades), and facility arrangement (i.e., expanding or combining classroom facilities, zone variances, etc.). These strategies should align with the use of funds, variance justifications, and the school-level plans for class size reduction. What programs are involved in these efforts? Please provide attachments as necessary.

Targeted Staffing and Placement: Each spring, staffing is realigned to balance class sizes across grade levels. Assignments are made to maximize staffing efficiency while minimizing class sizes. Each fall, staffing and class lists will be realigned to balance class sizes across grade levels.

Recruitment Initiatives: The district actively participates in at least three annual recruiting fairs and uses incentive pay under MCSD Administrative Regulation GBA4-AR, including relocation stipends and tiered incentive payments, to attract new teachers.

GBA4-AR SalariesCompensation-4-…

Alternative Staffing Approaches: When recruitment is unsuccessful due to the challenges of staffing a frontier district, MCSD utilizes J-1 Visa teachers to ensure full staffing while maintaining fiscal responsibility.

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NEVADA Department of Education

Strategies to Mitigate the Impact of Class Sizes

Pursuant to NRS, paraprofessionals, student teachers, specialists, and educators licensed in special education, art, music, library sciences, or physical education do not qualify for calculation of the class size ratio. However, NDE recognizes that additional educators and support staff in the classroom may have a sizeable impact on the quality of education received. Please describe additional strategies in place to mitigate existing class size ratios in excess of the target ratio, particularly around the use of support personnel and/or station rotations with small group instruction, reading specialists, etc. Please provide attachments as necessary.

At-Risk and Title I Paraprofessionals: Dedicated paraprofessionals provide small-group and one-on-one academic interventions to support student learning in our classrooms.

Specialist and Push-In Support: Special education teachers and paraprofessionals push into classrooms daily to support inclusion and differentiated instruction.

Expanded Electives and Enrichment: Students rotate through computers, library, STEAM, and physical education (PE) twice weekly, providing varied learning experiences and enrichment opportunities.

Behavioral and SEL Supports: Our Safe Schools Professionals deliver Tier 1 SEL instruction, our counselor provides Tier 2 and Tier 3 targeted supports, and our Dean of Students offers additional assistance as needed. Together, these support professionals strengthen relationships and foster a positive classroom culture.

Additionally, MCSD has adopted High Quality Instructional Materials (HQIM) district-wide and provides ongoing professional development to ensure strong Tier 1 instruction and student engagement. This focus on rigorous, standards-aligned teaching practices mitigates the impact of larger class sizes by equipping educators with effective tools and strategies to meet diverse student needs.

Small-Group Instruction: The Literacy Specialist and classroom teachers use student data to drive small-group instruction, ensuring targeted interventions for students performing below the 40th percentile.

Nevada Department of Education
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Use of Funds

Please describe the anticipated use of funds, identified by funding stream (i.e., federal grant, state, etc.) to support class size reduction efforts in your district. Please note that while categorical class size reduction funding was rolled into the Pupil-Centered Funding Plan (PCFP) for flexible use, funding within the PCFP may still be allocated toward class size reduction efforts. Please provide approximate amounts of funding by use (i.e., recruitment efforts, new educator salaries, etc.), alignment with identified strategies, and as applicable, school-level class size reduction efforts. Please provide attachments as necessary.

MCSD will use a combination of state Pupil-Centered Funding Plan (PCFP) allocations and grant funds to support class size reduction and mitigation strategies:

Recruitment & Incentives: MCSD allocates $10,000 annually for attendance at recruitment fairs and teacher incentive stipends per GBA4-AR, which include a $2,000 moving stipend and $5,000 in new teacher hiring incentives.

GBA4-AR SalariesCompensation-4-…

Personnel Costs: PCFP and grant funds are directed to support salaries for classroom teachers, J-1 Visa teachers, and paraprofessionals who provide direct instructional support.

Professional Supports: Funding also supports professional development for administrators and teachers, such as strong tier I instruction, student engagement, PBIS/MTSS, CPI de-escalation, and relationship-based practices, to ensure classroom environments remain conducive to learning despite class size challenges.

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SY25-26 Goals

Please describe the specific goals identified for SY25-26 as it relates to class size ratios. How does the district intend to assess and monitor progress toward this goal? Please provide attachments as necessary.

Mineral County School District's goal is to maintain class size ratios as close as possible to the statutory target of 16:1 in grades K–3. For SY25–26, the district anticipates a variance will be needed only in 1st grade, where enrollment exceeds the target by three students. The district's broader goal is to continue staffing decisions that minimize class size across all grades within budgetary and recruitment constraints, ensuring equitable student access to individualized instruction and support.

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Class Size Reduction Program
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PART IV: CERTIFICATION

Please include the signature of the district superintendent and an education association representative on this certification prior to submission of this application.

I, , hereby certify that:

- ☐ To the best of my knowledge the information contained in this application is correct and in accordance with Nevada Revised Statute 388.720;
- ☐ That the plan contained herein has been developed with the following recognized associations representing licensed educational personnel: ; and
- ☐ That the local Board of Trustees has authorized me to file this plan and such action is recorded in the minutes of the Board's meeting held on .

Education Association:		**Date:**	
Signature:			

District Superintendent:		**Date:**	
Signature:			

ACTION ITEM #2

Board Member Interview Questions

1) What is your understanding of the roles and responsibilities of a School Board Member?

2) What is your vision of education in the Mineral County School District? How does this align with the Mineral County School District vision?
3) What is your definition of student success?

4) What motivates you to apply for this position and join the MCSD team?

5) What is your Why? What talents, experience, and skills do you bring to this Board?

6) Where do you see the district in 5 to 10 years, and what role do you play in it?

7) If there is a disagreement with a stakeholder on a decision that was made, how do you navigate the situation and maintain a positive relationship?

8) What is your commitment to this Board and the time it will require in addition to Board meetings?

9) What do you believe is the most important responsibility of a school board member, and how would you fulfill that responsibility?