

BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215

AGENDA

Regular Meeting

October 8, 2025

Charles L. Spragg School

Library

601 Buffalo Avenue

6:00 PM

I. Regular Meeting

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

II. Flag Salute

III. Roll Call

Mr. Bouchard ('25)
Ms. Fuentes ('25)
Ms. Rogers ('25)

Ms. Cramer ('27)
Mr. Guercioni ('26)

Mrs. DiGiacomo ('26)
Mrs. Nava ('27)

IV. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on October 8, 2025 at _____ p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

V. Presentation of Annual 2024-2025 HIB Grade Self-Assessment by Mrs. Shulby

VI. Open Floor to Public

The public is invited to comment on or question any topic related to the Board of Education agenda items.

VII. Comments for the Good of the Board

VIII. Monthly Reports

- a. Administrative Reports
 - i. Superintendent / Principal Report *Attachment*
 - ii. Business Administrator Report
 - iii. Director of Special Projects Report *Attachment*
 - iv. EHCCS Principal Report *Attachment*
 - v. Supervisor of Early Childhood/LDTC Report *Attachment*
 - vi. Board Solicitor’s Report
- b. Board Committee Reports
 - i. Personnel
 - ii. Curriculum/Programs
 - iii. Finance
 - iv. Policy
 - v. Buildings/Grounds

IX. Board Minutes

a. **APPROVE (roll call):**

- i. September 10, 2025 Regular Meeting

Attachment

X. Financial Items

a. **APPROVE (roll call):**

- i. Board Secretary Report – August 2025

Attachment

- ii. Report of Receipts and Disbursements – August 2025

Attachment

b. **APPROVE (roll call):** Board Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 8/31/25 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

c. **APPROVE (roll call):** Monthly Purchase Orders/Bills

Attachment

Bills to be Approved for Payment	\$ 159,820.32
Checks to be Ratified	\$ 271,071.00
Payroll to be Ratified	\$ 763,903.46

d. **RATIFY and AFFIRM (roll call):** Budget transfers for the 2025-2026 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

- i. October 8, 2025 (2025-2026) Fund 10 - \$340

Attachment

e. **RATIFY AND AFFIRM (roll call):** Round trip mileage, toll reimbursement and parking for all administrators and out-of-district case manager(s) for travel related to off-campus meetings and mandated trainings in accordance with the State of New Jersey Department of Treasury Office of Management and Budget mileage reimbursement rate.

f. **APPROVE (roll call):** Contract with Evergreen Consolidated, LLC to provide snow removal services during the 2025-2026 school year at a cost of \$300 to \$1,900 per school snow event, weather pending.

Attachment

- g. **APPROVE (roll call):** The acceptance of the Nita M. Lowey 21st Century Community Learning Centers Program Competitive Grant for the 2025-2026 school year in the amount of \$475,000.
- h. **APPROVE (roll call):** The acceptance of the Ruby Bridges Walk to School Day Mini-Grant for the 2025-2026 school year in the amount of \$1,000.
- i. **APPROVE (roll call):** The acceptance of a donation from Rotts-n-Notts Nosework, LLC in the amount of \$300.
- j. **APPROVE (roll call):** Professional Services Agreement with Fraytak, Veisz, Hopkins, and Duthie, P.C. for architectural services related to the Toilet Room Renovations at the Charles L. Spragg School. *Attachment*

XI. Non-instructional Operations Items.

- a. **APPROVE (roll call):** The following Atlantic County Institute of Technology student to volunteer to assist with the Art and Drama clubs at the EHCCS during the 2025-2026 school year:
 - i. Seryna Davis-Hassall
- b. **APPROVE (roll call):** The following facilities use request:
 - i. Cedar Creek Athletics to use the CLS Gym for basketball practice on December 5, 2025.
- c. **RATIFY and AFFIRM (roll call):** The following Stockton University student to volunteer at EHCCS during the 2025-2026 school year:
 - i. Perla Juliana Diaz Carrasquillo

XII. Personnel Items – as recommended by the Superintendent of Schools

- a. **APPROVE (roll call):** To accept the resignation of the following:

	Name	Position	Location	Resignation Date	Effective Date
i.	Donnel Dulay	21st CCLC Project Director	District	10/1/2025	10/8/2025

- b. **APPROVE (roll call):** The appointment of the following personnel, pending proper certification, criminal history clearance, and documentation as applicable:

	Name	Position	Location	Effective Date	Degree and Step	Salary
i.	Sean Caughey	Leave Replacement School Counselor	EHCCS	10/30/2025 - approx. 3/10/2026	MA Step 1	\$62,642 prorated to the length of the leave
ii.	Nicole Lemoine	Substitute Teacher/Aide	District	2025-2026	n/a	\$150 per diem
iii.	Vivian Olan	Substitute Custodian	District	2025-2026	n/a	\$140 per diem
iv.	Sarah Saint Surin	.85 Teacher Aide	EHCCS	10/16/2025	Aide BA Step 1	\$29,090 prorated
v.	Christine Schrum	Substitute Teacher/Aide	District	2025-2026	n/a	\$150 per diem

c. **APPROVE (roll call):** Leaves of Absences for the following personnel:

	SMID#	Type Leave	Anticipated start date	Anticipated end date	Notes	Initial approval if a revision
i.	90237009	FMLA	10/27/2025	12/5/2025	Paid	

d. **APPROVE (roll call):** The following staff to work with Atlantic Prevention Resources to run the Strengthening Families Municipal Alliance Family Nights, a seven-week evening program, 17.5 hours each at \$40 per hour funded with 21st CCLC funds during the 2025-2026 school year:

i. Jennifer Connelly	ii. Tina Hennaut
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e. **APPROVE (roll call):** The appointment of the following staff as chaperones for Noodlemania on February 7, 2026, not to exceed 4 hours each, at the contractual rate of \$40 per hour:

i. Stacey Mohr	ii. Kimberly Weigle
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f. **APPROVE (roll call):** The appointment of the following staff as chaperones for the Are You Smarter Than a Knight Trivia Competition on March 14, 2026, not to exceed 4 hours each, at the contractual rate of \$40 per hour:

i. Patrick Barry	ii. Heather Cullen	iii. Gabrielle Elefante
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iv. Katherine Minutella	v. Gianna Miranda	vi. Simon Mohr
vii. Stacey Mohr	viii. Gia Murphy	ix. Kristin Polisano-McDonald
x. Ashley Popa	xi. Kimberly Weigle	xii. Nicolette Wilson
xiii. Matthew Wira		

- g. **APPROVE (roll call):** The appointment of the following staff as chaperones for the 8th Grade Dance on Friday, June 12, 2026, not to exceed 3 hours each, at the contractual rate of \$40 per hour:

i. Patrick Barry	ii. Elizabeth Glass	iii. Andrew Ross
iv. Tina Scibilia	v. Kimberly Weigle	

- h. **RATIFY and AFFIRM (roll call):** The following personnel to attend the following Professional Development trainings at \$40 per hour:

Math Expressions - 2 hours and 15 minutes on August 27, 2025	
i. Victoria Martinez	ii. Danielle Broomhead
iii. Heather Crosson	iv. Katherine Minutella

XIII. Student Items

- a. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building Principal, HIB Coordinator, or designee. *Handout*
- b. **RATIFY AND AFFIRM:** Admitting the following homeless students from Atlantic City Board of Education in compliance with the McKinney-Vento Act, where the prior district of residence is responsible for the estimated tuition costs:
- #20341804, Grade 4, \$93.86 per diem, effective September 2, 2025 through February 28, 2026 (111 days, \$10,419)
 - #20351803, Grade 3, \$93.86 per diem, effective September 2, 2025 through February 28, 2026 (111 days, \$10,419)
 - #20301802, Grade 8, \$97.78 per diem, effective September 2, 2025 through February 28, 2026 (111 days, \$10,853)
 - #20352178, Grade 3, \$93.86 per diem, effective September 2, 2025 through June 30, 2026 (180 days, \$16,895)

- v. #20322181, Grade 6, \$97.78 per diem, effective September 2, 2025 through June 30, 2026 (180 days, \$17,600)
 - vi. #20311789, Grade 7, \$97.78 per diem, effective September 2, 2025 through June 30, 2026 (180 days, \$17,600)
 - vii. #20361908, Grade 2, \$93.86 per diem, effective September 2, 2025 through June 30, 2026 (180 days, \$16,895)
- c. **RATIFY AND AFFIRM:** Admitting the following homeless student from Egg Harbor Township Board of Education in compliance with the McKinney-Vento Act, where the prior district of residence is responsible for the estimated tuition costs:
- i. #20372168, Grade 1, \$93.86 per diem, effective September 2, 2025 through June 30, 2026 (180 days, \$16,895)
- d. **RATIFY AND AFFIRM:** Admitting the following homeless students from Monroe Township Board of Education in compliance with the McKinney-Vento Act, where the prior district of residence is responsible for the estimated tuition costs:
- i. #20362105, Grade 2, \$93.86 per diem, effective September 2, 2025 through May 5, 2026 (151 days, \$14,173.03)
 - ii. #20362105, Grade 1, \$93.86 per diem, effective September 2, 2025 through May 4, 2026 (150 days, \$14,079.17)
 - iii. #20342106, Grade 4, \$93.86 per diem, effective September 2, 2025 through May 4, 2026 (150 days, \$14,079.17)
- e. **RATIFY AND AFFIRM:** Admitting the following homeless student from Pleasantville Board of Education in compliance with the McKinney-Vento Act, where the prior district of residence is responsible for the estimated tuition costs:
- i. #20352176, Grade 3, \$93.86 per diem, effective September 2, 2025 through June 30, 2026 (180 days, \$16,895)
- f. **RATIFY AND AFFIRM:** Admitting the following DCP&P student from Cape May City Board of Education, where the prior district of residence is responsible for the estimated tuition costs:
- i. #20342158, Grade 4, \$93.86 per diem, effective September 2, 2025 through June 30, 2026 (180 days, \$16,895)
- g. **RATIFY AND AFFIRM:** Admitting the following DCP&P student from Voorhees Township Board of Education, where the prior district of residence is responsible for the estimated tuition costs:
- i. #20402107, Grade PK, \$105 per diem, effective September 2, 2025 through June 30, 2026 (180 days, \$18,900)

- h. **RATIFY and AFFIRM (roll call):** The following student to be placed on Homebound Instruction:
 - i. #20342138, effective September 11, 2025 through October 2, 2025.
- i. **APPROVE (roll call):** The following student enrichment trips, funded with 21st CCLC funds:
 - i. 21st CCLC REACH Program students to visit R and J Farm, Galloway Township NJ, on October 24, 2025.
- j. **APPROVE (roll call):** The following student enrichment trips, funded locally:
 - i. 8th Grade students to visit and tour Cedar Creek High School in Egg Harbor City, NJ on January 29, 2026.
 - ii. Noodlemania Trivia Competition for 4th Grade students at Northfield Community School in Northfield, NJ on February 7, 2026.
 - iii. 7th Grade students to visit Cedar Creek High School in Egg Harbor City, NJ on May 14, 2026.

XIV. Program Items

- a. **APPROVE (roll call):** The submission of the HIB Self-Assessment for 2024-2025 school year.
- b. **APPROVE (roll call):** The following Field Experience placement for Grand Canyon University student from October 9, 2025 to October 22, 2025:
 - i. Amanda Uccellini to be placed with Debra Damask-Leon (ELL).

XV. Professional Development

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- a. **APPROVE (roll call):** Professional Development Workshops for the 2025-2026 school year. *Attachment*

XVI. Policies / Regulations Items

- a. **APPROVE (roll call):** First reading of New/Revised Policies/Bylaws/Regulations as follows:

- i. Policy 3542.31 - Free or Reduced Price Lunches/Milk, Offer versus Serve
Handout

XVII. New Business

XVIII. Informational Items

- 10/14/25 CLS 2nd Grade Chef in Class
- 10/17/25 EHCCS Rowan Virtua SOM Science Presentation
- 10/21/25 CLS Fall Family Fun Night
- 10/21/25 EHCCS Picture Day
- 10/28/25 CLS Picture Make-Up Day
- 10/31/25 CLS Pep Rally
- 11/4/25 CLS Illusion Maker Assembly
- 11/5/25 EHCCS Grades 4 and 5 Acenda Assembly
- 11/5/25 EHCCS Grades 6-8 ACPO Presentation

XIX. Open to Public

XX. Calendar Dates

October 10, 2025	Staff Development, No School
October 13, 2025	Columbus Day, Buildings Closed
October 20-23, 2025	NJSBA Convention
October 22, 2025	Staff Development, 12:50 Dismissal
November 6-7, 2025	NJEA Convention, Buildings Closed
November 10, 2025	Veterans Day, Buildings Closed
November 12, 2025	Board of Education Meeting

XXI. Executive Session

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RESOLVED: At a public meeting of the Board of Education held on October 8, 2025 at _____ p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

XXII. Adjournment Time

Time: _____