



Cajon Valley Union School District  
750 East Main Street  
El Cajon, CA 92020  
(619) 588-3000  
Website: [www.cajonvalley.net](http://www.cajonvalley.net)

---

## Citizens' Oversight Committee (COC) of the Cajon Valley Union School District

### Minutes Adopted

#### CALL TO ORDER

The meeting of the Citizens' Oversight Committee was called to order on June 25, 2014 at 11:05 a.m. at the Cajon Valley Union School District.

**Members Present:** George Hawkins, Les Henderson, Linda Webb, Craig Wollitz, and Tim Zelt.  
**Apologies:** Karen Bunkell and Dick Nasif.

**District Staff:** James Beard, Scott Buxbaum, Sharon Dobbins, John Forrest, Leslie Greene, Jonathan Guertin, Vickie Hayman, Mark Mendoza, and David Miyashiro.

**Guests:** Mark Farrell, Dale Scott & Associates.

#### WELCOME AND ROLL CALL

Sharon welcomed committee members and staff and introduced David Miyashiro, Superintendent and Jonathan Guertin, Chief Technology Officer. She also introduced guest, Mark Farrell of the financial advisory firm, Dale Scott & Associates.

#### APPROVAL OF MINUTES

The minutes from the March 26, 2014 meeting were approved on a motion made by Les and seconded by Tim and carried 5-0.

#### TECHNOLOGY BONDS

Scott reviewed the recently adopted Governing Board resolution authorizing a \$20 million bond measure for educational technology, explaining that this measure will be placed on the November ballot. Mark explained the structure of the bonds and the fact that the repayment term would be 3 to 5 years at very low interest rates.

Craig expressed that it would be preferable to purchase technology products made in the USA. John responded that durability and price are also very important factors.

David spoke about the need for 1-to-1 technology, explaining that we are in a digital era, and the kids of today are the first generation of digital natives. He elaborated on the community input that has been received, explaining that this input helped to determine the appropriate size and scope of the bond measure.

Mark reviewed the Ed-Tech Bonds handout explaining the terms and structure of the proposed bonds. He also reviewed the timeline of events to occur prior to the election.

## **STATUS OF PROJECTS**

Sharon reviewed the status of current projects. She explained that construction recently began on the Lexington Elementary School project, and will be starting very shortly on the Montgomery Middle School project. Sharon stated that the Emerald Middle School design-build competition and selection process is nearly complete. The winning design proposal was submitted by the team of Erickson-Hall Construction and Ruhnau Ruhnau Clarke Architecture. Negotiations are in progress and it is anticipated that the design-build contract will be submitted for approval at the July 15, 2014 Governing Board meeting. The proposed schematic plans and elevations were shared with the Committee.

## **BUDGETS AND EXPENDITURES**

Sharon reviewed the Bond Program Budget Report for Props C and D, noting that the year-end final report will be shared at the next meeting in September. She pointed out that the District had anticipated receiving reimbursement from the E-rate program for its eligible 2012, 2013, and 2014 technology infrastructure costs. The District received confirmation that it will receive funding for 2012. However, for 2013, the program is over-subscribed and all infrastructure-related funding has been denied. This is unprecedented; and future years are now uncertain. Therefore, the anticipated revenue is being removed from the budget. Future E-rate revenue and expenditures will only be budgeted once confirmation of funding is received.

Additionally, Sharon shared that, due to early feed-back from cost estimators, as well as the competing design-build teams; it became clear that the Emerald project budget would need to be increased in order to achieve the desired scope of work. Therefore, the Emerald project budget was increased by \$1 million (from contingency funds).

## **QUESTIONS/COMMENTS**

Sharon reviewed the 2014-15 meeting calendar with the committee members, noting that the next meeting in September is the project tour. The time for the tour was discussed, and it was decided by the members to change the time from 2:00pm to 3:30pm.

## **ADJOURNMENT**

The meeting was adjourned at 12:07 p.m.

## **NEXT MEETING**

The next COC meeting is scheduled for Wednesday, **September 25, 2014** at 3:30 p.m.