

McGrath Elementary

Student & Parent Handbook

2025-2026



2350 St. Clair Ave. Suite A

Brentwood, MO 63144

Phone: 314-962-6824

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***Please note that all district policies are available online at:**

<https://simbli.eboardsolutions.com/Policy/PolicyListing.aspx?S=437>

All district policies supersede the policies and procedures listed in this handbook.

The Brentwood School District



Our Vision:

Passion. Purpose. Pathways for Success.

Our Mission:

We inspire every learner, every day to thrive academically, socially, and emotionally in a supportive and inclusive community.

We Value:

- The individuality of each learner
- A diverse, equitable, inclusive, and accessible learning environment
 - Authentic and personalized learning experiences
 - The contributions of our community
 - Open communication and mutual respect

Dear Families,

Welcome to McGrath Elementary! We are so happy to have you as part of our school family.

Our mission at McGrath is to love and inspire our students so they feel empowered to become independent, accepting, and compassionate individuals. Our dedicated staff is committed to creating a caring, nurturing environment that supports the growth and success of every student. We hope each child leaves with lasting memories and a deep sense of connection to their time here.

As a school community, we are dedicated to fostering an environment where every child is empowered to:

- Become a responsible and productive citizen
- Develop into a passionate, self-directed, lifelong learner
- Achieve personal success

We believe in the power of strong school-family partnerships and value the important role you play in your child's journey. At McGrath, we support the whole child—addressing both academic growth and social-emotional development. Together, we can help your child reach their full potential and build a strong foundation for their future.

I'm looking forward to a wonderful year ahead and to working closely with your family.

Sincerely,
Dr. Kelsey Grammer
McGrath Principal

McGrath Vision

The McGrath community is committed to creating a **positive** and **nurturing** environment where each child is empowered to:

- Become a responsible and productive citizen
- Develop into a passionate, self-directed, lifelong learner
- Achieve personal success

McGrath "Why" Statement

To **love** and **inspire** so students feel empowered to be independent, accepting, and compassionate people of the world.

ARRIVAL AND DISMISSAL TIMES & PROCEDURES

**Times are based on computer clocks which are all synchronized.*

Arrival:

- Times
 - 7:40 am
 - Doors are open and students walk directly to breakfast or the gym.
 - *Students arriving between 7:50-8:00 am will walk directly to their classroom or breakfast.*
 - 8:00 am
 - Instruction starts.
 - Students arriving after 8:00 am are considered tardy.
- Procedures
 - Walkers & Bike Riders
 - Students will enter the main doors.
 - Bike riders should lock up their bikes on the bike racks.
 - Bikes and scooters must be walked along pedestrian paths on campus.
 - Car Riders
 - Enter through the St. Clair Ave entrance and follow the drive to the McGrath building.
 - Please maintain one lane of traffic and **form one line on the right side for arrival.**
 - A staff member will be present to help students get out of cars near the handicapped parking area.
 - Once your child has safely exited your car, you may proceed to the exit where you will must turn right onto High School Drive. **Please use caution as many of our students walk and will be crossing the drive.**

Absence of a Student

If your child is unable to attend or is late for school, please telephone the school office before 8:00 am to report the absence or tardiness. You may leave a recorded message on the telephone answering machine or speak directly with the secretary. Please leave your name as well as the child's name and the reason for the absence.

Arriving Late to School

Students are tardy after 8:00 am. Any student arriving late must check in at the main office for a tardy slip before going to class. The state school law requires that we record the time of arrival and departure if different from the regular school hours.

Consistent late arrivals should be avoided. Research has shown that it interferes with a student's academic performance.

Dismissal

- Times
 - Dismissal will begin promptly at 3:00 pm on typical school days.
 - **Early Release Dismissal time is 12:30 pm.**
- Procedures
 - Walkers & Bike Riders
 - Walkers & bike riders will exit the main doors.
 - Bikes and scooters must be walked along pedestrian paths on campus.
 - Students must cross the street at a crosswalk with the help of a crossing guard.
 - Car Riders
 - Enter through the St. Clair Ave entrance and follow the drive to the McGrath building.
 - Please maintain one lane of traffic until indicated (near the dumpsters).
 - Please form **TWO** lines for dismissal when indicated (near the dumpsters). Fill in the right lane first followed by the left lane.
 - A staff member will be outside gathering student names.
 - **It is imperative that you have your car rider sign visible.** Students will not be dismissed to a car without your sign. Drivers will be asked to park and have their information checked in the main office out of an abundance of caution.
 - Two Car rider signs are available for pick up in your *youngest child's classroom* during our Meet-the-Teacher/Ice Cream Social event. **If more copies of your car rider sign are needed, please contact the main office.*
 - Students will be walked out to cars in an orderly fashion.
 - Cars will be released when all students are safely in their cars. Please watch for a staff member to signal when it is safe to begin driving. **DO NOT move until you have been signaled by a staff member.**
 - When exiting, you must turn right onto High School Drive.
 - **Please use caution as many of our students walk or ride bikes and will be crossing the drive.**
- Students are NOT permitted to play on the grounds after school unaccompanied until they have checked in at home. We ask that you notify the office in the event that your child will not be picked up or leave immediately after school.

BUS

Bus transportation for arrival and return home is provided only for our students participating in the Voluntary Interdistrict Choice Corporation (VICC).

Bus riders must ride on their assigned bus only, and **unless they have a parent note, they will be sent home on that bus.** **Bus services will be revoked if student behaviors are considered unsafe.**

All school procedures and guidelines are to be followed on the school bus. Transportation guidelines are sent home to parents yearly for students using bus services.

Parents should call the VICC transportation office to report any bus problems (314-721-8657).

PROCEDURE FOR PICKING A STUDENT UP FROM SCHOOL BEFORE 3:00 p.m.

Students may only be picked up from school by parents or those approved by parents. A record of this is kept in the office. It is necessary for students to be signed out by office staff. If a parent's home, work, or emergency phone numbers change, it is important that you notify the school office so that we can update this information.

SCHOOL-AGE CHILD CARE (OFFERED THROUGH THE MID-COUNTY YMCA)

The Mid-County YMCA runs the after-school child care program at McGrath from 3:15-6:00 p.m. All questions about costs, the program, etc. should be directed to the Mid-County YMCA at (314) 962-9450.

EMERGENCY CLOSINGS

Every reasonable effort will be made to keep the Brentwood schools open during inclement weather. If hazardous weather conditions make it necessary to close school for the day, an announcement will be sent via ParentSquare and will include phone, text, and email messages.

Please be sure your contact information is updated in order to ensure you receive timely notifications.

While it is uncommon for students to be sent home once the school day has begun, it's important for parents who are not home during the day to have a plan in place in case of an emergency that requires an early school closure.

Please reference [Cancellation Procedures](#) on the district website.

VACATIONS

We are aware that in some cases mid-year vacations are unavoidable. **Parents are asked to contact the principal and teacher in writing regarding these vacations one (1) week in advance.** This is something we discourage due to the interruption of academics and regular schedules.

BICYCLES, SCOOTERS, and SKATEBOARDS

Students may ride their bikes or scooters to school. They should wear a bike helmet and have a lock. Bikes and scooters must be walked along pedestrian paths on campus. All students should avoid the parking lot at all times.

Skateboards are prohibited on school grounds.

CLINIC/NURSE/ILLNESSES

We have a full-time nurse at McGrath. The school nurse assists students who need first aid, become ill, or have an emergency.

The two office secretaries offer assistance to children when the nurse is not in our building or is at

lunch. They are trained to assist students who are ill or take regular medication.

When a child becomes ill or is injured, she/he will be sent to the clinic or school office for evaluation, observation, or first aid when indicated. When a student has a fever of 100 degrees or more or is vomiting, the parent will be notified to come to school and take the child home. When your child has a fever, the student **may not** return to school until fever-free for 24 hours without the use of fever-reducing medication.

For other illnesses and injuries that require a physician's evaluation, parents will be contacted to discuss next steps.

Parents will be called when the school nurse or administrator believes a student should be sent home. If parents cannot be reached, we will call the emergency telephone number(s) provided on the Emergency Release Form.

It is important that you update all phone numbers as they change so we can reach you in such instances.

ADMINISTERING MEDICATIONS

If your student has been prescribed medication or requires medication, please refer to [Board Policy JHCD](#) . The parent or guardian MUST complete this [entire form](#). NO over-the-counter or prescription medication will be dispensed unless it is given to the school in its original container. District practice allows the administration of five doses of over-the-counter medication with a parent's signature.

Over five doses will require a physician's order/signature. All medication should be administered at home during non-school times if possible. The district will not knowingly administer the first dose of any medication.

IMMUNIZATIONS

Any new student must have their immunization records complete and on file at school before the first day of attendance, or they must, by state law, be excluded from school. Please refer to the district [Health and Wellness](#) webpage for more information. If you are unsure about immunization requirements, please contact our school nurse.

PHYSICAL EXAMS

You are encouraged to take your child to your family doctor and dentist for an annual checkup. Parents are advised to schedule these as early in the summer as possible to avoid the before-school rush.

CHANGE OF CLOTHING

If a child's clothing becomes wet or soiled at school, the nurse has a limited supply of clothing the child may wear. We ask that parents wash and return the school clothing to the nurse as soon as possible.

We are in need of additional small-size (fitting students in Grades K-1) underpants at all times. Please consider donating to keep our emergency supply stocked.

If clothing in your child's size is not available, we will contact parents to bring a change of clothing to the school. Please consider keeping an extra change of clothes in a ziplock bag in your child's backpack.

CAFETERIA: BREAKFAST, SNACK, and LUNCH SERVICES

Breakfast:

- Breakfast is served daily from 7:40 am until 8:00 am.

Chartwells Snacks:

- Chartwells snacks will be available for purchase in the cafeteria each morning from 7:40 to 8:00 a.m. Please note that these snacks will no longer be offered during lunch hours.

Lunch:

- Kindergarten & First Grade
 - Recess: 10:50 - 11:10 Lunch: 11:10 - 11:30
- Second Grade & Third Grade
 - Recess: 11:15 - 11:35 Lunch: 11:35 - 11:55
- Fourth Grade & Fifth Grade
 - Recess: 11:40 - 12:00 Lunch: 12:00 - 12:20

Students have recess before lunch. Students may either bring a lunch or purchase a school lunch. Hot lunches are provided by Chartwells. Students purchasing a school lunch must have money in their accounts. For menus and information on school lunches, see the [Food Service](#) section on the district website.

***Note:** Due to safety concerns, we do not heat lunches for students in microwaves. Please plan accordingly.

- **Tables will be provided for students with food allergies requiring such safeguards.**

MG Cafeteria Guidelines:

- All food must be eaten in the cafeteria.
- Students may not share food.
- Students must monitor their voice level, use their manners, and remain at their tables until dismissed.
- Students are dismissed by tables to discard trash and trays.

LUNCH MONEY ACCOUNTING SYSTEM

Brentwood School District has a computerized lunch money accounting system. Students can either bring lunch money (cash or check) to school in an envelope with the amount and the student's full name written on the outside or payments can be made through the [Parent Portal](#).

Checks should be made payable to Brentwood School District. Money is deposited in the student's account by the office staff each morning. Money should be turned in to office staff by 8:30 am. Money received after 8:30 am will be deposited in the student's account the following day.

Students are issued a reminder when their account balance reaches \$5.00.

Cash will not be accepted in the cafeteria. Parents may view their child's lunch account balance on the parent portal which may be accessed through the district's [website](#).

[Lunch Menus and Prices](#)

BIRTHDAYS (Treat/Snack/Food-Free)

We feel it is important to celebrate special days with the children. However, due to food allergies, we ask families to refrain from bringing any birthday treats to school (including store-bought and homemade) to keep all children safe. Please know that our staff understands the importance of a child's birthday, and your child will most certainly be celebrated on their special day.

Additionally, if you plan to invite classmates to your child's birthday party, you are welcome to pass out the invitations at school if every child in the class receives one.

PLAYGROUND/RECESS

All grade levels will have a 20-minute lunchtime recess. All grade levels will access the playground during their lunch recess when weather permits.

We will take every opportunity to get our students out and moving with the limited times we have available within the schedule. Teachers will also have the opportunity to take advantage of a bonus recess and walks around the neighborhood (with parent permission).

Students are expected to follow the recess expectations as outlined in our school-wide behavior matrix included in the appendix.

CURRICULUM

Core Content K-5

- ELA (English Language Arts)
 - Reading
 - Writing
 - Phonics
 - Word Work
 - Grammar
 - Handwriting
 - Keyboarding
- Math
- Social Studies
- Science

Specials K-5

- Music
- Physical Education
- Spanish
- Art
- Library/Media
- LEAP (Gifted Programming for those meeting the criteria)

Copies of the curricular outcomes for each grade level are available. Parents may request a copy at any time.

GRADING, REPORT CARDS, AND PROGRESS REPORTS

Each teacher will explain her/his grading procedures at the beginning of the school year. Report cards are issued at the end of each quarter. Parent/teacher conferences are held at the end of the first and third quarters.

Parents can access student grades through our Infinite Campus Parent Portal.

STUDENT RECORDS

The school maintains academic and health records for each child. Parents may see their child's records. We ask that you give us prior notice if you wish to review records so that a staff member is available to interpret test scores, etc. For more information on the administrative procedure, please refer to [Board Policy JO](#).

PARENT/TEACHER CONFERENCES

Parent/Teacher conferences are held twice a year (fall and spring). These conferences are an important time to exchange information about the student's academic and social progress. Parents will sign up for a conference time, which is agreeable to them. Again, we encourage parents to take advantage of this important time for parent/teacher communication.

TESTING/SCREENERS

The district carries out routine, standardized tests to ensure that our students as a whole are making adequate progress and to comply with state standards.

Tests include:

Assessment	Grade Levels	Frequency
Reading Foundations Assessment	K-3	Fall & Spring
Dyslexia Screening	K-3 (4 & 5 as needed)	Fall, Winter, Spring (respective to risk & grade level)
iReady (Reading & Math)	K-5	Fall, Winter, Spring
MAP	3-5	Spring

HOMEWORK

Members of our staff completed a study of the current research on the correlation between homework and academic achievement. Although some researchers have claimed that homework helps students develop responsibility, life skills, the ability to manage tasks, provides experiential learning, increased motivation, opportunities to learn to cope with difficulties and distractions, and academic benefits (Corno and Xu 2004; Coutts 2004; Xu and Corno 1998), our study committee found that there is little correlation between an elementary student's academic achievement and homework. Our research helped develop McGrath's Philosophy for Homework.

Homework should...

- Spark an interest in learning
- Foster creativity and problem-solving
- Should not cause stress
- Leave time for family and after-school activities
- Be flexible to take into account the busy lives of families and students
- Be in a different format than what students practiced in school
- Involve choice whenever possible (family discussions, games, etc.)
- Have a clear purpose
- Be differentiated whenever possible
- Does Not require outside resources or excessive adult support
- Not be graded
- Be available in a variety of formats

We are constantly reflecting on what learning should happen at home after the school day has ended. No student should spend an excessive amount of time on any additional "home learning". Teachers will work to develop meaningful practices and extensions that foster growth.

BEHAVIOR

McGrath has school-wide expectations for behaviors in all settings. The matrix of behaviors is a chart that lists the expectations for specific settings at McGrath. The behaviors align with our universal expectations mentioned in our pledge each day: **Show Respect, Act Responsibly**, and **Be Safe and Peaceful**. The full matrix of School-Wide Expectations is attached at the end of this document.

DISCIPLINE

Brentwood schools aim to provide a caring school community where children and adults are respected and where learning opportunities are optimized. All students are expected to behave in a manner that contributes to a positive school environment. Proper behavior is expected in the classroom, throughout the building, on the school grounds including the playground, and on the bus. When a student does not exhibit acceptable behavior, appropriate consequences will result. If a behavior violates the district discipline policy, the district policy will be initiated.

The classroom teacher will address most student behavior and discipline incidents. Appropriate consequences will be assigned. The teacher may contact parents for their assistance in developing a positive intervention plan to change undesirable behavior.

More serious behavior and discipline offenses, including all fights, will be investigated by the principal. For more serious offenses, parents will be notified about the incident by the principal. The principal will determine consequences which may include in-school detention, out-of-school suspension, or other appropriate consequences. Consequences will comply with school district policy.

Discipline policies are posted online at the Brentwood School District website listed under [Policy JG](#).

McGrath will recognize School-Wide Expectations for behaviors in all settings.

BULLYING PREVENTION

Bullying is not tolerated at McGrath Elementary. This will include (but is not limited to) intimidation, harassment, taunting, physical violence, exclusion from a peer group, threats, and/or extortion.

We teach students that bullying is:

1. An incident that is repeated (keeps happening)
2. Makes the person involved feel afraid and not in power
3. Is something that is not an accident or is done on purpose

All incidents of reported bullying are brought to the office to be investigated by the principal. Please refer to the district policy [JFCF](#) for more information on bullying.

DRESS GUIDELINES

We feel that there is an appropriate kind of dress which is commensurate with the important activities that take place in a school. Early in the year, when the weather is warm, we ask for your help in this matter. Although the majority of our students always present a fine personal appearance, the following reminder may help avoid any embarrassment:

1. Short shorts are not to be worn. Shorts that extend to the length of fingertips are ideal and students are encouraged to avoid shorts that stop at or above the wrist or palm.
2. "Tube tops" and bare midriffs are not acceptable.
3. Shoes must be worn at all times unless otherwise noted for a school spirit day (i.e. Stinky Feet Day, No Shoe Day, etc.).
4. Tee shirts with liquor, beer, or other inappropriate writings are not to be worn.
5. Hats inside are allowed on special-themed dress days that are designated by the school. Any other time hats should be removed as students enter the building.
6. Clothing that creates a safety concern, such as dragging hemlines, metal loops/accessories, etc. is not to be worn to school.
7. Dress for the weather. Students will have recess outside daily unless the temperature is at or below 20 degrees wind chill or at or above 95 degrees heat index. We will have indoor recess if there is heavy rain, ice, or snow on the ground that presents a safety issue. We ask that you send children dressed appropriately for the forecasted weather.

PARENTSQUARE

It is imperative that you sign up and check [ParentSquare](#) regularly. It is our primary source of information from the school and district. You can set the timing of alerts (immediately, daily digest, etc.).

NEWSLETTER

The school newsletter will be distributed weekly on Sunday evenings through [ParentSquare](#). It contains news about upcoming events for the month and may include articles of interest from teachers, PTO, and students. Teachers will also send home class newsletters regularly.

FIELD TRIPS

A field trip permission slip must be filled out and signed by a parent to allow students the opportunity to participate in a field trip. The permission slips will be sent home in advance of the field trip indicating the date and place of the field trip. Students without signed permission slips will be excluded from the field trip. If a financial hardship relating to the cost of a field trip occurs for either student or parent chaperones, please contact the principal for assistance. Due to insurance guidelines, preschool children may not ride on the bus nor can parents attending with young children supervise students. Parents/chaperones who wish to attend field trips must have security background checks per the district policy [GBEBC](#) and [IICC](#).

PARENTS VISITING THE SCHOOL BUILDING

Parents are welcome into the school building to drop off money, forms, etc. However, unannounced classroom visits by parents can be disruptive to students and their learning. As a result, during instructional hours, a child will be called to the office to interact with his/her parent(s). We encourage all parents to message classroom teachers directly to address non-emergency situations.

Parents are encouraged to attend classroom academic celebrations, classroom holiday parties, and our school-wide assemblies. Information regarding these events will be sent through ParentSquare. All building visitors will be required to sign into our Raptor system at the front door and enter through the main office.

VOLUNTEERS

The district will conduct a search of the Missouri Highway Patrol's criminal history database and the central registry of child abuse and neglect of the CD on all persons volunteering in positions where they will be left alone with a single child. If the volunteer is a sponsor, advisor, or coach, he or she must satisfactorily complete the criminal background check and view MUSIC videos regarding sexual misconduct which are required of all employees. The superintendent or designee is directed to identify any additional volunteer positions in the district that will also require a criminal background check. The superintendent or designee must receive the results of the background check and officially approve the volunteer before he or she may begin service in the identified volunteer position.

If you would like to be a volunteer, please follow the process outlined on the [district website](#).

PTO

McGrath has a very active PTO. The PTO sponsors many activities for families and students. Parents are strongly encouraged to get involved with the many PTO initiatives that benefit our students and staff. All parents are welcome and encouraged to attend meetings scheduled throughout the year. Meetings are typically held on the third Wednesday of the month from 6:30 pm to 7:30 pm.

PHONE USE BY STUDENTS

Students are restricted from using school phones except in emergencies with permission from the principal or teacher. They may not use the phone to arrange last-minute after-school activities with friends. Those arrangements must be made **before** the school day.

Student use of cell phones and smartwatches to call or send messages is prohibited during the school day. Students should store their cell phones and smartwatches in their backpacks during the school day.

Read more about the prohibition of personal devices on the [district website](#).

PHONE SYSTEM

The extension numbers for all staff are located in the staff roster at the back of this handbook.

SERVICES OFFERED AT MCGRATH

Problem Solving Team

The McGrath Problem Solving Team (PST) functions to assist and collaborate with classroom teachers in working to meet each student's needs. PST meetings are held on an as-needed basis and serve as a problem-solving team dedicated to ensuring the success of all students.

The PST consists of various staff members depending on the needs of the child. The PST may consist of the counselor, the classroom teacher, a literacy and/or math specialist, specialists in learning difficulties, and the principal. A classroom teacher who feels the need for help and guidance in working with a child will:

1. Notify the child's parent of the concern(s).
2. Request a Problem Solving Team meeting.
3. Get assistance in analyzing the child's difficulties.
4. Get suggestions about additional ways to work with the child.
5. Develop a plan with the team to follow for the child.

Counseling and Guidance

The elementary guidance and counseling program serves all students. The counselor provides students with lessons in the classroom every other week. Lessons aim to promote successful social and educational adjustment. Counseling goals include helping children understand themselves and others, coping with the demands of school life, resolving conflicts, and career education.

The school counselor confers with parents to ensure the social and educational success of their students. Our counseling service may offer parents information and referral sources.

The counselor confers with teachers when there is a concern. Together they will decide what steps to take. Usually, the parent will be contacted when a concern persists. A team approach will be used in deciding how to proceed. Interventions might include individual or small group counseling sessions, administering tests, or making referrals.

LEAP

The Learning Enrichment and Acceleration Program (LEAP) is Brentwood's K-5 gifted education program. Students who meet screening criteria set by the Brentwood Board of Education and the Missouri Department of Elementary and Secondary Education (DESE) are eligible to be tested to qualify for the program. The purpose of the gifted program is to identify qualifying students and to provide educational opportunities that will challenge and develop their abilities.

Students are selected for LEAP according to Missouri state guidelines for gifted programs. Students are first screened for LEAP in the spring based on grades, reading level, iReady benchmark assessments, MAP scores, and critical and creative thinking assessments.

Parents are notified if their child qualifies for further testing to gain permission for testing. The State of Missouri requires that to be placed in a gifted program, a student must qualify on three out of four measures:

- 96th percentile or above on an individual intelligence test
- 96th percentile or above on an achievement test
- 96th percentile or above on a measure of creativity or problem-solving
- Performance measures indicating intellectual giftedness.

An individual intelligence test will be administered to the student, as will creativity or problem-solving measures (or both). If the student qualifies on all three of these measures, he or she is placed in the LEAP program.

Students new to the district and students who have met the screening criteria in grades 1-5 are screened each year for possible testing for qualification for the gifted program.

Students who qualify for LEAP will participate in group activities and individual projects, which allow them to work at higher levels in a different learning environment. They will leave the regular

classroom and work under the direction of the LEAP teacher. These small group and individual activities may take the place of regular classroom instruction.

Library/Media Center

Each class goes to the library weekly. There is a set library curriculum for the K-3 grade levels. Teachers with students in 4th and 5th grade work with the librarian to further research skills. Students may check out books. They are expected to be responsible for materials checked out of the library. They will be fined for materials damaged or lost.

MOCAP

The Missouri Course Access and Virtual School Program (MOCAP) has developed a catalog of virtual online courses for students. Beginning with the 2019-2020 school year, students will be able to take an entire course from any Internet-connected computer, available 24 hours a day, seven days a week. MOCAP's mission is to offer Missouri students equal access to a wide range of high-quality courses, flexibility in scheduling, and interactive online learning. The Missouri Department of Elementary and Secondary Education (DESE) and the State Board of Education oversee administration and quality assurance activities such as related content and delivery of courses. Local Education Agencies (LEAs) that provide virtual education outside of MOCAP are responsible for ensuring alignment and other statutory requirements are met.

More information may be found at [MOCAP](#).

Special School District Services

Special School District (SSD) provides services in Speech, Language, and Resource Room assistance for students who qualify. Students are identified through the classroom teacher collaborating with the parent, counselor, and usually the Student Support Team. If you suspect your child has a disability, please contact your child's teacher. Please contact Dr. Travena Hostetler (thostetler@brentwoodmoschools.org) for more information regarding services provided through SSD.

Title I Reading

In addition to reading instruction and reinforcement in the general classroom, some children are eligible for "pull-out" Title I Reading services. Eligibility is based on multiple criteria. When a child is eligible, the parent will be notified before services begin. Parents will be notified when a child is ready to exit the program.

TOYS AND ELECTRONIC EQUIPMENT

Toys, sports equipment, electronic games, and equipment **should not** be brought to school. These items create a distraction to classroom instruction. Items brought to school will be confiscated from the child and returned either to the child at the end of the day or returned to the parent at the discretion of the principal. The school is not responsible for items brought to school that become damaged or lost. **Please make sure your child understands that bringing items such as pocket knives or BB guns to school may have very serious consequences. Parents should check backpacks regularly to ensure that items do not accidentally make their way to school.**

BRENTWOOD SCHOOL DISTRICT CENTRAL OFFICE STAFF

Dr. Amy Zielinski, Superintendent of Schools

Dr. Ronni Zagora, Assistant Superintendent of Curriculum, Instruction, and Student Services

Dr. Andrew Miller, Executive Director of Human Resources

Mr. Tony Dobson, Director of Communications

Mr. Matt Norrid, Chief Financial Officer

Mrs. Kate Hastings, Secretary to the Superintendent

Annual Notification of Directory Information

1. "Directory Information" is information contained in an education record of a student that would not generally be considered harmful or an invasion if disclosed. The school district designates the following items as "Directory Information:" student's name, parent's name, address, telephone number, electronic mail address, date and place of birth, grade level, major field of study, enrollment status (e.g. full-time or part-time), participation in officially recognized activities and sports including audiovisual or photographic records of the openly visible activities thereof (e.g. artistic performances, sporting contests, assemblies, service projects, awards ceremonies, etc.), weight and height of members of athletic teams, dates of attendance, degrees, honors, and awards received, most recent previous school attended and photographs including photographs of regular school activities that do not disclose specific academic information about the child and/or would not be considered harmful or an invasion of privacy.
2. The district shall annually notify parents of students currently in attendance and eligible students currently in attendance of the "Directory Information" the district will release. Parents or eligible students will have ten (10) school days after the annual public notice to view the student's "Directory Information" and to provide notice in writing to the school district that they choose to not have this information or any portion of the "Directory Information" released. Unless notified to the contrary in writing within the ten (10) school day period, the school district may disclose any of those items designated as "Directory Information" without the parent's or eligible student's prior written consent including in print and electronic publications of the school district.
3. "Directory Information" is considered "public record" which must be released by the district to any person who requests it under the Missouri Sunshine Law, § 610.010-.030, RSMo.

Brentwood School District Policy JO

Annual Notification of Rights to Parents/Guardians and Students

The district shall annually notify parents of students currently in attendance or eligible students in attendance of their rights under the Family Educational Rights and Privacy Act (FERPA) and FERPA regulation by publication in the student handbook(s) or by distributing notification to the parents or eligible student at the beginning of the school year.

1. The district shall annually notify parents of students currently in attendance and eligible students currently in attendance of the directory information the district will release without written permission.
2. The district may notify parents of elementary school students that it is required to release the student's name, address, and telephone listing to military recruiters and institutions of higher education upon request. Parents or eligible students may request that the district not release this information, and the district will comply with the request.
3. The district will notify parents at least annually of its policy on the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information or otherwise providing that information to others for that purpose, including arrangements to protect student privacy that is provided by the district in the event of such collection, disclosure or use (see policies JHDA and KI). Parents will be directly notified annually at the beginning of the school year of the specific or approximate dates during the school year when such collection, disclosure, or use of personal information is scheduled or expected to be scheduled. The district will also offer an opportunity for the parent or eligible student to opt the student out of participation in any such activity.

VICC Notification

The district has determined that the Voluntary Interdistrict Choice Corporation (VICC) and its officers, employees, and agents are school officials with legitimate educational interests because they act for and on behalf of the district with respect to transfer students and the transfer program and because they seek to advance the interests of both. A transfer student's attendance records and other educational records relevant to the student's participation in the program or to the program itself may accordingly be disclosed to VICC without obtaining written consent from the parent/guardian or eligible student.

Parents' Right to Know

Our district is required to inform you of certain information that you, according to Every Student Success Act of 2015 (Public Law 114-95)), have the right to know.

Upon your request, our district is required to provide you, in a timely manner, the following information:

- Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether the teacher is teaching under emergency or another provisional status through state qualifications or licensing criteria have been waived.
- Whether your student's teacher is teaching in the field of discipline of the certification of the teacher.
- Whether your child is provided services by paraprofessionals and, if so, their qualifications.

In addition to the information that parents may request, a building receiving Title 1.A. funds must provide to each individual parent:

- Information on the level of achievement and academic growth of your student, if applicable and available, on each of the State academic assessments required under Title 1.A.
- Timely notice that your student has been assigned, or has been taught for 4 or more consecutive weeks by, a teacher who has not met applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.

Notice of Nondiscrimination

Students, parents of elementary and secondary students, employees, applicants for admission and employment, and sources of referral of applicants for admission and employment with the Brentwood School District are hereby notified that this institution does not discriminate on the basis of sex, race, religion, age, national origin, handicap or disability in admission, access, treatment, or employment in its programs and activities.

Any person having inquiries concerning Brentwood School District's compliance with the regulations implementing Title IX or Section 504 is directed to contact the Superintendent of Schools, who has been designated to coordinate Brentwood School District's efforts to comply with the regulations implementing Title IX and Section 504.

Any person may also contact the Assistant Secretary for Civil Rights, U.S. Department of Education, regarding Brentwood School District's compliance with the regulations implementing Title IX or Section 504.

Dr. Amy Zielinski
Superintendent
Brentwood School District

McGrath Eagles

										
Eagles Show Respect	<ul style="list-style-type: none"> *Use kind words *Use voice level as instructed *Clean up after yourself & others 	<ul style="list-style-type: none"> *Keep nature in nature *Be a good sport *Include others *Stay away from classroom windows 	<ul style="list-style-type: none"> *Use your manners *Raise your hand to get up or ask a question *Level 1 voice in the food line *Monitor your voice level 	<ul style="list-style-type: none"> *Walk in a Perfect 10 line <ul style="list-style-type: none"> -voice level 0 -one straight line *Hold doors for others 	<ul style="list-style-type: none"> *Flush the toilet *Give others privacy *Use supplies as intended 	<ul style="list-style-type: none"> *Line up quietly when called 	<ul style="list-style-type: none"> *Use your manners *Walk directly to assigned area *Walk bikes and scooters on school property 	<ul style="list-style-type: none"> *Look at and listen to the speaker *Clap respectfully at the right time 	<ul style="list-style-type: none"> *Use your manners *Walk directly to assigned area 	<ul style="list-style-type: none"> *Use your manners *Walk in a Perfect 10 line *Walk directly to assigned area
Eagles Act Responsibly	<ul style="list-style-type: none"> *Show the 8 Habits *Listen & follow directions *Be where you are supposed to be *Keep track of your belongings *Use positive self talk *Display self-control 	<ul style="list-style-type: none"> *Line up quickly and quietly *Take turns and share *Listen for the whistle *Return all equipment when you are finished 	<ul style="list-style-type: none"> *Listen for your class/name/table to be called *Know your last name *Stop at the table and get all of your items *Clean up after yourself 	<ul style="list-style-type: none"> *Greet others with a smile & wave instead of a high five or hug *Walk directly to assigned areas *Stay in line order *Be prepared to leave the classroom with all materials 	<ul style="list-style-type: none"> *Report messes or problems to an adult 	<ul style="list-style-type: none"> *Listen and look for your name *Line up quickly 	<ul style="list-style-type: none"> *Know your afterschool plan *Stay on sidewalk *Report to a teacher if you cannot find the person picking you up *Cross at the crosswalk with help from crossing guard 	<ul style="list-style-type: none"> *Listen for the teacher's directions 	<ul style="list-style-type: none"> *Turn in changes to your after school plan *Greet others *Go to breakfast first 	<ul style="list-style-type: none"> *Know your after school plan *Leave when your group is called
Eagles are Safe & Peaceful	<ul style="list-style-type: none"> *KHFOOTY *Ask permission to leave area *Walk/Move as instructed *Report if someone is hurt or could be hurt. 	<ul style="list-style-type: none"> *Use equipment as <u>instructed</u> *Stay in established area *Walk in the concrete area with concrete benches 	<ul style="list-style-type: none"> *Only eat the food you brought or bought *Stay seated 	<ul style="list-style-type: none"> *Keep your eyes forward *Be aware of others *Use walking feet in line and when you are on your own *Keep pace with the line 	<ul style="list-style-type: none"> *4 in restroom at a time *Wash your hands with soap and water 	<ul style="list-style-type: none"> *Walk to car/van *Stay seated in your area 	<ul style="list-style-type: none"> *Coat on our body *Backpack on your back *Eyes forward *Be aware of others 	<ul style="list-style-type: none"> *Sit in assigned spot *Stay seated unless instructed otherwise 	<ul style="list-style-type: none"> *Coat on your body *Backpack on your back *Keep your eyes forward *Be aware of others 	<ul style="list-style-type: none"> *Coat on your body *Backpack on your back *Keep your eyes forward *Be aware of others

Receipt of Student Handbook

This is to acknowledge that I have received the student handbook. I understand that my child and I are responsible for knowing and adhering to the rules and procedures contained in the handbook as well as any other rules and procedures established by the school district.

Student (print name): _____

Parent Signature: _____ Date: _____

Classroom Teacher: _____

Note: The reader is encouraged to review policies and/or procedures for related information in this administrative area. All policies can be found at <https://simbli.eboardsolutions.com/Policy/PolicyListing.aspx?S=437>