HAPPY VALLEY Est.1956 UNION SCHOOL DISTRICT

Happy Valley Elementary School District
Board of Trustees

Regular Board Meeting Agenda

October 8, 2025
Happy Valley Elementary Cafeteria – Open Session – 5:00 p.m.
Happy Valley Elementary Room 201 – Closed Session – 5:05 p.m.
Happy Valley Elementary School Cafeteria – Open Session - 6:00 p.m.
17480 Palm Avenue, Anderson, CA 96007

OPEN SESSION – 5:00 PM Elementary Cafeteria

1.0 Call to Order

2.0 Roll Call

3.0 Approval of Closed Session Agenda

4.0 Public Comment on Closed Session

The public is invited to address the Board regarding items that are listed under the closed session agenda. Speakers are limited to three minutes each. The Board is not allowed under law to act on matters that are not on the Agenda.

5.0 Adjourn Open Session and Convene Closed Session

CLOSED SESSION - 5:05 PM Elementary Room 201 (Dependent on Length of Open Session)

6.0 Closed Session

6.1 Public Employee Discipline/Dismissal Release (§54957)
6.2 Public Employee Performance Evaluation – Superintendent/Primary School Principal (§54957)
6.3 Significant Exposure to Litigation Pursuant to (Government Code Section §54956.9(b)): 1 Case

7.0 Adjourn Closed Session and Convene Open Session

OPEN SESSION – 6:00 PM Elementary Cafeteria

8.0 Call to Order

9.0 Pledge of Allegiance

10.0 Report from Closed Session

11.0 Approval of Agenda

12.0 Presentation – Students/Staff

13.0 Information/Discussion Items (Updates; Community Events; Staff Announcements)

13.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

a) Community
b) Certificated Staff
c) Classified Staff
d) Board Members
e) Primary Site Update
f) Elementary Site Update

14.0 Communication to the Board – Shasta County Office of Education's approval of the 2025/2026 Adopted Budget and LCAP (Pg.4)

15.0 Public Comment – Public Session Items **not on the agenda**, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

15.1 Public Comment Session Opened
15.2 Items on the Agenda
15.3 Items not on the Agenda
15.4 Public Comment Session Closed

16.0 Consent Agenda - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time **without discussion**. **Board Members may request that an item be removed from the Consent Agenda for later discussion**.

16.1 Approval of Minutes for Regular Board Meeting September 10, 2025 & Special Board Meeting September 30, 2025 (Pg.6)
16.2 Approval of Warrants Sept. 6th – Oct. 3rd, 2025 (Pg.12)
16.3 Approve Williams Quarterly Report – July – Sept. 2025 (Pg.19)
16.4 Approve 2023/24 Teacher Assignment Monitoring Outcome Data (Pg.20)

17.0 Personnel:

17.1 Approve Personnel Action Report (Pg.22)

18.0 Discussion/Action Items

18.1 Discussion/Action: Approval of Items Removed from the Consent Agenda
18.2 Discussion/Action: Approve AR 3311 (Pg.23)
18.3 Discussion: Updated June Board Policies & August Special Policy Update (2nd Read) (Refer to your September board packet.

18.4 Discussion: Cell Phone Sub Committee Update

19.0 Superintendent Update

20.0 Business Manager Update

21.0 Enrollment Update as of October 3, 2025: 461 - Grades TK – 8 (includes CDS and Independent Study/Homeschool) (Pg.37)

22.0 Next Meetings

November 12, 2025
December 10, 2025
January 2026 (Pending based on Organizational Meeting in December)

Board Meeting Times:
5:00 p.m. – 5:05 p.m. – Open Session – Community Comments on Closed Session – Elem. Library
5:05 p.m. – 6:00 p.m. – Closed Session – Elementary Library
6:00 p.m. – Open Session – Regular Board Meeting – Elementary Cafeteria

23.0 Adjourn Open Session

SHASTA
COUNTY OFFICE OF
EDUCATION

To be leaders in educational excellence, offering support to schools and community to ensure Shasta County students receive a quality education preparing them for high school graduation and success in career and college.

Superintendent
Mike Freeman

Board of Education
Robert Brown
Jessica French
Authur Gorman
Jackie LaBarbera
Laura Manuel
Michael Orlicky
Teresa Roberts

September 15, 2025

GOVERNING BOARD
HAPPY VALLEY UNION ELEMENTARY SCHOOL DISTRICT

Dear Board Members:

In accordance with Education Code Sections 42127 and 52070, the Shasta County Office of Education has reviewed the adopted budget and Local Control Accountability Plan (LCAP) of the Happy Valley Union Elementary School District (the District) for fiscal year 2025-26.

Education Code requires the County Office to approve the LCAP or annual update for each school district after determining all of the following:

- The LCAP adheres to the template adopted by the State Board of Education.
- The budget includes expenditures sufficient to implement the specific actions and strategies included in the LCAP.
- The LCAP adheres to the expenditure requirements for funds apportioned on the basis of the number and concentration of unduplicated students, pursuant to Sections 42238.02 and 42238.03.

Education Code requires the County Office to approve, conditionally approve, or disapprove the adopted budget for each school district after doing the following:

- Examine the adopted budget to determine whether it complies with the standards and criteria established pursuant to Section 33127 and identify any technical corrections needed to bring the budget into compliance with those standards and criteria.
- Determine whether the adopted budget will allow the district to meet its financial obligations during the current fiscal year and is consistent with a financial plan that will enable the district to satisfy its multiyear financial commitments.
- Determine whether the adopted budget includes the expenditures necessary to implement the LCAP or annual update to the LCAP.

Based upon our review, the District's 2025-26 LCAP and adopted budget have been approved.

We remind you that any negotiated compensation changes must meet the public disclosure requirement of *Government Code* Section 3547.5 and the California Code of Regulations Title V, Section 15449, and a budget revision must be completed within 45 days of board approval.

As always, we would like to thank your staff for their cooperation and effort during the budget process. If you have any questions or concerns, or if we can be of further assistance, please call me at 225-0209.

Sincerely,



Donell Evans
Senior Executive Director, District Fiscal Services

cc: Gina Murphy, Superintendent/Principal
Larrisa Schwab, Chief Business Official

HAPPY VALLEY UNION SCHOOL DISTRICT Est.1954

Happy Valley Elementary School District
Board of Trustees

Regular Board Meeting Minutes

September 10, 2025
Happy Valley Elementary School Cafeteria – Open Session - 6:00 p.m.
17480 Palm Avenue, Anderson, CA 96007

OPEN SESSION – 6:00 PM Elementary Cafeteria

1.0 Call to Order @ 6:00 p.m.

2.0 Roll Call –Jodi Shearman, Erin Ciapponi, Jacque Brousseau, Josh Hancock – Present
Cheryl Best – Absent

3.0 Pledge of Allegiance - led by Jodi Shearman

4.0 Approval of Open Session Agenda

On a motion by Jodi Shearman, seconded by Erin Ciapponi, the board voted 4-0 to approve the open session agenda.

5.0 Presentation – Students/Staff/Retired Teachers (In Memoriam)

Student & Staff presentations were tabled until the October board meeting; Mrs. Murphy honored Beverly (Bev) Silva & Ted Weidman for their service to the district. Bev taught at Happy Valley for 25 years and Ted taught for 30 years. Sadly, both Bev & Ted recently passed. We thank them for their dedication and commitment to our district, the students and their families and our community.

6.0 Information/Discussion Items

6.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

a) Community – None
b) Certificated Staff – None
c) Classified Staff – None
d) Board Members – None
e) Primary Site Update – Gina Murphy reported the following: Robin and his crew have been working on the pipes and sprinklers in back of the primary school in order to revive the grass area for the students; Cross Country has started. Both the coach and assistant coach have students attending our schools; Library time has started; assessments are underway; Back to School Night had a good turnout and the Grandparents/Grand Friends breakfast was a hit.
f) Elementary Site Update – Chris Nelson commented on the following: Fall sports have started; Cross Country has a meet tomorrow Sept. 11th at Enterprise; the first Student of the Month assembly is coming up; the power went out during Back to School Night. Thankfully it was towards the end of the evening.

7.0 Communications to the Board – None

8.0 Public Comment – Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

8.1 Public Comment Session Opened @ 6:13 p.m.
8.2 Items on the Agenda – None
8.3 Items not on the Agenda – None
8.4 Public Comment Session Closed @ 6:13 p.m.

9.0 Consent Agenda - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. **Board Members may request that an item be removed from the Consent Agenda for later discussion.**

9.1 Approval of Minutes for Regular Board Meeting August 13, 2025
9.2 Approval of Warrants August 9th – September 5, 2025

On a motion by Erin Ciapponi, seconded by Jacque Brousseau, the board voted 4-0 to approve the Consent Agenda.

10.0 Personnel:

10.1 Approve Personnel Action Report

On a motion by Erin Ciapponi, seconded by Jodi Shearman, the board voted 4-0 to approve the the Personnel Action Report.

11.0 PUBLIC HEARING:

Public Hearing Regarding Sufficiency of Instructional Materials

Comments from the Community – Any persons wishing to address the board on the Sufficiency of Instructional Materials, may do so at this time. The Board limits the time allotted to each speaker to three (3) minutes.

11.1 Public Comment Session Opened @ 6:15 p.m.
11.2 Persons Wishing to Address the Board - None
11.3 Public Comment Session Closed @ 6:15 p.m.

12.0 Discussion/Action Items

12.1 Discussion/Action: Approval of Items Removed from the Consent Agenda - None

12.2 Discussion/Action: Approve Resolution #26-08 – Approve Resolution Regarding Sufficiency of Instructional Materials for Fiscal Year 2025-26

Gina Murphy told the board the primary site had their Williams walk through with SCOE. Afterwards she received an email from Will Barnett commending Gina and the staff for having materials assessable for all students.

On a motion by Jodi Shearman, seconded by Erin Ciapponi, the board voted 4-0 to approve Resolution #26-08.

12.3 Discussion/Action: Approve Resolution #26-09 – Gann Limit

On a motion by Jodi Shearman, seconded by Erin Ciapponi, the board voted 4-0 to approve Resolution #26-09.

.

12.4 Discussion/Action: Approve 2024-2025 Unaudited Actuals

Larrisa Schwab gave an overview of the Unaudited Actuals to the board.

On a motion by Erin Ciapponi, seconded by Jacque Brousseau, the board voted 4-0 to approve the 2024-2025 Unaudited Actuals.

12.5 Discussion/Action: Approve One-time Incentive Bonus

On a motion by Erin Ciapponi, seconded by Jacque Brousseau, the board voted 4-0 to approve the one-time incentive bonus.

12.6 Discussion: Cell Phone Subcommittee Update

It was reported the committee did not meet this week. Chris Nelson has completed the surveys. The parent survey will go out by this Friday and the student survey will go out next week.

12.7 Discussion: Updated June Board Policies & August Special Policy Update (First Read)

Board members were encouraged to read the policy updates and bring any questions to the October board meeting for the second read.

12.8 Discussion/Action: Approve AR 3311 & BP/AR 5131.6

Before the start of discussion, it was noted that AR 3311 was listed correctly on the agenda, however, AR 3311.1 was included in the board packet.
Both AR 3311 & BP/AR 5131.6 were discussed by the board. There was still some confusion in regards to AR 3311 and whether the dollar amount listed in the AR was correct. Jodi Shearman said she was going to do some research on the AR to gain clarity and would like the AR to be tabled to the October board meeting.

Gina Murphy said she had reviewed BP/AR 5131.6 and the district can meet the timeline for putting up posters at the sites that are required in the BP/AR.

On a motion by Jodi Shearman, seconded by Erin Ciapponi, the board voted 4-0 to table AR 3311 and approve BP/AR 5131.6.

13.0 Superintendent Update – Gina Murphy commented on the following: TK/K Facility: the building is coming along nicely; Differentiated Assistance: our numbers went up 1% which is translates to 1 (one) student.

14.0 Business Manager Update – Larrisa Schwab reported the district will be going into the final audit phase in the next couple of weeks.

15.0 Enrollment Update as of September 5, 2025 – 462 Students including Community Day School

16.0 Next Meetings

October 8, 2025
November 12, 2025
December 17, 2025

Board Meeting Times:
5:00 p.m. – 5:05 p.m. – Open Session – Community Comments on Closed Session – Elem. Library
5:05 p.m. – 6:00 p.m. – Closed Session – Elementary Library
6:00 p.m. – Open Session – Regular Board Meeting – Elementary Cafeteria

17.0 Adjourn Regular Board Meeting

On a motion by Jodi Shearman, seconded by Erin Ciapponi, the board voted 4-0 to adjourn open session @ 7:14 p.m.

Approved October 8, 2025

_____
Clerk of the Board

HAPPY VALLEY UNION SCHOOL DISTRICT Est.1954

Happy Valley Elementary School District
Board of Trustees

Special Board Meeting Minutes

September 30, 2025
Happy Valley Community Center
5400 Happy Valley Rd., Anderson, CA 96007

OPEN SESSION – 8:30 AM

1.0 Call to Order @ 8:35 a.m.

2.0 Roll Call – Jodi Shearman, Cheryl Best, Erin Ciapponi, Jacque Brousseau, Josh Hancock - Present

3.0 Pledge of Allegiance led by Jodi Shearman

4.0 Approval of Agenda

It was noted that Item #6 – Adjourn Open Session & Convene Closed Session had been inadvertently left off the agenda. Board President Jodi Shearman consulted the District's attorney who was participating by video. The attorney said the updated agenda could be introduced and the meeting could continue since closed session was listed on both agenda's along with the closed session subject matter.

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 5-0 to approve the updated agenda with the addition of Item #6 - Adjourn Open Session & Convene Closed Session.

5.0 Public Comment – The public may address the board at this time. A three-minute limit is set for each speaker on all items. Public comment is limited to a maximum of 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

5.1 Public Comment Session Opened @ 8:36 a.m.

5.2 Items on the Closed Agenda – Candace Goldsberry asked the board if it would be possible to find out who was posting inaccurate information on Social Media; Jeff Kuwahara said he received the message from the school regarding sexual assault in the school. He also stated he received a text message with a link to a post on social media created by Josh Hancock. His question was, why is Mr. Hancock, as a school board member allowed to post these types of items on social media. Mr. Kuwahara stated his children attend the schools in Happy Valley and his wife is employed by the district and he has never had anything but positive things to say about the district. He stated that Mr. Hancock needed to explain his post.

At that time John Hartman and Taylor Curry started speaking in raised voices replying to Mr. Kuwahara's question about Josh Hancock and his posts. Mr. Hartman stated that he (Josh Hancock) made these posts because the community needs to know the truth about what was happening because Gina Murphy was lying and covering up the

truth. Both Mr. Hartman and Taylor Curry accused Mrs. Murphy of not doing her job and stated that she needs to be out of the Happy Valley district by either being fired or resigning. More yelling, words and accusations went back and forth until Cheryl Best and Jodi Shearman stepped in and called for their time to speak to be over.
Jodi Shearman then asked if there was anyone else who wanted to speak before the board went into closed session.
Sandi Garcia indicated that she would like to speak. Mrs. Garcia commented that she has worked in the school district for 29 years and has known Gina Murphy for at least 20 of those years as a community member, as a parent whose children attended the Happy Valley schools, as a PTA member, as a volunteer and as an educator in Shasta County. She stated she could attest to Mrs. Murphy's character and that her intentions are pure and her heart is in the right place. Mrs. Garcia stated she did not care what anyone thought about what she said. She stated that she would trust anyone of the teachers in the district with her kids.

5.3 Public Comment Session Closed @ 8:50 a.m.

6.0 Adjourn Open Session & Convene Closed Session

On a motion by Cheryl Best, seconded by Jodi Shearman, the board voted 5-0 to adjourn open session and convene closed session @ 8:50 a.m.

CLOSED SESSION – 8:45 AM (Dependent upon length of Public Comment Session)

7.0 Closed Session

7.1 Significant Exposure to Litigation Pursuant to (Government Code Section §54956.9(b)): 1 Case

OPEN SESSION – (Dependent upon length of Closed Session)

8.0 Adjourn Closed Session and Convene Open Session

On a motion by Erin Ciapponi, seconded by Cheryl Best, the board voted 5-0 to adjourn closed session and convene open session @ 11:53 a.m.

9.0 Report from Closed Session – Nothing to report

10.0 Adjournment of Special Board Meeting

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 5-0 to adjourn the special board meeting @ 11:53 a.m.

Checks Dated 09/06/2025 through 10/03/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9011051367	09/11/2025	ACE PAYMENT PROCESSING	01-4510	ELEM/PRIMARY MAINT. SUPPLIES		109.15
9011051368	09/11/2025	AERIES SOFTWARE	01-5210	AERIES TRAINING (3)		837.00
9011051369	09/11/2025	CLEAR CREEK COMMUNITY SERVICE	01-5550	AUG 25' BALL FIELD WATER SVCS	685.10	
				AUG 25' BUS BARN WATER SVCS	21.09	
				AUG 25' ELEMENTARY WATER SVCS	705.66	
				AUG 25' PRIMARY WATER SVCS	153.12	1,564.97
9011051370	09/11/2025	DUNCAN, HEATHER A	01-5801	CTC REIMBURSEMENT		102.65
9011051371	09/11/2025	GILES LOCK & SEC SYSTEMS INC	01-4510	ELEMENTARY MAINTENANCE SPLYS		57.80
9011051372	09/11/2025	GORDON LEMKE	35-6291	AUGUST 25 DSA CONSTRUCTION INSPECTION SRVCS		10,554.77
9011051373	09/11/2025	HAPPY VALLEY FRESH FTS	13-4710	25/26 FOOD SERVICES - FRUIT		286.00
9011051374	09/11/2025	HEGGERTY	01-4140	KINDERGARTEN CURRICULUM		212.27
9011051375	09/11/2025	LAUNDRY WORLD	01-4510	PRIM/ELEM. JANITORIAL SPLYS		2,824.26
9011051376	09/11/2025	LOZANO SMITH	01-5810	GENERAL PUBLIC RECORDS ACT SRVCS	9,142.50	
				TRAINING/RESOURCES SRVCS	640.00	
			35-6210	GENERAL FACILITIES & BUSINESS SRVCS	1,863.00	11,645.50
9011051377	09/11/2025	MENDES SUPPLY COMPANY	01-4510	ELEMENTARY GYM FLOOR PADS	53.94	
				PRIM./ELEM. JANITORIAL SPLYS	369.34	423.28
9011051378	09/11/2025	MOUNTAIN VALLEY SPED JPA	01-9500	24/25 INVOICE		34,615.92
9011051379	09/11/2025	N.C.G.T. SECURITY FUND	01-9550	SEPTEMBER 25 H & W		17,619.42
9011051380	09/11/2025	NAPA OF ANDERSON	01-4510	BUS #81 BATTERY CABLE	38.18	
				BUS #81 BATTERY PARTS	341.40	
				TRACTOR SUPPLIES	293.69	673.27
9011051381	09/11/2025	NORMAC	01-4510	PRIMARY IRRIGATION SUPPLIES		154.13
9011051382	09/11/2025	OFFICE DEPOT	01-4510	PRIMARY ENVELOPES		215.08
9011051383	09/11/2025	PAYLESS BUILDING SUPPLY	01-4510	ELEM./PRIM/MAINT. SUPPLIES		293.03
9011051384	09/11/2025	PG&E	01-5515	AUG 25' HV DISTRICT ELECTRIC SERVICES		22.15
9011051385	09/11/2025	PRODUCERS DAIRY FOODS, INC.	13-4710	25/26 STUDENT MEALS		1,138.01
9011051386	09/11/2025	PROPACIFIC FRESH	13-4710	25/26 FOOD SERVICES - MEAL SUPPLIES		832.68
9011051387	09/11/2025	SEMINGSON ARCHITECTS INC.	35-6211	10% OF BIDING COSTS- TK/K CLASSRMS		11,250.00
9011051388	09/11/2025	SETPOINT REFRIGERATION & HVAC	01-5630	HVAC SRVCS RM. 8 - A/C		145.00
9011051389	09/11/2025	SHASTA CO OFFICE OF EDUCATION	01-5101	SELPA INTERPRETER SERVICES	15,884.30	
			01-5630	JULY 25' VEHICLE MAINTENANCE	913.87	
			01-9500	24/25 SELPA ESY DHH SRVCS	3,532.26	20,330.43
9011051390	09/11/2025	SYSCO - SACRAMENTO	13-4510	25/26 STUDENT MEALS & SUPPLIES	64.28	
			13-4710	25/26 STUDENT MEALS & SUPPLIES	3,484.80	3,549.08

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/06/2025 through 10/03/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9011051391	09/11/2025	U.S. BANK CORP PAYMENT SYSTEMS	01-4310	25/26 ELEMENT. MYSTERY SCIENCE MEMBERSHIP	1,999.00	
			01-4510	ELEMENTARY GYM PARKING LOT PAINT	519.44	
				ELOP 25' B-BALL CAMP LUNCH	304.42	
				ELOP 25' B-BALL CAMP SNACKS	117.27	
				ELOP 25' V-BALL CAMP LUNCH	444.63	
				ELOP 25' V-BALL CAMP SUPPLIES	6.95	
				ELOP B-BALL CAMP LUNCH	678.69	
				INTERVENTION UFLI SUPPLIES	148.71	
				MAINT/KITCHEN SUPPLIES	87.53	
				MAINTENANCE SUPPLIES	100.97	
				MAINTENANCE/KITCHEN SUPPLIES	115.79	
				OLD JOHN DEERE TRACTOR PARTS	87.41	
				P.D. BREAKFAST	118.83	
				PRIM/ELEMENT. PAINT - CURBS	589.42	
				WATER SERVICES	35.88	
			01-5210	G. MURPHY CASBO TRAINING	270.00	
				G. MURPHY SSCAL WEBINAR	290.00	
			01-5310	AUGUST 25' AMAZON PRIME	16.08	
			01-5801	ELOP B-BALL CAMP SNACKS	270.00	
			01-5930	P.D. BREAKFAST	44.00	
				USPS CERTIFIED MAIL	10.48	
			13-4510	MAINT/KITCHEN SUPPLIES	596.09	
				MAINTENANCE/KITCHEN SUPPLIES	144.46	
			13-4710	STUDENT MEAL SUPPLIES	230.36	
				STUDENT MEAL SUPPLY	28.89	7,255.30
9011051392	09/11/2025	VALLEY ACE HARDWARE	01-4510	MAINTENANCE SUPPLIES		286.46
9011051393	09/11/2025	VALLEY TIRE INC	01-4510	BUS #23 TIRES		702.83
9011051394	09/11/2025	WCP SOLUTIONS	01-4510	PAPER/JANITORIAL PRIM/ELEM SPLY	7,903.68	
				PRIM/ELEM. JANITORIAL SPLYS	623.87	8,527.55
9011052065	09/18/2025	ACCU-PRINT	01-5801	FINGERPRINTING		54.00
9011052066	09/18/2025	ACE PAYMENT PROCESSING	01-4510	ELEM. BALLFIELD IRRIGATION		4.92
9011052067	09/18/2025	AT&T	01-5910	25/26 HVUESD PHONE SERVICES		728.64
9011052068	09/18/2025	BUSWEST, LLC	01-4510	BUS #442 PARTS		56.64
9011052069	09/18/2025	CALIF SAFETY - ANNA SCHWA RTZ	01-5801	SEPT 25' HVUESD ALARM MONITORING		570.00
9011052070	09/18/2025	CDW GOVERNMENT	01-4410	ELEMENTARY LEARNING CENTER MONITOR		1,609.39
9011052071	09/18/2025	CERAMI & BROWNING CONSTRUCTION	35-6210	TK CONSTRUCTION THRU 8/31/25		527,738.69

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/06/2025 through 10/03/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9011052072	09/18/2025	CERAMI & BROWNING CONSTRUCTION	35-6210	TK/K RETENTION PAYMENTS		27,775.72
9011052073	09/18/2025	CHAMBERS, PAIGE M	01-5211	MILEAGE REIMB. DOT APT		15.40
9011052074	09/18/2025	CINTAS	01-5801	LIFELINE & REVIVER AED VIEW AGREEMENT		329.26
9011052075	09/18/2025	CITY OF REDDING	01-5801	ELOP/PROJECT SHARE - DAY CAMP F.T		326.70
9011052076	09/18/2025	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01-5801	FINGERPRINT APPLICATIONS		96.00
9011052077	09/18/2025	E-Rate Advisors, Inc.	01-5801	E-RATE SRVCS - 25/26 - 1 OUT OF 4		750.00
9011052078	09/18/2025	EXPLORELEARNING	01-4310	REFLEX FLAX LICENSE 25/26 - PRIMARY		1,833.33
9011052079	09/18/2025	First Foundation Bank	01-7438	ENERGY PROJECT LOAN 25/26	20,000.00	
			01-7439	ENERGY PROJECT LOAN 25/26	7,000.00	27,000.00
9011052080	09/18/2025	FOOD HANDLER SOLUTIONS, LLC	01-5801	25/26 12M ONLINE PROF. STANDARDS TRACK. PGM		500.00
9011052081	09/18/2025	GOLD STAR FOODS	13-4510	25/26 STUDENT MEAL SUPPLIES	364.73	
			13-4710	25/26 STUDENT MEAL SUPPLIES	1,244.25	1,608.98
9011052082	09/18/2025	HAPPY STOP MARKET	01-4601	BUS/TRANSPORTATION FUEL	2,157.54	
			13-4510	BUS/TRANSPORTATION FUEL	40.06	2,197.60
9011052083	09/18/2025	HAPPY VALLEY FRESH FTS	13-4710	25/26 FOOD SERVICES - FRUIT		440.00
9011052084	09/18/2025	HEARTLAND PAYMENT SYSTEMS	13-5801	SUB: MOSIAC CLOUD (2) 25/26		1,850.00
9011052085	09/18/2025	HEBERT, PEREGRIN S	01-4510	MAINTENANCE SUPPLIES		50.13
9011052086	09/18/2025	JACK SCHREDER & ASSOC., INC.	25-5801	JULY 25' SCHOOL FACILITY ACTIVITIES PROGRAM	878.75	
			35-6245	JULY 25' TK FUNDING ACTIVITIES PROGRAM	138.75	1,017.50
9011052087	09/18/2025	LAPREA EDUCATION ATTN: ANNA DIGILIO	01-5801	2- SUBSCRIPTION ADD-ONS - DEVELOPING DECODERS		46.67
9011052088	09/18/2025	LAUNDRY WORLD	01-4510	PRIM/ELEM. JANITORIAL SUPPLIES	268.02	
				PRIM/ELEMENT. JANITORIAL SUPPLIES	128.61	396.63
9011052089	09/18/2025	LINDE GAS & EQUIPMENT INC.	01-5610	MAINTENANCE CYLINDER RENTAL		25.60
9011052090	09/18/2025	MENDES SUPPLY COMPANY	01-4510	ELEM./BUS BARN SUPPLIES		696.73
9011052091	09/18/2025	MOUNTAIN VALLEY SPED JPA	01-5805	25/26 ANNUAL MEMBER FEE		11,693.00
9011052092	09/18/2025	NAPA OF ANDERSON	01-4510	BUS #442 PARTS		527.64
9011052093	09/18/2025	NORMAC	01-4510	PRIMARY IRRIGATION SUPPLIES		379.72
9011052094	09/18/2025	NORTH VALLEY DISTRIBUTING	01-4510	BUS PARTS 24/25 INVOICE		103.52
9011052095	09/18/2025	OFFICE DEPOT	01-4510	D.O. & ELEMENTARY ENVELOPES	138.58	
			01-5801	D.O. & ELEMENTARY ENVELOPES	574.86	713.44
9011052096	09/18/2025	PACE SUPPLY CORP	01-4510	SOCCER FIELD - PRIMARY IRRIGATION		1,249.26
9011052097	09/18/2025	PG&E	01-5515	AUG 25' DISTRICT ELECTRIC SERVICES	407.54	
				AUG 25' ES ELECTRIC SERVICES	78.68	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/06/2025 through 10/03/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9011052097	09/18/2025	PG&E	01-5515	AUG 25' FAM CNTR ELECTRIC SERVICES	42.85	529.07
9011052098	09/18/2025	PITNEY BOWES	01-5620	POSTAGE LEASE 7/1-9/30/25		297.56
9011052099	09/18/2025	PRO TRAININGS LLC	01-5801	PROFIRSTAID CERTIFICATE (3)		119.85
9011052100	09/18/2025	PRODUCERS DAIRY FOODS, INC.	13-4710	25/26 STUDENT MEALS		2,351.72
9011052101	09/18/2025	Professional Exterminators	01-5510	AUG 25 ES PEST TREATMENT	90.00	
				AUG 25 PS PEST TREATMENT	70.00	160.00
9011052102	09/18/2025	PROPACIFIC FRESH	13-4710	25/26 FOOD SERVICES - MEAL SUPPLIES		1,570.41
9011052103	09/18/2025	SCHOOL/COLLEGE LEGAL SERVICES	01-5801	25/26 WORKSHOP; LUNCH/LEARN SEASON PASS		500.00
9011052104	09/18/2025	SHASTA COUNTY ENVIRONMENTAL HEALTH DIVISION	13-5801	ELEMENTARY - FOOD PERMIT 25/26	465.35	
				PRIMARY - FOOD PERMIT 25/26	465.35	930.70
9011052105	09/18/2025	SHASTA UNION HIGH SCHOOL DIST.	01-5801	FALCON CROWDSTRIKE SUBS. 25/26		5,750.00
9011052106	09/18/2025	TEAMSTERS RETIREE TRUST	01-9559	SEPT 25' R. WADOWSKI H & W		295.00
9011052107	09/18/2025	The Brass Reed	01-4310	MUSIC INSTRUMENT REEDS		64.35
9011052108	09/18/2025	TPX COMMUNICATIONS	01-5910	AUG 25 PHONE SERVICES		479.44
9011052109	09/18/2025	UNIVERSITY OF OREGON/EDUCATION AL AND COMMUNITY SUPPORTS	01-5801	SWISS ANNUAL LICENSE 9/1-8/31/26		800.00
9011052110	09/18/2025	US OMNI & TSACG COMPL SVCS INC	01-5801	OCT 25' RETIREMENT PLAN SVCS		15.00
9011052111	09/18/2025	VISIONARY EDUCATIONAL COACHING	01-5801	25/26 MTSS TIER 1/ YR 2 TRAINING & MATERIALS		1,666.66
9011052112	09/18/2025	WASTE MANAGEMENT ANDERSON COTTONWOOD DISPOSAL	01-5545	SEPT 25 ES GARBAGE SERVICES	1,344.90	
				SEPT 25 PS GARBAGE SERVICES	1,319.89	2,664.79
9011052113	09/18/2025	WELLS FARGO BANK	01-5801	CORPORATE TRUST SRVCS - ADMIN CHARGES		750.00
9011053177	09/25/2025	CLEAR CREEK COMMUNITY SERVICE	01-5550	JULY 25 BALL FIELD WATER	552.38	
				JULY 25 BUS WATER	21.09	
				JULY 25 ELEMENTARY WATER	653.02	
				JULY 25 PRIMARY WATER	157.04	1,383.53
9011053178	09/25/2025	ACSA	01-5310	25/26 ACSA MEMBERSHIP RENEWAL		1,191.60
9011053426	09/30/2025	Amazon Capital Services	01-4310	H. DUNCAN BASIC MTLS.	114.78	
				J HUTCHISON BASC. MTLS	27.99	
				J. SANFORD ROOM 4 BAS. MTLS	301.81	
				JARAMILLIO BAS MTLS -RETURN/CREDIT	7.51-	
				K GURWELL BASC. MTLS	44.09	
				NIBERT BASC. MTLS	428.00	
				P. MCDONALD BASC. MTLS	761.49	
			01-4510	7-25-25 D.O. SUPPLIES	127.58	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/06/2025 through 10/03/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9011053426	09/30/2025	Amazon Capital Services	01-4510	B. COOK CLASSROOM FUNDS	75.57	
				BAC COMP. STAND	61.41	
				CBO SUPPLIES	155.91	
				D.O. SUPPLIES 7-9	17.91	
				ELEM. VIKING PRIZES - RETURN/CREDIT	7.48-	
				ES - OFFICE CHAIR W/ NEW WHEEL	118.97	
				ES - STAFF ROOM SUPPLIES	264.00	
				ES OFFICE	214.86	
				ES OFFICE, STAFF RM, PLAYGRND - CREDIT	10.52-	
				ES- USB WIRELESS COMBO	51.46	
				PS - RM 1 TECHNOLOGY NEEDS	149.07	
				PS CAMPUS/OFFICE NEEDS	1,028.12	
				PS STAFF COPY ROOM	199.47	
				PS STAFF PHOTOS DISPLAY	26.91	
				SPENCER CLASSRM NEEDS- DISTRICT	41.99	
				SUPPLIES USING CLASSROOM FUNDS	556.17	
				TEACHER APPRECIATION N. YR BXS	21.92	4,763.97
9011053427	09/30/2025	BUSWEST, LLC	01-4510	BUS #110 PARTS	168.97	
				BUS #24 PARTS	153.78	322.75
9011053428	09/30/2025	CA DEPT OF EDUCATION CASHIER'S OFFICE	13-4710	STATE FOOD DELIVERY		175.50
9011053429	09/30/2025	COMER COMMUNICATIONS	01-5630	E-RATE FIBER CONTRACT		9,875.86
9011053430	09/30/2025	FOLLETT SOFTWARE, LLC	01-5801	25/26 LIBRARY SERVICES - PRIM/ELEMENT.		2,751.36
9011053431	09/30/2025	GOLD STAR FOODS	13-4510	25/26 STUDENT MEAL SUPPLIES	263.39	
			13-4710	25/26 STUDENT MEAL SUPPLIES	898.53	1,161.92
9011053432	09/30/2025	GRAINGER	01-4510	ELEMENTARY - ICE MACHINE PARTS	745.12	
				PRIMARY - WATER FAUCET PARTS	344.40	1,089.52
9011053433	09/30/2025	HEARTLAND PAYMENT SYSTEMS	13-5801	24/25 PSV: END OF YEAR (EOY)		749.00
9011053434	09/30/2025	LOZANO SMITH	01-5810	GENERAL FACILITIES & BUSINESS THRU 8/31/25		2,139.00
9011053435	09/30/2025	MID PACIFIC ENGINEERING	35-6291	GEOTECH ENGINEERING - TK/K PROJECT		1,752.46
9011053436	09/30/2025	NAPA OF ANDERSON	01-4510	BUS #96 PARTS		65.85
9011053437	09/30/2025	PITNEY BOWES	01-5930	AUG 25 POSTAGE REFILL		401.00
9011053438	09/30/2025	PRICE, JAMES C	01-4310	CAMPUS ELECTIVE SUPP. BEAUTIFICATION -ES		154.34
9011053439	09/30/2025	PRODUCERS DAIRY FOODS, INC.	13-4710	25/26 STUDENT MEALS		1,162.67

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/06/2025 through 10/03/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9011053440	09/30/2025	PROPACIFIC FRESH	13-4710	25/26 FOOD SERVICES - MEAL SUPPLIES		678.11
9011053441	09/30/2025	SEMINGSON ARCHITECTS INC.	35-6211	TK/K CLASSROOMS		14,739.75
9011053442	09/30/2025	SHASTA TRINITY SCHLS INS GROUP	01-9552	OCTOBER 25' VISION	855.00	
			01-9559	OCTOBER 25' VISION	67.50	922.50
9011053443	09/30/2025	SYSCO - SACRAMENTO	13-4510	25/26 STUDENT MEALS & SUPPLIES	434.71	
			13-4710	25/26 STUDENT MEALS & SUPPLIES	3,897.59	4,332.30
9011053444	09/30/2025	US BANK EQUIPMENT FINANCE	01-5801	SEPT 25' COPIER/LEASE SVCS	968.88	
			01-7439	SEPT 25' COPIER/LEASE SVCS	1,431.84	2,400.72
9011053813	10/02/2025	ACE PAYMENT PROCESSING	01-4510	ELEM. BALL FIELD IRRIGATION	133.07	
				MAINT & ELEM. SUPPLIES	171.85	
				MAINT & PRIM. SUPPLIES	128.55	
				MAINT/ELEM/PRIM SUPPLIES	348.82	782.29
9011053814	10/02/2025	ACSA	01-5310	ACSA MEMBERSHIP RENEWAL - C. NELSON		1,058.01
9011053815	10/02/2025	CARTER, LACEY L	01-5210	CASC2025 CONVENTION		433.00
9011053816	10/02/2025	CLEVER INC.	01-5801	GOOGLE WORKSPACE EDU PLUS & CLEVER IDM 25/26		2,606.25
9011053817	10/02/2025	CMC NORTH TREASURER	01-5210	CMC NORTH MATCH CONFERENCE - A. YOUMAN		220.00
9011053818	10/02/2025	HAPPY VALLEY FRESH FTS	13-4710	25/26 FOOD SERVICES - FRUIT		613.50
9011053819	10/02/2025	JELLISON, HANNA E	01-5210	CASC2025 CONVENTION		185.00
9011053820	10/02/2025	N.C.G.T. SECURITY FUND	01-9500	OCTOBER 25 H&W		19,788.58
9011053821	10/02/2025	POULTON, KARA A	01-5211	AUGUST 25 MILEAGE REIMBURSEMENT	75.07	
				SEPT 25' MILEAGE REIMBURSEMENT	56.28	131.35
9011053822	10/02/2025	PRIMO BRANDS	01-4510	8/23-9/22/25 WATER SRVCS		34.97
9011053823	10/02/2025	PRODUCERS DAIRY FOODS, INC.	13-4710	25/26 STUDENT MEALS		1,200.41
9011053824	10/02/2025	PROPACIFIC FRESH	13-4710	25/26 FOOD SERVICES - MEAL SUPPLIES		1,954.40
9011053825	10/02/2025	SETPOINT REFRIGERATION & HVAC	01-6510	ELEMENTARY KITCHEN EQUIPMENT UPGRADE		35,060.33
9011053826	10/02/2025	SHASTA CO OFFICE OF EDUCATION	01-5630	AUG 25' VEHICLE MAINTENANCE	249.50	
				CPI WORKBOOK REIMBURSEMENT	654.76	904.26
9011053827	10/02/2025	SYSCO - SACRAMENTO	13-4510	25/26 STUDENT MEALS & SUPPLIES	38.28	
			13-4710	25/26 STUDENT MEALS & SUPPLIES	1,792.00	1,830.28
9011053828	10/02/2025	U.S. BANK CORP PAYMENT SYSTEMS	01-4510	MAINT. OLD JOHN DEERE PARTS	27.67	
			01-5310	AMAZON PRIME SUBSCRIPTION	16.08	
			01-5801	L. CARTER & H. JELLISON	583.72	
			01-5805	J. JARAMILLO BLENDING MAGIC SUBSCRIP.N	120.00	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/06/2025 through 10/03/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9011053828	10/02/2025	U.S. BANK CORP PAYMENT SYSTEMS	01-5805	K. PIAZZA BLENDING MAGIC SUBCSRIP.	120.00	
			13-4510	CAFE & STUDENT MEAL SUPPLIES	231.82	
				CAFE SUPPLY RETURN/CREDIT	42.78-	
				STUDENT MEAL & CAFE SUPPLIES	192.90	
				SUPPLIES FOR BREAKFAST	7.05	
			13-4710	CAFE & STUDENT MEAL SUPPLIES	287.50	
				STUDENT MEAL & CAFE SUPPLIES	246.79	
				STUDENT MEAL SUPPLIES	299.62	
				STUDENT MEAL SUPPLY	33.13	
			13-5801	KITCHEN VAN CAR WASH	16.00	2,139.50
9011053829	10/02/2025	WILGUS FIRE CONTROL INC.	01-5630	ELEM. FIRE EXTINGUSIHER SERVICES		315.21
				Total Number of Checks	**115**	**889,028.70**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General	88	261,609.25
13	CafeFoodSvc	23	30,727.56
25	CapitalFacilities	1	878.75
35	CountySchoolFacilities	8	595,813.14
	Total Number of Checks	**115**	889,028.70
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		**889,028.70**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Academic School Year 2025-2026

Quarterly Report on Williams Uniform Complaints

[Education Code § 35186]

District: Happy Valley Union Elementary School District

Form Completed By: Rhonda Grijalva Title: Executive Assistant

Quarterly Report Submission Date: *(Please check one)*

- [x] October 2025
- [ ] January 2026
- [ ] April 2026
- [ ] July 2026

Date for information to be reported publicly at governing board meeting: 10/08/2025

Please check the box that applies:

- [x] No complaints were filed with any school in the district during the quarter indicated above.
- [ ] Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignments	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0

Gina Murphy

Print Name of District Superintendent

Signature of District Superintendent

10/08/2025

Date

Submit by the 15th of the month to: Barbara Erlei at berlei@shastacoe.org

California Department of Education

DataQuest Home / Teaching Assignment Monitoring Outcomes by FTE

2023-24 Teaching Assignment Monitoring Outcomes by Full-Time Equivalent (FTE)

Happy Valley Union Elementary Report (45-70011) Disaggregated by School

✚ **Report Description**

✚ **Report Glossary**

✚ **Report Options and Filters**

Filters Enabled:
School Type: Non-Charter

Reset Filters

Name	Total Teaching FTE	Clear	Out-of-Field	Intern	Ineffective	Incomplete	Unknown	N/A
District Office	1.0	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Happy Valley Community Day	1.0	0.0%	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Happy Valley Elementary	12.0	61.8%	7.2%	8.3%	8.3%	14.3%	0.0%	0.0%
Happy Valley Primary	12.5	76.0%	0.0%	24.0%	0.0%	0.0%	0.0%	0.0%

Report Totals

Name	Total Teaching FTE	Clear	Out-of-Field	Intern	Ineffective	Incomplete	Unknown	N/A
Happy Valley Union Elementary	26.5	67.6%	7.0%	15.1%	3.8%	6.5%	0.0%	0.0%
Shasta	1,125.9	80.2%	4.9%	3.0%	4.4%	7.4%	0.0%	0.1%
Statewide	246,129.2	84.4%	3.0%	2.0%	5.5%	4.8%	0.0%	0.2%

Note: Data for classroom-based teaching assignments taught by teachers without a Statewide Education Identifier (SEID) are not included in the Teacher Assignment Monitoring Outcome (AMO) by Full-Time Equivalency (FTE) report. Data are not included for districts and independently reporting charter schools (IRCs) that did not certify their California Longitudinal Pupil Achievement Data System (CALPADS) Fall 2 submission. Due to rounding error, partial FTE counts by AMO may not sum exactly to the Total FTE displayed in the report for the selected reporting level and filters. For more information about this report, including data sources and timelines, data uses, downloadable files, and a description of the methodology and business rules for processing the data, please visit the CDE Information about the Teaching Assignment Monitoring Outcome Report webpage.

* Charter school data are removed by default from all district-level reports, including the associated state and county Report Totals. To include charter school data in district-level reports, select the “Reset Filters” button on district-level reports to show data for “All Schools” OR select the desired School Type filter from within the expandable Report Filters menu on the desired DataQuest report.

** Results produced using the Alternative School report filter are based on the Alternative School Accountability Status (ASAS) during associated academic year, which is based on the Dashboard Alternative School Status (DASS). The Alternative School report filter is strictly intended to facilitate comparisons for traditional charter and non-charter schools by allowing for the removal of alternative schools, which generally serve “high-risk” student populations. More information about alternative school accountability can be found on the CDE Dashboard Alternative School Status (DASS) webpage.

HAPPY VALLEY UNION ELEMENTARY SCHOOL DISTRICT

PERSONNEL ACTION REPORT – AGENDA ITEM #17.1

NAME OF EMPLOYEE	EMPLOYEE POSITION	EMPLOYMENT STATUS	EFFECTIVE DATE
Jade Bousfield	1:1 Inst. Aide	New Hire	09/29/2025

Regulation 3311: Bids

Status: ADOPTED

Original Adopted Date: 10/01/2015 **| Last Revised Date:** ~~09~~03/01/~~2023~~2025 **| Last Reviewed Date:** ~~09~~03/01/~~2023~~2025

CSBA NOTE: Pursuant to Government Code 54202, districts are **mandated** to establish bidding procedures governing the purchase of equipment and supplies. The following administrative regulation and accompanying Board policy reflects the competitive bidding procedures applicable to these purchases, as well as contracts pursuant to Public Contract Code 20111 for certain services, public works projects, and repairs and maintenance, when the contract exceeds the amount specified in law.

An alternative procedure for public works projects is provided pursuant to the Uniform Public Construction Cost Accounting Act (UPCCAA) (Public Contract Code 22000-22045~~), which allows public projects~~). Pursuant to Public Contract Code 22032, as amended by AB 2192 (Ch. 953, Statutes of ~~$60~~2024), projects of $75,000 or less ~~to~~may be performed by district employees and public projects of ~~$200~~220,000 or less ~~to~~may be ~~awarded through an~~contracted using a more informal bidding process. ~~See~~For more information regarding UPCCAA, see BP/AR 3311.1 - Uniform Public Construction Cost Accounting Procedures. Districts that have adopted the UPCCAA procedures should modify the following regulation to delete or revise conflicting provisions related to contracts for public works. Also see AR 3311.2 - Lease-Leaseback Contracts, AR 3311.3 - Design-Build Contracts, and AR 3311.4 - Procurement of Technological Equipment for procedures applicable to those contracts.

Advertised/Competitive Bids

The district shall advertise for any of the following: (Public Contract Code 20111)

1. A public project contract that involves an expenditure of $15,000 or more, including a contract for construction, reconstruction, erection, alteration, renovation, improvement, painting, repainting, demolition, or repair work involving a district owned, leased, or operated facility

CSBA NOTE: For the contracts specified in Item #2a-c below, Public Contract Code 20111 requires the Superintendent of Public Instruction (SPI) to annually establish a bid limit that reflects U.S. Department of Commerce data. The following paragraph allows the amount to escalate automatically once the SPI has made the annual determination. For ~~2023~~2025, the bid limit is ~~$109,300~~114,800.

2. A contract that exceeds the amount specified in law, as annually adjusted by the Superintendent of Public Instruction, for any of the following:

a. The purchase of equipment, materials, or supplies to be furnished, sold, or leased to the district

b. Services, not including construction services or special services and advice in accounting, financial, legal, or administrative matters

c. Repairs that are not a public project, including maintenance

Maintenance means routine, recurring, and usual work for preserving, protecting, and keeping a district facility operating in a safe, efficient, and continually usable condition for the intended purpose for which it was designed, improved, constructed, altered, or repaired. Maintenance includes, but is not limited to, carpentry, electrical, plumbing, glazing, and other craft work designed to preserve the facility, as well as repairs, cleaning, and other operations on machinery and other permanently attached equipment. Maintenance also includes landscape maintenance, including mowing, watering, trimming, pruning, planting, replacement of plants, and servicing of irrigation and sprinkler systems. Maintenance does not include painting, repainting, or decorating, other than ~~touchup, or among other types of work,~~minor repainting; janitorial or custodial services; and protection provided by security forces. (Public Contract Code 20115, 22002)

Instructions and Procedures for Advertised Bids

The Superintendent or designee shall call for bids by placing a notice at least once a week for two weeks in a local newspaper of general circulation published in the district, or if no such newspaper exists, then in some newspaper of general circulation that is circulated in the county. ~~The~~Additionally, the Superintendent or designee ~~also~~ may post the notice on the district's website or through an electronic portal. The notice shall state the work to be done or materials or supplies to be furnished and the time and place and website where bids will be opened. (Public Contract Code 20112)

The notice shall contain the time, date, and location of any mandatory prebid conference, site visit, or meeting and details regarding when and where project documents, including the final plan and specifications, are available. Any such mandatory visit or meeting shall occur not less than five calendar days after the publication of the initial notice. (Public Contract Code 6610)

CSBA NOTE: Pursuant to Public Contract Code 2600 all bid documents and construction contracts, when applicable, must contain a notice that the project is subject to the skilled and trained workforce requirements specified in Public Contract Code 2600-2603. Skilled and trained workforce requirements are required for lease-leaseback projects, design-build, and alternative design-build projects. Skilled and trained workforce is optional for all other construction delivery methods. See AR 3311.2 Lease-Leaseback Contracts and AR 3311.3 -- Design-Build Contracts for specific bidding requirements.

~~The notice shall contain the time, date, and location of any mandatory prebid conference, site visit, or meeting and details regarding when and where project documents, including the final plan and specifications, are available.~~ For lease-leaseback, design-build, and alternative design-

build projects, the notice shall additionally specify that the project is subject to skilled and trained workforce requirements. (Education Code 17250.25, 17250.62, 17407.5; Public Contract Code 2600, 6610)

Bid instructions and specifications shall include the following requirements and information:

1. All bidders shall certify in writing the minimum, if not exact, percentage of post-consumer materials in products, materials, goods, or supplies offered or sold. (Public Contract Code 22152)

2. All bids for construction work shall be presented under sealed cover. (Public Contract Code 20111)

   The district may accept a bid that has been submitted electronically or on paper. (Public Contract Code 20111, 20112)

   The bid shall be accompanied by a form of bidder's security, including either cash, a cashier's check payable to the district, a certified check made payable to the district, or a bidder's bond executed by an admitted surety insurer and made payable to the district. The security of unsuccessful bidders shall be returned in a reasonable period of time, but in no event later than 60 days after the bid is awarded. (Public Contract Code 20111, 20112)

3. When a standardized proposal form is provided by the district, bids not presented on the standard form shall be disregarded. (Public Contract Code 20111.5)

4. Bids shall not be accepted after the advertised bid opening time, regardless of whether the bids are actually opened at that time. (Public Contract Code 20112)

5. When two or more identical lowest or highest bids are received, the Governing Board may determine by lot which bid shall be accepted. (Public Contract Code 20117)

CSBA NOTE: Public Contract Code 20103.8 specifies that, in those cases when the bid includes items that may be added to or deducted from the scope of the work in the contract, the bid solicitation must specify the method to be used to determine the lowest bid, as detailed below. ~~Districts should~~It is recommended that districts consult ~~with~~ CSBA's District and County Office of Education Legal Services or district legal counsel, as appropriate, ~~if they have~~with questions regarding the applicability of this law.

6. If the district requires that the bid ~~include~~includes prices for items that may be added to or deducted from the scope of work in the contract, the bid solicitation shall specify which one of the following methods will be used to determine the lowest bid. (Public Contract Code 20103.8)

In the absence of such a specification, only the method provided in Item #6a below shall be used. (Public Contract Code 20103.8)

a. The lowest bid shall be the lowest total of the bid prices on the base contract without consideration of the prices on the additive or deductive items.

b. The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that were specifically identified in the bid solicitation as being used for the purpose of determining the lowest bid price.

c. The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that, when taken in order from a specifically identified list of those items in the solicitation, and added to or subtracted from the base contract, are less than or equal to a funding amount publicly disclosed by the district before the first bid is opened. (Public Contract Code 20103.8)

The lowest bid shall be determined in a manner that prevents any information that would identify any of the bidders or proposed subcontractors or suppliers from being revealed to the district before the ranking of all bidders from lowest to highest has been determined. (Public Contract Code 20103.8)

CSBA NOTE: For a bid to be successful, it must conform to bid specifications (i.e., it must be "responsive") and the bidder must be determined to be able to perform the work (i.e., the bidder must be "responsible" as defined in Public Contract Code 1103). There is no right to a due process hearing when the district has merely found the bid to be nonresponsive. However, the district must be careful in makingIt is recommended that districts provide clear and comprehensive bid specifications to bidders and that a determination on the "nonresponsiveness" of a bid be based only on anything other than the documents submitted. To avoid any confusion, the district should provide clear and comprehensive bid specifications to bidders.

When rejecting the lowest responsive bid on the basis that the bidder is nonresponsible, the district mustis required to inform the bidder of the evidence used when making the determination and afford the bidder a hearing with the right to present evidence that the bidder is responsible.

7. In determining the lowest bid, the district shall consider only responsive bids that conform to bid specifications and are submitted by responsible bidders who have demonstrated trustworthiness, quality, fitness, capacity, and experience to satisfactorily perform the public works contract.

a. When a bid is determined to be nonresponsive, the Superintendent or designee shall notify the bidder and give the bidder an opportunity to respond to the determination.

b. When the lowest bidder is determined to be nonresponsible, the Superintendent or designee shall notify the bidder of the right to present evidence of the bidder's responsibility at a hearing before the Board~~.~~

8. After being opened, all submitted bids become public records pursuant to Government Code 7920.530 and shall be made available for public review pursuant to law, Board policy, and administrative regulation~~.~~

Prequalification Procedure

CSBA NOTE: The following section is optional. Pursuant to Public Contract Code 20111.6, a district with average daily attendance (ADA) of 2,500 or greater is required to prequalify all general contractors and electrical, mechanical, and plumbing subcontractors for any public project of $1,000,000 or more, when the project uses ~~or is reimbursed from~~state general funds, School Facilities Program funds (Education Code 17070.10-17079.30~~)~~), or uses or ~~other~~is reimbursed from future state school bonds. A model prequalification questionnaire is available on the Department of Industrial ~~Relations~~Relations' website.

Additionally, pursuant to Public Contract Code 20111.5, districts are permitted, but not required, to establish prequalification procedures for other contracts which, by law, require competitive bidding.

When required by law or the Board, the Superintendent or designee shall establish a uniform system for rating bidders on the basis of completed questionnaires and financial statements in order to determine the size of contracts on which each bidder is qualified to bid. For this purpose, the Superintendent or designee shall furnish prospective bidders a standardized prequalification questionnaire and financial record which, when completed, shall indicate a bidder's statement of financial ability and experience in performing public works. The bidder's information shall be verified under oath in the manner in which civil law pleadings are verified. The questionnaires and financial statements shall not be public records and shall not be open to public inspection. (Code of Civil Procedure 446; Public Contract Code 20111.5, 20111.6)

When any public project involves an expenditure of $1,000,000 or more and is funded or reimbursed wholly or partly by state general funds, the School Facilities Program funds, or other future state school bond, the district shall prequalify prospective bidders either quarterly or annually. The prequalification shall be valid for one year and the following requirements shall apply: (Public Contract Code 20111.6)

1. Prospective bidders, including, but not limited to, prime, general engineering, and general building contractors and electrical, mechanical, and plumbing subcontractors, as defined in Public Contract Code 4113 or Business and Professions Code 7056 or 7057, as applicable, shall submit a standardized questionnaire and financial statement 10 or more business days, as determined by the district, before the date fixed for the public opening of sealed bids~~.~~

2. Prospective bidders shall be prequalified by the district five or more business days, as determined by the district, before the date fixed for the public opening of sealed bids~~.~~

If the project includes electrical, mechanical, or plumbing components that will be performed by electrical, mechanical, or plumbing contractors, the Superintendent or designee shall make available to all bidders a list of prequalified general contractors and electrical, mechanical, and plumbing subcontractors five or more business days, as determined by the district, before the date fixed for the public opening of sealed bids. (Public Contract Code 20111.6)

For all other contracts requiring competitive bidding, the district may establish a procedure for prequalifying bidders on a quarterly basis and may authorize that prequalification be considered valid for up to one calendar year following the date of the initial prequalification. Prospective bidders for such contracts shall submit the questionnaire and financial statement at least five days before the date fixed for public opening of sealed bids and shall be prequalified by the district at least one day before the fixed bid-opening date. (Public Contract Code 20111.5)

Award of Contract

The district shall award each contract to the lowest responsible bidder, except in the following circumstances:

1. When the contract is for the procurement and/or maintenance of electronic data processing systems and supporting software, in which case the Board may contract with any one of the three lowest responsible bidders (Public Contract Code 20118.1)

2. When the contract is for any transportation service which involves an expenditure of more than $10,000 and which will be made with any person or corporation other than a common carrier, municipally owned transit system, or a parent/guardian of a student who is to be transported, in which case the Board may contract with other than the lowest bidder (Education Code 39802)

CSBA NOTE: Pursuant to Public Contract Code 2000-2002, a district is permitted to establish bidding requirements that facilitate the participation of minority, women, disabled veteran, and small business enterprises in contracts. Though minorities and women are included in Public Contract Code 2000, Article 1, Section 31(a) of the California Constitution prohibits the granting of preferences based on race, sex, color, ethnicity, or national origin in state employment and contracting. The district should consult with CSBA's District and County Office of Education Legal Services or district legal counsel if there is any question about the granting of preferences to any such business.

3. When the contract is one for which the Board has established goals and requirements relating to participation of disabled veteran or small business enterprises in accordance with Public Contract Code 2000-2002, in which case the Board may contract with the lowest responsible bidder who submits a responsive bid and complies or makes a good faith effort to comply with the goals and requirements (Public Contract Code 2000-2002)

4. When procuring a lease-leaseback contract, in which case the Board shall award the contract based on objective criteria for determining the best combination of price and qualifications in accordance with Education Code 17400 and 17406

CSBA NOTE: Until January 1, 2025, districts may, in accordance with Education Code 17250.25, utilize the design-build method of construction delivery. Pursuant to Education Code 17250.15, design-build means a project delivery process in which both the design and construction of a project are procured from a single entity.

5. When procuring a design-build contract for a public works project in excess of $1,000,000 in accordance with Education Code 17250.20, in which case the Board may award the contract to either the low bid or the best value to the district, taking into consideration, at a minimum, price, technical design and construction expertise, and life-cycle costs (Education Code 17250.20, 17250.25)

CSBA NOTE: Pursuant to Education Code 17250.60-17250.69, as added by AB 185 (Ch. 571, Statutes of 2022), the district may, until January 1, 2029, utilize alternative design-build contracts for public works projects in excess of $5,000,000. Pursuant to Education Code 17250.60, alternative design-build means a project delivery process in which both the design and construction of a project are procured from a single design-build entity based on its proposed design cost, general conditions, overhead, and profit as a component of the project price.

A contract for an alternative design-build project must be awarded to either the low bidder or the best value, and is subject to further negotiation and amendment pursuant to Education Code 17250.65. Alternative design-build subcontracts are subject to an open book evaluation by the district and the district sets the price based on this open book evaluation. The alternative design-build contract may be subject to further negotiation or amendment and if the district and the design-build entity are unable to reach an agreement, the district may terminate the contract. A district that utilizes the alternative design-build procurement method is required to submit, by January 1, 2028, a report to the Legislature, as specified in Education Code 17250.67. See AR 3311.3 - Design-Build Contracts for more information specific to design-build and alternative design-build projects.

6. When procuring an alternative design-build contract for a public works project in excess of $5,000,000 in accordance with Education Code 17250.62, in which case the Board may award the contract to either the low bid or the best value, taking into consideration, at a minimum design cost, general conditions, overhead, and profit as a component of the project price; technical design and construction expertise; and life-cycle costs (Education Code 17250.61, 17250.62)

Protests by Bidders

CSBA NOTE: The law does not specify a procedure for handling protests by bidders. The following optional section provides one such procedure and should be modified to reflect district practice.

If the bidder believes that the award is not in compliance with law, Board policy, or the bid specification, the bidder may protest the award. A protest must be filed in writing with the Superintendent or designee within five working days after receipt of notification of the contract

award and shall include all documents supporting or justifying the protest. A bidder's failure to file the protested documents in a timely manner shall constitute a waiver of the right to protest the award of the contract.

The Superintendent or designee shall review the documents submitted with the bidder's claims and render a decision in writing within 30 working days. The Superintendent or designee may also convene a meeting with the bidder in order to attempt to resolve the problem.

CSBA NOTE: The following paragraph provides a process for appealing a bid award to the Board. Although the law does not specify the notice to be given in this circumstance, CSBA recommends at least three business days which may be modified to reflect district practice.

The bidder may appeal the Superintendent or designee's decision to the Board. The Superintendent or designee shall provide notice to the bidder of the date and time for Board consideration of the protest at least three business days before the Board meeting. The Board's decision shall be final.

Limitation on Use of Sole Sourcing

CSBA NOTE: "Sole sourcing" is the practice by which one brand name product is specified, although comparable, competitive products are available. Public Contract Code 3400 allows sole sourcing in limited circumstances and requires that the specification of the designated product be followed by the words "or equal," so that bidders for such a contract are able to base their bids on the use of other products of equal functionality that may result in cost savings for the district. The following section is optional.

In any contract for the construction, alteration, or repair of school facilities, the Superintendent or designee shall ensure that the bid specification: (Public Contract Code 3002, 3400)

1. Does not directly or indirectly limit bidding to any one specific concern

2. Does not call for a designated material, product, thing, or service by a specific brand or trade name, unless the specification is followed by the words "or equal," so that bidders may furnish any equal material, product, thing, or service

   In any such case, the bid specification shall provide a time period, before and/or after the award of the contract, for the contractor to submit data substantiating the request for substituting the designated material, product, thing, or service. If no such time period is specified, the contractor may submit the data within 35 days after the award of the contract.

CSBA NOTE: The following optional paragraph is for use by districts with ADA of more than 2,500. For the repair or replacement of the roof of a public facility, a material must meet the requirements specified below to be considered "equal" pursuant to Public Contract Code 3000-3010.

When the bid is for a roof project, a material, product, thing, or service is considered "equal" to that designated if it is equal in quality, durability, design, and appearance; will perform the intended function equally well; and conforms substantially to the detailed requirements in the bid specification. (Public Contract Code 3002)

However, the Superintendent or designee may designate a specific material, product, thing, or service by brand or trade name, also known as sole sourcing, if the Board has made a finding, described in the invitation for bids or request for proposals (RFP), that a particular material, product, thing, or service is designated for any of the following purposes: (Public Contract Code 3400)

1. To conduct a field test or experiment to determine its suitability for future use
2. To match others in use on a particular public improvement that has been completed or is in the course of completion
3. To obtain a necessary item that is only available from one source
4. To respond to the Board's declaration of an emergency, ~~as~~so long as the declaration has been approved by four-fifths of the Board when issuing the invitation for bid or RFP

Bids Not Required

~~CSBA NOTE: The following paragraph lists those items that may be purchased through a "piggybacked" bid; see the accompanying Board policy. Many districts have used the piggyback procedure to purchase portable and relocatable buildings. The Attorney General has opined in 89 Ops.Cal.Atty.Gen. 1, 2006 that a district may not rely on the piggyback exception to contract for the acquisition and installation of factory-built modular building components (i.e., roofs and walls) for installation on a permanent foundation. This opinion does not apply to typical portable or relocatable single-classroom buildings, because they lack a permanent foundation and building mobility. Additionally, in 2022 the State Allocation Board (SAB) notified districts that modular school facilities must be competitively bid and districts that use piggyback contracts for modular facilities are ineligible for state funding from SAB administered programs. Districts considering using the piggyback process for relocatables, portables, modulars, and the like should consult CSBA's District and County Office of Education Legal Services or district legal counsel.~~CSBA NOTE: Districts may be exempt from certain bidding requirements; see "Bids Not Required" in the accompanying Board policy. The following optional paragraphs are additional instances that do not require competitive bidding.

~~Without advertising for bids and upon a determination that it is in the best interest of the district, the Board may "piggyback" by authorizing another public corporation or agency, by contract, lease, requisition, or purchase order, to lease data-processing equipment or to purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor. Alternatively, if the public corporation or agency has an existing contract with a vendor for the lease or purchase of personal property, the district may authorize the lease or purchase of personal property directly from the vendor and make payments under the same terms~~

that are available to the public corporation or agency under the contract. (Public Contract Code 20118)

CSBA NOTE: The following optional paragraph reflects the authority granted to public agencies pursuant to Government Code 4217.10-4217.18 to enter into energy service contracts without competitive bidding when the agency's governing body determines that the contract is in the best interest of the agency based on the "cost-benefit" analysis specified in Government Code 4217.12.

Without advertising for bids, the Board may enter into an energy service contract and any related facility ground lease, when it determines that the terms of the contract and lease are in the best interest of the district and meet the cost effectiveness requirements specified in Government Code 4217.12. The Board's determination shall be made at a regularly scheduled public hearing of which notice is given to the public at least two weeks in advance and shall be based on a cost and saving comparison finding specified in Government Code 4217.12. (Government Code 4217.12)

SupplementaryWithout taking estimates or advertising for bids, supplementary textbooks, library books, educational films, audiovisual materials, test materials, workbooks, instructional computer software packages, or periodicals may be purchased in any amount without taking estimates or advertising for bids.. (Public Contract Code 20118.3)

Perishable foodstuffs and seasonal commodities needed in the operations of cafeterias may be purchased through bid or on the open market. (Education Code 38083)

Bids shall not be required for day labor under circumstances specified in Public Contract Code 20114. Day labor shall include the use of maintenance personnel employed on a permanent or temporary basis. (Public Contract Code 20114)

CSBA NOTE: Pursuant to Public Contract Code 20113, a district may award contracts without competitive bidding in emergency situations, as specified below. In Marshall v. Pasadena Unified School District, a court held that the definition of "emergency" in Public Contract Code 1102 is applicable. Public Contract Code 1102 defines "emergency" as a "sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services."

In an emergency when any repairs, alterations, work, or improvement to any school facility is necessary to permit the continuance of existing school classes or to avoid danger to life or property, the Board may, by unanimous vote and with the approval of the County Superintendent of Schools, contract for labor and materials or supplies without advertising for or inviting bids or may authorize the use of day labor or force account for the emergency purpose. (Public Contract Code 1102, 20113)

The district may purchase any surplus property from the federal government or any of its agencies in any quantity needed for the operation of its schools without taking estimates or advertising for bids. (Education Code 17602)

Policy Reference UPDATE Service
Copyright 2025 by **California School Boards Association**, West Sacramento, California 95691

All rights reserved.

Policy Reference Disclaimer:
These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
Bus. Code 7056	General engineering contractor
Bus. Code 7057	General building contractor
Code of Civil Procedure 446	Verification of pleadings
Ed. Code 17070.10-17079.30	Leroy F. Greene School Facilities Act
Ed. Code 17250.10-17250.~~55~~52	Design-build contracts
Ed. Code 17250.60-17250.69	Alternative design-build contracts
Ed. Code 17400	Leasing Property
Ed. Code 17406	Lease-leaseback contract
Ed. Code 17595	Purchase of supplies through Department of General Services
Ed. Code 17602	Purchase of surplus property from federal agencies
Ed. Code 38083	Purchase of perishable foodstuffs and seasonal commodities
Ed. Code 38110-38120	Apparatus and supplies
Ed. Code 39802	Transportation services
Gov. Code 4217.10-4217.18	Energy conservation contracts
Gov. Code 4330-4334	California made materials
Gov. Code 53060	Special services and advice
Gov. Code 54201-54205	Purchase of supplies and equipment by local agencies
Gov. Code 7920.530	~~Definition of public~~Public record; definition
Pub. Cont. Code 1102	~~Definition of emergency~~Emergency; definition
Pub. Cont. Code 1103	~~Definition; responsible~~Responsible bidder; definition
Pub. Cont. Code 12200	~~Definitions, recycled~~Recycled goods, materials and supplies; definition
Pub. Cont. Code 2000-2002	Responsive bidders
Pub. Cont. Code 20101-20103.7	Public construction projects; requirements for bidding
Pub. Cont. Code 20103.8	Award of contracts

Pub. Cont. Code 20110-20118.4	Local Agency Public Construction Act; school districts
Pub. Cont. Code 20189	Bidder's security; earthquake relief
Pub. Cont. Code 22000-22045	Uniform Public Construction Cost Accounting Act
Pub. Cont. Code 22152	Recycled product procurement
Pub. Cont. Code 3000-3010	Roofing projects
Pub. Cont. Code 3400	Bid specifications
Pub. Cont. Code 3410	U.S. produce and processed foods
Pub. Cont. Code 4113	Prime contractor; subcontractor
Pub. Cont. Code 6102	Bribery of public official; voidable contract
Pub. Cont. Code 6610	Bid visits
CA Constitution, Article 2, Section 31(a)	Prohibition of discrimination in operation of public education

Management Resources	**Description**
Attorney General Opinion	89 Ops.Cal.Atty.Gen. 1 (2006)
CA Department of General Services Publication	Office of Public School Construction, Piggyback Contracts
CA Department of General Services Publication	Office of Public School Construction Notification to School Districts Regarding Use of Piggyback Contracts for SAB-Administered Programs, July 2022
CA Department of Industrial Relations Publication	Model Prequalification Questionnaire
Court Decision	City of Inglewood-Los Angeles County Civic Center Authority v. Superior Court (1972) 7 Cal.3d 861
Court Decision	Great West Contractors Inc. v. Irvine Unified School District (2010) 187 Cal.App.4th 1425
Court Decision	Konica Business Machines v. Regents of the University of California (1988) 206 Cal.App.3d 449
Court Decision	Los Angeles Unified School District v. Great American Insurance Co. (2010) 49 Cal.4th 739
Court Decision	Marshall v. Pasadena Unified School District (2004) 119 Cal.App.4th 1241
Website	CSBA District and County Office of Education Legal Services
Website	California Department of General Services
Website	CSBA

Website	California Department of Education
Website	California Association of School Business Officials

Cross References

Code	Description
0410	Nondiscrimination In District Programs And Activities
1113	District And School Websites
1113	District And School Websites
1113-E(1)	District And School Websites
1340	Access To District Records
1340	Access To District Records
3000	Concepts And Roles
3230	Federal Grant Funds
3230	Federal Grant Funds
3270	Sale And Disposal Of Books, Equipment And Supplies
3270	Sale And Disposal Of Books, Equipment And Supplies
3300	Expenditures And Purchases
3311.1	Uniform Public Construction Cost Accounting Procedures
3311.1	Uniform Public Construction Cost Accounting Procedures
3311.2	Lease-Leaseback Contracts
3311.3	Design-Build Contracts
3311.4	Procurement Of Technological Equipment
3312	Contracts
3314	Payment For Goods And Services
3314	Payment For Goods And Services
3510	Green School Operations
3511	Energy And Water Management
3511	Energy And Water Management
3511.1	Integrated Waste Management
3511.1	Integrated Waste Management

3512	Equipment
3512-E(1)	Equipment
3517	Facilities Inspection
3517-E(1)	Facilities Inspection
3540	Transportation
3551	Food Service Operations/Cafeteria Fund
3551	Food Service Operations/Cafeteria Fund
3580	District Records
3580	District Records
3600	Consultants
6161.1	Selection And Evaluation Of Instructional Materials
6161.1	Selection And Evaluation Of Instructional Materials
6161.1-E(1)	Selection And Evaluation Of Instructional Materials
6161.11	Supplementary Instructional Materials
6163.1	Library Media Centers
7000	Concepts And Roles
7140	Architectural And Engineering Services
7140	Architectural And Engineering Services
9270	Conflict Of Interest
9270-E(1)	Conflict Of Interest
9320	Meetings And Notices
9323.2	Actions By The Board
9323.2-E(1)	Actions By The Board

HAPPY VALLEY UNION SCHOOL DISTRICT

ENROLLMENT HISTORY

As of October 3, 2025

For the School Year of:	2012/ 2013	2013/ 2014	2014/ 2015	2015/ 2016	2016/ 2017	2017/ 2018	2018/ 2019	2019/ 2020	2020/ 2021	2021/ 2022	2022/ 2023	2023/ 2024	2024/ 2025	2025/ 2026
August	514	505	528	509	499	548	526	484	443	470	490	498	476	469
September	512	496	529	497	499	525	508	477	456	474	482	501	468	462
October	510	492	535	502	500	522	511	480	465	470	487	496	471	461
November	517	497	538	502	494	528	512	483	469	468	490	496	470	
December	513	493	538	498	493	528	505	481	462	458	502	497	477	
January	520	498	532	503	496	530	500	491	460	462	505	500	492	
February	518	501	539	504	498	533	494	492	460	459	504	497	493	
March	520	511	536	501	503	530	494	493	462	458	502	500	502	
April	527	516	538	498	500	531	493	491	467	470	505	501	509	
May	532	512	537	499	507	541	500	490	476	464	510	495	505	
June	531	511	535	495	504	535	497	490	472	466	510	495	505	

HAPPY VALLEY UNION SCHOOL DISTRICT

ENROLLMENT HISTORY - CDS

As of October 3, 2025

For the School Year of:	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/23	2023/24	2024/25	2025/26
August	4	7	8	5	4	3	5	1	2
September	5	10	9	5	3	4	5	1	2
October	7	7	10	4	6	3	7	5	3
November	7	5	10	5	4	3	7	4	
December	8	5	8	6	4	3	4	4	
January	10	4	6	8	5	3	4	5	
February	11	4	8	6	5	5	6	4	
March	9	6	9	6	5	3	6	5	
April	9	4	8	6	5	6	9	7	
May	9	7	8	6	7	5	9	6	
June	10	9	8	6	10	6	8	6	

Happy Valley Community Day School

2025-2026

Enrollment by Teacher and Grade

Teacher	------- K -------			------- 4 -------			------- 5 -------			--------- ALL ---------		
	M	F	Total	M	F	Total	M	F	Total	M	F	Total
005 Duncan	1	-	1	1	-	1	1	-	1	3	-	3
School Total:	1		1	1		1	1		1	3		3

HAPPY VALLEY UNION SCHOOL DISTRICT

ENROLLMENT HISTORY - ELEMENTARY

As of October 3, 2025

For the School Year of:	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/24	2024/25	2025/26
August	284	263	248	237	254	252	246	251
September	279	266	205	237	245	252	245	249
October	281	263	212	229	247	242	242	248
November	282	264	215	224	246	240	239	
December	282	266	215	223	251	239	242	
January	285 as of 1/16	275	215	222	252	245	247	
February	285	275	214	223	254	244	247	
March	284	276	216	228	246	245	249	
April	284	275	221	226	246	244	246	
May	284	274	226	226	248	239	245	
June	283	274	224	226	245	240	244	

Happy Valley Elementary School

2025-2026

Enrollment by Teacher and Grade

Teacher	------- 4 -------			------- 5 -------			------- 6 -------			------- 7 -------			------- 8 -------			--------- ALL ---------		
	M	F	Total	M	F	Total	M	F	Total	M	F	Total	M	F	Total	M	F	Total
000	-	-	-	-	-	-	-	1	1	-	-	-	-	-	-	-	1	1
172 Baldwin 3	-	-	-	-	-	-	-	-	-	14	11	25	-	-	-	14	11	25
							-	-	-	-	-	-	-	-	-			
164 Goodman 19	-	-	-	11	15	26	-	-	-	-	-	-	-	-	-	11	15	26
111 Hutchison 10	-	-	-	-	-	-	9	13	22	-	-	-	-	-	-	9	13	22
120 Jackson 17	-	-	-	14	15	29	-	-	-	-	-	-	-	-	-	14	15	29
141 Keown 8	-	-	-	-	-	-	-	-	-	-	-	-	15	8	23	15	8	23
119 McDonald 21	13	10	23	-	-	-	-	-	-	-	-	-	-	-	-	13	10	23
173 Morgan 2	-	-	-	-	-	-	-	-	-	-	1	1	-	-	-	-	1	1
118 Nickens 20	18	8	26	-	-	-	-	-	-	-	-	-	-	-	-	18	8	26
113 Price 11	-	-	-	-	-	-	15	10	25	-	-	-	-	-	-	15	10	25
110 Sanford 4	-	-	-	-	-	-	-	-	-	9	16	25	-	-	-	9	16	25
153 Youman 7	-	-	-	-	-	-	-	-	-	-	-	-	14	8	22	14	8	22
School Total:	31	18	49	25	30	55	24	24	48	23	28	51	29	16	45	132	116	248

HAPPY VALLEY UNION SCHOOL DISTRICT

ENROLLMENT HISTORY - PRIMARY

As of October 3, 2025

For the School Year of:	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/25	2025/26
August	207	215	198	185	216	224	231	214	208
September	213	217	205	165	216	224	232	215	213
October	210	217	207	172	212	227	235	218	210
November	216	210	209	179	215	230	235	218	
December	218	206	207	186	210	235	234	219	
January	219	203	210	188	213	235	233	227	
February	226	205	209	191	210	231	230	227	
March	228	202	208	196	208	228	230	232	
April	238	205	208	195	211	235	229	231	
May	237	208	208	200	208	240	229	227	
June	238	205	208	200	207	239	229	227	

Happy Valley Primary School

2025-2026

Enrollment by Teacher and Grade

Teacher	------- TK -------			------- K -------			------- 1 -------			------- 2 -------			------- 3 -------			--------- ALL ---------		
	M	F	Total	M	F	Total	M	F	Total	M	F	Total	M	F	Total	M	F	Total
141 Collver 7	-	-	-	-	1	1	4	-	4	-	1	1	-	-	-	4	2	6
143 Cumpston 4	-	-	-	8	11	19	-	-	-	-	-	-	-	-	-	8	11	19
	-	-	-				-	-	-	-	-	-	-	-	-	1	-	1
135 Jaramillo 6	-	-	-	-	-	-	12	7	19	-	-	-	-	-	-	12	7	19
007 Kimball 8	-	-	-	-	-	-	2	-	2	2	-	2	-	-	-	4	-	4
118 Nibert 1	6	6	12	-	-	-	-	-	-	-	-	-	-	-	-	6	6	12
121 Piazza 5	-	-	-	-	-	-	11	9	20	-	-	-	-	-	-	11	9	20
126 Roach 13	-	-	-	-	-	-	-	-	-	12	10	22	-	-	-	12	10	22
134 Salcido 16	-	-	-	-	-	-	-	-	-	-	-	-	14	11	25	14	11	25
136 Sanders 12	-	-	-	-	-	-	-	-	-	12	10	22	-	-	-	12	10	22
120 Spencer 15	-	-	-	-	-	-	-	-	-	-	-	-	13	12	25	13	12	25
132 Stacey 2	7	8	15	-	-	-	-	-	-	-	-	-	-	-	-	7	8	15
129 Stotka 3	-	-	-	11	10	21	-	-	-	-	-	-	-	-	-	11	10	21
	-	-	-	-			-	-	-	-	-	-	-	-	-	-		
School Total:	13	14	27	**19**	2**2**	4**1**	29	16	45	26	21	47	27	23	50	11**4**	9**6**	21**0**