



Cajon Valley Union School District
750 East Main Street
El Cajon, CA 92020
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**Citizens' Oversight Committee (COC)
of the Cajon Valley Union School District**

**Minutes
Adopted**

CALL TO ORDER

The meeting of the Citizens' Oversight Committee was called to order on December 8, 2010 at 10:03 a.m. at Cajon Valley Union School District by interim Committee Chair Victor Garcia.

Members Present: Karen Bunkell, Victor Garcia, Kirk Gentry, and John McTighe.

District Support Staff: Sharon Dobbins, James Beard, Charles Allen, Mark Mendoza, Suzy Willoughby, and Beatriz Tirado.

WELCOME AND ROLL CALL

Victor welcomed members, staff, and guests. Guests included Bob Wilkinson (Wilkinson Hadley King & Co. LLP), Deanne Markle, and Tamara Otero.

APPROVAL OF MINUTES

The minutes from the September 22, 2010 meeting were approved on a motion made by John McTighe, seconded by Kirk Gentry and carried 4-0.

COMMITTEE MEMBER VACANCIES

Sharon congratulated Tamara and Deanne as our newly appointed Governing Board Members and announced Craig Wollitz has applied for a 2nd term as COC member. The COC applications deadline is 12/17 and selection and appointment of new members will be at the January 25, 2011 Governing Board Meeting.

REVIEW OF ANNUAL FINANCIAL & PERFORMANCE AUDITS

Bob Wilkinson, CPA, reviewed and explained the annual GOB Financial and Performance Audits. Sharon added that the final audit reports are also available on the COC website.

REVIEW OF DRAFT ANNUAL REPORT

Members reviewed and discussed the draft annual report. The final report will be presented to the Governing Board at the January 25, 2011 Board meeting. This report will also be made available to the public on the COC website and distributed to all District schools, as well as, the City of El Cajon and local community organizations.

BUDGET UPDATE

Sharon reviewed the current expenditure report and pointed out that all projects are still under budget.

QUESTIONS/ANSWERS

Members requested testimonials be added to the annual report. Sharon indicated that she and her staff will gather testimonials from parents, students, and teachers and add them to the report. A revised report will be e-mailed to members prior to its presentation at the 1/25/11 Board meeting.

ADJOURNMENT

The meeting was adjourned at 10:50 a.m.

Next Meeting

The next meeting is scheduled for Wednesday, March 23, 2011 at 10:00 a.m.