



Cajon Valley Union School
District
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Citizens' Oversight Committee (COC) of the Cajon Valley Union School District

Minutes Adopted

CALL TO ORDER

The meeting of the Citizens' Oversight Committee was called to order by Committee Member Craig Wollitz on June 26, 2013 at 2:00 p.m. at Cajon Valley Union School District.

Members Present: George Hawkins, Dick Nasif, Linda Webb, Craig Wollitz, and Tim Zelt. **Apologies:** Karen Bunkell and Les Henderson.

District Support Staff: Charles Allen, James Beard, Scott Buxbaum, Sharon Dobbins, John Forrest, Leslie Greene, Vickie Hayman, and Mark Mendoza.

WELCOME AND ROLL CALL

Craig welcomed committee members and staff and expressed appreciation for their attendance.

APPROVAL OF MINUTES

The minutes from the March 27, 2013 meeting were approved on a motion made by Craig Wollitz and seconded by Linda Webb and carried 5-0.

PARENT LETTER REGARDING FUERTE FENCING PROJECT

Sharon distributed copies of a letter received by the District from a parent of a Fuerte student regarding the new security fencing project. The parent was concerned that adding security fencing would diminish the school's welcoming feel. Sharon stated that Scott and James met with the parent to discuss the project and the steps being taken to soften the look of the fencing, such as the use of ornamental fencing at the front of the campus.

PROJECT STATUS REPORT

Sharon reviewed the status of current projects, referring to the handouts distributed of Greenfield and Montgomery Middle Schools and Lexington Elementary School. Sharon shared that there is possible funding for the tennis courts at Montgomery Middle School from an outside source.

Craig had questions regarding the playground and soccer field at Lexington. James clarified that the soccer field would be for community use.

Sharon addressed questions regarding the Design-Build and Lease/Lease-Back construction delivery methods. George suggested that the COC meet prior to the next Board meeting to offer input as to which system is recommended.

CONSOLIDATED EXPENDITURE REPORT

Sharon distributed and reviewed the Expenditure Report dated 6/26/13.

BUDGET CHANGES

Sharon reviewed the estimated revenue and expenditures, and pointed out that savings from completed projects are moved to contingency to be used for unforeseen conditions or high-priority needs. For the purposes of transparency, funds are never spent directly from the contingency budget. Rather, when a decision is made to use contingency funds, the required budget amount is moved from contingency to the appropriate project budget. These budget adjustments are always shared with the committee.

Scott shared information regarding the Proposition C bond sale planned for August. He reminded the committee that a portion of the bonds, up to three (3) million dollars, would be issued as shorter-term Educational Technology Bonds to be used for classroom technology devices.

QUESTIONS/COMMENTS

Sharon mentioned that the next meeting in September will be a project tour and encouraged everyone to attend.

ADJOURNMENT

The meeting was adjourned at 2:44 p.m.

NEXT MEETING

The next COC meeting is scheduled for Wednesday, **September 25, 2013** at 2:00 p.m. Members will meet in front of the District Office to board the bus for the project tour.