



Cajon Valley Union School District
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Citizens' Oversight Committee (COC) of the Cajon Valley Union School District

Minutes Adopted

CALL TO ORDER

The meeting of the Citizens' Oversight Committee was called to order on March 11, 2015 at 4:08 p.m. at the Cajon Valley Union School District.

Members Present: George Hawkins, Les Henderson, Deanna Markle, and Linda Webb.
Apologies: Victor Garcia and Timothy Zelt.

District Staff: James Beard, Scott Buxbaum, Sharon Clay, Sharon Dobbins, Leslie Greene, Jonathon Guertin, Vickie Hayman, and Mark Mendoza.

WELCOME AND ROLL CALL

Sharon welcomed committee members and staff and introduced new committee member, Deanna Markle. She also acknowledged Victor Garcia, new committee member, who was unable to attend today's meeting.

APPROVAL OF MINUTES

The minutes from the September 24, 2014 meeting were approved on a motion made by George Hawkins and seconded by Linda Webb and carried 4-0. These minutes were unable to be approved at the December 10, 2014 meeting due to a quorum not being present.

The minutes from the December 10, 2014 meeting were approved on a motion made by Les Henderson and seconded by George Hawkins and carried 4-0.

PROJECT UPDATE

Sharon shared a Power Point presentation updating the status of current projects. The Lexington Elementary School Rebuilding Project and the Montgomery Middle School New Gymnasium/Multipurpose Building and Renovation Project are on schedule for completion this summer.

The District is waiting on final approval of the plans and specifications for the Emerald Middle School design-build project, which includes three new buildings: (1) Gymnasium/Multipurpose; (2) Food Services; and (3) School Administration. This project is expected to begin in late June, with final completion and occupancy in July/August 2016.

There was discussion regarding possible solar projects. Sharon mentioned that she, Scott and James visited Bonsall and met with school district staff to discuss their recent solar project. The District will be further investigating solar options.

BUDGET UPDATE

Sharon reviewed the budget and expenditure reports. George asked about pending change orders. Sharon mentioned there is an issue regarding unforeseen conditions encountered with the pool renovation at Montgomery Middle School. The costs are not yet known, but this will result in a sizable change order. Fortunately, the project budget should be sufficient to cover the cost. The District typically budgets for potential change orders. In addition, Diane Jacob provided a generous grant of approximately \$228,000 toward the pool renovation due to its benefit to the community. Sharon indicated that she should have the cost information to share with the committee at the next meeting. James stated that all change orders are submitted to the District's Governing Board for review and approval.

PROJECT TOUR

Sharon mentioned that a project tour will be scheduled soon, including Emerald Middle School (prior to construction), and Lexington Elementary and Montgomery Middle Schools (both near completion). Discussion was had regarding the date and time. Sharon said she would email the members to determine a time that would be best.

ELECTION OF OFFICERS

Sharon indicated that a new Chair and/or Co-Chair needed to be elected. Since all members were not present, this matter was tabled until the next meeting. Deanne and Dick both indicated they may be willing to serve as Co-Chair if needed.

QUESTIONS/COMMENTS

There was discussion regarding the role of a COC member.

ADJOURNMENT

The meeting was adjourned at 4:45 p.m.

NEXT MEETING

The next COC meeting is scheduled for Wednesday, **June 10, 2015** at 4:00 p.m in Professional Development Room #1.