

**MINUTES OF THE REGULAR MEETING
OF THE
OXFORD AREA BOARD OF SCHOOL DIRECTORS**

A regular meeting of the Oxford Area Board of School Directors was held on Tuesday, August 19, 2025, in the Board Room. The meeting was called to order at 7:03 p.m. by President Mark V. Patterson, followed by the Pledge of Allegiance.

ATTENDING WERE:

ROLL CALL

Mark V. Patterson, President
Jenifer A. Warren, Vice President
William C. Kloss, Treasurer
Michael P. Blessington, Member
Kristen Dean, Member
Tenille E. Dewees, Member
Jennifer L. Kehs, Member
Debbie K. Vendrick, Member

ABSENT WAS:

Andrew Atkinson, Member

ALSO ATTENDING WERE:

Dr. David A. Woods Superintendent
Brian P. Cooney, Business Administrator

On motion by Mrs. Dewees, seconded by Mr. Blessington, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the August 19, 2025, agenda as presented.

**APPROVAL OF
AGENDA**

Aye: 8 Nay: 0

Mr. Patterson recognized the following persons who requested to address the Board.

**PUBLIC COMMENT
CONCERNING ITEMS
ON THE AGENDA**

Justin Webb, East Nottingham - 9th Grade Volleyball Club Team

On motion by, Mr. Kloss, seconded by Mrs. Vendrick, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the minutes of the June 10, 2025, Work Session, and the June 17, 2025, Regular Meeting.

**APPROVAL OF
MINUTES**

Aye: 8 Nay: 0

Dr. Woods relinquished his time to Dr. Margaret Billings-Jones who presented the report for the Month of August.

**SUPERINTENDENT'S
REPORT**

Dr. Billings-Jones presented a slide show of Summer Extended Learning 2025. Enrollment in ESL 2025 was 181. There were 114 students enrolled for ESY, and 148 students enrolled in our academies for a total of 443 students enrolled in summer programs.

New student enrollment for the 2025-2026 school year is as follows: Kindergarten: 179; Elementary: 42; Middle School: 12; High School: 26 for a total of 259 new students in the district.

Family Engagement programs thorough Title I, II, III and IV include First Fridays; Family Read and Oxford Reading Club.

The schedule for standardized assessments of the four-year curriculum cycle was reviewed.

New Teacher induction for the 2025-2026 school year will take place beginning on Monday, August 25, 2025.

Professional Development for all teachers will be held August 27-29, 2025, with a focus on understanding data and customizing education for all students. Other topics will be increasing parent partnership, parent conferencing; and understanding our community through organizational partnerships.

The District Website has been updated to a more user-friendly interface.

On motion by Mrs. Dewees, seconded by Mrs. Vendrick, BE IT RESOLVED That the Oxford Area Board of School Directors hereby approves the following:

**FINANCIAL
REPORTS**

1. General Fund
 - a. Treasurer's Report
 - b. Revenue Report
 - c. Expenditure Report
2. Cafeteria Fund Treasurer's Report
3. Capital Projects Fund Treasurer's Report

Aye: 8 Nay: 0

On motion by Mrs. Dewees, seconded by Mrs. Warren, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the student activities and athletic officials accounts as presented.

**STUDENT ACTIVITY
AND ATHLETIC
OFFICIALS ACCOUNTS**

Penn's Grove
Oxford Area High School
Athletic Officials Account

Aye: 8 Nay: 0

On motion by Mrs. Dewees, seconded by Mr. Atkinson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following bill lists for payment:

PAYMENT OF BILLS

July/August 2025

General Fund	\$	8,331,576.06
Cafeteria Fund	\$	5,694.06
Capital Projects Fund	\$	1,338,301.39
Payroll Distribution	\$	2,250,288.73

Aye: 8 Nay: 0

Mr. Kloss reported the committee did not meet. The Student Service Center in Avon Grove will open on August 25, 2025. This new addition to the CCIU services will be a benefit to students at this end of the county by shortening their travel time between home and services.

**REPORT OF
INTERMEDIATE UNIT
AND TECHNICAL
HIGH SCHOOL
REPRESENTATIVE**

August 19, 2025

Mrs. Dewees stated the council met on June 25, 2025. There has been some movement on the following bills:

HB 265 - passed the House in May and is sitting in Senate Labor and Industry Committee now. This deals with unemployment compensation over the summer months for bus drivers.

HB 1500 - Cyber Charter Reform Bill-expected to be \$8,000 per student.

HB 1403 & 1404 both address teacher shortages.

HB 240 - Hearing tests for bus drivers.

SB 10 - School voucher bill was tabled in June but has now been removed.

**REPORT OF CHESTER
COUNTY SCHOOL BOARDS
LEGISLATIVE COUNCIL
REPRESENTATIVE**

Mr. Patterson reported that the committee met on August 12, 2025.

Fall sports are underway. Arrangements have been made with Lincoln University for the High School Field Hockey team to use their turf field for practices and games this season.

**ATHLETICS AND
STUDENT ACTIVITIES**

Oxford Area High School has a new athletic trainer.

Mr. Patterson reported that the lighting project is complete. The football field renovation is scheduled to be complete for 2026-2027 season. The drainage testing on the field came back better than the first round, which means there will be less construction needed to bring the field into compliance.

**FACILITIES AND
SAFETY COMMITTEE**

Mrs. Vendrick stated that the committee met August 19, 2025. Mrs. read a prepared statement in response to a letter from a constituent regarding their belief that the My View textbooks and materials used in grades 3-5 Social Studies and English Language Arts are out of compliance with an executive order. All books were approved unanimously by the board on June 20, 2017, and May 17, 2022.

**EDUCATION
COMMITTEE**

These textbooks and materials are reviewed annually by teachers and administrators. The materials were recently reviewed by members of the Education Committee and were found to be engaging and rigorous resources which align with the Pennsylvania state mandated core competencies. They do not promote anti-American, subversive, harmful or false ideology, nor do they incorporate gender ideology or discriminatory equity ideology which are prohibited by the executive order.

It is the unanimous opinion of the committee that Oxford Area School District has not sanctioned any material that violates any laws, mandates or executive orders.

The new STEELS (Science Technology, Engineering, Environmental, Literacy and Sustainability) Standards were tested in grades 5-8 in spring of 2025. This is the first year, benchmarks will be established.

Technology skills/competencies for students are taught at appropriate levels.

Mr. Kloss stated the committee will meet again in September.

**FINANCE AND BUDGET
COMMITTEE**

Mr. Blessington stated the committee met on August 12, 2025. The committee looked over the 4000 Series policies for readoption. Several are on the agenda this evening for approval.

POLICY COMMITTEE

Live streaming will be addressed at the next meeting.

Mr. Patterson addressed the Self-Assessment Review under Board Goals. Also discussed was the goal of one visit per year minimum per board member. Schedule these visits through Dr. Woods.

**BOARD IN-SERVICE/
BOARD GOALS**

Dr. Woods reminded everyone that TCHS programs may begin on August 25, 2025. School will begin officially on September 2, 2025.

**REPORT OF SCHOOL
PROGRAMS**

The annual opening breakfast will be held on August 28, 2025, 8 am, at the Oxford Area High School. Board members are invited to attend.

Mr. Patterson recognized persons who requested to be placed on the agenda. There were none.

**RECOGNITION OF
PERSONS WHO
REQUESTED TO BE
PLACED ON THE
AGENDA**

On motion by Mrs. Dewees, seconded by Mr. Kloss, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following personnel items:

PERSONNEL

Professional

Resignations

Name: Peyton Beebe
Position: Music Teacher, Jordan Bank School/Nottingham School
Effective: September 19, 2025

Name: Amy Gollatz
Position: Grade 5 Teacher, Hopewell School
Effective: September 26, 2025

Name: Hannah Levan
Position: ESL Teacher, Penn's Grove School
Effective: September 26, 2025

Name: Sarah Matthews
Position: Science Teacher, Penn's Grove School
Effective: June 30, 2025

Name: Courtney Shahadi
Position: Grade 5 Teacher, Hopewell School
Effective: July 31, 2025

Name: Jaime Swierczek
Position: Reading Specialist, Nottingham School
Effective: October 3, 2025

Appointments

Name: Shannon April
 Position: Autistic Support Teacher, Jordan Bank School
 Appointment: Temporary Professional Employee
 Salary: 14 M + 15 \$81,442.00 + \$1,000.00
 Effective: August 27, 2025
 Replacing: Rachael Segura-Bommelyn, resigned

Name: Zachery Bator
 Position: Mathematic Teacher, Oxford Area High School
 Appointment: Temporary Professional Employee
 Salary: 1 B \$53,718.00
 Effective: August 27, 2025
 Replacing: Michelle Arrante, resigned

Name: Amy Brown
 Position: Grade 5 Teacher, Hopewell School
 Appointment: Professional Employee
 Salary: 11 M \$71,036.00
 Effective: October 17, 2025
 Replacing: Amy Gollatz, resigned

Name: Danielle Colon
 Position: Special Education Teacher, Nottingham School
 Appointment: Temporary Professional Employee
 Salary: 11 B + 24 \$67,233.00 + \$1,000.00
 Effective: August 27, 2025
 Replacing: Siohban Kelly, resigned

Name: Cherie Conrad
 Position: Science Teacher, Penn's Grove School
 Appointment: Professional Employee
 Salary: 16 M \$86,457.00
 Effective: August 27, 2025
 Replacing: Sarah Matthews, resigned

Name: Lauren Crossley
 Position: Grade 3 Teacher, Nottingham School
 Appointment: Temporary Professional Employee
 Salary: 5 B + 24 \$58,378.00
 Effective: August 27, 2025
 Replacing: Mallory Keenan, resigned

Name: Elizabeth Henderson
 Position: Autistic Support Teacher, Elk Ridge School
 Appointment: Temporary Professional Employee
 Salary: 1 B \$53,718.00 + \$1,000.00
 Effective: August 27, 2025
 Replacing: New Position

Name: Antionette Lynam
 Position: Emotional Support Teacher, Hopewell School
 Appointment: Temporary Professional Employee
 Salary: 10 M \$68,386.00 + \$1,000.00
 Effective: August 27, 2025
 Replacing: Victoria McMullen, transferred

Name: Marissa Massini
 Position: Grade 5 Teacher, Hopewell School
 Appointment: Temporary Professional Employee
 Salary: 3 B \$54,638.00
 Effective: August 27, 2025
 Replacing: Monica Massimo, transferred

Name: Margaret Mitchell
 Position: Music Teacher, Jordan Bank School/Nottingham School
 Appointment: Professional Employee
 Salary: 7 M \$63,390.00
 Effective: August 27, 2025
 Replacing: Peyton Beebe, resigned

Name: Alexandra Nelson
 Position: Special Education Teacher, Hopewell School
 Appointment: Temporary Professional Employee
 Salary: 1 B \$53,718.00 + \$1,000.00
 Effective: August 27, 2025
 Replacing: Katherine Ward, transferred

Name: Lauren Perry
 Position: Grade 5 Teacher, Hopewell School
 Appointment: Temporary Professional Employee
 Salary: 10 B \$62,057.00
 Effective: August 27, 2025
 Replacing: Courtney Shahadi, resigned

Name: Alex Poli
 Position: Grade 6 Teacher, Hopewell School
 Appointment: Temporary Professional Employee
 Salary: 3 B \$54,638.00
 Effective: August 27, 2025
 Replacing: Lindsay Crum, transferred

Name: Grace Rozell
 Position: Grade 5 Teacher, Hopewell School
 Appointment: Temporary Professional Employee
 Salary: 1 B \$53,718.00
 Effective: August 27, 2025
 Replacing: Elizabeth Hanna, transferred

Name: Thomas Strube
 Position: ESL Teacher, Oxford Area High School
 Appointment: Temporary Professional Employee
 Salary: 14 M \$79,677.00
 Effective: August 27, 2025
 Replacing: April Herr, resigned

Name: Jenna Townsend
 Position: Special Education Teacher, Oxford Area High School
 Appointment: Temporary Professional Employee
 Salary: 10 M + 30 \$73,594.00 + \$1,000.00
 Effective: August 27, 2025
 Replacing: Danna Webb, transferred

Name: Angela Wagner
 Position: Grade 6 Teacher, Hopewell School
 Appointment: Professional Employee
 Salary: 16 M + 30 \$89,967.00
 Effective: August 27, 2025
 Replacing: Abigail Satterthwaite, resigned

Transfers

Name: Lauren Bochanski
 Position: From: Grade 2 Teacher, Elk Ridge School
 To: Grade 4 Teacher, Nottingham School
 Effective: August 27, 2025
 Replacing: new position

Name: Elizabeth Hanna
 Position: From: Grade 5 Teacher, Hopewell School
 To: HVA/ Special Education Teacher, Oxford Area High School
 Effective: August 27, 2025
 Replacing: New Position

Name: Kristin Melrath
 Position: From: .5 ATP Teacher, Elk Ridge School/Nottingham School
 To: Reading Specialist, Nottingham School
 Effective: October 3, 2025
 Replacing: Jaime Swierczek, resigned

Extended School Year Teacher Appointments

Dates: July 7, 2025, through July 31, 2025
 Teachers: Barbara Buchanan, Karen Porter
 Location: Hopewell School
 Salary: \$45.00 per hour

Summer Extended Learning Program Substitute Teacher

Dates: July 7, 2025, through July 31, 2025
 Teacher: Nichole Hendrickson-Tartar
 Location: Hopewell School
 Salary: \$45.00 per hour

Salary Changes

Belford, Karly from 10 M + 15 \$71,828.00 to 10 M + 45 \$75,359.00 effective August 27, 2025
 Doyle, Courtney from 4 M + 30 \$66,494.00 to 4 M + 60 \$70,024.00 effective August 27, 2025
 Campbell, Virginia from 5 B + 24 \$58,378.00 to 5 M \$61,593.00 effective August 27, 2025
 Famigletti, Linda from 13 M + 30 \$80,804.00 to 13 M + 45 \$82,569.00 effective August 27, 2025
 Gaskill, Irina from 8 M + 15 \$68,425.00 to 8 M + 30 \$70,190.00 effective August 27, 2025
 Gerber, Lisa from 10 B + 24 \$64,573.00 to 10 M + 15 \$68,386.00 effective August 27, 2025
 Glenn, Alicia from 6 B + 24 \$58,839.00 to 6 M \$62,491.00 effective August 27, 2025
 Hamilton, Zach from 8 M \$64,390.00 to 8 M + 15 \$68,425.00 effective August 27, 2025
 Hocker, Olivia from 6 B \$56,019.00 to 6 B + 24 \$58,839.00 effective August 27, 2025
 Irwin, Helen from 16 M + 15 \$88,202.00 to 16 M + 45 \$91,732.00 effective August 27, 2025
 Lock, Stacey from 13 M + 15 \$79,039.00 to 13 M + 30 \$80,804.00 effective August 27, 2025
 Lopez, Kaitlyn from 8 M \$64,390.00 to 8 M + 15 \$68,425.00 effective August 27, 2025
 McCutcheon, Gina from 8 M + 15 \$68,425.00 to 8 M + 30 \$70,190.00 effective August 27, 2025

McMullen, Victoria from 9 B \$59,019.00 + \$1,000.00 to 9 B + 24 \$61,535.00 + \$1,000.00 effective August 27, 2025
 Melrath, Kristin from 13 M + 30 \$40,402.00 + \$500.00 to 13 M + 45 \$41,284.50 + \$500.00 effective August 27, 2025
 Rohrer, Kristen from 5 M \$61,593.00 + \$1,000.00 to 5 M + 45 \$69,157.00 + \$1,000.00 effective August 27, 2025
 Socash, Joshua from 16 M + 45 \$91,732.00 to 16 M + 60 \$93,498.00 effective August 27, 2025
 Sperow, Thomas from 16 M + 45 \$91,732.00 to 16 M + 60 \$93,498.00 effective August 27, 2025
 Urig, Brian from 16 M + 15 \$88,202.00 to 16 M + 45 \$91,732.00 effective August 27, 2025
 Wooddell, Scott from 16 M + 30 \$89,967.00 + \$1,000.00 to 16 M + 45 \$91,732.00 + \$1,000.00 effective August 27, 2025

Non-Professional

Retirement

Name: John Marsteller
 Position: Custodian, Hopewell School
 Effective: June 30, 2025

Resignations

Name: Sean Boyer
 Position: Custodian, District
 Effective: August 11, 2025

Name: Donna Krom
 Position: Food Service 5.5/182, Penn's Grove School
 Effective: July 30, 2025

Name: Tammy Wunderlich
 Position: Kindergarten Aide, Jordan Bank School
 Effective: August 6, 2025

Appointments

Name: Elizabeth Baldwin
 Position: Job Coach, Oxford Area High School
 Salary: \$39.97 per hour
 Effective: August 25, 2025
 Replacing: New Position

Name: Cynthia Gust
 Position: Instructional Aide-Reading, Nottingham School
 Salary: \$18.04 per hour
 Effective: September 15, 2025
 Replacing: Charlene Hines, resigned

Name: Rosanna Hight
 Position: Food Service 5.5/179, Penn's Grove School
 Salary: \$13.50 per hour
 Effective: September 2, 2025
 Replacing: Virginia Stidoms, resigned

Name: Yolanda Mireles
 Position: Food Service 4.75/179, Hopewell School
 Salary: \$13.50 per hour
 Effective: September 2, 2025
 Replacing: Jissel Aguilar, resigned

Name: Lauren Olinger
 Position: Special Education Instructional Aide, Nottingham School
 Salary: \$18.04 per hour
 Effective: September 2, 2025
 Replacing: Amanda Harris, resigned

Name: Karielys Sanchez Varela
 Position: Food Service Supervisor, Nottingham School
 Salary: \$18.25 per hour
 Effective: August 22, 2025
 Replacing: Denise McCormack, transferred

Transfers

Name: Jaime Arrowood
 Position: From: Cafeteria Aide, Elk Ridge School
 To: Cafeteria Aide, Hopewell School
 Effective: September 2, 2025
 Replacing: Maria Moretti

Name: Denise McCormack
 Position: From: Food Service Supervisor, Elk Ridge School/ Nottingham School
 To: Food Service Supervisor, Elk Ridge School
 Effective: August 22, 2025
 Replacing: Constance Degler, transferred

Volunteers

Lisa Beiler- OEF, Marjorie Lutz- OEF, Carley Stoltzfus, Larry Szarko- OEF,
 Kristen Welk

Aye: 8 Nay: 0

As required by the Public School Code, Section 1108, the Superintendent has certified to the Board Secretary that the work of the Temporary Employees named below are satisfactory since they have now completed their probationary period. The Code requires the Secretary to note that they have attained Professional Employee status in the Board Records. They will be notified of this fact and offered a regular contract of employment. This action is ministerial. The power of rating Temporary Professional Employees and certifying them for tenure is reserved to the Superintendent; no Board action is involved. The Secretary will place the following names in the minutes as having attained the status of Professional Employee:

**AWARDING
 PROFESSIONAL
 CONTRACTS**

Sarah Gula, Laura Kahn

On motion by Mr. Blessington, seconded by Mrs. Warren, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approve the following consent agenda items:

CONSENT AGENDA

Student Accident Insurance

Voluntary student accident insurance with United States Fire Insurance Company.

Athletic Event Admission Pricing

Student Admission	\$3
Adult Admission	\$5
Student Season Pass	\$25
Adult Season Pass	\$35
Family Season Pass	\$50

Athletic Worker Rate of Pay

Ticket Sellers	All Sports	\$30
Ticket Takers	All Sports	\$30
Timer	All Sports	\$30
Spectator Supervision	All Sports	\$30
Chain Gang (Penn's Grove)	Football	\$30
Chain Gang (High School)	Football	\$30
Announcer	Football	\$30
Scorer	Basketball	\$30
Judge	Cross Country	\$30

ATSI Plans

Approval of the ATSI (Additional Targeted Support and Improvement) Plans for Oxford Area High School and Penn's Grove School

Student Handbooks

Approval of the 2025-2026 Student Handbooks for the Oxford Area High School, Penn's Grove, and the K-6 Elementary Schools as per attached.

Aye: 8 Nay: 0

On motion by Mrs. Dewees, seconded by Mr. Blessington, BE IT RESOLVED, **VACANCIES** That the Oxford Area Board of School Directors hereby approves Dr. David A. Woods to fill vacancies in personnel between this August Regular meeting and the September 16, 2025, Regular meeting when the positions may be approved retroactively to the employee start date.

Aye: 8 Nay: 0

On motion by Mr. Blessington, seconded by Mrs. Vendrick, BE IT RESOLVED, **FINAL CURRICULUM** That the Oxford Area Board of School Directors hereby consents to final **APPROVAL** Approval of the following curriculum:

The resources recommended by the World Language Committee (grades 6-12), supported by the administration on the attached list.

The resources recommended by the K-12 English as a Second Language teachers and reviewed by the administration on the attached list.

The resources recommended for the AP US Government & Politics, supported by the administration on the attached list.

Aye: 8 Nay: 0

On motion by Mrs. Warren, seconded by Mr. Blessington, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby approve the
Superintendent's Goals for the 2025-2026 school year.

**SUPERINTENDENT'S
GOALS**

Aye: 8 Nay: 0

On motion by Mr. Blessington, seconded by Mr. Kloss, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby approves the
readoption of the following policies:

POLICY READOPTION

4000 Series - Personnel

Policy # 4410 - Volunteers
Policy # 4415 - School Police
Policy # 4420 - Student Teachers
Policy # 4430 - Supplemental Contracts
Policy # 4450 - Compensation and Related Benefits: New Employee Salary Determination
Policy # 4455 - Compensation and Related Benefits: Movement of the Salary Scale
Policy # 4470 - Continuing Education / Professional Growth Guidelines
Policy # 4500 - Absences: Illness
Policy # 4505 - Leave of Absence
Policy # 4510 - Jury Duty

Aye: 8 Nay: 0

On motion by Mrs. Dewees, seconded by Mrs. Warren, BE IT RESOLVED, That
the Oxford Area Board of School Directors hereby approves the revision
of the following policy:

**POLICY REVISION
FIRST READING**

4000 Series - Personnel

Policy # 4460 - Professional Education Plan

On motion by Mrs. Vendrick, seconded by Mr. Kloss, BE IT RESOLVED, That
The Oxford Area Board of School hereby approves the addition of a
Grade club volleyball team for the 2025-2026 season at no cost to the
District.

**9th GRADE CLUB
VOLLEYBALL TEAM**

Aye: 7 Nay: 0 Abstain: 1 (Dewees)

Mr. Patterson read the following dates and times for upcoming events. **CALENDAR**

Tuesday, September 9, 2025, Policy Committee Meeting, 6 p.m., Administration Building
Tuesday, September 9, 2025, Athletics & Student Activities Committee Meeting, 6:30 p.m.,
Administration Building
Wednesday, September 3, 2025, Budget and Finance Committee Meeting, 4 p.m., Administration
Building
Tuesday, September 9, 2025, Facilities & Safety Committee Meeting, 6:45 p.m., Administration
Building
Tuesday, September 9, 2025, Work Session, 7 p.m., Administration Building
Tuesday, September 16, 2025, Education Committee, 6:30 p.m., Administration Building
Tuesday, September 16, 2025, Regular Meeting, 7 p.m., Administration Building

August 19, 2025

On motion by Mrs. Dewees, seconded by Mrs. Dean, the regular meeting of the Oxford Area Board of School Directors adjourned at 8:15 p.m. by a unanimous vote.

ADJOURNMENT

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Brian P. Cooney', with a stylized flourish at the end.

Brian P. Cooney
Board Secretary

All or a portion of this meeting may be video recorded for the purpose of public broadcast.