

**MINNESOTA VALLEY COOPERATIVE CENTER  
REGULAR BOARD MEETING  
MONDAY, JULY 14, 2025  
TIME 5:00 P.M.**

**MINUTES**

The meeting was called to order with the following members present: Amanda Lecy, Sonja Pederson, Ron Winter, Andrea Bakker, Alyssa Bakker.

Motion by Alyssa Bakker, second by Sonja Pederson, and carried to approve the minutes of the May 12, 2025 regular Board meeting.

Motion by Andrea Bakker, second by Alyssa Bakker, and carried to approve monthly bills for payment for 5/12/2025 – 07/14/25 in the amount of \$464,386.59 with checks numbered 11546 through 11609, and payroll wire transfers 202400092 through 202400111.

Motion by Sonja Pederson, second by Andrea Bakker, and carried to approve a purchase of service contract with the Yellow Medicine East School District for 2025-2026 Special Education services.

Motion by Sonja Pederson, second by Andrea Bakker, and carried to approve a purchase of service contract with the Renville County West School District for 2025-2026 Special Education services.

Motion by Sonja Pederson, second by Andrea Bakker, and carried to approve a purchase of service contract with the E.C.H.O. Charter School for 2025-2026 Special Education services.

Motion by Sonja Pederson, second by Andrea Bakker, and carried to approve a purchase of service contract with the Lac qui Parle Valley School District for 2025-2026 Special Education services.

Motion by Sonja Pederson, second by Andrea Bakker, and carried to approve a purchase of service contract with the Dawson-Boyd School District for 2025-2026 Special Education services.

Motion by Sonja Pederson, second by Andrea Bakker, and carried to approve a purchase of service contract with the Lakeview School District for 2025-2026 Special Education services.

Motion by Sonja Pederson, second by Andrea Bakker, and carried to approve a purchase of service contract with Minnesota River Valley Education District for 2025-2026 Special Education services.

Motion by Andrea Bakker, second by Sonja Pederson, and carried to set governing salaries for the 2025-2026 school year at \$50.

Motion by Andrea Bakker, second by Alyssa Bakker, and carried to designate the Advocate-Tribune as the official school newspaper.

Motion by Sonja Pederson, second by Alyssa Bakker, and carried to approve Citizens Alliance as the official school depository for the 2025-2026 school year and FM Bank for Payroll Direct Deposits for the 2025-2026 school year.

Motion by Sonja Pederson, second by Andrea Bakker, and carried to authorize payment of monthly bills and payroll checks in the absence of a board meeting during the 2025-2026 school year.

Motion by Andrea Bakker, second by Alyssa Bakker, and carried to authorize Jeremy Wilcox, Finance Director and/or Tara Miller, Director of Human Resource/Payroll of Yellow Medicine East School District to complete and authorize Electronic Fund Transfer as necessary for payroll and board bill expenses.

Motion by Sonja Pederson, second by Andrea Bakker, and carried to approve facsimile use of signature (via computer digitized signature) for the use of paying board bills and payroll expenses.

Motion by Alyssa Bakker, second by Sonja Pederson, and carried to approve MSBA membership for the 2025-2026 school year.

Motion by Sonja Pederson, second by Andrea Bakker, and carried to adopt the Yellow Medicine East School District policy manual as the official policies and procedures for the Minnesota Valley Cooperative Center.

Motion by Alyssa Bakker, second by Ron Winter, and carried to approve the statement of Assurance of Compliance with State and Federal Law Prohibiting Discrimination.

Motion by Andrea Bakker, second by Sonja Pederson, and carried to approve Angela Young (ayoung@isd2190.org) as the designated Identified Official with Authority for the Minnesota Valley Cooperative Center. The Minnesota Department of Education, Professional Educator Licensing Standards Board, and Office of Higher Education require annual designation of an Identified Official with Authority (IOwA) for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties. The Director recommends the Board authorize Angela Young, [ayoung@isd2190.org](mailto:ayoung@isd2190.org), to act as the Identified Official with Authority for Minnesota Valley Cooperative Center 0978-52.

Motion by Sonja Pederson, second by Alyssa Bakker, and carried to approve a purchase of service contract with Big Stone Therapies, Inc. for Physical Therapy and Occupational, Therapy services for the 2025-2026 school year.

Motion by Andrea Bakker, second by Alyssa Bakker, and carried to approve the resignation of Jaclyn Parliament, MVCC Physical Therapist, as of August 22, 2025.

Motion by Sonja Pederson, second by Andrea Bakker, and carried to approve the retirement of Amy Engesser, MVCC School Psychologist/Lead Teacher/CPI Instructor, at the conclusion of the 2024-2025 school year, with sincere appreciation for her service to the education and well-being of our students.

Motion by Ron Winter, second by Alyssa Bakker, and carried to approve the resignation of Shelly Hansen, MVCC Special Education Paraprofessional, as of June 4, 2025.

Motion by Andrea Bakker, second by Sonja Pederson, and carried to approve an FMLA leave request for Jamie Golberg, MVCC School Social Worker.

Motion by Alyssa Bakker, second by Andrea Bakker, and carried to approve an amended Fiscal Host Agreement with Yellow Medicine East School District for the 2025-2026 through 2029-2030 school years.

Motion by Sonja Pederson, second by Alyssa Bakker, and carried to approve Yellow Medicine East School District (2190-01) to serve as the official paymaster for all employees hired under Minnesota Valley Coop Center (0978-52), in accordance with the existing Joint Powers Agreement and Fiscal Host designation. As paymaster, YME will process payroll, withholdings, benefits, and tax reporting on behalf of MVCC staff, while employment, supervision, and day-to-day operations remain under the authority of the MVCC Director and Board, in coordination with YME administration as appropriate.

Motion by Andrea Bakker, second by Sonja Pederson, and carried to approve the retirement of Nancy Trudel, MVCC Special Education Paraprofessional, at the conclusion of the 2024-2025 school year, with sincere appreciation for her many years of service to the education and well-being of our students.

Discussion items included: Skyward to SMART transition, MVCC Website.