

New Hanover County Schools
Student Services
Standard Operating Procedure

Schoolwide Behavior Plan

Subject: Schoolwide Behavior Plan	Effective Date: 9/11/2025	Pages: 1
2025 Deadline: Oct 31, 2025	Approved By: Julie Varnam	Date of Approval: 9/11/2025

- 1) Purpose:
To establish standard procedures for Schoolwide Behavior Plans that comply with NHCS Board Policy 4302.
- 2) Authority: Assistant Superintendent of Student Support Services (Superintendent designee)
- 3) NHCS Board Policy 4302:
 - a) Each school must have a plan, incorporated into its school improvement plan, for managing student behavior that incorporates effective strategies consistent with the purposes and principles established in Board Policy 4300, Student Behavior Policies.
 - b) The plan should address: (1) the process by which student behavior will be addressed, including any use of a multi-tiered systems of support committee and the means by which students at risk of repeated disruptive or disorderly conduct are identified, assessed, and assisted; (2) positive behavioral interventions and possible consequences that will be used; and (3) parental involvement strategies that address when parents or guardians will be notified or involved in issues related to their child's behavior (see Board Policy 4341)
- 4) Terms and Conditions:
 - a) The Principal, in conjunction with the School Improvement Team should develop and evaluate the school's plan to manage student behavior.
 - b) The plan should be evaluated annually based upon data on disciplinary actions taken and the impact on student academic performance.
 - c) The plan should be uploaded annually to the following locations:
 - i) **NCStar***
 - ii) School Website (under the heading 'About Us' as a separate link)
 - (1) This link should be labeled as Schoolwide Behavior Plan
 - iii) 4302 Toolkit Shared Folder (collected for Board submission)

***Steps for adding plan to NCStar:**

1. Log-in using your NCStar Log-In
2. In the top right corner, click the image of the File with the plus sign inside: 
3. Click "Upload New File"
4. Add the SWBP using the directions on the page. Beside the section that says "or create a new folder:" enter the following title: 25-26 School-Wide Behavior Plan
5. Click "Save"
6. You can add additional documents into this folder if needed, once created