



Cajon Valley Union School District
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**Citizens' Oversight Committee (COC)
of the Cajon Valley Union School District**

**Minutes
Adopted**

CALL TO ORDER

The meeting of the Citizens' Oversight Committee was called to order on September 22, 2010 at 10:03 a.m. at Cajon Valley Union School District by Committee Chair Tamara Otero.

Members Present: Karen Bunkell, Victor Garcia, Kirk Gentry, Deanne Markle, John McTighe, Tamara Otero, and Craig Wollitz.

District Support Staff: G. Wayne Oetken, Sharon Dobbins, John Forrest, Charles Allen, Sharon Clay, Mark Mendoza, Suzy Willoughby, and Beatriz Konzen.

WELCOME AND ROLL CALL

Tamara welcomed members, staff, and guests. Guests included Marsha Saben (Governing Board Member); Michael Conroy and Andy Rogers (Rudolph & Sutton); and David Lewis (Southern California Soil & Testing, Inc.).

APPROVAL OF MINUTES

The minutes from the March 24, 2010 meeting were approved as amended on a motion made by John McTighe, seconded by Victor Garcia and carried 7-0.

PROGRESS REPORT: Sharon Dobbins reported on the status of Proposition D projects.

Clock systems were installed at 11 schools.

Electrical upgrades were completed at Chase, Madison and Emerald.

Fencing was installed at Anza. Additional fencing projects will be completed at a later date.

HVAC replacements have been completed at Anza, Chase, Crest, Madison, Meridian, and Naranca. Planning is in progress for Flying Hills, Fuerte, Johnson, Magnolia, Rancho San Diego, and Emerald.

Flying Hills Multipurpose Building Expansion is complete. The additional rehearsal room and storage basement are being utilized for dance, drama, and music.

Playground upgrades – New play equipment was installed at Anza, Blossom Valley, Meridian, Naranca, and W.D. Hall. Additional enhancement will be added to improve the "path of travel" for better accessibility.

Security cameras were installed at Avocado. Installation is in progress at Emerald, Greenfield, Hillsdale, and Montgomery. Additional schools will be added.

Waterline – A new waterline was installed at Meridian.

Vista Grande Modernization – Shade structures were installed. Planning has begun for additional modernization priorities. Staff is in the process of establishing eligibility for state modernization grant funds, which will be matched with Proposition D funds.

Greenfield New Gymnasium/Multipurpose Building – Plans have been submitted to the Division of the State Architect (DSA) for approval. Construction is expected to begin in February 2011.

Cajon Valley MS Classroom/Multi-Purpose Bldg – Abatement and demolition of the old buildings has been completed. Construction of the new building is pending final DSA approval, which is expected on 10/12/10.

Technology – Planning is in progress for District-wide technology upgrades.

BUDGET UPDATE

Sharon reviewed the current budget reports. She highlighted that projects continue to be completed under budget, with excess funds being moved to the bond program contingency. Careful decisions will be made regarding the use of contingency. These funds will be used to increase the scope of current Proposition D projects or to add projects that are within the scope of the Proposition D ballot measure. All such decisions and related expenditure reports will be shared with the committee for review.

Annual Audit/Annual Report

Sharon also announced that the annual performance and financial audit will begin in early November. The audit reports will be provided to the COC and reviewed at the December 8 meeting. In addition, at the December 8 meeting, the COC will begin working on its Annual Report to the Community. To assist the committee, staff will develop and provide a draft report.

MEETING CALENDAR

Sharon confirmed that the 2010-2011 meeting schedule was revised and e-mailed to all members.

QUESTIONS/ANSWERS

Sharon announced the District may have the opportunity to apply for bonding authority under the Qualified School Construction Bond (QSCB) program. Under the QSCB program, the interest is subsidized by the federal government. This interest subsidy could result in additional funds being available for high-priority school facility projects.

ADJOURNMENT

The meeting was adjourned at 11:04 a.m.

Next Meeting

The next meeting is scheduled for Wednesday, December 8, 2010 at 10:00 a.m.