GEORGETOWN INDEPENDENT SCHOOL DISTRICT

507 E. University Ave. Georgetown, TX 78626 | 512.943.5000

NON-DISTRICT CONTRACT FOR PROFESSIONAL SERVICES

This is an agreement between Georgetown Independent School District and the following professional:

NAME: _____

FULL ADDRESS: _____

PHONE:_____ DATE OF BIRTH:_____ EMAIL: _____

DRIVER'S LICENSE NUMBER:_____ STATE: _____

SOCIAL SECURITY NUMBER: _____

TRS Retiree: **Yes** **No**

Are you currently in a position that is contributing to TRS at another school district? **Yes** **No**

The following contract between _____ and the Georgetown Independent School District is to provide consultant services in the area of _____, effective as of _____. This contract will expire as of _____ unless voided as provided herein.

Will the consultant be present at a GISD facility where students are present while not actively monitored by a GISD staff member? **Yes** **No** (this determines criminal history background check requirements)

Contracted for the following role:

- ☐ Tutor
- ☐ Clerical
- ☐ Fine Arts: _____
- ☐ AP Proctor
- ☐ Administrator
- ☐ Other: _____
- ☐ Technology
- ☐ SPED: _____

The consultant mentioned above agrees to the following duties or responsibilities

(Attach specific responsibilities and duties for the indicated role if necessary)**:**

_____

_____

*All GISD Employee Handbook regulations and Board Policy legal framework and local policies apply to a contracted services employee who has or will have continuing duties related to the contracted services **and** who has or will have direct contact with students.*

Georgetown ISD agrees to pay $_____ per _____ (hour/day/week), not to exceed _____.

Account/Budget/Department Code (required): _____

This is a temporary position. TRS rules generally limit temporary employees to half-time for no more than 4.5 months before TRS eligibility applies. Employees under half-time or 4.5 months participate in the Social Security Alternative Plan (7.5%), and employees over half-time for 4.5 months or more may become TRS-eligible (8.25%). TRS is not required for retirees, who are responsible for knowing and adhering to TRS work limits based on their retirement date; contact TRS for specific limitations. If the contractor is already reported to TRS by another district, TRS will be withheld from any pay issued by GISD. Contractor and GISD Hiring Manager acknowledge and agree to these terms.

It is understood that the work schedule will be mutually established for the convenience of both parties and may be altered by either party when necessary within the specifications of this agreement. This contract may be canceled by either party within 10 business days with written notice. The consultant named above will need to ensure no conflict of interest when working with the district**. As a contractor with GISD, you will be responsible to complete and pay for the fingerprinting process as required by Senate Bill 9.**

CONSULTANT:	**GEORGETOWN I.S.D. :**
Consultant's Signature GISD Representative	GISD Representative's Signature:
_____	_____
Consultant's Printed Name:	GISD Representative's Printed Name:
_____	_____
Date:	Date:
_____	_____