



Bristol-Plymouth Practical Nurse Program

207 Hart Street, Taunton, MA 02780
508-823-5151, Ext. 240; PN@bptech.org



Application Process Guidelines

October 2025

Application Dates & Deadlines

October: Application is available from the website.

Deadline: No deadline! “Rolling Admissions”, meaning completed applications are accepted and reviewed until the class is full. Once the class is full, a notice is posted on the Practical Nurse Program website and enrollment will be closed.

Application Process. To be considered a candidate for admission to the Practical Nurse Program, an applicant must:

Step 1: Submit completed application: Applications can be downloaded from the Practical Nurse Program website at <https://www.bptech.org/pn>. Incomplete applications cannot be processed.

- Submit completed application by email to: PN@bptech.org or U.S. Postal Mail to the above address.

Pay the non-refundable \$40.00 application fee

- Payments accepted over the phone 508-823-5151, Ext. 240 (credit/debit payments MasterCard, Visa, Discover).
- Cash, money order, and debit/credit payments are accepted in person
- ***Personal checks are not accepted. Do not mail cash.***

Step 2: Complete the TEAS (ATI Test of Essential Academic Skills) Pre-Entrance Exam

- Applicants must successfully meet the minimum score requirements (Reading 65%, Math 60%, and English and Language Usage 55%).
- Applicants must take the exam in-person at Bristol-Plymouth Practical Nurse Program.
- Create a user account at www.atitesting.com prior to scheduling your first test date.
- Register for a posted test date by calling the Practical Nurse Program at 508-823-5151, Ext. 240. Registration fee of \$105.00 (non-refundable) is due at this time.
- Applicants are allowed to test two times per an enrollment period.
- Test scores remain valid for two enrollment cycles.

Step 3: Submit Official Transcript

- Official transcript verifies that the applicant has graduated from a high school recognized by the Department of Education OR a state-issued High School Equivalency Transcript (GED/HiSET®).
- Applicants educated outside of the U.S. must submit an official certified translated transcript specifying that the student completed the equivalent of a U.S. high school diploma.
 - For assistance with translating your documents, refer to the directory of translating agencies at: [National Association of Credential Evaluation Services \(NACES\)](http://National Association of Credential Evaluation Services (NACES))
- Applicants who have post-secondary education and/or were enrolled in a nursing program (whether completed degree or coursework) must submit official transcripts from the institution.
- Official transcripts must remain intact (in sealed envelope) from the sending school **and** are embossed with the official school seal **OR** are emailed directly from the sending school to PN@bptech.org.
- Copies of diplomas and/or copies of transcripts are not sufficient and cannot be processed.

Step 4: Professional Confidential References (two required)

- The “Bristol-Plymouth Practical Nurse Program Reference for Admission Form” must be confidential and submitted only by the individual completing the form via email (PN@bptech.org) or via U.S. Postal Mail.
- Professional reference forms are not acceptable if written by a relative or friend.
- Professional reference forms are not acceptable if signatures are typed. .

Once all 4 steps are completed, you are considered a candidate for admission. An interview with the Program Director will occur for selected applicants. If selected, you will be contacted by the program secretary via phone and/or email.

To check the status of your application, email PN@bptech.org and use “*application status inquiry*” in subject line.