



**REGIONAL SCHOOL DISTRICT NO. 17
BOARD OF EDUCATION
SPECIAL MEETING MINUTES
September 30, 2025**

A special meeting of the Regional School District No. 17 Board of Education was held on September 30, 2025, in the Central Office Board Room.

Board Member Attendance:

Board Member	Present	Absent	Board Member	Present	Absent
Joseph Centofanti		X	Corey Roberts	X	
Sonja Charpentier (remote 5:34 pm)	X		Suzanne Sack	X	
Lisa Connelly	X		Ben Sodergren	X	
Jennifer Favalora	X		Jennifer Voegtli		
Shawna Goldfarb (remote 5:37 pm)	X		Dr. Kathleen Zandi		X
Heather Pach	X				

Also Present: Interim Superintendent Paul K. Smith, Assistant Superintendent Jennifer Miller (remote), Administrative Assistant to the Superintendent Sarah Kaiser, Jack Butkus from Arcadis

Visitors: 1

Call to Order/Opening of Meeting

Board Chair Suzanne Sack called the meeting to order at 5:30 PM.

High School Project Update/Next Steps

The Board discussed next steps for the high school project, looking at an option for a renovation approach with some possible new construction aspects. Topics included the space waiver, explanation of additional square footage, timeline, and process. With Board consensus, Mr. Jack Butkus will provide information on architectural firms to advance the project. The Board also discussed the structure and membership of the feasibility team.

Jack Butkus left at 6:49 pm.

BES Phone System Replacement Discussion and Possible Board Action

Superintendent Smith presented a request to replace the phone system at Burr Elementary as it does not meet district needs. The purchase would consist of phone units, a business server, installation, and applications. The purchase will facilitate future installation purchase savings when upgrading other building phone systems that would be on the same server.

Superintendent Smith advised that he is working with the Technology Department to acquire the best pricing and services.

Lisa Connelly **MOVED** and Hether Pach **SECONDED** a motion to approve the Superintendent's request to purchase a phone system service for Burr Elementary not to exceed \$75,000 and to negotiate the KES installation structure.

Motion passed from the following roll call votes: 9-0-0

Member	Vote	Member	Vote
Joseph Centofanti	ABSENT	Corey Roberts	X YES ☐ NO ☐ A
Sonja Charpentier	X YES ☐ NO ☐ A	Ben Sodergren	X YES ☐ NO ☐ A
Lisa Connelly	X YES ☐ NO ☐ A	Jennifer Voegtli	X YES ☐ NO ☐ A
Jennifer Favalora	X YES ☐ NO ☐ A	Dr. Kathleen Zandi	ABSENT
Shawna Goldfarb	X YES ☐ NO ☐ A	Suzanne Sack	X YES ☐ NO ☐ A
Heather Pach	X YES ☐ NO ☐ A		

Disciplinary Procedures

Superintendent Smith presented to the Board a stipulated agreement process when conducting specific disciplinary occurrences. The Board discussed the process and that the agreement will not affect the policy but just the process.

Succession Planning Discussion

Superintendent Smith presented to the Board a proposed timeline related to the position of the Assistant Superintendent position. The process would allow for the position to be filled concurrently with the Superintendent position. The Board discussed the process and requested

information on how the roles of the Superintendent, Assistant Superintendent, and Curriculum Coordinators would impact the District and students.

Vision of the Board of Education

The Board reviewed and provided feedback on the current draft of the profile of the Board of the Education.

Adjournment

Board Chair Sack adjourned the meeting at 7:41 PM.

Respectfully submitted,

Sarah Kaiser
Administrative Assistant to the Superintendent

Approval: _____ Date: _____
Dr. Kathleen Zandi, Board Secretary