



750 E. Main Street, El Cajon, CA 92020  
www.cajonvalley.net

## CLASSIFIED ADMINISTRATORS' SALARY SCHEDULE 2022-2023

**Board Approved:** November 15, 2022  
**Effective:** July 1, 2022 ( 7.0% COLA )

RANGE										
STEP	2	3	4	5	6	7	8	9	11	12
1	78,272	129,940	84,744	100,044	112,714	115,579	137,943	116,074	109,129	125,926
2	83,863	135,824	90,631	105,929	118,599	121,465	143,828	121,955	115,015	131,812
3	89,454	141,708	96,514	111,813	124,485	127,349	149,712	127,841	120,898	137,696
4	95,042	147,594	102,399	117,698	130,370	133,234	155,598	133,726	126,784	143,582
5	100,633	153,479	108,284	123,584	136,253	139,119	161,483	139,612	132,669	149,466
6	106,224	159,365	114,171	129,468	142,138	145,005	167,366	145,496	138,554	155,351
7	110,696	164,071	118,876	134,176	146,847	149,712	172,075	150,205	143,263	160,058
8	115,170	168,779	123,584	138,884	151,554	154,421	176,782	154,911	147,970	164,766
9	119,643	173,486	128,291	143,591	156,263	159,129	181,491	159,620	152,676	169,472
10	124,114	178,195	132,999	148,301	160,969	163,837	186,199	164,329	157,385	174,182

TITLE	RANGE	DUTY DAYS
Coordinator, Safety & Security	5	260
Coordinator, Public Information	5	260
Director, Child Nutrition Services	6	260
Director, Classified Personnel	8	260
Director, Facilities, Maintenance, & Operations	9	260
Director, Fiscal Services	3	260
Director, Long-Range Planning and Enrollment Services	7	260
Director, Purchasing & Logistics	11	260
Director, Technology Services	12	260
Director, Transportation	11	260
Executive Coordinator - Superintendent's Office	2	260
Manager, Extended Day Program	4	260
Manager, Fiscal Services	4	260
Manager, Grants & Community Engagement	7	260



## CLASSIFIED ADMINISTRATORS' SALARY SCHEDULE 2022-2023

For purposes of initial placement, promotion and salary step advancement for classified administrators, Personnel Commission Rules and Regulations of the Classified Service will apply.

260 paid days, which includes 25 annual earned vacation days and 17 paid holidays.

The Cajon Valley Administrators' Association (CVAA) and the Cajon Valley Union School District ("District") established a joint CVAA/CVSA Calamitous/Catastrophic Leave bank from which eligible members may apply for additional sick days when they or their family members are suffering from a catastrophic illness, injury or calamitous event.

Commencing July 1, 2022, the District will budget a \$15,000 annual cap for professional growth for CVAA members. Reimbursement will be limited \$1,000 per year for fees/tuition and/or required course materials. Reimbursement is to occur after completion of the course with a grade of "B", pass/credit if course is on a pass/fail or credit/non-credit basis, or a completion/attendance certificate. The course must be related to the member's current position or a position to which they aspire to and receive pre-approval from Cabinet supervisor.

The District provides the total cost of a \$50,000 group term life insurance and accidental death and dismemberment program for each management team member.

Employees eligible for health and dental insurance that have not previously enrolled, or that wish to make changes to their health and/or dental insurance coverage, must do so during the Open Enrollment period. Forms are available in the Payroll Department.

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### RETIREMENT INFORMATION

#### Retirement Stipend:

Effective July 1, 2019, unit members who are at least 54 years of age, have served the last ten (10) consecutive years as a Cajon Valley administrator/confidential employee or the last fifteen (15) consecutive years as an employee in the Cajon Valley Union School District and submit an irrevocable resignation/retirement letter to the Assistant Superintendent, Personnel Services six (6) months prior to retirement date are eligible to receive a one-time, off-schedule retirement incentive equivalent to six point four percent (6.4%) of Step 5 of their current salary range to be paid in February or August of the year following retirement.

#### Retiree Health Benefits:

An employee who is hired prior to June 30, 2015, has ten (10) years of service in the District (the last five years must be consecutive) and has reached age fifty-five (55), is eligible to receive District health and dental coverage for his/herself and eligible dependents until age sixty-five (65). Effective July 1, 2015, retirement benefits for new employees with a start date on or after July 1, 2015, will exclude district-paid dental and medical coverage for dependents. Retired employees may choose to pay the costs to continue coverage for their dependents until the employee becomes eligible for Medicare as outlined below. The cost of this coverage will be established by the District each year. Eligibility for this coverage is subject to any rules and regulations set by the insurance carrier or legal counsel.

Eligible dependents of retired employees who are enrolled in District medical plans may continue coverage in the plan as long as the retiree is enrolled. If the eligible dependent of a retiree becomes eligible for Medicare, they should enroll in Medicare parts A and B to continue coverage under the District plan. If the eligible dependent does not enroll in Medicare parts A and B, they may continue coverage under the District plan, but must pay the difference between the premium with Medicare coverage and the premium without Medicare coverage. If the dependent is already eligible for Medicare at the time that the employee retires, the dependent must immediately enroll in Medicare parts A and B in order to continue to be covered by the District sponsored plan or must pay the difference in premium cost.

The District will provide medical insurance for retirees only, sixty-five and older, who qualify for Medicare and who served the District for at least 15 years and were an administrator for the last five (5) years. This coverage would be provided through Kaiser's Senior Advantage Program at a maximum District contribution of \$600 annually for each eligible employee. The employee is responsible for the employee co-premium.