

**WILLIS INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES  
AGENDA/NOTICE OF REGULAR MEETING**

**Wednesday, October 8, 2025**

The Board of Trustees of the Willis Independent School District will meet in a Regular Meeting on Wednesday, October 8, 2025 at 5:30 PM in the Willis ISD Boardroom located at 612 N. Campbell Street in the Sharon Hill Jennette Administration Building in Willis, Texas, and the business to be conducted is listed below.

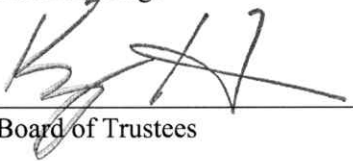
**REGULAR MEETING AGENDA**

- I. **CALL TO ORDER**
  - A. Announcement by the Board President as to the presence of a quorum and that notice of the meeting has been posted for the time and manner required by law.
- II. **PLEDGE OF ALLEGIANCE AND INVOCATION**
  - A. Pledges and Invocation - Parmley Elementary Students  
*Speaker(s): Alyson Wilkins, Principal*
- III. **ANNOUNCEMENTS/PROCLAMATIONS/RESOLUTIONS/RECOGNITIONS**
  - A. Elementary Student of the Month - Parmley Elementary  
*Speaker(s): Alyson Wilkins, Principal*
  - B. Secondary Student of the Month - Brabham Middle School  
*Speaker(s): Anthony Roberts, Principal*
  - C. Kats on Patrol Award  
*Speaker(s): Meghan Ballard Arthur, Director of Safety*
  - D. National Principals Month  
*Speaker(s): Dr. Ivan Velasco & Noah Hollander*
- IV. **PUBLIC COMMENTS**
- V. **STANDING INFORMATIONAL AND AD HOC REPORTS & ITEMS**
  - A. Student Enrollment/Attendance  
*Speaker(s): Heather Gattinger, Director of PEIMS*
  - B. District Safety Update  
*Speaker(s): Meghan Ballard Arthur - Director of Safety*
  - C. Financial/Bill Payment Report/Bond Summary  
*Speaker(s): Garrett Matej, CFO*
  - D. Investment Report FY 25 Fourth Quarter  
*Speaker(s): Garrett Matej, CFO*
  - E. Bond Summary Report  
*Speaker(s): Bob Eaton/Garrett Matej*
  - F. Facility Assessment  
*Speaker(s): Bob Eaton/Huckabee*
  - G. Naming Process Information for Elementary #7  
*Speaker(s): Dr. Sarah Blakelock, Chief Communications Officer*
  - H. ContigoEd Update  
*Speaker(s): Noah Hollander*
  - I. HB3 Progress Measure Update\_Informational  
*Speaker(s): Susan Clardy*
  - J. BOY MAP Data\_Informational  
*Speaker(s): Tracy Jackson*
  - K. Board Members Training Hours Report
- VI. **CONSENT AGENDA**
  - A. Approval of Minutes
  - B. Approval of the School Health Advisory Council Member  
*Speaker(s): John Vaglienty*
  - C. Approval of MOU – Tri-County Behavioral Health

- Speaker(s): Kelly Locke*
- D. Approval of the Next Level Prime Membership Agreement 2025-2026  
*Speaker(s): Garrett Matej, CFO*
- E. Approval of the selection of UES for the Construction Material Testing for the 9th Grade Center  
*Speaker(s): Bob Eaton*
- F. Approval of Final Payment to Nash Industries Inc. for the Lucas Middle School Fine Arts Addition Bond 2022 Project  
*Speaker(s): Bob Eaton*
- G. Approval of the Final Payment to Stantec Architecture for the Lucas Middle School Fine Arts Addition Project Design  
*Speaker(s): Bob Eaton*
- H. Approval of the Renewal of the Membership with Walsh Gallegos Retainer Program
- I. Approval of a Testing Adjusting and Balancing for Elementary #7, 2022 Bond Project  
*Speaker(s): Bob Eaton*
- J. Approval of the Commissioning Agent for Elementary #7, 2022 Bond Project  
*Speaker(s): Bob Eaton*
- K. Approval of the Willis ISD Vendor Pool for Commissioning, Testing, Adjusting & Balancing, Geo-technical Testing and Material Testing  
*Speaker(s): Bob Eaton*
- L. Approval of the Retirement of K-9, River, from Willis ISD.  
*Speaker(s): Travis Utecht*
- M. Approve the Omnibus Board Resolution authorizing Bus Driver Incentive Programs (Sign-On Bonus, Attendance Incentive, and Referral Program) for the 2025–2026 school year
- VII. **CLOSED SESSION\*: Consideration of matters for which closed sessions are authorized by Title 5, Chapter 551, Texas Government Code Sections (.071-.084)**
- A. Personnel Matters Texas Gov't Code §551.074
1. Discuss Teacher Resignations and Consider Approval of Teacher Appointments. Tex. Gov't Code 551.074
  2. Discuss and Take Action Regarding the Contract Abandonment of a Teacher at Hardy Elementary; Laura Branin  
*Speaker(s): Closed Session*
  3. Discuss and Consider the recommendation of a possible voiding contract of a probationary employee; Albert Smith  
*Speaker(s): Closed Session*
- B. Real Estate: Pursuant to Texas Gov't Code §551.072
1. Discuss and consider the approval of the Superintendent to enter into contract negotiations for the 94.23 acre land deal  
*Speaker(s): Bob Eaton*
  2. Consideration and possible action regarding the submission of petition requesting the annexation of district-owned property, commonly known as Elementary School #7 property, identified as being approximately 15.000 acre(s) of land more or less, situated in the Martin P. Clark Survey, A-148, Montgomery County, Texas, to the City of Conroe and further authorize all action in furtherance of that annexation.  
*Speaker(s): Bob Eaton*
  3. Discuss and Consider Approval of a Letter of Intent for Land Sale — 1.225 acres  
*Speaker(s): Closed Session*
- C. **Consultation with Attorney: Pursuant to Texas Gov't Code §551.071**
- VIII. **RECONVENE IN OPEN SESSION**
- A. Consideration and possible action on matters discussed in Closed Session.
- IX. **DISCUSSION AND POSSIBLE ACTION ITEMS**
- A. Discuss and Consider Approval of the Lone Star Governance Board of Trustee Self Evaluation
- B. Discuss and Consider Approval of the Acceptance of the Effective Advising Framework Grant Award  
*Speaker(s): Meghan Ballard Arthur*
- C. Discuss and Consider Approval of the 2025-2026 Willis ISD Professional Development Plan  
*Speaker(s): Sarah Ballew, Executive Director of TLPD*

- D. Discuss and Consider Approval of a New Student Information System.
- E. Discuss and Consider Approval of the 2026-2027 Course Catalog  
*Speaker(s): Noah Hollander*
- F. Discuss and Consider Action to Approve the Cost-sharing Agreement between WISD and Howard Hughes  
*Speaker(s): Bob Eaton*
- G. Discuss and Consider Action to Approve the ranking of Construction Manager At Risk for the Cannan Elementary project, and delegate authority to the Superintendent  
*Speaker(s): Bob Eaton*
- X. **BOARD MEMBER COMMENTS**
- XI. **SUPERINTENDENT COMMENTS**
- XII. **FUTURE BUSINESS/MEETINGS**
- XIII. **ADJOURNMENT**

Posted in compliance with the Texas Open Meetings Act on October 2, 2025, at 4:00PM at the Sharon Hill Jennette Administration Building.



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President, Board of Trustees

**\* Closed Session Authorization during Meeting**

If, during the course of the meeting covered by this notice, the Board of Trustees should determine that a closed or executive meeting of the Board is required, then such closed or executive meeting as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et. Seq., will be held by the Board of Trustees at the date, hour and place indicated in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board of Trustees may conveniently meet in such closed or executive session concerning any and all purposes: Tex. Govt. Code 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.083, 551.084 and 551.129. Should any final action, decision, or vote be required in the opinion of the Board of Trustees with regard to any matter considered in such closed or executive meeting or session, then the final action, decision or vote shall be either in open meeting, or at a subsequent public meeting upon notice thereof, as the Board of Trustees shall determine.