

## Community Relations

### School Visitors

The Board of Trustees welcomes and strongly encourages members of the community and other interested persons to visit The Academy. Such visits shall be regarded as expressions of interest in school affairs and/or efforts to become informed about school programs and activities.

The Board of Trustees delegates the Head of School, or his/her designee, to:

- Encourage school visitations when such visits relate to interest in The Academy and/or efforts to be informed about school programs and activities;
- Provide for appropriate hospitality for visitors;
- Ensure that visitors follow all school policies/procedures and do not hinder the educational program;
- Require all visitors during school hours to register in the Main Office upon arrival at the school; and
- Ensure student and staff safety.

Members of the Board of Trustees are encouraged to visit The Academy independently; however, Trustees have authority only in regularly-called meetings of the Board of Trustees, or when delegated specific tasks by action of the Board of Trustees.

The Head of School or his/her designee, shall have complete authority to exclude from The Academy premises any persons whom he/she has reason to believe are disrupting the educational programs in the classroom or in the school, are disturbing the teachers or students on the premises, or whom the Administration believes to be on the premises for the purposes of committing an illegal act.

A person who is not a duly authorized visitor may be guilty of loitering on school grounds when he/she remains in or about Academy buildings and grounds without a reason or relationship involving custody of, or responsibility for, a student or any other license or privilege to be there.

Legal Reference: Connecticut General Statutes  
53a-185 Loitering in or about school grounds: Class C misdemeanor.

Policy Updated: September 18, 2006  
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The Woodstock Academy  
Woodstock, Connecticut