

**MINUTES OF THE REGULAR MEETING
OF THE
OXFORD AREA BOARD OF SCHOOL DIRECTORS**

A regular meeting of the Oxford Area Board of School Directors was held on Tuesday, June 17, 2025, in the Board Room. The meeting was called to order at 7:03 p.m. by President Mark V. Patterson, followed by the Pledge of Allegiance.

ATTENDING WERE:

ROLL CALL

Mark V. Patterson, President
Jenifer A. Warren, Vice President
William C. Kloss, Treasurer
Andrew Atkinson, Member
Kristen Dean, Member
Tenille E. Dewees, Member
Jennifer L. Kehs, Member (via phone)
Debbie K. Vendrick, Member

ABSENT WAS:

Michael P. Blessington, Member

ALSO ATTENDING WERE:

Dr. David A. Woods Superintendent
Brian P. Cooney, Business Administrator

Mr. Patterson thanked Ms. Craft for her contributions over this past year as Student Representative and wished her well. She was presented with flowers and a gift from the Board.

On motion by Mr. Kloss, seconded by Mr. Atkinson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the June 17, 2025, agenda as presented.

**APPROVAL OF
AGENDA**

Aye: 8 Nay: 0

Mr. Patterson recognized the following persons who requested to address The Board.
Ronnie Lutz-East Nottingham Township-Policy 6300,wants the policy to be re-read.
Lauren Sharp-East Nottingham Township, Teachers Union President - Collective Bargaining Agreement with the Teachers Union.

**PUBLIC COMMENT
CONCERNING ITEMS
ON THE AGENDA**

On motion by, Mr. Kloss, seconded by Mrs. Vendrick, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the minutes of the May 13, 2025, Work Session, and the May 20, 2025, Regular Meeting.

**APPROVAL OF
MINUTES**

Aye: 8 Nay: 0

Dr. Woods recognized Mr. Canaday, who presented the Valedictorian Logan Spano and the Salutatorian Owen Oliver for the Class of 2025.

**SUPERINTENDENT'S
REPORT**

Mr. Canaday introduced the Student School Board Representative for 2025-26, Zoe Brenner.

Dr. Woods introduced Shawn Mellinger, Technology Director, who presented a preview of the upcoming refresh of the Oxford Area

School District website. This refresh will make the site more user friendly, provide access to photos taken throughout the district by the Digital Media Marketing Director, and will provide a better platform for easier access via phones and mobile devices.

Dr. Billings-Jones presented the report for the Month of June. Kindergartener Brinley Jones read the book she created through the Oxford Reading Club "Doggy's Bad Day."

Dr. Billings-Jones presented a slide show of the activities which occurred over the last week showcasing all our students.

On motion by Mr. Atkinson, seconded by Mrs. Warren, BE IT RESOLVED That the Oxford Area Board of School Directors hereby approves the following:

**FINANCIAL
REPORTS**

1. General Fund
 - a. Treasurer's Report
 - b. Revenue Report
 - c. Expenditure Report
2. Cafeteria Fund Treasurer's Report
3. Capital Projects Fund Treasurer's Report

Aye: 8 Nay: 0

On motion by Mr. Atkinson, seconded by Mrs. Warren, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the student activities and athletic officials accounts as presented.

**STUDENT ACTIVITY
AND ATHLETIC
OFFICIALS ACCOUNTS**

Penn's Grove
Oxford Area High School
Athletic Officials Account

Aye: 8 Nay: 0

On motion by Mrs. Dewees, seconded by Mr. Atkinson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approve the following bill lists for payment:

PAYMENT OF BILLS

June 2025

General Fund	\$	3,616,892.06
Cafeteria Fund	\$	103,336.94
Capital Projects Fund	\$	0.00
Payroll Distribution	\$	3,151,454.40

Aye: 8 Nay: 0

Mr. Kloss reported the committee met on May 21, 2025, Students from TCHS Horticulture program brought in their display which was entered in competition at the Philadelphia Flower Show this past March. The students won an award and shows another great program offered at TCHS.

**REPORT OF
INTERMEDIATE UNIT
AND TECHNICAL
HIGH SCHOOL
REPRESENTATIVE**

There was a presentation on the check-in process in place for BVA students and there is a new principal at TCHS.

Mrs. Dewees stated there was no meeting in May since most attended the legislative breakfast. The committee will meet next week.

**REPORT OF CHESTER
COUNTY SCHOOL BOARDS
LEGISLATIVE COUNCIL
REPRESENTATIVE**

Mr. Patterson reported that the committee met on June 10, 2025. Dr. Kauppila requested permission for a trip to Disney for the Band. Volleyball teams and Cross Country were discussed.

**ATHLETIC AND
STUDENT ACTIVITIES**

Mr. Patterson reported that the committee met on June 10, 2025, and the High School roof project is underway

**FACILITIES AND
SAFETY COMMITTEE**

Mrs. Vendrick stated that the committee will not meet in June. The next meeting will be on August 19, 2025, at 6:30 p.m.

**EDUCATION
COMMITTEE**

Mr. Kloss stated the committee will meet again in August. The committee will be looking for areas to cut costs. The final bond issue was locked in, and the rate is great.

**FINANCE AND BUDGET
COMMITTEE**

Mr. Patterson recognized persons who requested to be placed on the agenda. Ronnie Lutz-East Nottingham Township, stated that Mr. Atkinson and Dr. Woods did not respond to her email, SEL, CRT, Library books, The Sunshine law, salaries, taxes.

**RECOGNITION OF
PERSONS WHO
REQUESTED TO BE**

On motion by Mrs. Dewees, seconded by Mrs. Warren, BE IT RESOLVED, the Oxford Area Board of School Directors hereby approves the following personnel items:

PERSONNEL

Professional

Resignations

Name: Michelle Arrante
Position: Mathematics Teacher, Oxford Area High School
Effective: June 18, 2025

Name: April Herr
Position: ESL Teacher, Oxford Area High School
Effective: June 18, 2025

Name: Siobhan Kelly
Position: Special Education Teacher, Nottingham School
Effective: July 31, 2025

Name: Elyse McDevitt
Position: English Teacher, Oxford Area High School
Effective: June 18, 2025

Appointments

Name: Sean Fowler
Position: Social Studies Teacher, Penn's Grove School
Appointment: Temporary Professional Employee
Salary: 3 B \$53,734.00
Effective: August 27, 2025
Replacing: Amanda Erb, retired

Name: Zoe Peeleman
 Position: Special Education Teacher, Penn's Grove School
 Appointment: Temporary Professional Employee
 Salary: 2 B \$53,234.00 + \$250.00
 Effective: August 27, 2025
 Replacing: Anthony Giancatarino, resigned

Name: Olivia Watson
 Position: Kindergarten Teacher, Jordan Bank School
 Appointment: Temporary Professional Employee
 Salary: 1 B \$52,734.00
 Effective: August 27, 2025
 Replacing: Hannah Thompson, resigned

Extended School Year Teacher Appointments

Dates: July 7, 2025 through July 31, 2025
 Teachers: Deborah Aubin
 Tara Carr
 Victoria McMullen
 Location: Hopewell School
 Salary: \$40.00 per hour

Summer Extended Learning Program Teacher Appointments

Dates: July 7, 2025 through July 31, 2025
 Teachers: Gabriela Caban-Alamo
 Kimberly Moroz
 Jamie Swierczek
 Location: Hopewell School
 Salary: \$40.00 per hour

Music Academy

Dates: July 7, 2025 through July 24, 2025
 Teacher: Jessica Goldschmidt
 Location: Hopewell School
 Salary: \$40.00 per hour

Leave of Absence

Name: John Barcus
 Position: STEM Teacher, Hopewell School
 Type: Excess Family Illness
 Number of Days: Up to 5 days
 Effective: May 21, 2025 until the end of the 2024-2025 school year

Transfers

Name: Lindsay Crum
 Position: From: Grade 5 Teacher, Hopewell School
 To: MTSS/IST, Hopewell School
 Effective: August 27, 2025
 Replacing: Dr. Pamela Brown, retired

Name: Alyssa Lynch
 Position: From: Supervisor to Special Education 220 days per Year/10 months, District Office
 To: Supervisor to Special Education 12 months, District Office
 Effective: July 1, 2025

Name: Monica Massimo
Position: From: Grade 5 Teacher, Hopewell School
To: Reading Specialist, Hopewell School
Effective: August 27, 2025
Replacing: Ronni Darragh, retired

Name: Dana Webb
Position: From: Special Education Teacher, Oxford Area
High School To: English Teacher, Oxford Area
High School
Effective: August 27, 2025

Correction

Name: Shannon Ciarlone
Position: From: Extended School Year Teacher
To: Summer Extended Learning Program Teacher
Effective: July 7, 2025 through July 31, 2025

Non-Professional

Resignation

Name: Ambar Penalo Martinez
Position: Food Service 5.75/182, Jordan Bank School
Effective: May 23, 2025

Volunteers

Brackin, Katelyn
Cassidy, Melissa

Aye: 8 Nay: 0

BE IT RESOLVED, That the Oxford Area Board of School Directors hereby adopts the following resolution in honor of Ronni Darragh (5 years), Dr. Pamela Brown (24 years), Amanda Erb (25 years), and Dorothy Jury (16 years); and

**RECOGNITION OF
SERVICE -
PROFESSIONAL STAFF**

WHEREAS, the above-listed have served the Oxford Area School District as elementary and secondary teachers within their employment in the Oxford Area School District; and

WHEREAS, their excellent skills and competencies in working with children in the field of education have come to be highly respected by those who know them; and

WHEREAS, their strong moral character and high ethical standards demonstrated in the field of education carry strong respect within the profession; and

THEREFORE, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby officially recognizes and honors these distinguished persons.

BE IT RESOLVED, That the Oxford Area Board of School Directors hereby adopts the following resolution in honor of Peggy Bachman (21 years), Darla Boggs (12 years), Benjamin Clark (18 years), Eileen Green (9 years), and Charlene Hines (17 years); and

**RECOGNITION OF
SERVICE - NON-
PROFESSIONAL**

WHEREAS, the above-listed have served the Oxford Area School District as service and support employees within their employment in the Oxford Area School District; and

WHEREAS, their excellent skills and competencies in working as service and support employees have come to be highly respected by those who know them; and

THEREFORE, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby recognizes and honors these distinguished persons.

On motion by Mrs. Warren, seconded by Mrs. Dewees, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following personnel (as per the attached list): Maintenance/Custodial at 3.5%, Teamsters, Food Service personnel, Act 93 Employees, District Management Team and confidential Secretaries for the 2025-2026 school year

SALARIES

Aye: 8 Nay: 0

On motion by Mrs. Dewees, seconded by Mrs. Vendrick, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the Following personnel (as per the attached list): Maintenance/Custodial at 3.5%, Teamsters, Food Service personnel, Act 93 Employees, District Management Team and confidential Secretaries for the 2025-2026 school year

**COLLECTIVE
BARGAINING
AGREEMENT**

Aye: 8 Nay: 0

On motion by Mrs. Dewees, seconded by Mrs. Vendrick, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approve the following consent agenda items:

CONSENT AGENDA

Appointment of Treasurer

Vote for William Kloss for Treasurer
Aye: 7 Nay: 1 (Kehs)

Vote for Jennifer Kehs for Treasurer
Aye: 1 Nay: 7 (Atkinson, Dean, Dewees, Kloss, Paterson, Vendrick, Warren)

The appointment of William Kloss as School Board Treasurer, effective July 1, 2025, through June 30, 2026.

Appointment of Chester County School Board Legislative Council Representative

The appointment of Tenille Dewees as Chester County School Board Legislative Council Representative, effective July 1, 2025, through June 30, 2026.

Fees for Tax Collection

Memorandum Bills	\$50.00
Duplicate Tax Bills	\$50.00
Tax Certification	\$50.00
(i.e., writing tax amounts on lists)	

Tuition Rates

Approval of the 2025-2026 annual tuition charges for non-resident students as determined by the Pennsylvania Department of Education.

Payment of July Bills

Designates Brian P. Cooney to approve payment of the July bills in the absence of the Regular Meeting of the Board of School Directors.

Chester Count Intermediate Unit Marketplace

Approval of the contract with Chester County Intermediate Unit (CCIU) for the provision of marketplace services as per the attached.

Aye: 8 Nay: 0

On motion by Mrs. Dewees, seconded by Mrs. Vendrick, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves Dr. David A. Woods to fill vacancies in personnel between this June Regular meeting and the August 19, 2025, Regular meeting of the Board of School Directors.

**HIRING OF
PERSONNEL**

Aye: 8 Nay: 0

On motion by Mrs. Dewees, seconded by Mrs. Warren, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby adopts the 2025-2026 Cafeteria Fund Pricing.

**CAFETERIA FUND
PRICING**

Aye: 8 Nay: 0

On motion by Mrs. Vendrick, seconded by Mrs. Warren, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby adopts the 2025-2026 Capital Projects Budget,

CAPITAL PROJECTS

Aye: 7 Nay: 1 (Kehs)

On motion by Mrs. Dewees, seconded by Mrs. Vendrick, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby accepts the Oxford Area High School Principal's certification that the seniors on the attached list have completed their requirements and are entitled to the Oxford Area High School Diploma.

**CERTIFICATION OF
SENIORS**

Aye: 8 Nay: 0

On motion by Mrs. Dewees, Seconded by Mrs. Warren, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby consents to the final approval of high school novels, recommended by the Oxford Area High School English Department and reviewed by administration as per the attached list.

**FINAL CURRICULUM
APPROVAL**

Aye: 8 Nay: 0

On motion by Mr. Atkinson, seconded by Mrs. Dewes, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby consents to preliminary approval of the following curriculum:

**PRELIMINARY
CURRICULUM APPROVAL**

The resources recommended by the World Language Committee (grades 6-12), supported by the administration on the attached list;

The resources recommended by the K-12 English as a Second Language teachers and reviewed by the administration on the attached list;

The resources recommended for the AP US Government & Politics, supported by the administration on the attached list.

Aye: 8

Nay: 0

On motion by Mrs. Dewees, seconded by Mrs. Warren, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the request of the 2025-2026 Oxford Area High School Band Trip to Florida as presented at the Work Session by Dr. Erin Kauppila.

**2025-2026
OAHS BAND TRIP**

Aye: 8

Nay: 0

On motion by Mrs. Dewees, seconded by Mr. Kloss, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the readoption of the following policies:

POLICY READOPTION

4000 Series - Personnel

Policy # 4210 - Responsibility of Staff for Student Welfare
Policy # 4215 - Child Student Abuse
Policy # 4220 - Teacher Evaluation Professional
Policy # 4225 - Non-Professional Evaluation
Policy # 4300 - Drug Free Workplace
Policy # 4310 - Outside Activities
Policy # 4325 - Nepotism
Policy # 4330 - Code of Professional Practices & Conduct for Educators
Policy # 4370 - Universal Precautions
Policy # 4400 - Substitute Teachers

Aye: 8

Nay: 0

On motion by Mrs. Dewees, seconded by Mrs. Warren, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the revision of the following policy:

POLICY REVISION

6000 Series - Instruction

Policy # 6300 - Material Selection: Libraries

Aye: 7

Nay: 1 (Kehs)

To: School Board Members
From: Ronnie Lutz
Topic: SEL

CORRESPONDENCE

Mr. Patterson read the following dates and times for upcoming events. **CALENDAR**

Tuesday, August 12, 2025, Policy Committee Meeting, 6 p.m., Administration Building
Tuesday, August 12, 2025, Athletics & Student Activities Committee Meeting, 6:30 p.m.,
Administration Building
Tuesday, August 12, 2025, Facilities & Safety Committee Meeting, 6:45 p.m., Administration
Building
Tuesday, August 12, 2025, Work Session, 7 p.m., Administration Building
Tuesday, August 19, 2025, Education Committee, 6:30 p.m., Administration Building
Tuesday, August 19, 2025, Regular Meeting, 7 p.m., Administration Building

Mr. Patterson announced that the Board will meet in executive session **ANNOUNCEMENT OF**
On June 17, 2025, to discuss the Safety and Security Report. **EXECUTIVE SESSION**

On motion by Mrs. Dewees, seconded by Mr. Kloss, the regular meeting **ADJOURNMENT**
of the Oxford Area Board of School Directors adjourned at 8:10 p.m. by
a unanimous vote.

Respectfully submitted,



Brian P. Cooney
Board Secretary

*All or a portion of this meeting may be video recorded for the purpose
of public broadcast.*

