



Cajon Valley Union School District  
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## Citizens' Oversight Committee (COC) of the Cajon Valley Union School District

### Minutes Adopted

#### CALL TO ORDER

The meeting of the Citizens' Oversight Committee was called to order on September 24, 2014 at 3:25 p.m. at the Cajon Valley Union School District.

**Members Present:** Les Henderson, Dick Nasif, Linda Webb, and Tim Zelt. Apologies: Karen Bunkell, George Hawkins, and Craig Wollitz.

**District Staff:** James Beard, Sharon Clay, Sharon Dobbins, John Forrest, Leslie Greene, Jonathan Guertin, and Vickie Hayman.

#### WELCOME AND ROLL CALL

Sharon welcomed committee members and staff, directing their attention to the agenda and the PowerPoint presentation.

#### APPROVAL OF MINUTES

The minutes from the June 25, 2014 meeting were approved on a motion made by Tim and seconded by Les and carried 4-0.

#### TECHNOLOGY BONDS

Sharon shared that the new \$20 million Technology Bond on the upcoming November ballot was assigned letter "C" by the San Diego County Registrar of Voters. To avoid confusion with an existing bond measure "C", the new technology bond will be referred to as "C-Tech". Endorsements have been received from the San Diego County Taxpayer's Association, East County Board of Realtors, and the East County Chamber of Commerce's Education Committee.

#### STATUS OF PROJECTS

Sharon reviewed the status of current projects, noting that Ruhnau Ruhnau Clarke Architects Planners and Erickson-Hall Construction were selected for the design-build team of the Emerald Middle School project, and construction began on the Montgomery Middle School project. James added that re-roofing has been done and satellites installed; all new lighting has been installed throughout; the locker buildings have been torn up and the coaches' offices have been removed. Sharon shared that the technology infrastructure upgrades for EJE, Madison, and Los Coches Creek will be completed over the summer.

#### BUDGETS AND EXPENDITURES

Sharon reviewed the Bond Program Budget Report, noting that it includes the final adjustments regarding interest earned and approved E-rate funding. She reminded the members that the E-rate funding was received for 2012 only, due to the program being over-subscribed and all infrastructure-related funding for 2013 being denied. Future E-rate revenue and expenditures will only be budgeted once confirmation of funding is actually received.

Sharon also addressed the Consolidated Budget Status Report dated 6/30/14, noting that this details the final year-end closing figures.

### **MEMBER TERMS / UPCOMING VACANCIES**

Sharon shared that there will be three vacancies on the committee needing to be filled, due to Karen being unable to continue, Les having moved thereby no longer qualifying to be a COC member, and Craig's term ending in January 2015. Information and applications will be posted on the District's website for anyone interested. Sharon reviewed with the committee the COC member requirements.

### **MEETING CALENDAR**

Sharon reviewed the 2014-15 meeting calendar with the committee members. She suggested changing future meeting dates from the third Wednesday to the first Wednesday of each month. Further, it was discussed to change the meeting in June to the 17<sup>th</sup> at 2:00 pm. Sharon also stated that the schedule for future project tours will be separate from the four quarterly COC meetings. An updated calendar will be emailed as soon as it is established.

### **QUESTIONS/COMMENTS**

Discussion was had regarding the progress at Montgomery Middle School. James shared that other than a slight delay in obtaining the lockers, everything is on task. The pool at Montgomery will be closed for upgrades beginning in November. Inquiries into the damage from the storm were addressed by James, stating that there was minor damage, ie. trees down and debris scattered across campuses, but nothing that was not easily remedied.

### **ADJOURNMENT**

The meeting was adjourned at 4:02 p.m.

### **NEXT MEETING**

The next COC meeting is scheduled for Wednesday, **December 10, 2014** at 2:00 p.m.