

Personnel**Substitute Teachers**

The Woodstock Academy Board of Trustees believes that a qualified individual should be covering classrooms for a short period of time in the absence of a regular teacher.

Suitable programs for training, assigning, orienting, and evaluating the work of substitute teachers shall be provided by the administration under the direction of the Head of School or his/her designee.

The Head of School will set rates of compensation for substitute teachers.

Substitute teachers will not participate in the health plans or other fringe benefits of The Academy unless required by state and or federal law. However, substitute personnel hired to fill the position of an employee absent for an entire semester will be entitled to the benefits afforded regular professional employees.

Retired teachers may be employed as substitute teachers without jeopardizing their retirement salary within the limits as prescribed by law.

Policy Adopted: August 25, 1992
Policy Updated: March 10, 2015
Policy Updated: October 17, 2023

The Woodstock Academy
Woodstock, Connecticut