



Cajon Valley Union School District
750 East Main Street
El Cajon, CA 92020
(619) 588-3000
Website: www.cajonvalley.net

Citizens' Oversight Committee (COC) of the Cajon Valley Union School District

Minutes Adopted

CALL TO ORDER

The meeting of the Citizens' Oversight Committee was called to order by Committee Member Craig Wollitz on March 27, 2013 at 2:05 p.m. at Cajon Valley Union School District.

Members Present: George Hawkins, Les Henderson, Dick Nasif, Linda Webb, and Craig Wollitz. Apologies: Karen Bunkell and Tim Zelt.

District Support Staff: Charles Allen, James Beard, Scott Buxbaum, Sharon Dobbins, John Forrest, Leslie Greene, Vickie Hayman, and Mark Mendoza.

Guests: Dale Scott, Dale Scott & Company

WELCOME AND ROLL CALL

Craig welcomed new COC member, George Hawkins. George shared information about his background, including that he is with the San Diego County Taxpayer's Association.

APPROVAL OF MINUTES

The minutes from the December 5, 2012 meeting were approved on a motion made by Craig Wollitz and seconded by Linda Webb and carried 5-0.

NEXT BOND ISSUANCE

Scott discussed the passage of Prop C and the importance of using taxpayer's money efficiently. He also addressed increasing technology needs including the new 'Common Core' requirement, which mandates computer-based testing for all students by the 2014-2015 school year.

Dale Scott presented information regarding the bond reauthorization (Prop C), the upcoming bond issuance, and the possibility of issuing a portion of the bonds as "Ed-Tech" bonds for the purpose of purchasing classroom technology devices. Ed-Tech bonds would have a three to five year re-payment period as opposed to conventional bonds which are re-paid over approximately 25 years.

Scott reviewed the bond program contingency fund and pointed out that there are adequate funds to cover the proposed \$3 million for technology devices, without impacting the remaining planned bond projects. Craig expressed his favor toward the Ed Tech bonds, and George agreed that they made sense as long as there was no negative impact on future bond projects. George motioned for the COC to endorse the Ed-Tech Bonds and Les seconded the motion, which carried 5-0.

REVISED COC POLICY / REGULATIONS

Sharon distributed updated copies of BP 7214.1 and AR 7214.1 (a)-(d) and reviewed the change in COC member terms, in accordance with a new law effective January 1, 2013, which increases the maximum consecutive terms from two to three.

ELECTION OF OFFICERS

Dick motioned to maintain the present officers, with Karen as Chair and Craig as Co-chair. Les seconded the motion, and it carried 5-0.

PROJECT STATUS REPORT

James discussed the status of current projects, referring to the handout distributed. Charles discussed the progress of the technology upgrade project.

CONSOLIDATED EXPENDITURE REPORT

Sharon distributed and reviewed the Expenditure Report dated 3/25/13.

CASH FLOW PROJECTION / SCHEDULING OF FUTURE PROJECTS

Sharon discussed the cash flow projections and shared that the project list was created and prioritized with input from the community, parents, principals, and staff. She noted that savings from completed projects are moved to contingency to be used for unforeseen conditions or high-priority needs. For the purposes of transparency, when there is a need to use contingency funds, the needed funds are first moved into the appropriate project budget and never spent directly from the contingency budget.

George asked for an updated accounting of project budget changes, including additions to, and uses of contingency. Sharon stated that she would provide an updated report at the next meeting.

QUESTIONS/COMMENTS

Craig discussed the COC's presentation to the Governing Board of its 4th Annual Report to the Community, commending the COC members for their professionalism in their presentation. Sharon shared that the Open House for Greenfield Middle School will be scheduled soon, and all COC members are encouraged to attend. Invitations will be sent as soon as all of the details are finalized.

ADJOURNMENT

The meeting was adjourned at 3:16 p.m.

NEXT MEETING

The next COC meeting is scheduled for Wednesday, **June 26, 2013** at 2:00 p.m. in the Professional Development Conference Room 3.