



Cajon Valley Union School District
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**Citizens' Oversight Committee (COC)
of the Cajon Valley Union School District**

**Minutes
Adopted**

1. CALL TO ORDER

The meeting of the Citizens' Oversight Committee was held on July 22, 2009 at 4:04 p.m. at Cajon Valley Union School District by Committee Chair Tamara Otero.

Members Present: Victor Garcia, Kirk Gentry, John McTighe, Tamara Otero, Linda Voight, and Craig Wollitz.

District Support Staff: G. Wayne Oetken, Sharon Dobbins, James Beard, Charles Allen, Susan Olinger, Suzy Gavillan, and Beatriz Konzen.

2. WELCOME AND ROLL CALL

Tamara welcomed members, staff.

3. APPROVAL OF MINUTES

The minutes from the April 22, 2009 meeting were approved on a motion made by Kirk Gentry, seconded by Victor Garcia and unanimously carried.

4. PROJECT INFORMATION

Sharon Dobbins reported:

Sprotte Watson Architecture + Planning was recommended as the Architectural Firm for the new gymnasium at Greenfield Middle School. The Governing Board approved the recommendation at the July 21, 2009 Governing Board Meeting.

West Coast Air was selected for the Lease, Lease-Back Agreement for the Cajon Valley Middle School Rebuild Phase IV project.

Hamann Construction was selected for the Lease, Lease-Back Agreement for the new gymnasium at Greenfield Middle School. Both firms are pending approval from the Governing Board. A decision to hire the recommended firms will be made at the August 11, 2009 Governing Board Meeting.

James Beard reported:

Clock system upgrades at various sites are currently in progress and are scheduled to be completed by mid August.

The plans and specifications for electrical upgrades at various sites are complete and will be delivered by the Architect on July 23, 2009.

HVAC unit specifications are in the planning phase. The next steps are the prequalification and selection of a contracting firm.

District staff received final plans for the Expanded Multipurpose Building Project at Flying Hills. The Purchasing department has begun the project's bid process.

Playground Upgrades at Anza and Naranca are complete. The playground at W.D.Hall is currently being upgraded, and is scheduled for completion by mid August.

Security cameras at Avocado are complete. Specifications for the remaining schools are underway.

Modernization at Vista Grande was scheduled for completion this summer, but has now been delayed due to Division State Architect (DSA) plan approval. Project completion is anticipated during winter break.

5. LEASE, LEASE-BACK OVERVIEW

Sharon presented to the committee a visual report explaining the Lease, Lease-Back delivery method and the District's logic in utilizing this method.

6. QUALIFIED SCHOOL CONSTRUCTION BONDS

Wayne Oetken informed the Committee the District's opportunity to consider Qualified School Construction Bonds (QSCB) and the impact it makes to taxpayers.

7. BUDGET UPDATE

Sharon pointed out the updated Consolidated Expenditure Report lists all project budgets and expenditures. Suzy Gavillan announced the report was modified and is color coded by project status as previously requested.

8. ANNUAL REPORT

Sharon reported there is consideration of establishing an Ad Hoc Committee to assist responsible for the Annual Proposition D General Obligation Bond Progress Report. A general guide for compiling the First Annual Report could be made by utilizing samples from various districts. The final report would be based on the Ad Hoc Committee's recommendations.

9. QUESTIONS / ANSWERS / COMMENTS

There were no other questions.

10. ADJOURNMENT

The meeting was adjourned at 5:00 p.m. by Tamara Otero.