

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING
September 18, 2025

The regular meeting of the School Board of Independent School District No. 831, Forest Lake MN, was called to order by Member Rebelein at 7:00 p.m. on Thursday, September 18, 2025 at the Forest Lake Area School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Tessa Antonsen, Jill Christenson, Julie Corcoran, Mark Kasel, Curt Rebelein Jr., Gail Theisen and Superintendent Dr. Steve Massey, ex officio. Absent: Luke Hagglund

MEETING AGENDA

Member Kasel moved, 2nd by Member Antonsen to approve the School Board Agenda as presented for September 18, 2025. All members present voted aye, the motion carried.

SCHEDULED / UNSCHEDULED VISITORS

There were 2 green cards addressing topics from tonight's agenda.

COMMITTEE REPORTS

916 – Review of staffing, policies, staff wellbeing and safety

Buildings & Grounds – Review of the tour at FLAHS remodel projects, Ed. Center new boiler and Columbus functioning well

Finance – Review of audit status and FY26 budget status

Communications – Review of new brochure, MN Survey results and 25-26 committee scope

Curriculum, Instruction & Equity – Review of New Educator orientation and induction

Policy – Review of Policy 313 and the 1300 series

Staff Welfare – Review of enrollment, current operating levy and bullying prevention

2024-2025 Activities & Clubs Report – Review of club criteria under MSHSL, Policy 1510 and Policy 1801. Overview of application process for schedule C clubs as well as historical participation levels.

Member Corcoran exited meeting at 7:56 to return at 8:01

Member Antonsen exited meeting at 8:04 to return at 8:07

CONSENT AGENDA

Member Antonsen moved, 2nd by Member Theisen to approve agenda items 6.1-6.3 as presented. All members present voted aye, the motion carried.

6.1 Approve the bills as of September 18, 2025

6.2 Approve Classified Personnel

Add/Change of Position

- Request the addition of a SAC Program Aide special needs position at Lino Lakes Elementary SAC Site, 10 hours per week and 200 days per year, effective September 4, 2025. This position is necessary due to student needs and will be paid for by Community Education
- Request the transfer of labor hours for a Long Hour Cook Helper 4 hour position, from Lino Lakes Elementary to Forest Lake Area Middle School. This adjustment is necessary due to the increased needs at the Middle School.
- Request the expansion of the Nutrition Services Administrative Assistant position from 35 hours per week and 225 days per year to 40 hours per week and 260 days per year, effective on or about October 27, 2025 (pending a start date of a successor employee). The need exists for additional time in the summer for direct cert files, non-public school data entry and summer meals claims. The food service budget is able to absorb the increase in hours and benefits.

Authorize of Transfer

- Nechodom, Mary: School Bus Driver, from 40 hours per week to 32.5 hours per week, effective September 2, 2025
- Nord, Steven: School Bus Driver, from 40 hours per week to 32.5 hours per week, effective September 2, 2025

Recommendation of Employment

- Anderson, Kristina: Noon Duty at Lino Lakes Elementary, 2.5 hours per week and 52 days per year, effective September 4, 2025
- Berens, Leslie: Special Education Paraprofessional at the STEP Program, 30 hours per week and 177 days per year, effective September 11, 2025
- Fairbanks, Andrew: Assistant Ice Arena Manager at the Sports Center, 40 hours per week and 260 days per year, effective September 29, 2025 (Contingent upon satisfactory background check)
- Kendall, Shelby: Noon Duty at Linwood Elementary, 12.5 hours per week and 169 days per year, effective September 8, 2025 (contingent upon satisfactory background check)
- Lyons, Angela: SAC Program Aide at Linwood Elementary, 20 hours per week and 200 days per year, effective September 22, 2025
- Madison, Brandy: Noon Duty at Linwood Elementary, 12.5 hours per week and 169 days per year, effective September 8, 2025

- Melcher, Tamra: Special Education Paraprofessional at Lino Lakes Elementary, 30 hours per week and 177 days per year, effective September 17, 2025 (contingent upon satisfactory background check)
- Nelson, Kimberly: Special Education Paraprofessional at Scandia Elementary, 30 hours per week and 177 days per year, effective September 19, 2025 (contingent upon satisfactory background check)
- Reinhart, Laney: Special Education Paraprofessional at Forest Lake Area High School, 30 hours per week and 177 days per year, effective September 17, 2025
- Ritter, Benjamin: Custodian/Weekend Coordinator at Forest Lake Area High School, 40 hours per week and 260 days per year, effective October 6, 2025
- Weber, Jeffrey: School Bus Driver Trainee, effective August 25, 2025
- Wicht, Kellie: Special Education Paraprofessional at Forest View Elementary, 30 hours per week and 177 days per year, effective September 15, 2025

Resignation(s)

- Dickson, Hannah: Special Education Paraprofessional at Forest Lake Area High School, effective September 30, 2025
- Isakson, Andrew: Assistant Ice Arena Manager at the Sports Center, effective September 26, 2025
- McEvoy, Jeanne: School Bus Driver Trainee, effective September 9, 2025
- Seefert, Ellen: Special Education Paraprofessional at Scandia Elementary, effective June 5, 2025
- Trudeau, Susan: SAC Program Aide at Lino Lakes Elementary, effective September 22, 2025

6.3 Approve Licensed Personnel

Recommendation of Employment

- Stotts, Mary: Effective 9/22/25 (Pending satisfactory background check)

Non-Curricular Assignments

- Bade, Cassandra: HS Weight Room - .25 Assistant Coach
- Bade, Jesse: HS Weight Room - 1.0 Head Coach
- Balzart, Jennifer: HS Student Council - .5 Head & .5 Assistant Coach
- Barten, Nathan: HS Environmental Club - 1.0 Head Advisor
- Bonnett, Molly: HS Link - 1.0 Head Advisor
- Brett, Amanda: HS Student Council - .5 Head & .5 Assistant Advisor
- Buhman, Megan: HS Knowledge Bowl - .5 Head Advisor
- Clark, Brooke: HS NHS - .25 Head Advisor
- Classen, Maureen: Student Council - .5 Advisor
- Dumonceaux, Duane: HS Football - .60 Assistant Coach (Booster paid)
- Fabyanske, Katie: HS Link - 1.0 Assistant Advisor
- Folske, Olivia: Fall Dance Team - 1.0 Head Coach

- Guidry, John: HS Choir - 1.0 Head Director
- Kroska, Sadie: HS NHS - .75 Head Advisor
- Leiskau, Mathea: HS Volleyball 9th Grade - 1.0 Head Coach
- Livermore, David: HS Auditorium Manager & HS Orchestra Director - 1.0 Head Director
- Maloney, Kyle: HS Knowledge Bowl - .5 Head Advisor
- Matheson, Jake: Ranger Sound - 1.0 Head Director
- Nellis, Kristen: HS DECA - 1.0 Head Advisor & HS Investment Club - 1.0 Advisor
- Pollock, Jordan: HS FFA - .5 Head & .5 Assistant Advisor
- Ryan, Jody: HOSA - 1.0 Head Advisor
- Schwartz, Keith: HS SADD - 1.0 Head Advisor
- Tauzell, Ann: HS FFA - .5 Head & .5 Assistant Advisor
- Wicken, Matthew: HS Football: 1.0 Assistant Coach
- Wolf, Justin: HS Football - (Booster paid, pending satisfactory background check)
- Zumwalde, Barry: HS Pep Band - 1.0 Head Director & HS Band - 1.0 Head Director

Release from Contract

- Howard, Elisabeth: Effective end of day September 19, 2025

Unpaid LOA

- Laidlaw, Kierstin: Approximate Dates: 8/25/25-11/4/25

ACTION ITEMS

7.1 Member Theisen moved, 2nd by Member Corcoran to Approve Setting the Preliminary Property Tax Levy pay 2026. Via roll call vote, all members present voted aye. The motion carried.

7.2 Member Rebelein moved, 2nd by Member Kasel to Approve Involvement with AMSD by FLAS with Appointing Member Corcoran as Representative and Member Theisen as Alternate Representative for one year terms with renewal appointments at the January Organizational Meeting. Via roll call vote, all members present voted aye. The motion carried.

7.3 Member Rebelein moved, 2nd by Member Theisen to Approve Strategic Plan Revision Process in the form of Appointing a Sub Committee with Members Antonsen, Christenson & Rebelein Serving to Consider the sStrategic Plan Revision Process and Report Back to the Board. Via voice vote, all members present voted aye. The motion carried.

7.4 Member Kasel moved, 2nd by Member Corcoran to Approve MSBA Legislative Resolution. Via roll call vote, all members present voted aye. The motion carried.

NEW BUSINESS – None

As there was no further business, Member Kasel moved, 2nd by Member Antonsen to adjourn.
All members present voted aye and the meeting adjourned at 8:52 p.m.

Curt Rebelein, Jr., President

Tessa Antonsen, Clerk

Approved Date: 10/02/2025